UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 25th March 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL.
<u>Present:</u> Cllrs D Dunbar, J Heward, D Watts, D Murray, A Wood, A O'Kane, W Heasman-O'Neill, J Keen, S Shing, M Cunningham, M Piper (11)
<u>Not Present:</u> - W Alexander, N Dunbar, C Berry, D Shing, (2)
1 member of public

Minute No.	Subject/Resolution
13513	**Opportunity for public comment for items on the agenda** None
13514	**Apologies for absence** Cllrs W Alexander, N Dunbar, D Shing, C Berry
13515	**Declarations of interest in any items on the agenda** None
13516	**Mayor's verbal report** **The mayor stated that he had attended the Wealden conference with Cllr Murray and spoken to officers there about lack of open space in Polegate. They had also spoken to the chairman and portfolio holder in respect of parking issues within the town and asked that they take this forward again. They had also been told that town councillors are local government officials. The Mayor had attended Cllr Cunninghams honorary freeman celebration. He had also attended the changing places toilet opening at Wannock. He had met with the lightning fibre team and had photos with them now that the bulbs were in bloom. He had also attended Eastbourne Mayors charity ball. He requested that councillors respond to the calendar invites as these were used to see is the meeting would be quorate, referring to the fire and rescue service presentation on fire safety which only a few had attended.**
13517	**To adopt and approve the minutes of the Full Council meetings of** **a. Full Council minutes of 27th November 2023; 8th January 2024; 26th February 2024** **<u>It was resolved to adopt the full council minutes of 27th November 2023; 8th January 2024; 26th February 2024 as an accurate record of the meeting. VOTE All in favour</u>**
13518	**Financials** **a. Barclay card statements for noting for February 2024** **b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (Jan) including VAT return. For approval of variances as shown** **<u>The Barclaycard statement was noted by all present. It was resolved to approve the variations as presented. VOTE All in favour</u>** **c. To use any remaining budget from grass cutting to pay for the consultant fees for Brightling Road planning permission.** **<u>It was resolved the use the remaining grass cutting budget and additional interest received held in general reserves (as per background papers) to pay for the consultant fees for Brightling Road planning permission VOTE All in favour</u>**
13519	**Representatives of outside bodies** **a. <u>Polegate Windmill: To add Cllr Nathan Dunbar and Cllr A Wood as representatives for Polegate Windmill</u>** The windmill and how it could be funded without using Polegate residents tax payers funds was discussed as the council was keen to see assistance given to the windmill but it had

	been moved into another boundary. It was possible that it would return to Polegate in future boundary changes. The representatives said they would both attend. **<u>It was resolved to add Cllr Nathan Dunbar and Cllr A Wood as representatives for Polegate Windmill VOTE All in favour</u>**
13520	**Dates for next meetings** **Full Council 29th April 2024** **Annual Town Assembly 13th May 2024** **Annual Statutory meeting for Election of Mayor 20th May 2024**

The meeting closed at 19:37pm

Signed Mayor of Polegate ___________________Date _____________________

UNADOPTED
POLEGATE TOWN COUNCIL

BUILDINGS & LAND COMMITTEE

Minutes of the Buildings & Land Committee meeting held on Friday 12th April 2024 in the council chambers 49 High Street, Polegate East Sussex BN26 6AL at 10am

Present: Cllrs D Murray, D Watts, N Dunbar, A Wood, , **(4)**
Not Present: Cllrs M Piper, N Dunbar, J Keen, J Heward **(4)**
No members of the public present

Minute Number	Resolution
13521	**Opportunity for Public** None
13522	**Apologies for absence** Cllrs M Piper, N Dunbar, J Keen, J Heward
13523	**Declarations of interest in any items on the agenda** None
13524	**To adopt and approve the minutes of the Buildings and Land meetings of 13th October 2023 and 8th December 2023** **It was resolved to adopt the minutes of the Buildings and Land meetings of 13th October 2023 and the minutes were signed by the chair of the committee. Vote all in favour**
13525	**Polegate War Memorial Recreation ground – outdoor gym surfacing replacement.** **a. Motion to replace the current inadequate grass matting with wet pour. Costs to come from play equipment reserve. To select company to carry out the works as per background papers.** A full discussion took place. **It was resolved to replace the current inadequate grass matting with wet pour and to select company B to carry out the works from the ear marked reserve as per background papers. Vote all in favour**

The meeting closed at 10.15am.

Signed by _________________________ Chair of Buildings & Land Committee _____________________Dated

barclaycard commercial

barclaycard

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 February 2024
Page number:	1 of 2
Monthly spend limit:	[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Date of previous statement:	20 January 2024
Previous balance:	£176.76
Payment received:	£176.76 CR
Total of charges and adjustments:	£0.00
Total of new spending:	**£81.33**
New balance:	**£81.33**
Payment due by:	**27 February 2024**

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 27 February 2024."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.
The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	176.76
29 Jan 2024	DIRECT DEBIT PAYMENT THANK YOU	176.76 CR
Total of payment, charges and adjustments		**£0.00**

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
[redacted]	[redacted]	[redacted]	19.35
		[redacted]	61.98
Total cardholder expenditure			**£81.33**
New balance			**£81.33**

NET	VAT	GROSS
10.82	2.19	13.01
5.28	1.06	6.34
11.66	2.33	13.99
		47.99
27.76	5.58	81.33

G 000749 BBA1376A 78588

[redacted]

barclaycard commercial

barclaycard

[redacted]

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Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference:	[redacted]
Card number:	
Statement date:	20 February 2024
Page number:	2 of 3
Monthly spend limit:	[redacted]

Date	Description		Amount
14 Feb 2024 150252718714	AMZNMktplace MISCELLANEOUS AND RETAIL STORES	amazon.co.uk GBR	13.01
14 Feb 2024 150252718714	AMZNMktplace MISCELLANEOUS AND RETAIL STORES	amazon.co.uk GBR	6.34
2 new purchases / cash advances. Total of spending.			£19.35

[redacted]

barclaycard commercial

barclaycard

[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference: [redacted]
Card number:
Statement date: 20 February 2024

Monthly spend limit: [redacted]

Date	Description	Amount
19 Jan 2024 220185481474	WWW.SCREWFIX.COM YEOVIL LUMBER AND BUILDING MATERIALS STORES	47.99
20 Jan 2024 220115122624	TOOLSTATION UK NORTHAMPTON ENG HARDWARE STORES	29.98 CR
20 Jan 2024 220185481474	Toolstation Ltd - Hail HAILSHAM UNITED KINGDOM LUMBER AND BUILDING MATERIALS STORES	29.98
30 Jan 2024 310185481474	WWW.SCREWFIX.COM YEOVIL LUMBER AND BUILDING MATERIALS STORES	13.99
4 new purchases / cash advances. Total of spending.		£61.98

[redacted]

BARCLAYS

28 March 2024

THE OFFICIALS
POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

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Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 28 March 2024

Business Current Accounts	
Business Current Account Statement	£50,000.00
[redacted]	
Business Savings Accounts	
Business Premium Account	£602,695.87
[redacted]	
Business Premium Account	£129,993.72
[redacted]	

This is the end of your account summary.

%%VERTICAL_EYEBALL_LINE

Account Name
POLEGATE TOWN COUNCIL
BUSINESS RESERVEACCOUNT

Account No **Sort Code** **Page No**
[redacted] 1 of 2

NatWest

00027476/00051504/385 B 0036136-0001-0
[redacted]
POLEGATE TOWN COUNCIL
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

Business Reserve Account

Summary	
Statement Date	28 MAR 2024
Period Covered	02 MAR 2024 to 28 MAR 2024
Previous Balance	£86,521.33
Paid In	£96.24
Withdrawn	£0.00
New Balance	£86,617.57
BIC	[redacted]
IBAN	[redacted]

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest rate: 1.45% Gross / 1.46% AER

Date	Description		Paid In(£)	Withdrawn(£)	Balance(£)
02 MAR 2024	BROUGHT FORWARD				86,521.33
28 MAR	Interest 28MAR GRS 47542470	1010	96.24		86,617.57

1001027476000100001

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

Polegate Town Council
Polegate Town Council
High Street
Polegate
East Sussex
BN26 6AL

06744 060004 0170 E 38500

Account Summary	
Opening Balance	86,824.14
Payments In	133.83
Payments Out	0.00
Closing Balance	86,957.97

Interest Rate - Valid as at end date of the statement period
1.96% AER

International Bank Account Number
[redacted]
Branch Identifier Code
[redacted]

13 February to 12 March 2024

Account Name
Polegate Town Council

Sortcode	Account Number	Sheet Number
[redacted]		53

Your Business Money Manager details

Date		Payment type and details	Paid out	Paid in	Balance
12 Feb 24		**BALANCE BROUGHT FORWARD**			**86,824.14**
12 Mar 24	CR	GROSS INTEREST TO 11MAR2024	1010	133.83	86,957.97
12 Mar 24		**BALANCE CARRIED FORWARD**			**86,957.97**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

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Polegate Town Council

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	31/03/2024		50,000.00
Business Premium Account	31/03/2024		602,695.87
			652,695.87

Unpresented Payments (Minus)	Amount	
15/03/2024 DIRECT DEB Nest Pension Scheme	758.82	
		758.82
		651,937.05

Unpresented Receipts (Plus)		
	0.00	
		0.00
		651,937.05

Balance per Cash Book is :- **651,937.05**

Difference is :- **0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Polegate Town Council

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	31/03/2024		129,993.72
			129,993.72
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			129,993.72
Unpresented Receipts (Plus)			
		0.00	
			0.00
			129,993.72
		Balance per Cash Book is :-	**129,993.72**
		Difference is :-	**0.00**

Signatory 1:
Name .... Signed .... Date ....

Signatory 2:
Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	31/03/2024		200.00
			200.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		200.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		200.00

Balance per Cash Book is :- **200.00**

Difference is :- **0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	31/03/2024		0.00
			0.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00
	Balance per Cash Book is :-	**0.00**
	Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Polegate Town Council

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	**Statement Date**	**Page No**	**Balances**
HSBC deposit Account	31/03/2024		86,957.97
			86,957.97
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			86,957.97
Unpresented Receipts (Plus)			
		0.00	
			0.00
			86,957.97
		Balance per Cash Book is :-	**86,957.97**
		Difference is :-	**0.00**

Signatory 1:
Name .... Signed .... Date ....

