

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr Dan Dunbar:
cllr.d.dunbar@polegatetowncouncil.gov.uk



12th September 2025

Notice is hereby given of a meeting of **the Finance and Policy Committee** Meeting to be held on **Friday, 19th September 2025** at **10:00** at Council chambers, 49 High Street, Polegate BN26 6AL

Finance and Policy Committee Meeting – 19th September 2025

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. There is a stairlift available to get to the first floor where the chambers is.

A G E N D A

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence

To receive any apologies for absence

Item 3: To receive any Declarations of Interest in respects of items on the agenda

Item 4: Minutes of the meeting dated 14th February 2025

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the Chair.

Item 5: Payments of accounts as presented

- a. List of Payments made between 01/07/2025 – 31/07/2025 = £21,043.39
- b. List of Payments made between 01/08/2025 – 31/08/2025 = £33,789.28

Item 6: Christmas Lights Testing

Motion to approve taking £318.95 from General Reserves for Christmas Light Testing – RCD testing. Papers to Follow.

Item 7: Football Pitch

a. Grounds Maintenance Association Subscription for £93

Motion to have a subscription to the Grounds Maintenance Association of £93 per year in order to receive discounted fees for the upcoming works at Brightling (Football pitch) from general reserves.

b. Pitch Assessment Works

Motion to go ahead with pitch assessment works: specification works following report and project management of works: costs as per table from general reserves – total cost circa £10,000.

Item 8: Lease and Licenses for Polegate Community Library

a. Motion to approve service level agreement for council to provide a service to the Library CIC as presented

b. Motion to approve the licence for the Library CIC to use 51 for the use of a library as presented.