



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk

9th March 2022

Notice is hereby given of a meeting of the Town Council to be held on **Monday 25th April 2022 in the Council chambers, 49 High Street, Polegate BN26 6AL at 7pm**

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Opportunity for public comment for items on the agenda**
- 2. To receive any apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. To approve and adopt the minutes of the Full Council 10th January 2022 and Special Full Council meeting 23rd February 2022, Full Council 28th March 2022**
- 5. Mayor's Report verbal**
- 6. Financial Update**
 - a. Approval of payments as presented (some already approved)**
 - b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves. (For approval of variances as shown) end of year accounting papers**
 - c. Barclaycard statements for noting.**
- 7. Internal Audit report end of year 31/3/22 and AGAR Internal Audit Report**
- 8. Annual Governance Statement end of year 31/3/22 (AGAR)**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- 9. Accounting Statements year end 31st March 2022 (AGAR)**
- 10. Buildings & Land working group papers (if available)**
- 11. Correspondence for action**
 - a. Request to allow water monitoring in Brightling Road Meadow
 - b. Request from Polegate and Stone Cross Cricket Club to install an all weather cricket strip (at their own cost) – approved by PWMRG CIC board of directors and Fields In Trust.
- 12. Minutes and Recommendations of Committees and Standing Committees**
 - a. Finance & Policy Committee Meeting 8th April 2022 (if available)
- 13. Dates of the next scheduled full council meetings**
 - Annual Town Assembly 10th May 2022 7pm St Georges Hall, Eastbourne Road, Polegate.**
 - Annual Stat meeting 16th May 2022 7pm Council Chambers**
 - 27th June 2022
 - 25th July 2022
 - 26th September 2022

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.