Signatory 2:
Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	31/03/2024		86,617.57
			86,617.57

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		86,617.57
Unpresented Receipts (Plus)		
	0.00	
		0.00
		86,617.57
	Balance per Cash Book is :-	**86,617.57**
	Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Summary Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

			Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
101	Employee costs	Income	2,230	2,312	0	(2,312)			0.0%
		Expenditure	15,272	145,419	179,520	34,101	2,030	32,071	82.1%
		Net Income over Expenditure	(13,041)	(143,107)	(179,520)	(36,413)			
		plus Transfer from EMR	0	180					
		less Transfer to EMR	0	0					
		Movement to/(from) Gen Reserve	(13,041)	(142,927)					
		Grand Totals:- Income	**2,230**	**2,312**	**0**	**(2,312)**			**0.0%**
		Expenditure	**15,272**	**145,419**	**179,520**	**34,101**	**2,030**	**32,071**	**82.1%**
		Net Income over Expenditure	**(13,041)**	**(143,107)**	**(179,520)**	**(36,413)**			
		plus Transfer from EMR	**0**	**180**					
		less Transfer to EMR	**0**	**0**					
		Movement to/(from) Gen Reserve	**(13,041)**	**(142,927)**					

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12 **Cost Centre Report**

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Administration								
1009	Bank Loyalty Discount	12	168	370	202			45.4%	
1060	Miscellaneous Income	0	4,939	0	(4,939)			0.0%	
	Administration :- Income	**12**	**5,107**	**370**	**(4,737)**			**1380.3%**	**0**
4010	Internal Auditor	482	500	500	0		0	99.9%	
4030	Postage	0	234	300	66		66	78.0%	
4031	Stationery	0	1,517	1,500	(17)		(17)	101.1%	
4032	Photocopier copy charges	0	932	1,500	568		568	62.1%	
4035	Computer consumables	0	246	300	54		54	81.8%	
4036	Office IT equip't inc antiviru	25	338	700	362		362	48.3%	
4037	Website	14	224	350	126		126	63.9%	
4039	Legal fees	159	4,346	5,000	654		654	86.9%	
4040	Audit Fees (external audit)	179	1,544	1,600	56		56	96.5%	
4043	Insurance Premiums	0	11,571	5,200	(6,371)		(6,371)	222.5%	
4044	Insurance Tree Survey	0	0	500	500		500	0.0%	
4045	Subscriptions	0	3,171	3,200	29		29	99.1%	
4046	Publications	0	0	200	200		200	0.0%	
4047	Advertising	0	0	100	100		100	0.0%	
4049	Tree Works	0	0	1,500	1,500		1,500	0.0%	
4050	Town Council Elections	0	13,153	5,500	(7,653)		(7,653)	239.1%	7,653
4053	Refreshments	0	17	250	233		233	6.6%	
4056	Bank/Barclaycard charges	199	785	1,000	215		215	78.5%	
4059	First Aid	111	158	150	(8)		(8)	105.5%	
4062	Newsletter Production	555	555	500	(55)	250	(305)	161.0%	
4063	Hire of Halls	0	134	300	166		166	44.7%	
4069	Office telephones	70	945	1,000	55		55	94.5%	
4070	Broadband/Internet	34	413	500	87		87	82.6%	
4071	IT Services incl backups	240	2,985	3,300	315		315	90.4%	
4072	IT costs office 365	182	2,046	1,950	(96)		(96)	104.9%	
4073	IT reserve for new machines	348	973	700	(273)	170	(443)	163.3%	
8060	Misc Resolved Gen Reserves & c	4,215	8,145	0	(8,145)	4,140	(12,285)	0.0%	
	Administration :- Indirect Expenditure	**6,814**	**54,929**	**37,600**	**(17,329)**	**4,560**	**(21,889)**	**158.2%**	**7,653**
	Net Income over Expenditure	**(6,802)**	**(49,822)**	**(37,230)**	**12,592**				
6000	plus Transfer from EMR	0	7,653						
	Movement to/(from) Gen Reserve	**(6,802)**	**(42,169)**						

Continued over page

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103	Town Councillors								
1006	Mayor's Charity Fund	0	612	0	(612)			0.0%	
	Town Councillors :- Income	**0**	**612**	**0**	**(612)**				**0**
4090	Councillors' allowances	2,827	5,636	7,000	1,364		1,364	80.5%	
4091	Councillors' expenses	308	678	500	(178)		(178)	135.5%	
4092	Councillors' training	0	1,013	1,000	(13)		(13)	101.3%	
4093	Mayor's allowance Civic Duties	297	1,376	2,000	624		624	68.8%	
4095	Mayor's Fund Raising Charity	0	612	0	(612)		(612)	0.0%	
	Town Councillors :- Indirect Expenditure	**3,432**	**9,315**	**10,500**	**1,185**	**0**	**1,185**	**88.7%**	**0**
	Net Income over Expenditure	**(3,432)**	**(8,703)**	**(10,500)**	**(1,797)**				
104	General Administration								
1010	Investment Income	3,442	13,198	500	(12,698)			2639.7%	5,191
1063	CIL funds from developers	0	34,834	0	(34,834)			0.0%	34,834
1076	Precept	0	365,846	365,846	0			100.0%	
	General Administration :- Income	**3,442**	**413,878**	**366,346**	**(47,532)**			**113.0%**	**40,025**
4100	Grants to other Organisations	0	1,000	1,000	0		0	100.0%	
4103	Public Info event(s)	0	0	1,000	1,000		1,000	0.0%	
4104	Events	(60)	826	1,000	174	450	(276)	127.6%	
4105	Finance Software	398	1,200	1,200	0		0	100.0%	
8060	Misc Resolved Gen Reserves & c	842	2,292	0	(2,292)		(2,292)	0.0%	
	General Administration :- Indirect Expenditure	**1,180**	**5,318**	**4,200**	**(1,118)**	**450**	**(1,568)**	**137.3%**	**0**
	Net Income over Expenditure	**2,262**	**408,561**	**362,146**	**(46,415)**				
6001	less Transfer to EMR	37,938	40,025						
	Movement to/(from) Gen Reserve	**(35,676)**	**368,536**						
201	Council Offices								
4004	Cleaning contract ex staff	195	1,050	2,000	950		950	52.5%	
4130	Council Tax	0	7,073	8,500	1,427		1,427	83.2%	
4131	Electricity	0	3,652	3,000	(652)		(652)	121.7%	
4132	Water charges	15	240	300	60		60	80.1%	
4133	Sewerage	0	268	550	282		282	48.7%	
4136	Photocopier - lease	0	120	810	690		690	14.9%	
4139	Window Cleaning	55	180	300	120		120	60.0%	
4140	Alarm Maintenance	370	769	1,800	1,031		1,031	42.7%	
4141	Fire Precautions	0	182	440	258		258	41.4%	

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		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4142	Other Maintenance	0	25,346	600	(24,746)		(24,746)	4224.4%	25,270
4146	Other Office Equipment	259	1,142	1,250	108		108	91.4%	
4154	Housekeeping San bins 49 & gar	0	352	380	28		28	92.6%	
4155	Refuse Collecting	266	884	1,300	416		416	68.0%	
4156	Security	0	366	0	(366)		(366)	0.0%	
4162	PWLB - Capital	0	4,920	4,919	(1)		(1)	100.0%	
4163	PWLB- Interest	0	653	654	1		1	99.9%	
	Council Offices :- Indirect Expenditure	**1,160**	**47,199**	**26,803**	**(20,396)**	**0**	**(20,396)**	**176.1%**	**25,270**
	Net Expenditure	**(1,160)**	**(47,199)**	**(26,803)**	**20,396**				
6000	plus Transfer from EMR	0	25,270						
	Movement to/(from) Gen Reserve	**(1,160)**	**(21,929)**						
202	51 High Street								
4170	51 High Street - expenditure	654	654	800	146		146	81.8%	
	51 High Street :- Indirect Expenditure	**654**	**654**	**800**	**146**	**0**	**146**	**81.8%**	**0**
	Net Expenditure	**(654)**	**(654)**	**(800)**	**(146)**				
204	Wannock Office								
4198	PWMRG CIC Grant (Interim)	0	26,124	26,124	0		0	100.0%	
	Wannock Office :- Indirect Expenditure	**0**	**26,124**	**26,124**	**0**	**0**	**0**	**100.0%**	**0**
	Net Expenditure	**0**	**(26,124)**	**(26,124)**	**0**				
205	High Street Toilets								
1035	High St Toilets Community Sche	0	1,234	1,234	0			100.0%	
	High Street Toilets :- Income	**0**	**1,234**	**1,234**	**0**			**100.0%**	**0**
4500	Toilets High St - Cleaning	3,078	11,880	11,000	(880)		(880)	108.0%	
4501	Toilets High St - Maintenance	0	230	250	20		20	92.0%	
4504	Toilets High St - Other	25	25	310	285		285	8.2%	
	High Street Toilets :- Indirect Expenditure	**3,103**	**12,136**	**11,560**	**(576)**	**0**	**(576)**	**105.0%**	**0**
	Net Income over Expenditure	**(3,103)**	**(10,902)**	**(10,326)**	**576**				
301	Town Centre and Community Safe								
1060	Miscellaneous Income	1,263	1,263	0	(1,263)			0.0%	
	Town Centre and Community Safe :- Income	**1,263**	**1,263**	**0**	**(1,263)**				**0**
4201	CCTV costs	3,677	6,340	3,500	(2,840)	3,449	(6,289)	279.7%	3,344

