



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk
Town mayor Cllr D Dunbar email cllr.d.dunbar@polegatetowncouncil.gov.uk

11th September 2023

Notice is hereby given of a meeting of the Town Council to be held on **Monday 25th September 2023 in the Council chambers, 49 High Street, Polegate BN26 6AL at 7pm**

J Tricker

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Opportunity for public comment for items on the agenda**
- 2. To receive any apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. Mayors Verbal Report**
- 5. To approve and adopt the minutes of the Full Council 31st July 2023 and Special Full Council 31st July 2023**
- 6. To adopt the minutes and recommendations of committees and standing committees**
 - a. Planning Committee minutes of 23rd June 2023 and 4th August 2023**
- 7. Financials**
 - a. Payments of accounts as presented**
 - b. Barclaycard statements for noting**
 - c. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves end July. For approval of variances as shown**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- 8. External audit**
- 9. Correspondence for action**
 - a. Network Rail request for comments of the closing of Vine No. 2 Crossing**
 - b. Cuckmere Community Buses -request for £350 support for the New Years Day service. (general reserves)**
- 10. Dates of next meetings**

Full Council 30th October 2023 (7pm)
October budgets (personnel, planning and other committees)
Full Council 27th November 2023 (7pm) provisional draft budget
Full Council 8th January 2024 (7pm) BUDGET AND PRECEPT SETTING
Full Council 29th January 2023 (7pm)
- 11. Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Contract and land matters)**
- 12. Land matters update if available**

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