

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr Stephen Shingr:
cllr.s.shing@polegatetowncouncil.gov.uk



12th October 2026

Notice is hereby given of a meeting of the **Personnel Committee Meeting** to be held on **16th October 2026 at 10:30am at Council chambers, 49 High Street, Polegate BN26 6AL**

Jo Tricker

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing.

AGENDA

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence To receive any apologies for absence

Item 3: To receive any Declarations of Interest in respects of items on the agenda

Item 4: Minutes of the meetings dated 8th May 2026

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the chair.

Item 5: Personnel Budget for 2027/28

To consider the Personnel Budget 2027/28 £308,076 as per previously agreed amendments to staff contracts.

Item 6: Confidential

Personnel Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Staff Matters)

Item 7: Staff matters