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		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
8060	Misc Resolved Gen Reserves & c	0	1,928	0	(1,928)		(1,928)	0.0%	
	Town Centre and Community Safe :- Indirect Expenditure	**3,677**	**8,268**	**3,500**	**(4,768)**	**3,449**	**(8,217)**	**334.8%**	**3,344**
	Net Income over Expenditure	**(2,413)**	**(7,004)**	**(3,500)**	**3,504**				
6000	plus Transfer from EMR	3,344	3,344						
	Movement to/(from) Gen Reserve	**931**	**(3,660)**						
302	Recreation Grounds								
1020	Hire Fees-Recreation Ground	1,200	1,200	0	(1,200)			0.0%	
1022	Brightling Road lease	120	120	120	0			100.0%	
1060	Miscellaneous Income	0	74,500	0	(74,500)			0.0%	4,000
1080	Grants Received	0	3,500	0	(3,500)			0.0%	3,500
	Recreation Grounds :- Income	**1,320**	**79,320**	**120**	**(79,200)**			**66100.0**	**7,500**
4199	Changing Places Toilet	0	70,500	0	(70,500)		(70,500)	0.0%	
4220	General Maintenance	2,750	16,478	9,000	(7,478)	1,397	(8,875)	198.6%	116
4221	Recreation ground - water	0	0	390	390		390	0.0%	
4223	Grounds Maintenance	0	3,595	3,500	(95)		(95)	102.7%	
4230	Skate Park	3,329	3,329	3,000	(329)	329	(658)	121.9%	329
4235	Wannock Toilets	(116)	0	0	0		0	0.0%	
4238	Litter Bins	585	3,635	6,100	2,465		2,465	59.6%	
4239	Speed Indicator Device	5,394	5,964	0	(5,964)	7,130	(13,094)	0.0%	4,200
4240	Oakleaf Lease Charges	0	190	150	(40)		(40)	126.7%	
4241	Dog Bins	650	1,950	2,860	910		910	68.2%	
4242	Playground Equipment	431	34,936	2,000	(32,936)	483	(33,419)	1771.0%	33,812
4243	Safety Inspections	0	1,035	1,500	465		465	69.0%	
8002	CIL Expenditure	0	23,960	0	(23,960)		(23,960)	0.0%	23,960
8060	Misc Resolved Gen Reserves & c	0	12,000	0	(12,000)	995	(12,995)	0.0%	
	Recreation Grounds :- Indirect Expenditure	**13,024**	**177,572**	**28,500**	**(149,072)**	**10,334**	**(159,406)**	**659.3%**	**62,417**
	Net Income over Expenditure	**(11,704)**	**(98,252)**	**(28,380)**	**69,872**				
6000	plus Transfer from EMR	4,645	62,417						
6001	less Transfer to EMR	7,500	7,500						
	Movement to/(from) Gen Reserve	**(14,559)**	**(43,336)**						
303	Highways								
1051	Urban Grasscutting Income	0	3,762	3,135	(627)			120.0%	
	Highways :- Income	**0**	**3,762**	**3,135**	**(627)**			**120.0%**	**0**

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		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4256	Urban grasscutting	0	20,712	25,000	4,288		4,288	82.8%	
4258	Flower Beds	0	6,562	6,600	38		38	99.4%	
4263	Bulb Planting	0	1,094	1,000	(94)		(94)	109.4%	
8060	Misc Resolved Gen Reserves & c	0	3,249	0	(3,249)		(3,249)	0.0%	
	Highways :- Indirect Expenditure	**0**	**31,617**	**32,600**	**983**	**0**	**983**	**97.0%**	**0**
	Net Income over Expenditure	**0**	**(27,855)**	**(29,465)**	**(1,610)**				
304	Allotments								
1070	Allotment Fees	0	2,754	2,500	(254)			110.1%	
1072	Gosford Way Allotments	0	175	175	0			100.0%	
1073	Allotment Deposit Retained	0	350	0	(350)			0.0%	350
	Allotments :- Income	**0**	**3,279**	**2,675**	**(604)**			**122.6%**	**350**
4270	Allotments - maintenance	0	700	700	0		0	100.0%	
4271	Allotments - improvements	300	308	350	42		42	88.0%	
4272	Allotments - water	0	1,283	800	(483)		(483)	160.4%	
4273	Allotment - rent of land Gosfo	0	(324)	175	499		499	(184.9%)	
4274	Allotment Grounds maintenance	0	50	650	600		600	7.7%	
8060	Misc Resolved Gen Reserves & c	0	360	0	(360)	1,364	(1,724)	0.0%	
	Allotments :- Indirect Expenditure	**300**	**2,377**	**2,675**	**298**	**1,364**	**(1,066)**	**139.9%**	**0**
	Net Income over Expenditure	**(300)**	**901**	**0**	**(901)**				
6001	less Transfer to EMR	0	350						
	Movement to/(from) Gen Reserve	**(300)**	**551**						
305	Street Lighting								
1060	Miscellaneous Income	0	1,193	0	(1,193)			0.0%	
	Street Lighting :- Income	**0**	**1,193**	**0**	**(1,193)**				**0**
4280	Street Light - energy	28,300	9,600	9,600	0		0	100.0%	
4281	Street Light - Maint contract	0	10,266	10,400	134		134	98.7%	
4282	St Light - works/impro/maint	1,394	53,879	8,500	(45,379)		(45,379)	633.9%	44,970
4286	Christmas decorations	0	11,202	13,000	1,798		1,798	86.2%	
4287	Additional Christmas Decoratio	0	0	2,000	2,000		2,000	0.0%	
8060	Misc Resolved Gen Reserves & c	0	2,156	0	(2,156)		(2,156)	0.0%	
	Street Lighting :- Indirect Expenditure	**29,694**	**87,103**	**43,500**	**(43,603)**	**0**	**(43,603)**	**200.2%**	**44,970**
	Net Income over Expenditure	**(29,694)**	**(85,910)**	**(43,500)**	**42,410**				
6000	plus Transfer from EMR	0	44,970						
	Movement to/(from) Gen Reserve	**(29,694)**	**(40,940)**						

Continued over page

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306	Prize and Prize Giving								
4096	Remembrance Wreath	60	60	60	0		0	100.0%	
8060	Misc Resolved Gen Reserves & c	316	520	0	(520)		(520)	0.0%	
	Prize and Prize Giving :- Indirect Expenditure	**376**	**580**	**60**	**(520)**	**0**	**(520)**	**966.6%**	**0**
	Net Expenditure	**(376)**	**(580)**	**(60)**	**520**				
307	The Polegate Partnership								
1040	SponsorFlower Beds Hailsham Rd	850	900	1,000	100			90.0%	
	The Polegate Partnership :- Income	**850**	**900**	**1,000**	**100**			**90.0%**	**0**
4306	Replace Hailsham Rd Beds	0	445	450	5		5	98.9%	
4307	Hailsham Flowers Maintenance	459	550	550	0		0	99.9%	
	The Polegate Partnership :- Indirect Expenditure	**459**	**995**	**1,000**	**5**	**0**	**5**	**99.5%**	**0**
	Net Income over Expenditure	**391**	**(95)**	**0**	**95**				
401	The Planning Committee								
4320	Planning Committee - Halls	0	0	200	200		200	0.0%	
4322	Planning - legal fees	0	358	0	(358)		(358)	0.0%	
	The Planning Committee :- Indirect Expenditure	**0**	**358**	**200**	**(158)**	**0**	**(158)**	**178.8%**	**0**
	Net Expenditure	**0**	**(358)**	**(200)**	**158**				
701	The Retired								
7001	The Retired	0	722	800	78		78	90.2%	
	The Retired :- Indirect Expenditure	**0**	**722**	**800**	**78**	**0**	**78**	**90.2%**	**0**
	Net Expenditure	**0**	**(722)**	**(800)**	**(78)**				
	Grand Totals:- Income	**6,888**	**510,549**	**374,880**	**(135,669)**			**136.2%**	
	Expenditure	**63,872**	**465,266**	**230,422**	**(234,844)**	**20,157**	**(255,001)**	**210.7%**	
	Net Income over Expenditure	**(56,984)**	**45,283**	**144,458**	**99,175**				
	plus Transfer from EMR	**7,989**	**143,654**						
	less Transfer to EMR	**45,438**	**47,875**						
	Movement to/(from) Gen Reserve	**(94,434)**	**141,062**						

Current/Business Premium

Payments made between 01/03/2024 and 31/03/2024

Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	Nominal Ledger Analysis	£ Amount	Transaction
06/03/2024	Countrymans Contractors ltd	BX172469	594.00	594.00		500			Bench move Wannock Drive
06/03/2024	Barclays Bank	DIRECT DEB	49.00			4056	102	49.00	Bank Commission
11/03/2024	EDF Energy	DIRECT DEB	654.13			4170	202	654.13	Electricity 51 High St
14/03/2024	Mrs W Alexander	BX471141	178.70			4090	103	178.70	Cllrs Allowance
14/03/2024	Mrs C Berry	BX471141	178.70			4090	103	178.70	Cllrs Allowance - March 2024
14/03/2024	Mr M Cunningham	BX471141	178.70			4090	103	178.70	Cllrs Allowance
14/03/2024	Mr D Dunbar	BX471141	280.80			4090	103	280.80	Cllrs Allowance - March 2024
14/03/2024	Mr D Murray	BX471141	134.30			4090	103	134.30	Cllrs Allowance - March 2024
14/03/2024	Mrs M Piper	BX471141	224.10			4090	103	224.10	Cllrs Allowance - March 2024
14/03/2024	Mr D Shing	BX471141	178.70			4090	103	178.70	Cllrs Allowance - March 2024
14/03/2024	Mr S Shing	BX471141	178.70			4040	102	178.70	Cllrs Allowance - March 2024
14/03/2024	Mr D Watts	BX471141	178.70			4090	103	178.70	Cllrs Allowance - March 2024
14/03/2024	Mr A Wood	BX471141	179.30			4090	103	179.30	Cllrs Allowance - March 2024
14/03/2024	Mr N Dunbar	BX471141	178.70			4090	103	178.70	Cllrs Allowance - March 2024
14/03/2024	Staff Salaries Cash Book	March Sals	8,463.45			202		8,463.45	March Salaries
15/03/2024	Wealden District Council	DIRECT DEB	650.00			4241	302	650.00	Dog Bins Quarterly Charge
15/03/2024	Wealden District Council	DIRECT DEB	585.00			4238	302	585.00	Litter Bins Quarterly Charge
15/03/2024	Nest Pension Scheme	DIRECT DEB	758.82			4000	101	192.30	Nest Payments
						4002	101	61.90	Nest Payments
						4013	101	8.80	Nest Payments
						4003	101	42.33	Nest Payments
						4022	101	57.53	Nest Payments
						4011	101	70.76	Nest Payments
						4008	101	325.20	Nest Payments
[redacted]									
15/03/2024	Wealden District Council	DIRECT DEB	1,482.00		247.00	4241	302	650.00	Dog Bins Quarterly Charge
						4238	302	585.00	Litter Bins Quarterly Charge
	Subtotal Carried Forward:		14,070.80	594.00	247.00			13,229.80	

