

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 9th January 2023 7pm at Council chambers 49 High Street, Polegate BN26 6AL

Present: Cllrs D Murray, D Shing, D Dunbar, A Wood, M Falkner, Ms A Snell, S Shing, Mrs W Alexander, D Sanders, Mrs M Piper, Mrs C Berry (11)

Not Present: Cllrs R Shing, D Watts, M Cunningham (3)

2 members of public

Minute No.	Subject/Resolution
13195	<i>Deputy Mayor Cllr D Dunbar opened the meeting at 7pm. Mayor Cllr D Murray arrived at 7.01pm and chaired the rest of the meeting.</i> <i>The Mayor passed on the sad news of the passing of former Mayor Mr Michael Clewett and gave the councils condolences to his family.</i> Opportunity for public comment for items on the agenda None
13196	Apologies for absence Cllrs R Shing, D Watts, M Cunningham
13197	Declarations of interest in any items on the agenda All Cllrs have a dispensation regarding the budgets
13198	To approve and adopt the minutes of the meeting on 28th November 2022 <u>It was resolved to approve and adopt the minutes of the meeting 28th November 2022 as an accurate record of the meetings. VOTE All in favour</u>
13199	Budgets & Precept setting 2023/24 Councillors were concerned about the financial struggles that they were aware many people were going through at the moment, with rising costs of food electricity and gas. The last 5 years of prudent budgets were circulated to the council. It was agreed that this year there would be no increase in the Band D and this would be kept at 0% as per the proposed budget. A councillor asked about the rising electricity bills, the clerk stated that for now the council was on a fixed rate but had already resolved for that to come from general reserves once the term had ended and a new contract being sought. It was expected that the police, East Sussex County Council and Wealden District Council were all planning on increasing their precept and the town council could resolve not to increase the precept to help residents. It was noted that despite all of the new developments and additional housing the tax base had actually decreased, meaning that less people were paying their full council tax in the town than the previous year. <u>It was resolved to set the budget at £400,908 and to keep the precept to £365,846 using general reserves keeping the Band D the same at £112.94 (see attached detail of the budget. Vote All in favour Cllrs D Murray, D Shing, D Dunbar, A Wood, M Falkner, Ms A Snell, S Shing, Mrs W Alexander, D Sanders, Mrs M Piper, Mrs C Berry</u>

The meeting closed at 19:14pm

Signed Mayor of Polegate _____ Date _____

UNADOPTED
POLEGATE TOWN COUNCIL



PLANNING COMMITTEE

Minutes of the Planning meeting held on Friday 6th January 2023 at 10.30am at Council Chambers, High Street, Polegate BN26 6AL

Present: Cllrs Mrs W Alexander, Mrs M Piper, M Falkner, Mrs C Berry, Cllr M Cunningham, Cllr D Dunbar (6)

Not present: - Cllr D Murray (1)

No public present

Minute No.	Subject/Resolution
13186	Opportunity for public comment None.
13187	Apologies for absence Cllr D Murray
13188	Declarations of interest in any items on the agenda Cllr Mrs W Alexander minute 13190
13189	Minutes of the Planning Committee 29th November 2022 <u>It was resolved to accept the minutes of the meeting on the 29th November 2022 as an accurate representation of the meeting. VOTE all in favour</u> <i>Cllr Mrs Piper then chaired the meeting for the next item.</i>
13190	Planning Applications WD/2022/3181/F GROUND FLOOR, 7 HIGH STREET, POLEGATE, BN26 5EP USE OF THE PREMISES AS A TATTOO STUDIO The application's merits were discussed in detail including diversity it may bring to the town. There were queries over the conflicting opening times. Some stated Sunday opening, but environmental health stated that this should be Monday to Saturday only. It was noted that the garage was now open on Sundays. It was resolved to submit no objections to the above application. VOTE 5 for (NB Cllr Mrs W Alexander did not take part in the vote)
13191	<i>Cllr Mrs W Alexander resumed chairing the meeting.</i> Any Other plans received prior to meeting – notified to public. None.
13192	Delegated Applications WD/2022/2320/F 52 Hyperion Avenue, Polegate BN26 5HT Proposed single storey rear extension replacing existing single storey conservatory No objections submitted to Wealden District Council WD/2022/3119/F 25 Sunstar Lane, Polegate BN26 5HS Removal of existing conservatory and erection of porch to the front and single story extension to the rear and alterations No Objections submitted to Wealden District Council WD/2022/3165/F 10 Hyperion Avenue, Polegate BN26 5HU Single Storey extension No Objections submitted to Wealden District Council

WD/2022/1389/F 34 Station Road, Polegate BN26 6BE

proposed new build 2 bedroom detached bungalow with off street parking space and new vehicle crossover formed onto station road

Objections were submitted with the following comments: A councillor described the application as an overview – making comments on their main points of contention. The councillor was concerned: that it was not a sole owner applying for the planning permission; whether the plot is large enough for comfortable

WD/2022/1215/MAJ Car park adjoining Polegate Railway Station, off Roy Martin Way, Polegate

Erection of a five-storey apartment block containing residential units on the upper floors and parking and servicing on the ground floor. Vehicle access off Roy Martin Way and pedestrian only access from porters way.

Objections

There were major concerns over the reduction in the car parking. There were concerns that the bin location was under the building and inside, which the committee thought could be a major fire risk. The committee noted that the parking was also on the ground floor. They questioned whether this would cause issue with the parking in Polegate. The number of units per floor was noted by the committee. They noted that there were potentially some archaeological early deposits in the area.

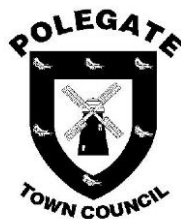
There were concerns over the drainage as there had been noted that there were lots of rots in mass in the underground pipes in the high street. The committee noted that this would need to connect to the existing foul sewer network. There were concerns that the papers stated there was no financial viability? It was noted that the vibration was ok even though it was near to the train station and the design and access statement was helpful. There was good natural light in the rooms in the proposed building, but this 5-storey building would affect houses in Gilda crescent in terms of their privacy and their light as the evening sun would mean a shadow would be cast along those properties in Gilda Crescent. There were concerns about the refuse access as it was quite a narrow road. There were major concerns about the loss of car parking in the town. Part of the car park had already been built on and this would reduce the car parking even further. The paperwork stated that there was plenty of scope for parking in nearby streets, but the council and residents are very aware of all the car parking issues within the town, as wealden district Council has failed in providing a free car park for the town, unlike all the other major towns in wealden. The committee spoke about how disappointed they were ad deeply concerned that any move to remove more free parking would kill the high street and also cause more issues with parking in nearby residential streets. There was a post in the middle of the proposed access to the proposed building. The committee wanted a comment to be passed to wealden on the councils deep concern over any more loss of car parking spaces and urged wealden District council to provide a free car park in the town as they do in the other major towns. The committee stated that wealden should make a commitment to providing a car park for Polegate and not treating Polegate differently to the other major towns. Much of the housing was being pushed into this area and if there were no car park or reduced parking which this application would create there would be a drop in visitors to the shops and town centre. It would be harmful to local business to approve this application. There were concerns that locating a housing building in the middle of a car park would create potential anti-social behaviour risks and pollution risks to residents in that property. There were concerns over the potential to create a crime location where it didn't exist currently. The committee reiterated that Wealden District Council should not be approving this and that it had been turned down in the past as

