

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr Dan Dunbar:
cllr.d.dunbar@polegatetowncouncil.gov.uk



21st October 2025

Notice is hereby given of a meeting of the Full Council Meeting to be held on **Monday, 27th October 2025 at 19:00 at Council Chambers, 49 High Street, Polegate, East Sussex, BN26 6AL**

Full Council Meeting – 27th October 2025

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. There is a stairlift available to get to the first floor where the chambers are.

AGENDA

For Councillors: Wealden Works will deliver a presentation starting at 18:15, concluding at 18:30, followed by a 15-minute Q&A session.

If you have any additional questions after the meeting, please forward them to the Democratic Services Officer, who will ensure they are passed on.

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence

Item 3: To receive any Declarations of Interest in respects of items on the agenda

Item 4: Mayors Update

Item 5: Minutes of the Special Full Council Meeting 5th September 2025

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the Chair.

Item 6: Minutes of the Committees and Standing Committees

To approve the minutes and recommendations of Committees and Standing Committees:

- Planning Committee Meeting 22nd August 2025
- Personnel Committee Meeting 11th September 2025

Item 7: Finances (Papers to follow)

- a. To note by all present Barclay Card Statements September 2025
- b. To resolve and accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves (September 2025) including VAT return. Financial Report for Full Council for income and expenditure variances. For Approval of variances as shown.

Item 8: Reports from Outside Bodies

- a. Report from Cuckmere Buses
- b. Report from

Item 9: Grant Application

Grant Request from Cuckmere Buses for £350 for their New Years Day Service

Item 10: Internal Audit Report

To review, accept and agree to take any recommended actions from the Internal Audit Interim Report

Item 11: Date of the Next Meeting

To note the dates of the next Meetings:

- Planning Budget Meeting 31st October 2025 (Subject to change to b)
- Personnel Budget Meeting 31st October 2025
- Full Council Meeting 24th November 2025
- Special Full Council Meeting 5th January 2026 (Budget and Precept Setting 2026/27)
- Full Council Meeting 26th January 2026
- Full Council Meeting 23rd February 2026
- Full Council Meeting 30th March 2026