Current/Business Premium

Payments made between 01/03/2024 and 31/03/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c		£ Amount	Transaction
19/03/2024	Barclays Bank	DIRECT DEB	150.00			4056	102	150.00	BACS Set up charge
20/03/2024	Castle Water Ltd	DIRECT DEB	14.72			4132	201	14.72	Water Charges
21/03/2024	[redacted]					500			Travel Expenses
21/03/2024	SME IT Solutions Ltd	BX760557	418.04	418.04		500			2 Monitors etc
21/03/2024	Haven Security Ltd	BX760590	443.45	443.45		500			213800/514/Haven Security Ltd
21/03/2024	Denma Cleaning Services Ltd	BX763000	30.54	30.54		500			Consumables for CPT
21/03/2024	Mr Dan Dunbar	BX763086	23.19	23.19		500			Mayors Award Trophy
21/03/2024	Mr Dan Dunbar	BX764566	55.00	55.00		500			Payment for Mayors Charity Bal
21/03/2024	Lewes District Council	BX765169	54.00	54.00		500			Play Area Inspections
21/03/2024	Streetlights	BX765194	175.50	175.50		500			Col A Porters Way
21/03/2024	Countrymans Contractors ltd	BX766672	764.40	764.40		500			% Tonnes Bark Oakleaf Play Pk
21/03/2024	Recorra Sout East Ltd	BX767141	72.90	72.90		500			Waste Collection
21/03/2024	Recorra Sout East Ltd	BX767161	5.70	5.70		500			Env Compliance Charge
21/03/2024	[redacted]	BX767868	104.75	104.75		500			Items brought from Sainsbury's
21/03/2024	PPL PRS MUSIC LICENCE	BX768893	191.39	191.39		500			Music Licence
21/03/2024	PJ Skips	BX769717	360.00	360.00		500			8 YD Skip Gosford Allotments
21/03/2024	Clarke Roofing Southern Ltd	BX770110	1,598.40	1,598.40		500			6295/512/Clarke Roofing Southe
21/03/2024	IDVerde	BX772740	1,214.40	1,214.40		500			Playground Inspections
21/03/2024	Streetlights	BX853158	117.30	117.30		500			Col C Victoria Rd
21/03/2024	[redacted]					500			Travel Expenses
21/03/2024	St Georges Church	BX853596	57.00	57.00		500			Freeman Event
26/03/2024	Wealden District Council	BX148776	60.00	60.00		500			WDC Parish Conference
26/03/2024	[redacted]					500			March Travel Expenses
26/03/2024	Trenchline Utilites Ltd	BX150325	5,040.48	5,040.48		500			Installation of NAL Sockets
27/03/2024	BarclayCard	BARCLAYCA	681.46		113.58	4220	302	7.98	Keys for Hand Towel & T Paper
						8060	104	166.79	Table Cloths
						4016	101	120.00	SLCC ILCA
						4059	102	42.25	First Aid Supplies
						4016	101	125.00	High Speed Training
						4059	102	68.73	First Aid Supplies
						4220	302	20.49	Screws & Nuts
	Subtotal Carried Forward:		25,756.82	11,433.84	360.58			13,945.76	

Current/Business Premium

Payments made between 01/03/2024 and 31/03/2024

Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c		£ Amount	Transaction
						4220	302	4.98	Galvanising SSpray Paint
						4220	302	11.66	Centre Punch
	Total Payments:		25,756.82	11,433.84	360.58			13,962.40	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
100	Debtors			1,570.00	
105	VAT Control			20,147.35	
110	Prepayments			6,345.36	
200	Current/Business Premium			651,937.05	
201	Tracker Account			129,993.72	
203	HSBC Deposit A/C			86,957.97	
204	NatWest deposit A/C			86,617.57	
210	Petty Cash			200.00	
310	General reserves				206,878.60
320	Council Office Mntce Fund				22,115.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				26,683.87
328	Office IT Equipment Reserve				897.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				96,914.31
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				19,899.75
341	Staff - Consultant/Temporary				8,325.55
342	S106 funds				244,147.25
344	Play Equipment				12,000.00
346	Neighbourhood Plan				15,000.00
348	Consultation/Newsletter				1,003.00
349	CIL funds				139,029.22
350	Picnic Benches				788.00
351	Skate Park				9,346.00
352	Overtime				2,275.27
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
358	VAS (SID)				10,299.60
359	Land purchase car park				100.00
360	Land Purchase open space				40,100.00
361	Allotment unreturned deposits				875.00
362	emr training courses				2,476.00
364	Changing Places Toilet Maint				3,884.35
365	Mayors residual fund				623.68
501	Sundry Other creditors				8,982.18
510	Accruals				31,952.00
560	Deposits Held				4,110.00
1006	Mayor's Charity Fund	103	Town Councillors		612.05
1009	Bank Loyalty Discount	102	Administration		168.07
1010	Investment Income	104	General Administration		13,198.37
1020	Hire Fees-Recreation Ground	302	Recreation Grounds		1,200.00
1022	Brightling Road lease	302	Recreation Grounds		120.00
1035	High St Toilets Community Sche	205	High Street Toilets		1,234.00
1040	SponsorFlower Beds Hailsham Rd	307	The Polegate Partnership		900.00
1042	Sponsorship Litter Picker	101	Employee costs		2,256.10
1051	Urban Grasscutting Income	303	Highways		3,761.99
1060	Miscellaneous Income	101	Employee costs		56.00
1060	Miscellaneous Income	102	Administration		4,939.11
1060	Miscellaneous Income	301	Town Centre and Community Safe		1,263.32

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Polegate Town Council

Trial Balance for Month No: 12

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
1060	Miscellaneous Income	302	Recreation Grounds		74,500.00
1060	Miscellaneous Income	305	Street Lighting		1,193.00
1063	CIL funds from developers	104	General Administration		34,834.00
1070	Allotment Fees	304	Allotments		2,753.62
1072	Gosford Way Allotments	304	Allotments		175.00
1073	Allotment Deposit Retained	304	Allotments		350.00
1076	Precept	104	General Administration		365,846.00
1080					3,500.00
4000	[redacted]				
4001					
4002					
4003					
4004					
4005					
4007	NI (ER's)	101	Employee costs	5,338.94	
4008	Pension ER's contributions	101	Employee costs	7,244.66	
4009	Payroll	101	Employee costs		600.50
4010	Internal Auditor	102	Administration	499.55	
4011	[redacted]				
4013					
4014					
4015					
4016	Training Exps inc course fees	101	Employee costs	1,639.34	
4019	[redacted]				
4020	Professional Fees	101	Employee costs	150.00	
4022	[redacted]				
4023					
4024	HR Contract	101	Employee costs	1,250.00	
4030	Postage	102	Administration	234.05	
4031	Stationery	102	Administration	1,516.74	
4032	Photocopier copy charges	102	Administration	931.71	
4035	Computer consumables	102	Administration	245.52	
4036	Office IT equip't inc antiviru	102	Administration	338.28	
4037	Website	102	Administration	223.73	
4039	Legal fees	102	Administration	4,346.22	
4040	Audit Fees (external audit)	102	Administration	1,543.70	
4043	Insurance Premiums	102	Administration	11,570.82	
4045	Subscriptions	102	Administration	3,170.73	
4050	Town Council Elections	102	Administration	13,153.13	
4053	Refreshments	102	Administration	16.59	
4056	Bank/Barclaycard charges	102	Administration	784.75	
4059	First Aid	102	Administration	158.26	
4062	Newsletter Production	102	Administration	555.00	
4063	Hire of Halls	102	Administration	134.00	
4069	Office telephones	102	Administration	944.89	
4070	Broadband/Internet	102	Administration	412.88	
4071	IT Services incl backups	102	Administration	2,984.65	
4072	IT costs office 365	102	Administration	2,045.80	
4073	IT reserve for new machines	102	Administration	973.32	
4090	Councillors' allowances	103	Town Councillors	5,636.20	
4091	Councillors' expenses	103	Town Councillors	677.58	
4092	Councillors' training	103	Town Councillors	1,013.00	
4093	Mayor's allowance Civic Duties	103	Town Councillors	1,376.32	

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Polegate Town Council

Trial Balance for Month No: 12

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4095	Mayor's Fund Raising Charity	103	Town Councillors	612.05	
4096	Remembrance Wreath	306	Prize and Prize Giving	60.00	
4100	Grants to other Organisations	104	General Administration	1,000.00	
4104	Events	104	General Administration	825.97	
4105	Finance Software	104	General Administration	1,199.76	
4130	Council Tax	201	Council Offices	7,073.32	
4131	Electricity	201	Council Offices	3,652.08	
4132	Water charges	201	Council Offices	240.26	
4133	Sewerage	201	Council Offices	267.75	
4136	Photocopier - lease	201	Council Offices	120.32	
4139	Window Cleaning	201	Council Offices	180.00	
4140	Alarm Maintenance	201	Council Offices	769.08	
4141	Fire Precautions	201	Council Offices	182.01	
4142	Other Maintenance	201	Council Offices	25,346.35	
4146	Other Office Equipment	201	Council Offices	1,142.42	
4154	Housekeeping San bins 49 & gar	201	Council Offices	351.90	
4155	Refuse Collecting	201	Council Offices	884.18	
4156	Security	201	Council Offices	366.00	
4162	PWLB - Capital	201	Council Offices	4,919.72	
4163	PWLB- Interest	201	Council Offices	653.48	
4170	51 High Street - expenditure	202	51 High Street	654.13	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	26,124.00	
4199	Changing Places Toilet	302	Recreation Grounds	70,500.00	
4201	CCTV costs	301	Town Centre and Community Safe	6,339.51	
4220	General Maintenance	302	Recreation Grounds	16,478.03	
4223	Grounds Maintenance	302	Recreation Grounds	3,594.69	
4230	Skate Park	302	Recreation Grounds	3,329.24	
4238	Litter Bins	302	Recreation Grounds	3,635.00	
4239	Speed Indicator Device	302	Recreation Grounds	5,964.32	
4240	Oakleaf Lease Charges	302	Recreation Grounds	190.00	
4241	Dog Bins	302	Recreation Grounds	1,950.00	
4242	Playground Equipment	302	Recreation Grounds	34,936.33	
4243	Safety Inspections	302	Recreation Grounds	1,034.75	
4256	Urban grasscutting	303	Highways	20,712.17	
4258	Flower Beds	303	Highways	6,562.05	
4263	Bulb Planting	303	Highways	1,094.00	
4270	Allotments - maintenance	304	Allotments	700.00	
4271	Allotments - improvements	304	Allotments	308.00	
4272	Allotments - water	304	Allotments	1,282.81	
4273	Allotment - rent of land Gosfo	304	Allotments		323.50
4274	Allotment Grounds maintenance	304	Allotments	50.00	
4280	Street Light - energy	305	Street Lighting	9,600.00	
4281	Street Light - Maint contract	305	Street Lighting	10,266.01	
4282	St Light - works/impro/maint	305	Street Lighting	53,878.75	
4286	Christmas decorations	305	Street Lighting	11,202.01	
4306	Replace Hailsham Rd Beds	307	The Polegate Partnership	445.00	
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	549.52	
4322	Planning - legal fees	401	The Planning Committee	357.58	
4500	Toilets High St - Cleaning	205	High Street Toilets	11,880.23	
4501	Toilets High St - Maintenance	205	High Street Toilets	230.00	
4504	Toilets High St - Other	205	High Street Toilets	25.45	
5000	Transfer to Reserves			9,454.00	
6000	Transfer from EMR	101	Employee costs		180.00