	shown in the planning history. They felt that wealden should be looking at providing a free car park as they did in the other major towns in Wealden. The committee felt very strongly against this application and hoped that wealden would take note of the town councils comments. There was no five year plan and the planning committee had no confidence in Wealden Districts Planning department, as many unsuitable plans keep being approved in Polegate despite huge opposition. The committee felt that if wealden district Council approved this plan it should provide a new free car park to Polegate like they do in the other major towns. The beauty of this current car park is its central location near the shops. The concerns were that if the application were to be approved where would all the cars go to park or would they stop using the shops completely. It was resolved to submit the above objections and comments to wealden District Council reiterating the council's STRONG objections to this application. VOTE all in favour of the objections stated above. Noted by all present
13193	Planning Decisions by Wealden District Council WD/2022/1509/F the Hobbit Dittons Road, Polegate BN26 6HX Proposed front and rear extensions to existing property Approved by Wealden District Council on 1/12/22 WD/2022/2447/F 13 Windmill Road, Polegate BN26 5BG Loft conversion with hip to gable extension and rear dormer Approved by Wealden District Council on 5/12/22 Noted by all present
13194	Other planning matters Little Shepham Shepham Lane Polegate BN26 6NB Application for approval of details reserved by condition 6 (affordable housing) attached to WD/2016/3047/MAO Appeal re APP/C1435/W/22/3310505 <u>It was resolved to send the letter of support for the above appeal. Vote All in favour</u>

The meeting ended at 10:43 am

Chair of Planning Committee _____ Date

UNADOPTED
POLEGATE TOWN COUNCIL



PLANNING COMMITTEE

Minutes of the Planning meeting held on Tuesday 29th November 2022 at 10.00am at Council Chambers, High Street, Polegate BN26 6AL

Present: Cllrs Mrs W Alexander, Mrs C Berry, Mrs M Piper, M Falkner, Cllr M Cunningham, Mrs L Sargent (6)

Not present: - Cllr D Dunbar, D Murray (2)

Minute No.	Subject/Resolution
13167	Opportunity for public comment None.
13168	Apologies for absence Cllr D. Dunbar, D Murray
13169	Declarations of interest in any items on the agenda None.
13170	Minutes of the Planning Committee 28th October 2022 <u>It was resolved to accept the minutes of the meeting on the 28th October 2022 as an accurate representation of the meeting. VOTE all in favour</u>
13171	WD/2022/1216/MAJ car park adjoining Polegate Railway Station, off Roy Martin Way, Polegate Erection of a five storey apartment block containing residential units on the upper floors and parking and servicing on the ground floor. Vehicle access off Roy martin Way and pedestrian access only from Porters way. The committee discussed the location of the application. There were major concerns over the reduction in the car parking. There were concerns that the bin location was under the building and inside, which the committee thought could be a major fire risk. The committee noted that the parking was also on the ground floor. They questioned whether this would cause issue with the parking in Polegate. The number of units per floor was noted by the committee. They noted that there were potentially some archaeological early deposits in the area. There were concerns over the drainage as there had been noted that there were lots of rots in mass in the underground pipes in the high street. The committee noted that this would need to connect to the existing foul sewer network. There were concerns that the papers stated there was no financial viability? It was noted that the vibration was ok even though it was near to the train station and the design and access statement was helpful. There was good natural light in the rooms in the proposed building, but this 5-storey building would affect houses in Gilda crescent in terms of their privacy and their light as the evening sun would mean a shadow would be cast along those properties in Gilda Crescent. There were concerns about the refuse access as it was quite a narrow road. There were major concerns about the loss of car parking in the town. Part of the car park had already been built on and this would reduce the car parking even further. The paperwork stated that there was plenty of scope for parking in nearby streets, but the council and residents are very aware of all the car parking issues within the town, as wealden district Council has failed in providing a free car park for the town, unlike all the other major towns in wealden. The committee spoke about how disappointed they were and deeply concerned that any move to remove more free parking would kill the high street and also cause more issues with parking in nearby residential streets.

	There was a post in the middle of the proposed access to the proposed building. The committee wanted a comment to be passed to wealden on the councils deep concern over any more loss of car parking spaces and urged wealden District council to provide a free car park in the town as they do in the other major towns. The committee stated that wealden should make a commitment to providing a car park for Polegate and not treating Polegate differently to the other major towns. Much of the housing was being pushed into this area and if there were no car park or reduced parking which this application would create there would be a drop in visitors to the shops and town centre. It would be harmful to local business to approve this application. There were concerns that locating a housing building in the middle of a car park would create potential anti-social behaviour risks and pollution risks to residents in that property. There were concerns over the potential to create a crime location where it didn't exist currently. The committee reiterated that Wealden District Council should not be approving this and that it had been turned down in the past as shown in the planning history. They felt that wealden should be looking at providing a free car park as they did in the other major towns in Wealden. The committee felt very strongly against this application and hoped that wealden would take note of the town councils comments. There was no five year plan and the planning committee had no confidence in Wealden Districts Planning department, as many unsuitable plans keep being approved in Polegate despite huge opposition. The committee felt that if wealden district Council approved this plan it should provide a new free car park to Polegate like they do in the other major towns. The beauty of this current car park is its central location near the shops. The concerns were that if the application were to be approved where would all the cars go to park or would they stop using the shops completely. It was resolved to submit the above objections and comments to wealden District Council reiterating the council's STRONG objections to this application. VOTE all in favour of the objections stated above.
13172	Any Other plans received prior to meeting – notified to public. None.
13173	Delegated applications already submitted for noting only WD/2022/1509/F The Hobbit Ditton's road, Polegate BN26 6HX proposed front and rear extensions to existing property No objections submitted to Wealden District Council WD/2022/1476/F Nightingale Farm, Hailsham Road, Polegate Demolition of existing buildings construction of replacement agricultural storage/residential garage building and extension to existing dwelling for use as pool building with associated change of use of land to residential infrastructure and landscaping No objections submitted to Wealden District Council – comments submitted - The existing buildings certainly need to be demolished and the construction of replacement agricultural storage buildings looks well planned. The proposed pool looks well designed within the purpose-built pool building. I noted the timber framed replacement implement store, hay barn and garage/store. These buildings will improve the area and are appropriate. I note due consideration has been given to ecological aspects with tree and hedgerow planting planned. I think there will be no adverse effect on open countryside. Also, habitat considerations have been taken into account. WD/2022/2466/F Bernhard baron Cottage homes, Eastbourne Road, Polegate BN26 5HB Community hub, new glazed cloister, replacement reception roof, reconfigured entrance with replacement doors and associated landscaping No objections submitted to Wealden District Council WD/2022/2769/F Lilleshall, 253 Eastbourne Road, Polegate BN26 5DL Single storey outbuilding No objections submitted to wealden District Council comments submitted - The only concern would be the height and purpose for building. I note it's made of brick as opposed to being a large timber building. Although it will have oak cladding. Will it be used for any form of industrial work and whether noise would be an issue. Considering how close it is to neighbours as this is unclear.
13174	Planning decisions for noting

