



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk
Town mayor Cllr D Murray email cllr.d.murray@polegatetowncouncil.gov.uk

11th January 2023

Notice is hereby given of a meeting of the Town Council to be held on **Monday 30th January 2023** in the **Council chambers, 49 High Street, Polegate BN26 6AL at 7pm**

J. Wickel

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Opportunity for public comment for items on the agenda**
- 2. To receive any apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. To approve and adopt the minutes of the Full Council 9th January 2023**
- 5. Minutes and recommendations from committees and standing committees**
 - a. Planning Committee 29th November 2022 and 6th January 2023**
 - b. Finance & Policy Committee 25th November 2022 and 6th January 2023**
- 6. Financials**
 - a. Payments of accounts as presented**
 - b. Create EMR for SIDS (speed visual) machine and ground works, highways licence est £11,000 (already agreed from general reserves but should be set as an EMR see papers.) resolution from 27 June 2022 agreed to purchase the machine and carry out the required survey. Now require resolution for the install costs and licence costs.**
 - c. Litter bins – new bin requested near bus stop in Hailsham Road (near School Lane)**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- d. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves.
For approval of variances as shown
 - e. Barclaycard statements for noting
 - f. Re: Compulsory purchase (Cophall allotments) – Motion to authorise use of the seal by the Town Clerk and to be signed by two councillors to allow the final reclaim of the total expenditure on surveyor and legal fees re A27 trunk Road East of Lewes Improvement Scheme.
 - g. Increase EMR 344 Play equipment to £12,000 to cover the cost of the new inclusive roundabout replacement at PWMRG quotes so far IRO £10,000+
7. Internal interim audit report 2022/23 to note comments and actions
8. Coronation 6th May 2023 to discuss whether to arrange an event, budget etc
9. Motion to write a Letter re highways regarding pot holes/ fibre optic works (verbal details)
10. Reports from representatives of outside bodies
- a. WDALC minutes 12/10/22 & 18/1/23
11. Correspondence for action
- a. Grit bins – request to supply and maintain in various areas in Polegate
 - b. Warm spaces funding – Polegate Community Centre – request to fund sessions from general reserves (£120 each at present)
 - c. White gates – Highways request on council preference re style (not a town council asset and not adopted by PTC)
 - d. East Sussex Highways A2270 consultation
12. Correspondence for noting
- a. Refusal by Wealden District Council of nomination for an asset of community value - Car park Roy Martin Way
13. Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Land matters, business matters)
14. Request to write a letter to a local group regarding responsibilities
15. Land matters
- a. Create EMR for 2nd potential land purchase
 - b. Update - create an EMR for land purchase

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