Continued over page

Trial Balance for Month No: 12

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
6000	Transfer from EMR	102	Administration		7,653.13
6000	Transfer from EMR	201	Council Offices		25,270.25
6000	Transfer from EMR	301	Town Centre and Community Safe		3,344.00
6000	Transfer from EMR	302	Recreation Grounds		62,416.65
6000	Transfer from EMR	305	Street Lighting		44,970.00
6001	Transfer to EMR	104	General Administration	40,024.59	
6001	Transfer to EMR	302	Recreation Grounds	7,500.00	
6001	Transfer to EMR	304	Allotments	350.00	
7001	The Retired	701	The Retired	721.88	
8002	CIL Expenditure	302	Recreation Grounds	23,960.00	
8060	Misc Resolved Gen Reserves & c	101	Employee costs	18,047.18	
8060	Misc Resolved Gen Reserves & c	102	Administration	8,145.00	
8060	Misc Resolved Gen Reserves & c	104	General Administration	2,291.88	
8060	Misc Resolved Gen Reserves & c	301	Town Centre and Community Safe	1,928.00	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	11,999.90	
8060	Misc Resolved Gen Reserves & c	303	Highways	3,249.00	
8060	Misc Resolved Gen Reserves & c	304	Allotments	360.00	
8060	Misc Resolved Gen Reserves & c	305	Street Lighting	2,156.00	
8060	Misc Resolved Gen Reserves & c	306	Prize and Prize Giving	519.93	
			Trial Balance Totals :	**1,652,706.24**	**1,652,706.24**
			Difference	**0.00**	

Polegate Town Council

Polegate War Memorial Recreation Ground CIC

Tuesday 19th March 2023

Dear Councillors and Directors,

I am today writing to you to seek your support in installing an Emergency Bleed Control Kit at Polegate War Memorial Recreation Ground. We have been planning on installing one of these in the High Street for some time and are currently in negotiations with the property managers of 'The Centre'. However, after a recent incident at Wannock Road we have launched a crowdfunding appeal to help fund another Emergency Bleed Control Kit.

We would like to seek your permission for this to be installed next to the newly installed AED cabinet on the side of the building, if you are happy for this to happen and we get necessary funds we hope to install this as soon as possible.

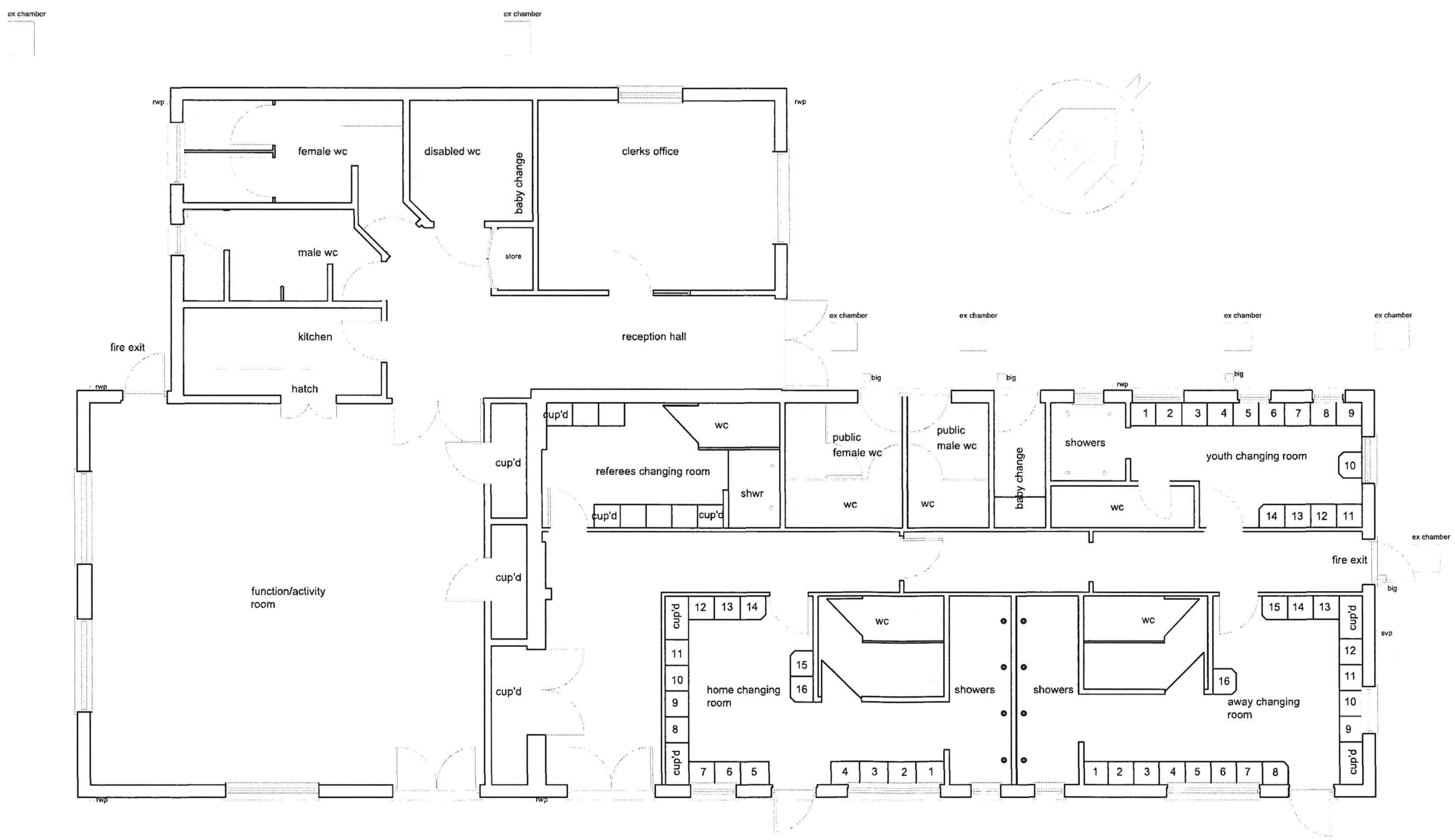
The cabinet and equipment will be maintained and replaced by the Polegate Community Foundation and will not come at any cost to either the CIC or Town Council.

I look forward to hearing back from you soon!

Yours Faithfully,

Nathan Dunbar

Polegate Community Foundation | Nathan Dunbar 6 Porters Way, Polegate, East Sussex, BN26 6AP | 07754617108 | polegatecommunityfoundation.org.uk | events@polegatecommunityfoundation.org.uk



PROPOSED GROUND FLOOR PLAN

|0 |40m 1:1250
|0 |15m 1:500
|0 |6m 1:200
|0 |3m 1:100
|0 |1m 1:50

General Notes

D	Windows & doors altered	29.02.24
C	Ext B.Change / layout	12.02.24
B	Revised layout	09.02.24
A	Baby changing rm added	25.01.24
	Revision	Date

Architectural Drawings by
Jonathan Smith
4 Gallows Close, Westham
East Sussex , BN24 5HD
07955155909
jonathan.charles786@gmail.com

Client
Polegate Town Council
49 High Street
Polegate
BN26 6AL

Location
Polegate Football and Cricket Clubs
Polegate Recreation Ground
Wannock Road, Polegate.

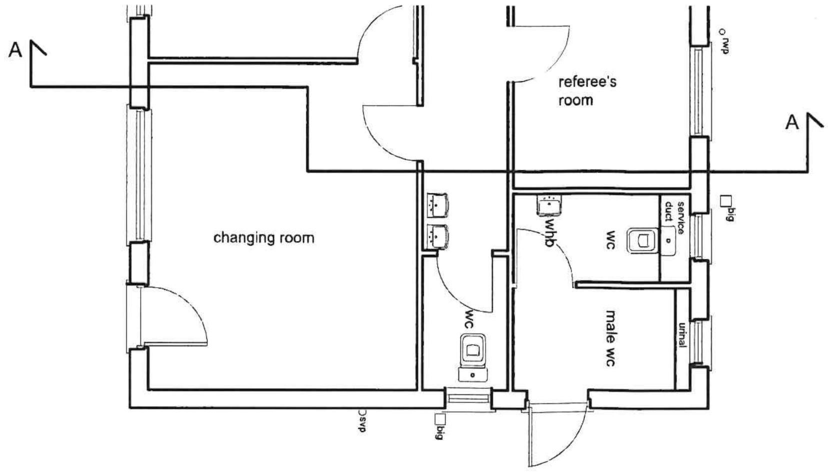
Project
Proposed alterations to pavilion