	Application No. WD/2022/2550/F SINGLE STOREY REAR EXTENSION OAKHURST, DITTONS ROAD, POLEGATE, BN26 6HS APPROVED by WDC on 10 November 2022. A copy of the Council's Decision Notice, along with the officer report, can be viewed online at https://planning.wealden.gov.uk/plandisp.aspx?recno=159552, within the next couple of days. Application No: WD/2022/0184/FR RETROSPECTIVE APPLICATION FOR AN AIR SOURCE HEAT PUMP 30 SAYERLAND ROAD, POLEGATE, BN26 6NX refused by Wealden District Council Application No. WD/2022/2188/F PROPOSED REPLACEMENT PORCH 2 GOSFORD WAY, POLEGATE, BN26 6DS APPROVED by WDC on 7 October 2022. A copy of the Council's Decision Notice, along with the officer report, can be viewed online at https://planning.wealden.gov.uk/plandisp.aspx?recno=159132, within the next couple of days. Application No. WD/2022/1652/F SINGLE STOREY REAR EXTENSION & TWO STOREY SIDE EXTENSION. LOFT CONVERSION WITH LARGE REAR DORMER (INCLUDING JULIET BALCONY) AND TWO SMALLER DORMERS TO THE FRONT 34 SUNSTAR LANE, POLEGATE, BN26 5HS APPROVE by WDC on 7 October 2022. A copy of the Council's Decision Notice, along with the officer report, can be viewed online at https://planning.wealden.gov.uk/plandisp.aspx?recno=158488, within the next couple of days. Application No. WD/2022/2129/F RAISED GARAGE ROOF, SINGLE STOREY REAR EXTENSION AND SINGLE STOREY FRONT EXTENSION 8 PALMA CLOSE, POLEGATE, BN26 6QB APPROVED by WDC on 29 September 2022. A copy of the Council's Decision Notice, along with the officer report, can be viewed online at https://planning.wealden.gov.uk/plandisp.aspx?recno=159068, within the next couple of days. Application No. WD/2022/1675/F PROPOSED SINGLE-STOREY EXTENSION TO THE REAR AND GARAGE CONVERSION TO HABITABLE LIVING SPACE WITH INFILL AND BAY WINDOW EXTENSIONS AND ALTERATIONS INCLUDING RAISED PATIO TO THE REAR 32 BAHRAM ROAD, POLEGATE, BN26 5JB APPROVED by WDC on 28 September 2022. A copy of the Council's Decision Notice, along with the officer report, can be viewed online at https://planning.wealden.gov.uk/plandisp.aspx?recno=158513, within the next couple of days. Noted by all present
13175	Other planning matters None

The meeting ended at 10:30am

Chair of Planning Committee _____ Date

**UNADOPTED
POLEGATE TOWN COUNCIL**



FINANCE & POLICY COMMITTEE

Minutes of the Finance and Policy Committee meeting held on Friday 6th January 2023 in the council chambers 49 High Street, Polegate East Sussex BN26 6AL at 10:00am

Present: Cllrs D Murray, Ms A Snell, D Sanders, Mrs M Piper, M Cunningham, D Dunbar, M Falkner **(8)**

Not Present:, Cllrs D Watts, S Shing, (2)

No members of the public present

Minute Number	Resolution
13180	Opportunity for Public None
13181	Apologies for absence Cllr D Watts, S Shing
13182	Declarations of interest in any items on the agenda None
13183	Minutes of Finance & Policy committee meeting of 25th November 2022 <u>It was resolved to accept the minutes of as an accurate record of the meeting VOTE all in favour</u>
13184	Payments of accounts as presented None
13185	Cuckmere Community Bus Grant – new years day Service/ Grant (previous grant general) £350 <u>It was resolved to grant £350 to Cuckmere Community Bus to come from general reserves.</u> <u>Vote All in favour.</u>

The meeting closed at 10:02am

Signed by _____ Chair of Finance & Policy _____ Dated _____

**UNADOPTED
POLEGATE TOWN COUNCIL**



FINANCE & POLICY COMMITTEE

Minutes of the Finance and Policy Committee meeting held on Friday 25th November 2022 in the council chambers 49 High Street, Polegate East Sussex BN26 6AL at 10:00am

Present: Cllrs D Watts, Ms A Snell, D Sanders, Mrs M Piper, M Cunningham, S Shing, Mrs L Sargent, M Falkner (8)

Not Present: Cllrs D Murray, D Dunbar (2)

No members of the public present

Minute Number	Resolution
13147	Opportunity for Public None
13148	Apologies for absence Cllr D Murray, D Dunbar
13149	Declarations of interest in any items on the agenda None
13150	Minutes of Finance & Policy committee meeting of 15th July 2022 <u>It was resolved to accept the minutes of 15th July 2022 as an accurate record of the meeting</u> <u>VOTE all in favour</u>
13151	Payments of accounts as presented Queries were raised about the boiler at the garage; English woodland trees for tree planting; asbestos and certificates; the replacement defib. <u>It was resolved to accept the payments as presented £35,354.62 VOTE All in favour</u>
13152	Budgets 2023/24 preliminary (no tax base until December) Discussions took place regarding the budgets; the reserves and ear marked reserves; forthcoming projects and the options regarding the library; the economic climate and how a 0% this year may affect future years budgets. There were no changes suggested to the provisional budget at this stage.

The meeting closed at 10:56am

Signed by _____ Chair of Finance & Policy _____ Dated _____

VEHICLE ACTIVATED SIGNS (VAS) – WORKING PRACTICE

(Updated and published – January 2020)

Introduction

The safety benefits of permanent VAS are proven but these can be lost through proliferation which lessens their impact and can lead to drivers disregarding those signs which have been installed at sites with significant crash histories. The Department for Transport has published guidance on the use of such signs in the form of Traffic Advisory Leaflet (TAL) 1/03 this states “VAS should be considered only when there is an accident problem associated with inappropriate speed that has not been satisfactorily remedied by standard signing and where safety cameras and related signs are not a cost effective or otherwise appropriate solution”.

In addition, the cost of running and maintaining VAS, which require regular calibration, as well as replacement when damaged or life expired is significantly more than for standard fixed signing and the benefit of a proposed installation should be clearly defined before a sign is approved for installation.

The signs which can be installed in the form of VAS are regulated by the Traffic Signs Regulations and General Directions. Only authorised signs will be considered for use within East Sussex. The ongoing funding for running costs and maintenance will need to be secured for future years. For any community funded project, agreement on the funding for the ongoing maintenance and replacement or decommissioning of life expired signs will need to be considered and included within a formal agreement if appropriate.

In addition to permanent installations, a locally funded scheme for semi-permanent signs, triggered by passing vehicles and which display the speed of that vehicle, will be considered. Such signs will be permitted only as a temporary installation, lasting no more than three months, but may be moved from site to site within a specified area. The criteria for the provision of semi-permanent signs is more flexible to reflect their temporary nature but must still be met to ensure their continued effectiveness is not lost through over use.

A scheme to provide temporary signs must be fully funded by the local community including any ongoing programme of relocation to new sites. The applicant will be responsible for all aspects relating to licensing of the signs and gaining the necessary permits and permissions. The applicant will also be responsible for all aspects of public liability insurance, establishing the structural integrity of the support structure and must indemnify the County Council against all claims relating to the sign.

This working practice sets out the process to be followed to determine if a VAS should be installed at any location.

