

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr Dan Dunbar:
cllr.d.dunbar@polegatetowncouncil.gov.uk



23rd June 2025

Notice is hereby given of a meeting of the Full Council Meeting to be held on **Monday, 30th June 2025 at 19:00 at Council Chambers, 49 High Street, Polegate, East Sussex, BN26 6AL**

Full Council Meeting – 30th June 2025

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. There is a stairlift available to get to the first floor where the chambers are.

AGENDA

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence

Item 3: To receive any Declarations of Interest in respects of items on the agenda

Item 4: Mayors Update

Item 5: Clerks Update

Item 6: Minutes of Special Full Council dated 2nd May 2025

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the Chair.

Item 7: Finances

- a. To accept the payments presented

- b. To note by all present Barclay Card Statements April/May 2025
- c. To resolve and accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves (*Date of the Finance Papers*) including VAT return. Financial Report for Full Council for income and expenditure variances. For Approval of variances as shown.
- d. Motion to make virement of £2000 from code 4130 to EMR 367 to put towards the pathway.
- e. Motion to write off Machines – asset register value is NIL

Item 8: Polegate War Memorial Recreation Ground CIC Directors

Motion to add Cllr G Archer and S Shing as Polegate War Memorial Recreation Ground CIC directors on behalf of the Council

Item 9: Tree Warden

Motion to appoint a new Tree Warden – Peter Davies

Item 10: Mayors Chain

Motion to repair/ replace Mayors Chain.

Item 11: Asset of Community Value – Co-op Car Park, Outcome from Wealden District Council

For Noting

Item 12: Motion to create Devolution Working Group as per minute number 13774

Item 13: Date of the Next Meeting

To note the dates of the next Meetings:

- Full Council meeting 30th June 2025
- Full Council meeting 28th July 2025
- Full Council meeting 29th September 2025
- Full Council meeting 27th October 2025
- Full Council meeting 24th November 2025
- Full Council Meeting 26th January 2026
- Full Council Meeting 23rd February 2026
- Full Council Meeting 30th March 2026

Item 14: Confidential

Full Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by

reasons of the confidential nature of the business to be transacted. (Discussion of Highways Matters Complaint and Licensing Agreements)

Item 15: Complaint to Highways

Item 16: To renew PADMEC Lease