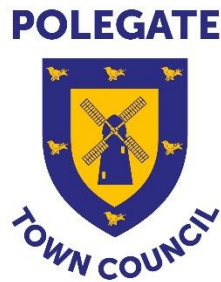


Polegate Town Council



SMOKE FREE POLICY

Policy Number 11		
Issue No.	Date completed	Details of amendments
1	May 2011	Adopted at Annual Stat meeting
2	May 2012	Adopted at Annual Stat meeting
3	May 2013	Adopted at Annual Stat meeting
4	May 2014	Adopted at Annual Stat meeting
5	May 2015	Adopted at Annual Stat meeting
6	23.05.16	Adopted at Annual Stat meeting
7	22.05.17	Adopted at Annual Stat meeting
8	21.05.18	Adopted at Annual Stat meeting
9	20.05.19	Adopted at Annual Stat meeting
10	05.05.21	Adopted at Annual Stat meeting
11	16.05.22	Adopted at Annual Stat meeting
12	22.05.23	Adopted at Annual Stat meeting
13	20.05.24	Adopted at Annual Stat meeting
14	19.05.25	Adopted at Annual Stat meeting

15	11.05.26	Adopted at Annual Stat Meeting
----	----------	--------------------------------

1. Purpose

- 1.1 This policy has been developed to protect all employees, service users, customers and visitors from exposure to second-hand smoke to assist compliance with the Health Act 2006.
- 1.2 Exposure to second hand smoke, also known as passive smoking, increases the risk of lung cancer, heart disease and other illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

2. Policy

- 2.1 It is the policy of Polegate Town Council that all of its workplaces are smoke free, and all employees have a right to work in a smoke free environment. The policy shall come into effect on 1st July 2007 and is subject to review as required by the Town Clerk.
- 2.2 Smoking is prohibited throughout the entire workplace with no exceptions. This includes company vehicles. This policy applies to all employees, consultants, contractors, customers or members and visitors.

3. Implementation

- 3.1 Overall responsibility for policy implementation and review rests with the Town Clerk. All staff are obliged to adhere to and facilitate the implementation of the policy. The Town Clerk shall inform all existing employees, consultants and contractors of the policy and their role in the implementation and monitoring of the policy.
- 3.2 Appropriate 'No Smoking' signs will be clearly displayed at the entrances to and within the premises.

4. Non-Compliance

- 4.1 Those who do not comply with the smoking law may be liable to a fixed penalty fine and possible criminal prosecution.

5. Help to stop smoking

- 5.1 The NHS offers free services to help smokers give up. You are four times more likely to give up smoking with the support of your local NHS Stop Smoking Service. To find your local service, visit the website www.nhs.uk/live-well/quit-smoking or call the NHS Smokefree National Helpline on 0300 123 1044, where specialist advice and support is available.

**Statement prepared for adoption by Polegate Town Council at its meeting on
11.05.26**

Signed by

Mayor of Polegate

Clerk/Proper Office/RFO