Assessment

There are a number of reasons why a sign might be considered

- As a Local Safety Scheme (either single site or part of a route treatment)
- To enhance speed limit compliance or as part of a traffic calming/ management scheme
- At the request of local Communities (including Community Match schemes)

Except in exceptional circumstances the use of VAS is reserved for sites where there will be a benefit in terms of casualty reduction. All such sites should initially be considered for other forms of treatment before a VAS is installed. Each site should be inspected to ensure that all the appropriate standard signs and road markings are in place and in good condition. Consideration should be given to more traditional speed reducing engineering measures and VAS should only be used if these have been ruled out as impracticable or have been installed and further measures are required. Once this initial assessment has been undertaken and it is considered a VAS may be appropriate **all** the following criteria for the specific scheme type must be met before a sign is implemented:

Scheme Type	Casualty History	Speed	Other
Local Safety Scheme	Identified High Risk Site with 4 or more crashes involving personal injury in a three year period. Identified High Risk Route with high rates of crashes involving personal injury per km.	Hazard warning VAS: Inappropriate approach speeds for hazard as determined by crash data analysis. Speed Roundel VAS: Average speed of vehicles exceeds East Sussex speed limit criteria by 2mph or more⁽¹⁾	The Road Safety Team should have identified a trend that can be targeted by VAS. Other practicable remedial measures have already been implemented.
Speed Limit Compliance or Traffic Calming	Identified site with poor speed limit compliance and either of the following conditions apply: a. at least one speed related crash involving personal injury b. 4 or more identified crashes involving injury in the most recent three year period	Speed Roundel VAS: Average speed of vehicles exceeds East Sussex speed limit criteria by 2mph or more⁽¹⁾	The crash record should be analysed to ensure there is a trend which can be targeted by VAS. No other practical speed reduction measures suitable for the site.
Community Scheme for permanent VAS installation	At least one speed related crash involving personal injury in the most recent three year period.	Hazard warning VAS: Inappropriate approach speeds for hazard as determined by crash data analysis. Speed roundel VAS: Average speed of vehicles exceeds East Sussex speed limit criteria by 2mph or more⁽¹⁾	For consideration of signs not meeting the above criteria where alternative funding is available. A scheme must be fully funded including ongoing running and maintenance of the sign and replacement/ decommissioning as appropriate. No other practical measures suitable for the site to address the particular concern.

Continued/

Scheme Type	Casualty History	Speed	Other
Community Scheme for Semi-permanent Advisory Signing	Not applicable- signs permitted as an educational tool to amend driver behaviour and reduce risk.	Not applicable- signs permitted as an educational tool to amend driver behaviour and reduce risk.	For consideration at sites not meeting the requirements for a permanent VAS installation. Signs will only be considered for use on roads where a speed limit of 40mph or below applies and only on a time limited basis, (up to a maximum of three months display), to ensure that they retain their effectiveness. The location of such signs will comply with the requirements for siting Speed Indicator Devices set out in the Sussex Police Community Speedwatch policy that are relevant to this type of sign. A scheme must be fully funded including ongoing programme of relocation to new sites. The applicant will be responsible for all aspects relating to licensing and gaining the necessary permits and permissions from East Sussex Highways. The applicant will also be responsible for all aspects of public liability insurance and establishing the structural integrity of the support structure and indemnify the County Council against all claims relating to the sign. The applicant will also be responsible for all aspects of fixing and relocating the signs including all necessary risk assessments, method statements and the appropriate training of anyone involved in the installation and operation of the sign/s. Signs must comply with the principles of sign design set out in TAL 1/03.

⁽¹⁾ The average speed to be exceeded for the provision of a VAS is set out below based on the current approved East Sussex speed limit criteria plus 2mph:

20mph speed limit = 24 + 2 = 26mph

30mph speed limit = 33 + 2 = 35mph

40mph speed limit = 42 + 2 = 44mph

50mph speed limit = 52 + 2 = 54mph

60mph speed limit = 62 + 2 = 64mph

‘BUY WITH CONFIDENCE’ APPROVED CONTRACTORS

GARY SIMES 18 LEPELANDS, HAILSHAM E.SUSSEX, BN27 3AJ TEL-01323 841505 MOB- 07970072264	HEDGES DRIVEWAYS LTD 14 BEUZEVILLE AVENUE, HAILSHAM, E.SUSSEX BN27 3NZ TEL- 01323 441192 MOB- 07825132210	A.S.A.P. CONSTRUCTION UNIT 20, HACKHURST IND ESTATE, HACKHURST LANE, LOWER DICKER, HAILSHAM, BN27 4BW TEL-07860 692 921
HAILSHAM ROADWAY CONSTRUCTION .CO.LTD POLEGATE ROAD HAILSHAM, E.SUSSEX BN27 3PG TEL- 01323 848822	STEVE THOMPSON 243 LONDON ROAD HAILSHAM. E.SUSSEX BN27 3AS TEL-01323 845521	J.F.CONSTRUCTION & SON LTD 4 GORRINGE ROAD EASTBOURNE BN22 8XL TEL-01323 642082 MOB-07714748598
KING BROTHERS SOUTHERN LTD LUNSFORD CROSS NURSERY, BEXHILL, NINFIELD, EAST SUSSEXTN39 5JP TEL- 01323 482800	J BILLINGS GROUNDWORKS PETERS COTTAGE, PALEHOUSE COMMON, UCKFIELD, E.SUSSEX TN22 5QY TEL-01825 890445 MOB-07949959396	GLEN ALLEN CONTRACTORS NURNEY COTTAGE WILDERNESS LANE HADLOW DOWN UCKFIELD E.SUSSEX TN22 4HU TEL-01825 831958
WARREN DRIVES STONEHOUSE FARM ERIDGE RD CROWBOROUGH E.SUSSEX TN6 2QU TEL-01892 653558	COPPARDS 24 CROWBOROUGH HILL CROWBOROUGH E.SUSSEX TN6 2JE TEL-01892 662777	JASON J. WINTER 25 SOUTHDOWN AVENUE, LOWER WILLINGDON, EASTBOURNE, EAST SUSSEX BN20 9PS MOB – 07740 778297
T.MITCHELL (Roads & Drives) ASHLYN WHATLINGTON ROAD BATTLE E.SUSSEX TN33 0JN TEL-01424 774468	GREENWOODS WOODLANDS COTTAGE WESTCOURT DRIVE BEXHILL ON SEA E SUSSEX TN39 3NA TEL-01424 221122	CLARKE & BAKER SURFACING 6 CHARTER HOUSE, 43 ST LEONARDS ROAD, BEXHILL, E.SUSSEX TN39 1JA TEL-01424 223989
FIRST CLASS 10 PENTLAND CLOSE ST LEONARDS ON SEA E.SUSSEX TN37 7SR TEL-01424 755428	RAM CONSTRUCTION CONTRACTORS LTD 82 PARK VIEW, HASTINGS EAST SUSSEX, TN34 2HB TEL - 07414 442245	GEEWOOD CONSTRUCTION 225 THE RIDGE HASTINGS E.SUSSEX TN34 2AE TEL - 01424 427101
CHRIS BREDEN 33 ALFRISTON ROAD SEAFORD E. SUSSEX BN25 3QD TEL - 01323 492847 MOB - 07711607123	AM CONSTRUCTION (SOUTHERN LTD) 96A COLERIDGE ST, HOVE, BN3 5AA TEL - 01273 311545 MOB - 07903 912959	STAR SURFACING UNIT C & D 72 PARKER ROAD HASTINGS TN34 3TT TEL - 01424 252591 MOB - 07966 292070

