



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk

Town Mayor – Cllr D Watts – email cldr.d.watts@polegatetowncouncil.gov.uk

16th November 2020

Notice is hereby given of a meeting of the Town Council to be held on Monday 30th November 2020 by REMOTE meeting at 7pm

J. Ognjanovic

Town Clerk

The press and public have a right and are welcome to attend via [the public live streamed link](#) in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Comments or questions from members of the public on matters on the agenda should be sent at least one day PRIOR to the meeting to admin@polegatetowncouncil.gov.uk and will be received at the beginning of the meeting. The live stream will be ended as soon as a resolution to exclude the press and public has been proposed and voted upon.

A G E N D A

- 1. Suspend standing orders (3 e,f,g &h)**
- 2. Opportunity for public comment for items on the agenda (via email comments)**
- 3. To receive any apologies for absence**
- 4. Declarations of interest in any items on the agenda**
- 5. Motion regarding feasibility study for the redevelopment of the council offices, High Street, Polegate (please see full motion paperwork) to be funded from the ear Marked Reserve**
- 6. To approve and adopt the minutes of the Full Council meeting of 26th October 2020**
- 7. Mayor's Report verbal**
- 8. To adopt the minutes and recommendations of committees and standing committees**

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- a. Personnel Committee 6th November 2020
- b. Planning Committee 27th October 2020
- c. Finance committee 20th November 2020 BUDGET RECOMMENDATIONS

9. Financial Update

- a. Approval of payments as presented
- b. Barclaycard Statements – already authorised for noting
- c. Bank reconciliations, income and expenditure accounts, trial balances, ear marked reserves, journals
- d. Grant applications (budget total £1000)
 - i. Cuckmere Community Buses 1@ £300 1@£200 total £500
 - ii. CWCF £500

10. Motion "That Polegate Town Council join with Willingdon and Jevington Parish Council in sending a joint letter to the CCG to request a fully transparent update on their efforts in the provision of the new comprehensive medical facilities promised for so long and not delivered and the CCG's current position. That the CCG provides the necessary information to allow the Councils acting jointly and in conjunction with others to consider providing the medical facilities with the outline of the facilities envisaged and the monies set aside by the CCG to support this initiative already some two to three decades behind schedule. The Councils expect a comprehensive response to feel confident in communicating with residents. Further the Councils to request a joint meeting with the CCG representatives within a couple of weeks after receipt of their response."

11. Standing orders review (based on NALC model updated 2020)

12. Internal audit (interim) report for review and to adopt recommendations

13. Dates of the next scheduled meetings

To be announced – NB some may be remote meetings

Provisional date Full Council 14th December 2020 draft BUDGET & PRECEPT if tax base available

REMOTE MEETING

Full Council 11th January 2021 BUDGET setting and PRECEPT setting REMOTE MEETING

Full Council 25th January 2021

Full Council 22nd February 2021

Full Council 29th March 2021

Full Council 26th April 2021

Annual Town Assembly 2021 TBA

Annual Statutory meeting (election of mayor) 17th May 2021

Full Council 28th June 2021

Full Council 26th July 2021

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