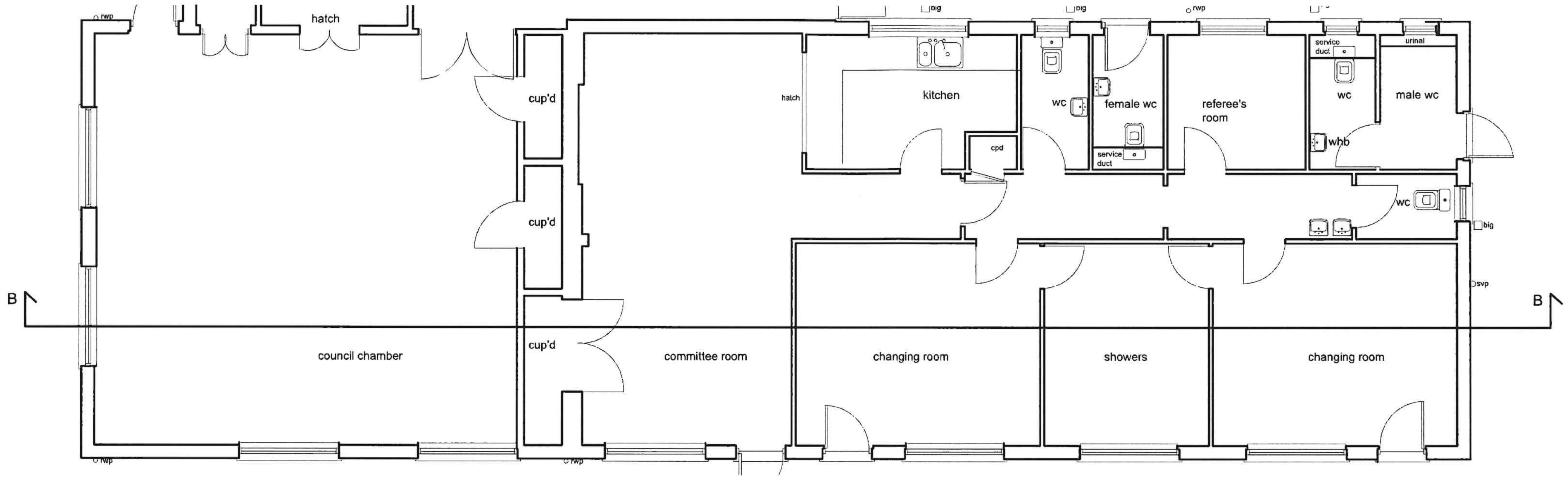
Drawing
Proposed Plan

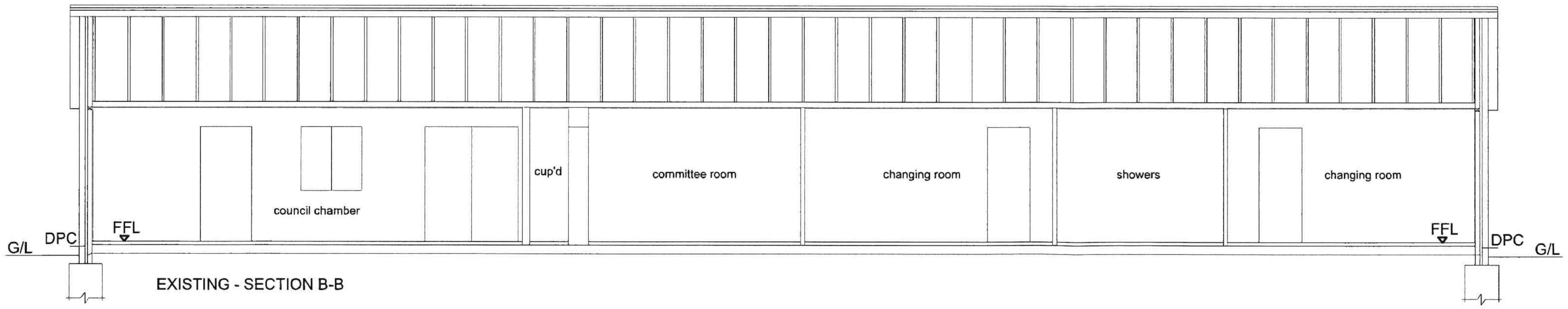
Date
21.12.2023

Scale
1:100 @A3

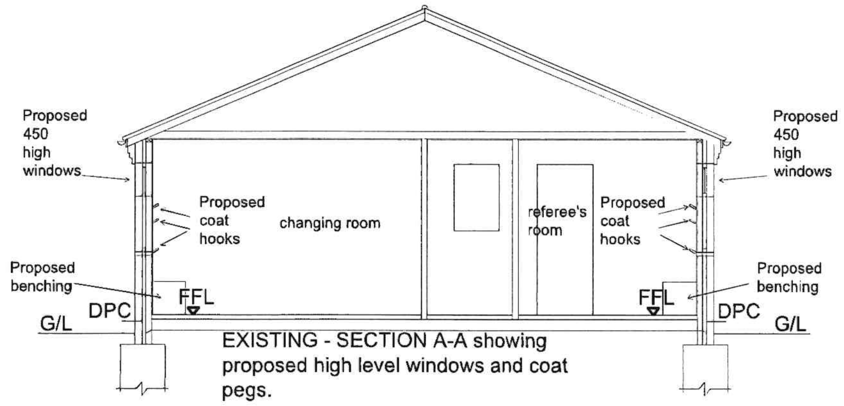
Sheet
122023-02 D



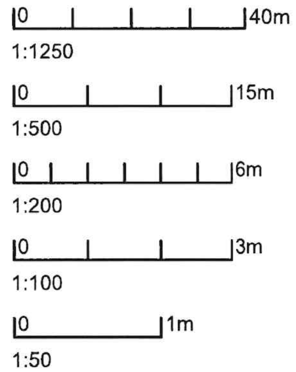




EXISTING - SECTION B-B



EXISTING - SECTION A-A showing proposed high level windows and coat pegs.



General Notes

A	Section amended	29.02.2024
-	prelim drwgs issued to client	05.01.2024
	Revision	Date

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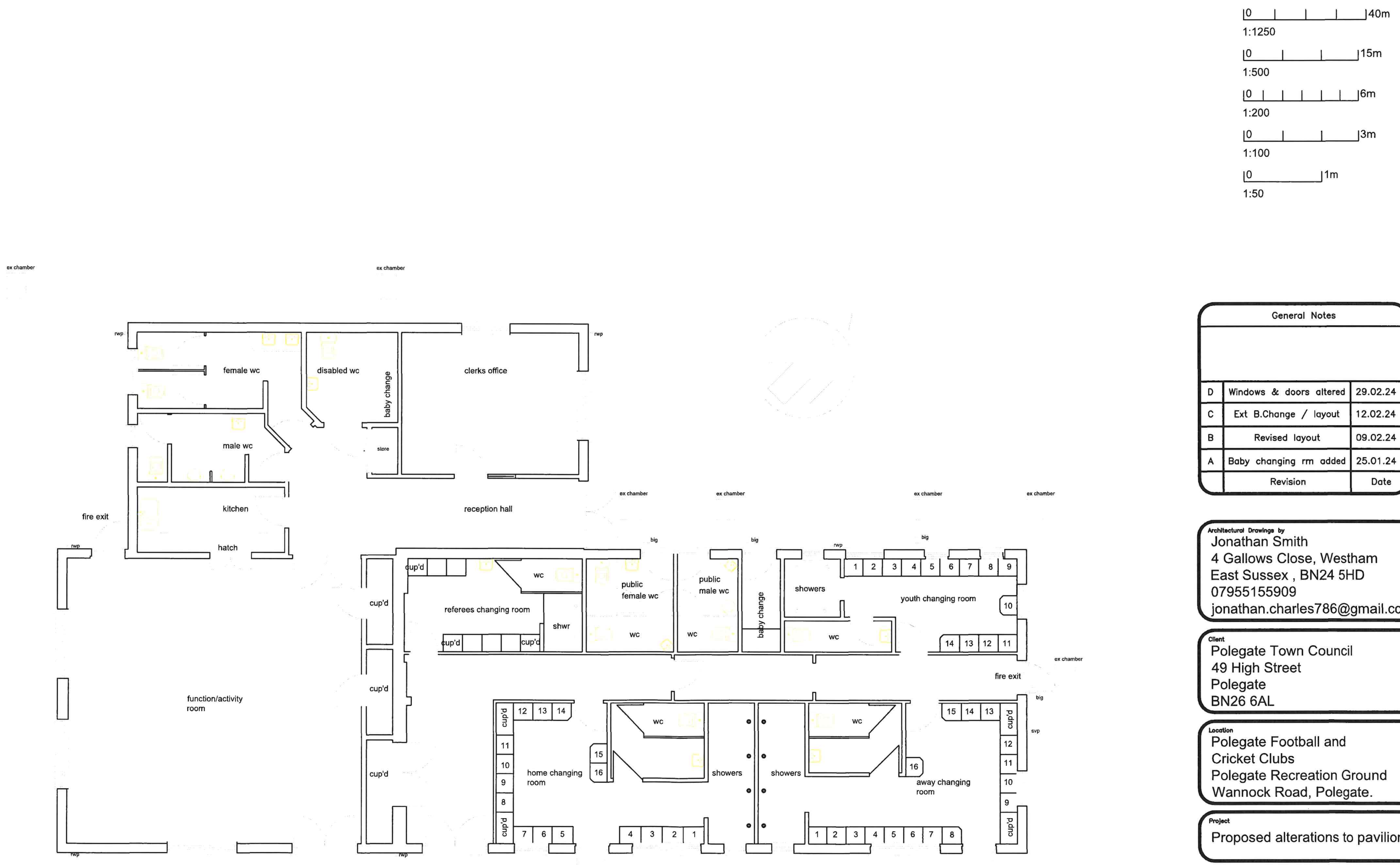
Project
Proposed alterations to pavilion

Drawing
Existing Sections

Date 21.12.2023	Sheet 122023-07A
Scale 1:100 @A3	



PROPOSED GROUND FLOOR PLAN

General Notes		
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Proposed Plan