JESSE ROBERTS 82 WESTERN ROAD NEWHAVEN BN9 9JN TEL - 01273 513016 MOB - 07718 758994	M. JAQUES GROUNDWORKS OAKLANDS FARM, NEWICK LANE, HEATHFIELD, EAST SUSSEX TN21 8PU TEL - 01435 865831 MOB - 07903 931133	DARREN BIRD CONSTRUCTION 27 CANUTE ROAD HASTINGS EAST SUSEX TN35 5HU TEL - 01424 717572 MOB - 07730 202993
NF CONSTRUCTION NEIL FURMINGER 26 HEADLAND AVENUE SEAFORD BN25 4PZ TEL - 01323 892145 MOB - 07855 274739	STANBRIDGE SURFACING LTD 23 SOUTHRIDGE ROAD CROWBOROUGH EAST SUSSEX TN6 1NG TEL - 01892 652700 MOB - 07506 968221	JD MILLS LTD 28 ELPHONSTONE ROAD HASTINGS, EAST SUSSEX TN34 2EQ TEL - 01424 716373 MOB - 07802 774740
P&D DRIVEWAYS 5 OLDFIELD AVENUE WILLINGDON BN20 9PX TEL - 01323 486760 MOB - 07812116234	JRD MASONRY 8 SELMESTON ROAD EASTBOURNE BN21 2SU MOB - 07557 511870	

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 27th June 2022 7pm at Council chambers 49 High Street, Polegate BN26 6AL

Present: Cllrs W Alexander, M Cunningham, C Berry, L Sargent, D Sanders, D Dunbar, M Falkner, A Wood, M Piper, D Shing, R Shing, S Shing (12)

Not Present: Cllrs D Murray, D Watts, A Snell (3)

3 Members of staff were present

3 members of the public were present

Minute No.	Subject/Resolution
13044	Opportunity for public comment for items on the agenda The chair of AFC Langney made a statement requesting that council to allow the football team to use Brightling Road Recreation Ground A local resident made a statement speeding on Pevensy Road in support of the purchase of Vehicle Activated signage.
13045	Apologies for absence Cllrs D Murray, A Snell, D Watts
13046	Declarations of interest in any items on the agenda None
13047	The Deputy Mayor suspended standing orders to bring Item 11 on the agenda forward. And to allow the manager of AFC Langney to answer questions the councillors had. Many councillors showed their support for the use of Brightling road as a football ground for AFC Langney. The main points of support were promoting and facilitating a healthy lifestyle – alternatives to computer games and sedentary activities and being a positive impact on the youth vandalism that affects Brightling Road recreation ground. <u>The motion was proposed and seconded. It was resolved to allow AFC Langney the use of Brightling Road Recreation Ground as a home pitch and to charge them £100 hire fee for each whole season and £100 refundable deposit. VOTE all in favour</u>
13048	To approve and adopt the minutes of the Annual Statutory meeting of the 16th May and to approve the Minutes and Recommendations from the Planning Committee on the 9th of May 2022 Withdrawn for next meeting.
13049	Mayors Verbal Report The Deputy Mayor made a statement on his recent activities, including the Jubilee events that he and the Mayor had attended along with other councillors and the local MP. The Deputy Mayor mentioned that he and the Mayor had been invited to the Polegate school summer fair and wanted to extend the invite to other councillors.
13050	Vote on Nature Land name: Jubilee Nature Reserve; Bright land <u>The motion was proposed and seconded. It was resolved to name the land Jubilee Nature Reserve. VOTE all in favour</u>
13051	Financial Update a) Approval of payments as presented (some already approved) b) Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves. (For approval of variances as shown) end of year accounting papers

	c) Barclaycard statements for noting. <u>The motion was proposed and seconded. It was resolved to approve the payments £65,590.43 and variance as shown. The Barclaycard was noted by all present. Vote all in favour</u>
13052	Buildings & Land working group papers (if available) The councillors discussed their thoughts about the picnic benches and their costs. They agreed that Concrete picnic benches are the hardest to clean and likeliest to get vandalised. <i>Standing orders suspended</i> Projects Assistant updated council with the costs and process of purchasing picnic benches. <u>The motion was proposed and seconded. It was resolved to choose option 3 (plastic benches) and to delegate to the clerk to purchase recycled plastic picnic benches for Brightling Road Recreation Ground. To be funded from general reserves</u> <u>VOTE all in favour.</u> The councillors discussed fencing options, and all agreed that a three-rail fence is best. <u>The motion was proposed and seconded. It was resolved to choose option 2 (3 railed fence from Countrymans) with a three railed fence and to delegate to the clerk to purchase fencing for Brightling Road Recreation Ground. VOTE all in favour. To be funded from general reserves</u>
13053	Motion to Purchase Vehicle Activated Signage A councillor stated that a survey would have to be conducted before purchasing a mobile vehicle activated sign. One councillor showed support for the project if solar panels could be used with the sign, to cut down on infrastructure costs. Most councillors agreed. <u>The motion was proposed and seconded. It was resolved to purchase the mobile solar powered sign and to delegate to the clerk to request the required survey prior to purchase. VOTE 8 in favour VOTE 4 to abstain</u>
13054	Reports from outside representatives The council noted the report from Cuckmere buses and commended them on the service they provide the area. Some councillors expressed a wish to invite Cuckmere buses to apply for a grant. Many councillors agreed. The chair of planning spoke about the local developments and requested further information from the District Councillors present. The District and County representatives spoke about local developments, such as building plans, bin strike update. Cllr Alexander left at 7:55 pm One councillor said that the public and council could watch the district and county meetings online to remain informed as they were publicly available.
13055	Dates of the next scheduled meetings 25th July 2022 – Full Council 26th September 2022 – Full Council 8th October 2022 – Planning Budget 15th October 2022 – Personnel Budget

	11 th November 2022 – Finance Budget 28 th November 2022 – Full Council 12 th December 2022 – Full Council 9 th January 2023 – Budget Precept Setting
13056	Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of land and legal matters) <u>The motion was proposed and seconded. It was resolved to enter confidential session</u> <u>Vote All in favour</u>
13057	Land and legal matters <u>The motion was proposed and seconded. It was resolved to delegate to the clerk in liaison with Buildings and Land Working Group members to investigate the purchase of land as discussed and associated costs to come from general reserves.</u>

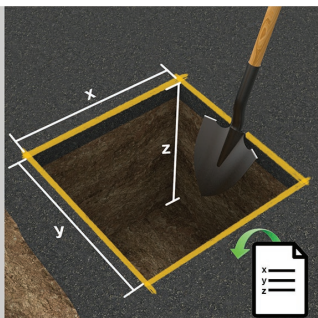
The meeting closed at 7:36pm

Signed Mayor of Polegate _____ Date _____

CIVILS INSTALLATION OF NAL RETENTION SOCKETS

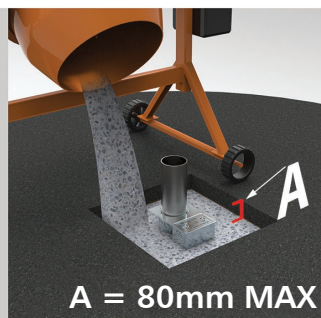
1

Excavate as per table on pages 2 and 3.



5

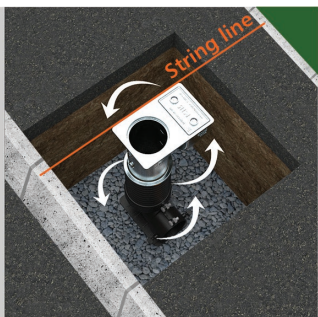
Surround with ST4 or C20 minimum strength concrete.



