

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr S Shing:
cllr.s.shing@polegatetowncouncil.gov.uk



1st June 2026

Notice is hereby given of a meeting of the **Buildings and Land Meeting** to be held on **5th June 2026** at **10:45am** at **Council Chambers, 49 High Street, Polegate, East Sussex, BN26 6AL**

Jo Tricker

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. There is a stairlift available to get to the first floor where the chambers are.

AGENDA

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence

Item 3: Declarations of interest in any items on the agenda

Item 4: Minutes of the meeting dated 8th May 2026

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the chair.

Item 5: Motion to approve the new layout and associated cost from General Reserves (Condition discharge and notices of variation)

To comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

Item 6: Confidential

Buildings and Land Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Land Matters)

Confidential papers will be provided on the day of the meeting and should be returned at the end of the session.

Item 7: Motion to approve the minor amendments for the refurb at Wannock