



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk
Town mayor Cllr D Murray email cllr.d.murray@polegatetowncouncil.gov.uk

22nd November 2022

Notice is hereby given of a meeting of the Town Council to be held on **Monday 28th November 2022** in the **Council chambers, 49 High Street, Polegate BN26 6AL at 7pm**

J. Tucker

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Opportunity for public comment for items on the agenda**
- 2. To receive any apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. To approve and adopt the minutes of the Full Council 31st October 2022**
- 5. To adopt the minutes and recommendations of committees and standing committees**
 - a. Planning committee meeting 28th October 2022**
 - b. Personnel committee meeting 27th September 2022**
 - c. Personnel committee meeting of 9th November 2022**
 - d. Personnel committee budget meeting of 17th November 2022**
- 6. Mayor's Report verbal**
- 7. Financial Update**
 - a. Approval of payments as presented (some already approved)**
 - b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves.**
For approval of variances as shown

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

c. Barclaycard statements for noting

8. NALC Civility and respect Pledge

9. Private Car Park Network Rail & “co-op” car park to nominate both car parks as assets of community value

10. Prelim first draft budgets 2023/24 – for comments

11. Correspondence for action

- a. Quote for moving the blue (highways) toilet sign (previously deferred)**
- b. Request from Rural Services Network to join for membership (Rural Market towns)**

12. Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of legal /staff procedural matters)

13. Staff update (verbal)

14. Legal/land update (verbal)

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