A = 80mm MAX

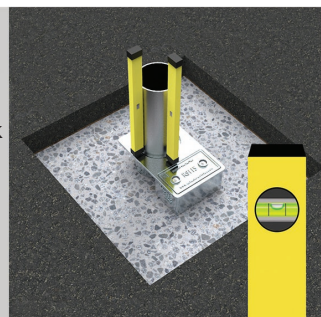
2

Insert socket, orientate top and bottom to suit. Set finished level with string line.



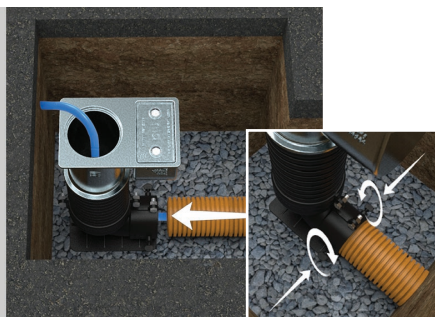
6

Using levelling pole, check vertical alignment.



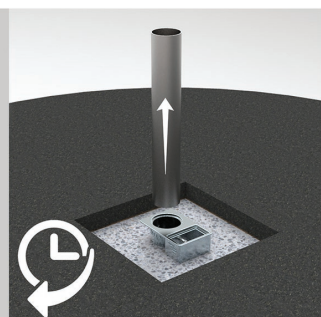
3

If required, connect ducting and insert draw cord.



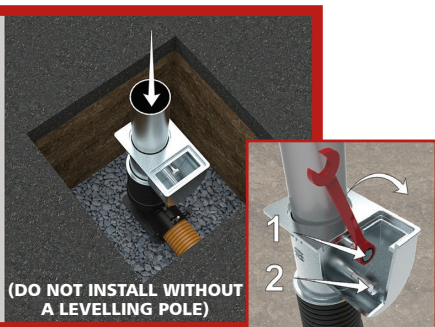
7

Remove levelling pole once concrete is set.



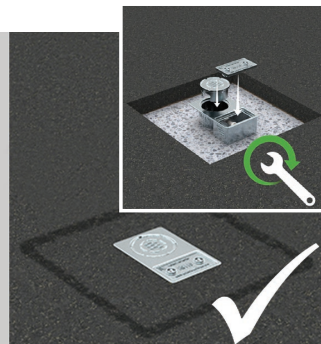
4

Insert and tighten levelling pole with bolts in the side chamber of socket.



8

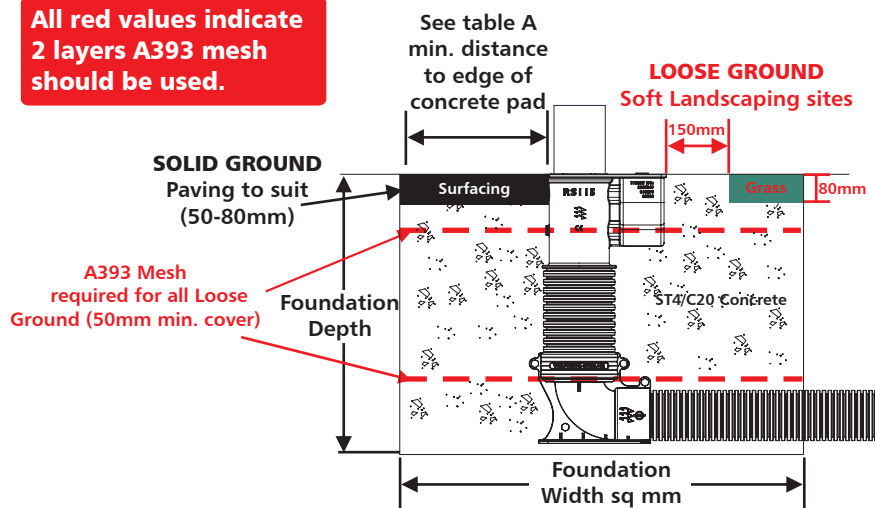
Replace pedestrian and side access covers. Re-instate finished surfacing.



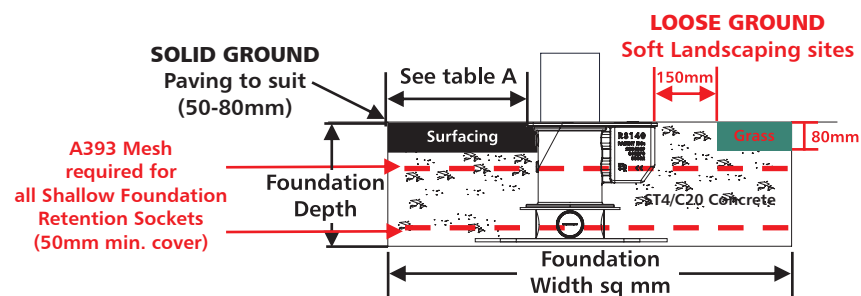
RETENTION SOCKET FOUNDATION DETAILS

Retention Socket with Duckfoot Bend

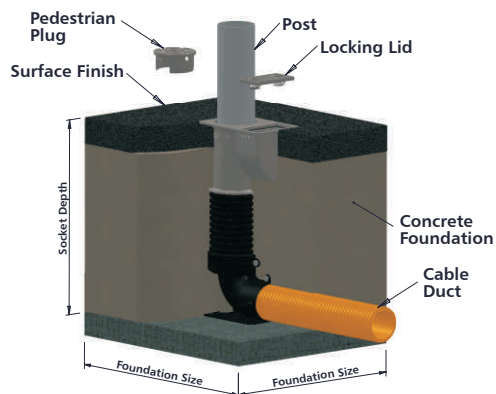
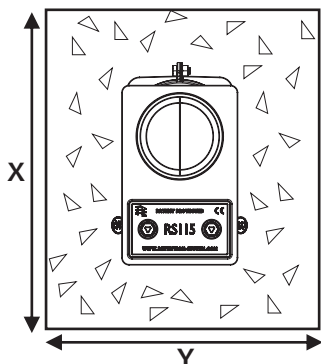
All red values indicate 2 layers A393 mesh should be used.



Retention Socket with Shallow Foundation Base



For technical enquiries - Tel: 01905 427100 or Email: sales@nal.ltd.uk



Solid Ground (Cat IV, Wind 26m/s) - Retention Socket Foundation Details

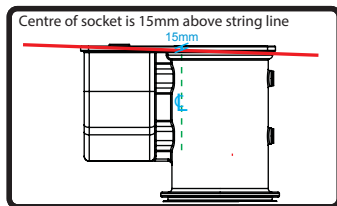
Retention Socket Depth		300mm		450mm		600mm		750mm		900mm		Table A
Retention Socket Size	Post Height Calculated	Foundation Width mm										
		X	Y	X	Y	X	Y	X	Y	X	Y	
RS48/50X50/50x60	Guardrail	450 x 450		-		-		-		-		150mm
RS60/RS76	4m	750 x 750		670 x 670		630 x 630		610 x 610		-		200mm
RS89	5m	920 x 920		800 x 800		740 x 740		700 x 700		670 x 670		200mm
RS115	6m	1200 x 1200		1000 x 1000		850 x 850		750 x 750		680 x 680		250mm
RS140/RS145	8m	1410 x 1410		-		1080 x 1080		1030 x 1030		990 x 990		250mm
RS165/168/177	10m	1700 x 1700		-		1370 x 1370		1300 x 1300		1250 x 1250		250mm
RS194/RS202	12m	2040 x 2040		-		1640 x 1640		1550 x 1550		1500 x 1500		300mm
RS219/RS226	12m	2130 x 2130		-		1710 x 1710		1620 x 1620		1570 x 1570		300mm
RS245	12m	2210 x 2210		-		1750 x 1750		1680 x 1680		1610 x 1610		300mm

