



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk

Town Mayor – Cllr D Watts – email cldr.d.watts@polegatetowncouncil.gov.uk

7th December 2020

Notice is hereby given of a meeting of the Town Council to be held on Monday 14th December 2020 by REMOTE meeting at 7pm

J. Ognjanovic

Town Clerk

The press and public have a right and are welcome to attend via the [public live streamed link](#) in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Comments or questions from members of the public on matters on the agenda should be sent at least one day PRIOR to the meeting to admin@polegatetowncouncil.gov.uk and will be received at the beginning of the meeting. The live stream will be ended as soon as a resolution to exclude the press and public has been proposed and voted upon.

A G E N D A

- 1. Suspend standing orders (3 e,f,g &h)**
- 2. Opportunity for public comment for items on the agenda (via email comments)**
- 3. To receive any apologies for absence**
- 4. Declarations of interest in any items on the agenda**
- 5. To approve and adopt the minutes of the Full Council meeting of 30th November 2020**
- 6. Mayor's Report verbal**
- 7. Financial Update**
 - a. Approval of payments as presented**

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- b. **Motion to vire money from surplus grass cutting budget to use for use on refurbishing planters in the town (see paperwork for details) NB already delegated to Town Clerk, but seeking council approval for this specific virement**
 - c. **Motion to to vire funds from public info day (not taking place) ad hoc for use on grant requests to the end of the financial year NB already delegated to Town Clerk, but seeking council approval for this specific virement**
- 8. Budget 2021/22 and Precept discussions if tax base received from Wealden District Council**
- 9. Motion to go ahead with quote of preferred supplier (WDC) for office refurb (provision of accommodation for elderly residents above) feasibility study in accordance with their email, confirmed by council solicitor as acceptable. (costs already agreed by full council 30th November 2020).**
- 10. Dates of the next scheduled meetings**

All meetings will be remote meetings unless specified

Full Council 11th January 2021 BUDGET setting and PRECEPT setting REMOTE MEETING

Full Council 25th January 2021

Full Council 22nd February 2021

Full Council 29th March 2021

Full Council 26th April 2021

Annual Town Assembly 2021 TBA

Annual Statutory meeting (election of mayor) 17th May 2021

Full Council 28th June 2021

Full Council 26th July 2021

Full Council 27th September 2021

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