



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL

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Town Clerk - Jo Tricker - e-mail admin@polegatetowncouncil.gov.uk

Town mayor - Cllr D Dunbar - email cldr.d.dunbar@polegatetowncouncil.gov.uk

24th April 2025

Notice is hereby given of a meeting of the Town Council to be held on **Friday 2nd May 2025** in the Council chambers, 49 High Street, Polegate, East Sussex, BN26 6AL at 10:00am

D Dunbar

Mayor of Polegate

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. NB there is limited public seating.

The Council Chambers are on the first floor and accessible via a stair lift.

A G E N D A

- 1. Opportunity for public comment for items on the agenda**
- 2. Apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. Financials**
 - a. Payments of accounts as presented**
 - b. Barclaycard statements for noting**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- c. Bank reconciliations, income and expenditure reports, trial balances, earmarked reserves. For approval of variances as shown
- 5. Internal Audit report and AGAR Internal audit report (report to follow taking place on 29th April 2025)
- 6. To approve the 2024/25 AGAR Governance Statement
- 7. To approve the 2024/25 AGAR Accounts figures

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