Loose Ground (Cat II, Wind 26m/s) - Retention Socket Foundation Details

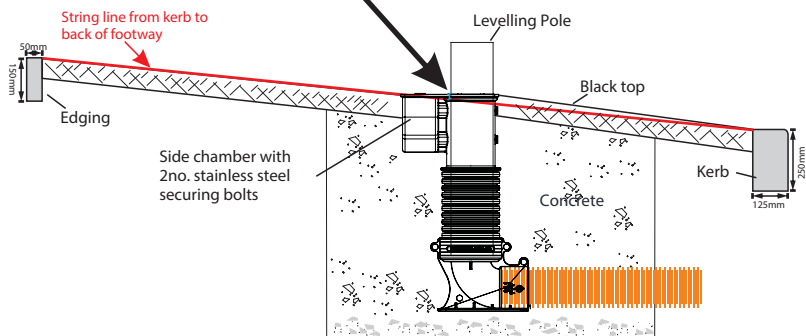
Retention Socket Depth		300mm		450mm		600mm		750mm		900mm		Table A
Retention Socket Size	Post Height Calculated	Foundation Width mm										
		X	Y	X	Y	X	Y	X	Y	X	Y	
RS48/50X50/50x60	Guardrail	650 x 650		-		-		-		-		150mm
RS60/RS76	4m	1070 x 1070		940 x 940		870 x 870		850 x 850		-		200mm
RS89	5m	1250 x 1250		1120 x 1120		1040 x 1040		990 x 990		960 x 960		200mm
RS115	6m	1600 x 1600		1400 x 1400		1200 x 1200		1100 x 1100		1040 x 1040		250mm
RS140/RS145	8m	1860 x 1860		-		1370 x 1370		1300 x 1300		1260 x 1260		250mm
RS165/168/177	10m	2130 x 2130		-		1710 x 1710		1620 x 1620		1560 x 1560		250mm
RS194/RS202	12m	2510 x 2510		-		2010 x 2010		1900 x 1900		1830 x 1830		300mm
RS219/RS226	12m	2630 x 2630		-		2100 x 2100		1990 x 1990		1920 x 1920		300mm
RS245	12m	2730 x 2730		-		2230 x 2230		2040 x 2040		1980 x 1980		300mm

Foundation calculations designed to EN40, wind speed 26m/s and max post height indicated. Lighting columns with post top lantern. Other EN40 variables and BD94/07 calculations available on request.

RECOMMENDED INSTALLATION FOR SLOPING SURFACES



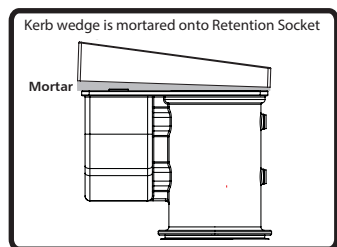
Retention Socket in tapered flexible paving (tarmac) without kerb wedge



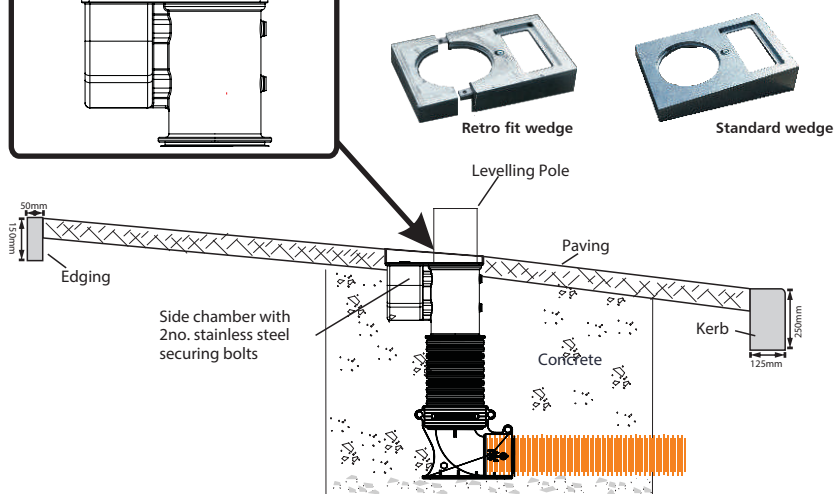
Black top installation without kerb wedge



Block paviour using drop kerb wedge



Retention Socket in tapered paving with kerb wedge



Grass verge installation



NAL Ltd, Weir Lane
Worcester WR2 4AY
Tel: +44 (0)1905 427100
Fax: +44 (0)1905 427030
Email: sales@nal.ltd.uk



ITEM 6b proposed EMR for installation of portable VAS (Vehicle Activated Sign)

As per previously resolved (June 2022 minute 13053) it is proposed to create an Ear Marked Reserve (EMR) for the purchase delivery and installation of a portable SID. (speed sign)

There are a number of factors involved which have already been addressed.

The clerk and two speed watch representatives have attended the proposed sites some of which may be declined and some which may be approved by Highways.

There are sites already declined, as it was close to road junctions and one declined as the cycle path location would mean siting the device further back from the road, (on the other side of the cycle path) which may cause driver distraction (as they turn their head).

There are a number of potential costs involved:

- Cost for the licences from East Sussex highways
- Cost to purchase the device its self and a number of base plates. (the device is moved periodically but the base plates remain in situ).
- Cost for installation of the base plates.
- Ongoing maintenance

None of these are funded by grants or highways.

The installer needs to have chapter 8 (work on or near the road) approval from highways. We have already been given an approved supplier list and have called to have an estimate of installation costs.

- Licence costs £404.10 or 10% of the cost whichever is greater. In our case its likely to be the £404.10 x 2 (3 sites per licence) £808.20 possibly will need 3 licences if 7 sites accepted **£1212.30**
- Licence to place the SID plate £60.81 x 7 **£425.67**
- Device purchase cost **£3000** approx
- NAL socket x 7 @ approx £130.54 **£913.78**
- NAL posts x 7 @ approx £89.28 **£624.96**
- It is expected that install costs would be around £300 per plate and likely to be in the region of **£1000 – 2000** for all of the proposed sites if approved.

Installation cost per location approx. £300 per site. **X7 £2100** approx.

Total estimated cost £10276.71

Ongoing maintenance costs unknown, replacement may be needed in 10 years' time?

Proposal to set aside an ear marked reserve (from general reserves) of £11,000-12,000 and to go ahead with purchase as already agreed, pay for licence and installation etc at locations when approved by Highways.

Town Clerk

From:

Sent:

To:

Cc:

Subject:

Attachments:

2020 VAS working practice January 2020.pdf; NAL Retention Sockets Installation Guide.pdf; Approved Contractors list.doc

Follow Up Flag:

Follow up

Flag Status:

Flagged

Good Morning

Further to our site meeting last week as promised here are some details of requirements needed for licensing of the Speed indicator devices (SID) that you are proposing to place on the public highway. I am liaising further with [REDACTED] on the locations we looked at and will let you know in due course once [REDACTED] has had an opportunity to consider and review them from a Traffic & Safety perspective.

Wherever any SID is located adjacent to any residential properties it would be appreciated if you could make sure you consult with any of the residents at the locations to ascertain if they have any objections to the devices being located near their properties.

