

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

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29th August 2025

Notice is hereby given of a meeting of the **Special Full Council Meeting** to be held on **5th September 2025 at 09:45** at Council chambers, 49 High Street, Polegate BN26 6AL

Special Full Council Meeting – 5th September 2025

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press, and public has been proposed and voted upon before withdrawing. There is a stairlift available to get to the first floor where the chambers is.

AGENDA

Item 1: Opportunity for Public Comment on items on the agenda

Item 2: Apologies for absence

To receive any apologies for absence

Item 3: To receive any Declarations of Interest in respects of items on the agenda

Item 4: Motion to review the External Audit comments and actions required

Item 5: IT Equipment

Motion to approve the expenditure of £3,500 from general reserves for the purchase of laptops, accessories, and associated software and security services for three staff members.