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21.12.2023

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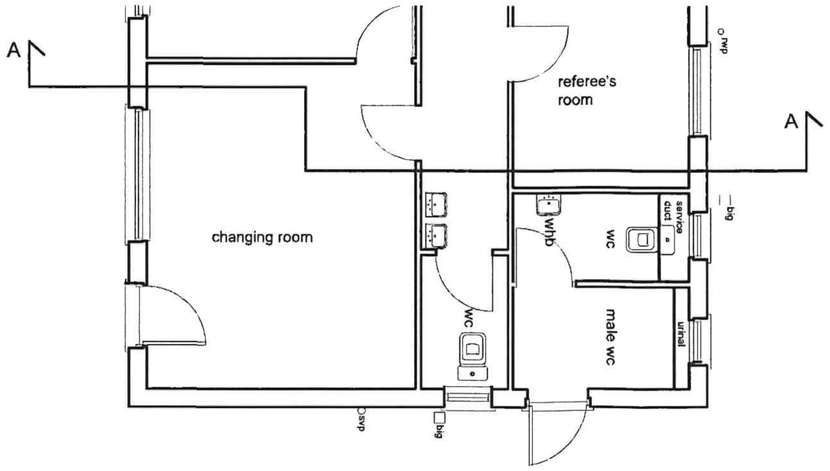
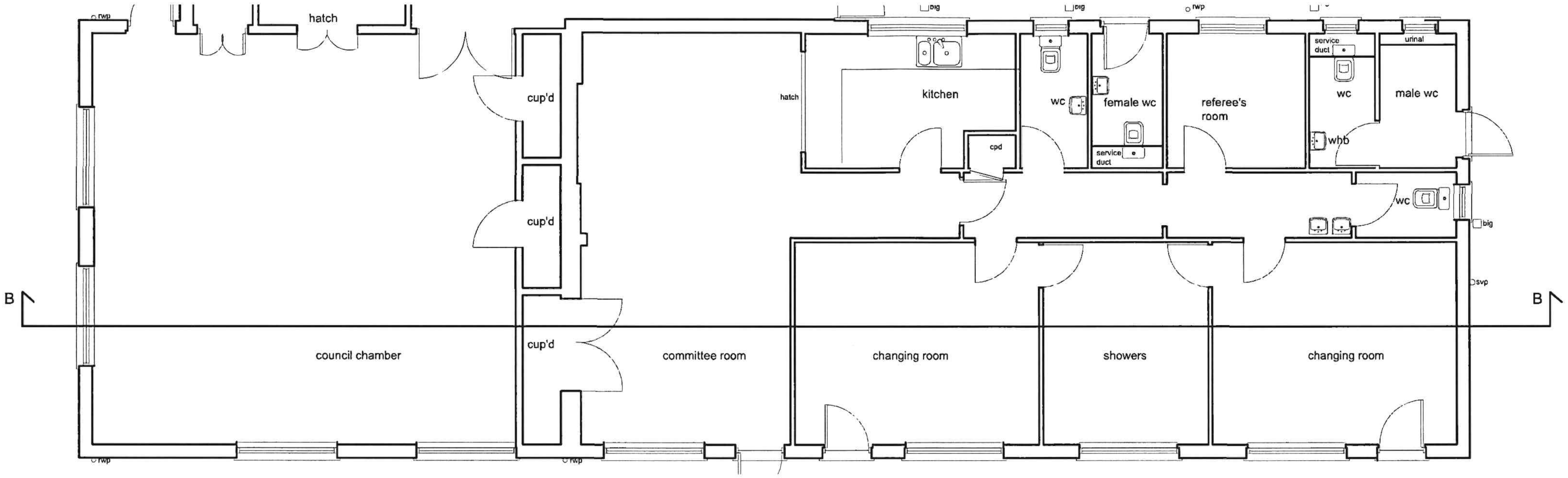
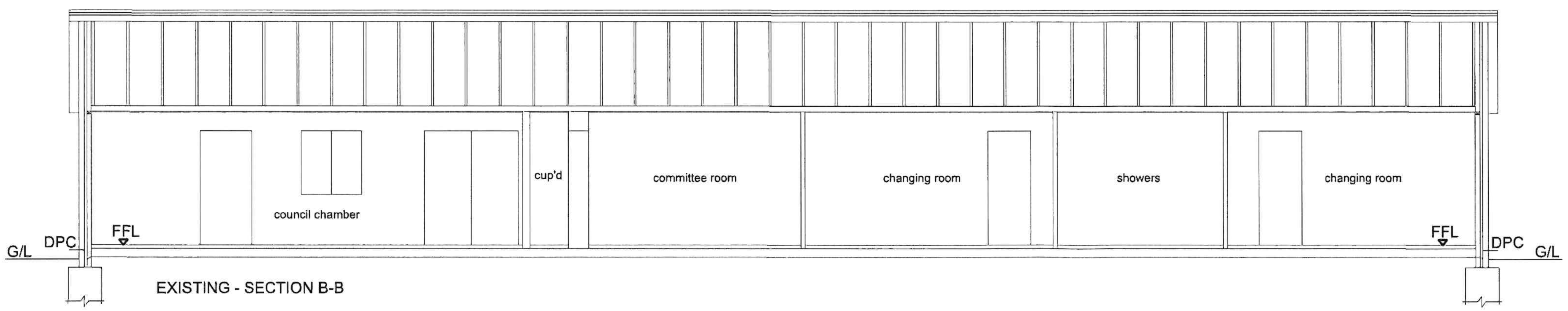
1:100 @A3

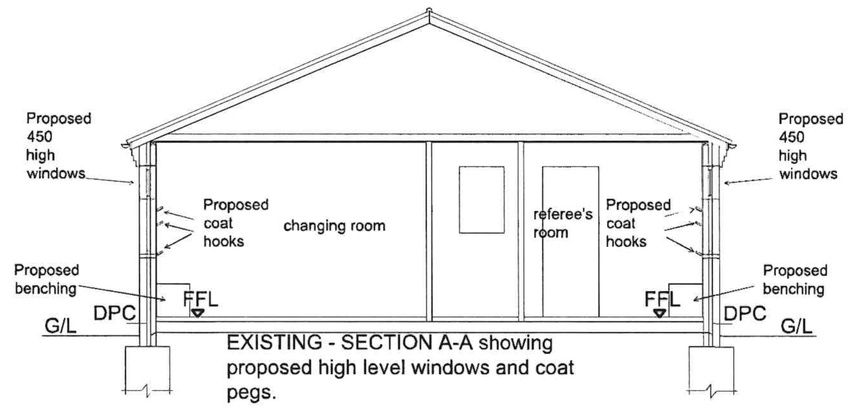
Sheet
122023-02 D







EXISTING - SECTION B-B



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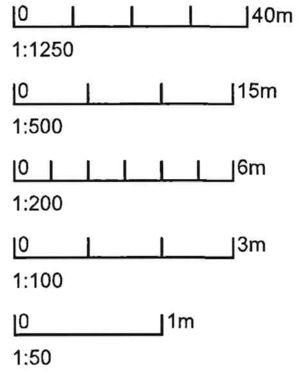

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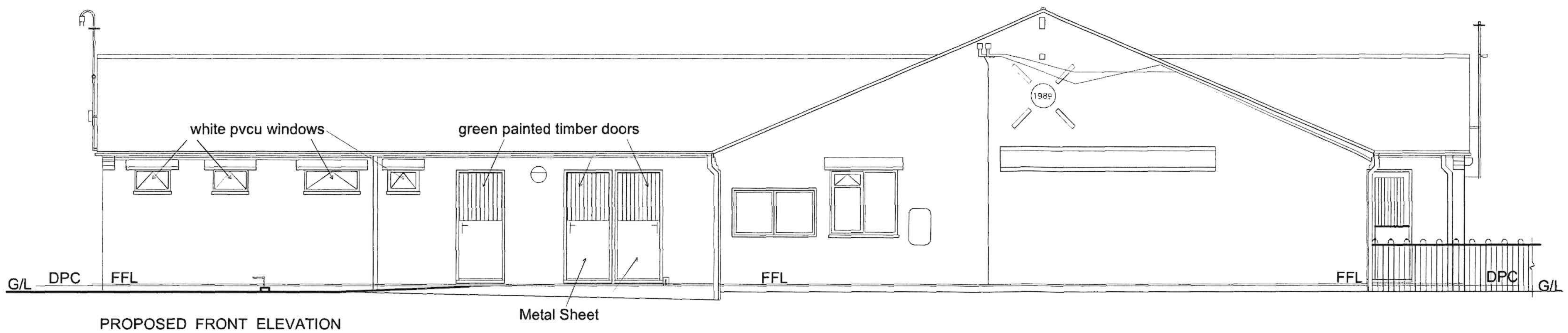
Existing Sections

