

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

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23rd September 2025

Notice is hereby given of a meeting of the Full Council Meeting to be held on **Monday, 29th September 2025 at 19:00 at Council Chambers, 49 High Street, Polegate, East Sussex, BN26 6AL**

Full Council Meeting – 29th September 2025

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. There is a stairlift available to get to the first floor where the chambers are.

AGENDA

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence

Item 3: To receive any Declarations of Interest in respects of items on the agenda

Item 4: Mayors Update

Item 5: Minutes of Full Council 30th June 2025 and 28th July 2025

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the Chair.

Item 6: Minutes of the Committees and Standing Committees

To approve the minutes and recommendations of Committees and Standing Committees:

- Buildings and Land Committee Meeting 27th June 2025
- Communities and Tourism Committee Meeting 18th July 2025
- Finance and Policy Committee Meeting 25th July 2025
- Christmas Lights Committee Meeting 8th August 2025

Item 7: Finances

- a. To note by all present Barclay Card Statements July and August 2025
- b. To resolve and accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves (July and August 2025) including VAT return. Financial Report for Full Council for income and expenditure variances. For Approval of variances as shown.

Item 8: Grant Application

Grant Request from Polegate Twinning Association £90

Item 9: Reports from Outside bodies

- a. Report from the MP's office

Item 10: Vandalism Log

To note the Vandalism in Polegate since June 2025.

Item 11: Solar Panels

- a. Motion in principle, to investigate feasibility and grants for Solar panels on the roof of Polegate War Memorial Recreation Ground Pavillion and Office building.
- b. Motion in principle to investigate feasibility and grants of solar panels on 49/ 51 High Street Offices September/ October.

Item 12: Date of the Next Meeting

To note the dates of the next Meetings:

- Planning Budget Meeting TBC
- Personnel Budget Meeting TBC
- Full Council Meeting 27th October 2025
- Full Council Meeting 24th November 2025
- Special Full Council Meeting 5th January 2026 (Budget and Precept Setting 2026/27)
- Full Council Meeting 26th January 2026
- Full Council Meeting 23rd February 2026
- Full Council Meeting 30th March 2026

Item 13: Confidential

Full Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Legal Matters)

Item 14 : Motion to agree sum to allow a charge on a property to be discharged including associated costs. To determine final costs etc.