



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
Telephone: 01323 488114

Town Clerk – Jo Ognjanovic e-mail admin@polegatetowncouncil.gov.uk

23rd November 2021

Notice is hereby given of a meeting of the Personnel Committee to be held on **Friday 3rd December 2021** in **Council Chambers, Council Offices, 49 High Street, Polegate, East Sussex BN26 6AL** at **10.00 am**

J. Ognjanovic

Town Clerk

The press and public have a right and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Opportunity for public comment on items on the agenda**
- 2. Apologies for absence.**
- 3. Declarations of interest in any matters on the agenda.**
- 4. Minutes 10th November 2021 (already adopted)**
- 5. Personnel budget 2022/23 dependent on Full Council meeting 29th November. (Defer if required)**
- 6. Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of staff and legal matters / details)**
- 7. Staff/Legal matters/Staff review**