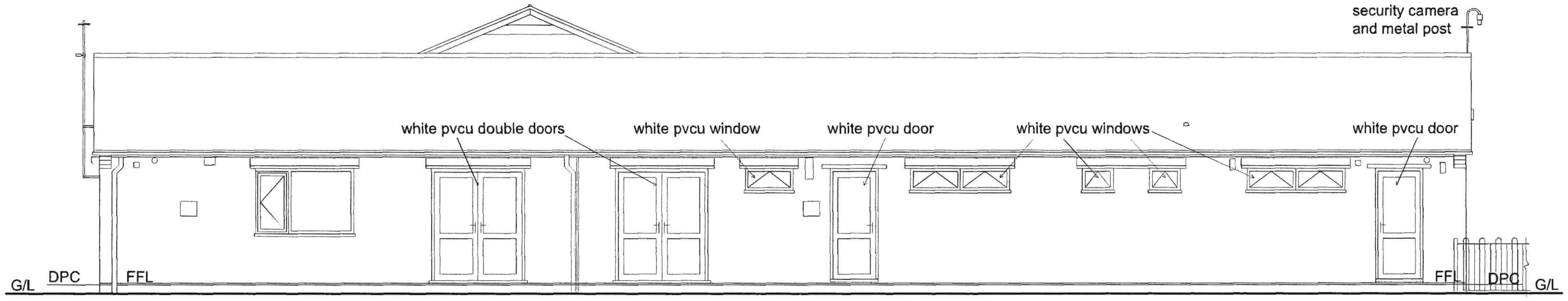
Date 21.12.2023

Sheet 122023-07A

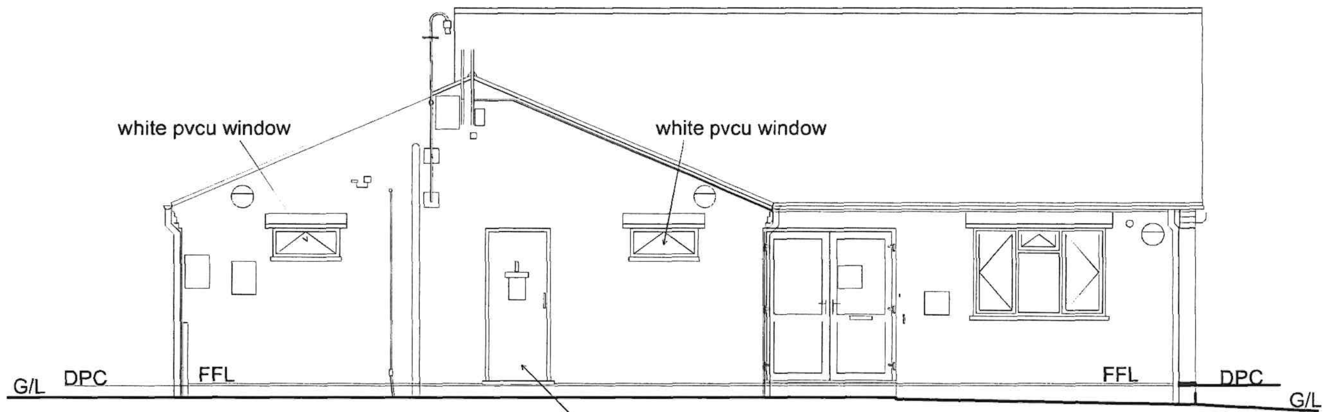
Scale 1:100 @A3



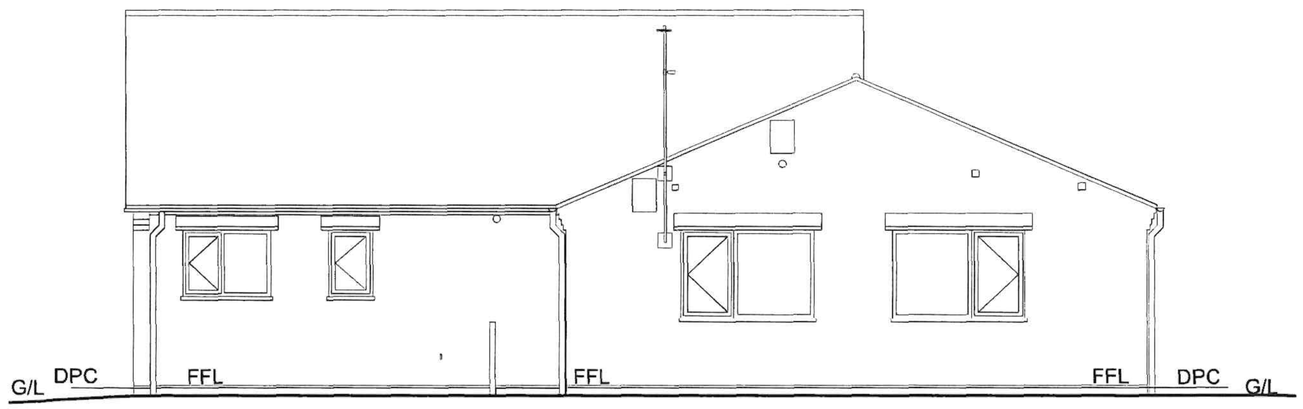
PROPOSED FRONT ELEVATION



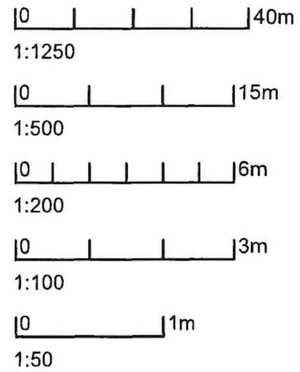
PROPOSED REAR ELEVATION. (without security shutters shown).



PROPOSED SIDE ELEVATION



PROPOSED SIDE ELEVATION



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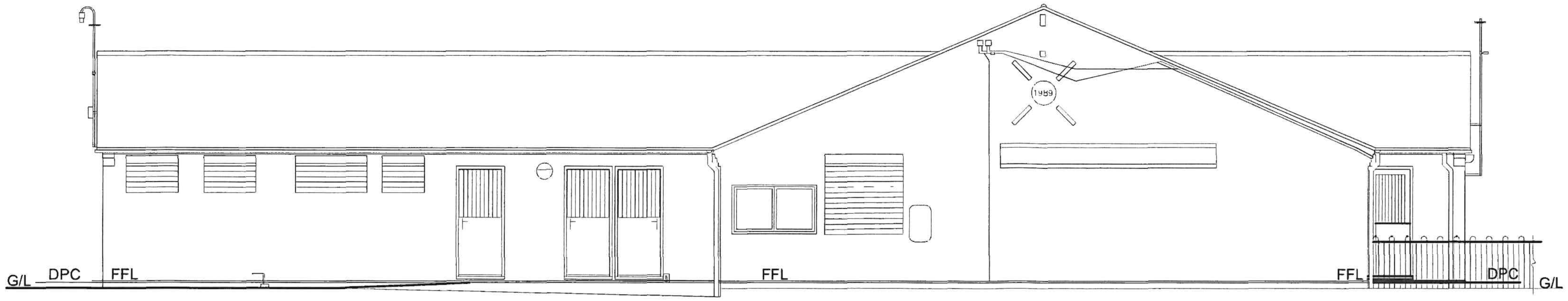
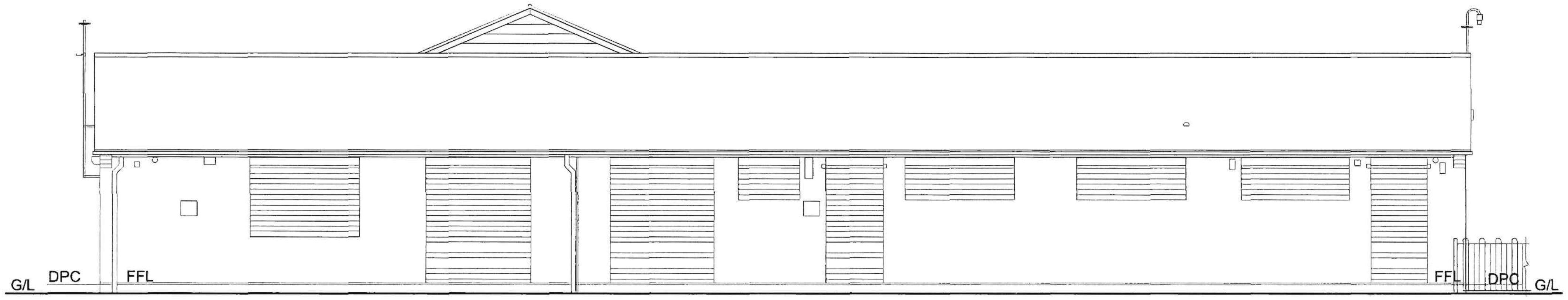
Drawing
Proposed elevations

Date 21.12.2023	Sheet 122023-04A
Scale 1:100 @A3	



PROPOSED FRONT ELEVATION



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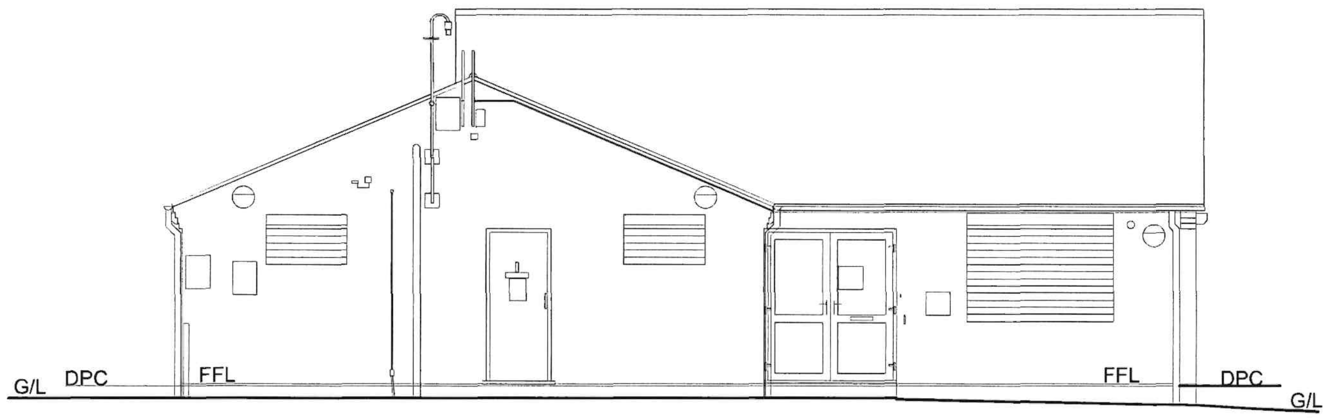
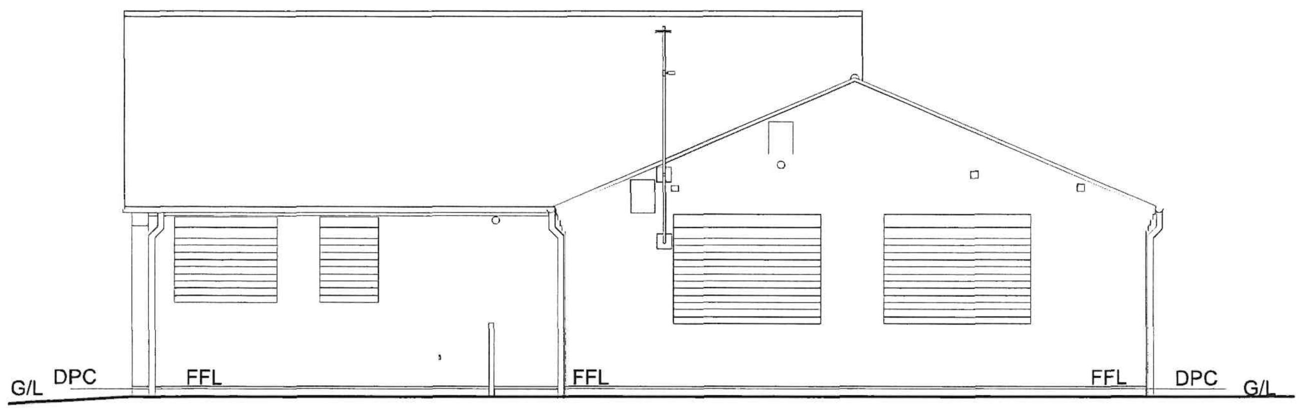
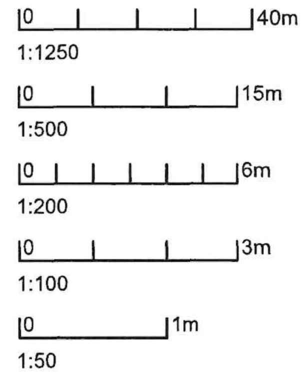


PROPOSED SIDE ELEVATION



PROPOSED SIDE ELEVATION



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Drawing
Proposed elevations showing shutters

Date
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Sheet
122023-06A

Scale
1:100 @A3