Just in case you have not been provided with the following document I have attached for your attention a copy of ESCC working practice document for your information.

Although you are proposing multiple sites for the SID device - Please note that the SID device can only be placed in one location at any given time and can remain at the one location for a maximum period of 3 mths before it needs to be moved to another approved location. The SID device can only be placed on the same side of the highway/verge facing oncoming traffic.

Licences required

- Where 'NAL' retention sockets (to accommodate the post with the SID device attached) are to be located, you will require to apply for an excavation licence. This can be applied for at the following Web link - <https://www.eastsussexhighways.com/application-forms> - The Parish Council (PC) will need to register for an account if they have not applied for a licence before. Once registered and on the appropriate web page go to the section headed 'Paper Forms' - go to the box 'Excavate on the highway'. We will allow a maximum of 3 locations where excavations are to take place to be included in **one** excavation licence for the installation of the retention sockets. The cost of the licence is £404.01 (or 10% of the cost of works whichever is greater). Where any excavation is to be carried out on the highway, we will conduct searches to ensure there are no buried statutory undertaker utilities in that location. Any works on the highway to instal the NAL sockets will need to be carried out by a 'Streetworks' accredited contractor who must have £10m public liability insurance. I have also attached a list of our approved contractor who carry the requisite qualifications and insurance to carry out works on the highway. Dependent on the works required to site the retention socket particularly if it impacts on passing vehicular traffic and or pedestrian traffic you may need to factor in costs for potential

traffic management. This can be assessed by our licensing officer who deals with excavations in the highway.

- For the NAL socket locations you will only require one 76mm post which the SID device can be affixed/attached to. This post and the SID can then be moved from one location to another. You will require a Structure licences for each SID location. Each structure licence will cost £60.81 per location and can be found in the 'Paper form' section where you click the box 'Bench, Notice Board, Planter, Waste Bin etc'

NAL retention sockets/posts

- The web link for this is www.nal.ltd.uk (Tel No 01905 427100) - As a rough guestimate when we have dealt with these before the cost of the NAL socket each is £130.54 and the cost of 1 x 76mm post was £89.28. For your information I have attached a document outlining the installation guide for the NAL retention socket.

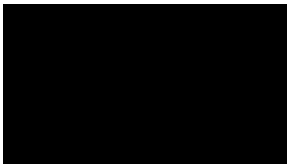
The clearance for the VAS device needs to be 450mm from the edge of the carriageway and there needs to be a clearance of a minimum of 2.1m in areas where there is any pedestrian traffic.

Could you also provide me with a copy of the SID device specification including measurements etc in due course and a copy of your risk assessment and method statement for siting the SID device at each location.

I will be back in touch once Ian has reviewed the locations but with the Christmas and New Year break coming up this will have to be when I am back in the office from Tuesday 3/1/2023 however I am in the office all day today should you need to discuss anything.

Finally, if I don't speak to you today may I wish you a very Merry Christmas and a Happy & healthy New Year.

Kind regards



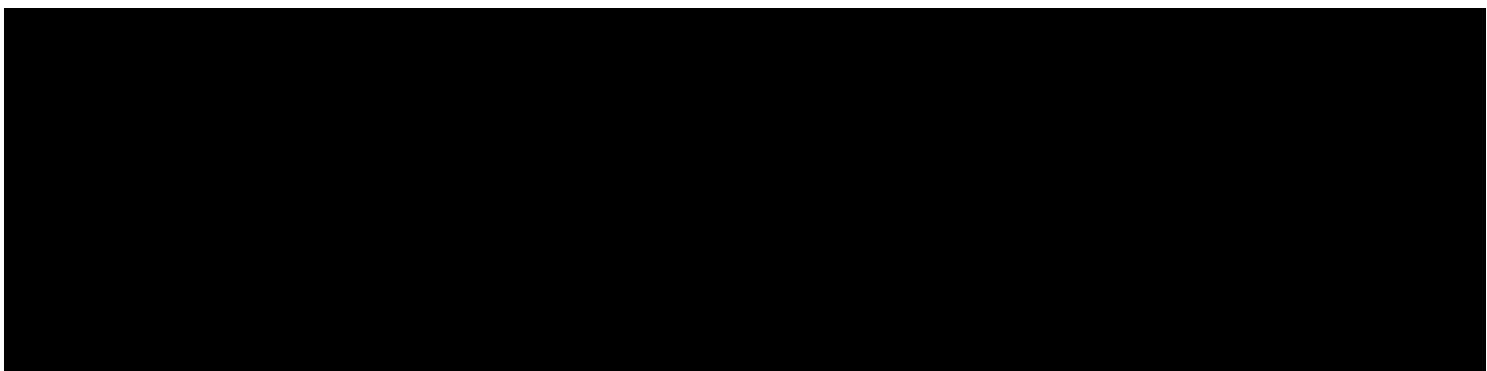
Enforcement & Claims Support Supervisor
Network Management



www.eastsussexhighways.com

Please note that I only work Tuesday, Wednesday & Thursday

East Sussex
Highways



[REDACTED]

[REDACTED]

[REDACTED]

Hailsham Road (towards Polegate) – drops.saving.taxi
Wanock road (towards Polegate) - down.rail.rounds
Pevensey road (away from Polegate) – closed.meant.reward
Pevensey road (towards Polegate) -button.powers.uses
Pevensey road (towards Polegate) – movies.shall.place

Detailed Income & Expenditure by Account 02/01/2023

Month No: 10

Account Code Report

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<u>Expenditure Detail</u>							
4238 Litter Bins	1,690	1,716	3,500	1,784		1,784	49.0%
Total Overhead	1,690	1,716	3,500	1,784	0	1,784	49.0%
Total Income	0	0	0	0			0.0%
Total Expenditure	1,690	1,716	3,500	1,784	0	1,784	49.0%
Net Income over Expenditure	(1,690)	(1,716)	(3,500)	(1,784)			
plus Transfer from EMR	45,617	6,058					
less Transfer to EMR	300,219	0					
Movement to/(from) Gen Reserve	(256,291)	4,342					

Forward Budget Detail - By Combined Account Code

[illegible]



[REDACTED]
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 30 December 2022

Business Current Accounts

Business Current Account Statement	£50,000.00
------------------------------------	------------

Business Savings Accounts

Business Premium Account	£796,564.85
--------------------------	-------------

Business Premium Account	£128,288.07
--------------------------	-------------

This is the end of your account summary.

MG 020353 F1VI930A 709F301AL00102 38500 B 97789



POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL



Your Business accounts – at a glance

Up-to-date account information

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Your balances on 30 November 2022

Business Current Accounts

Business Current Account Statement	£50,000.00
------------------------------------	------------

Business Savings Accounts

Business Premium Account	£826,691.42
--------------------------	-------------

Business Premium Account	£128,216.58
--------------------------	-------------

This is the end of your account summary.

SUMMARY FOR POLEGATE TOWN COUNCIL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Company reference:
Statement date:
Page number:
Monthly spend limit:

1 of 3

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Date of previous statement: 20 October 2022
Previous balance: £210.08
Payment received: £210.08 CR
Total of charges and adjustments: £0.00
Total of new spending: £417.73
New balance: £417.73
Payment due by: 28 November 2022

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 28 November 2022."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.

The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	210.08	/
27 Oct 2022	DIRECT DEBIT PAYMENT THANK YOU	210.08	CR /
	Total of payment, charges and adjustments	£0.00	/

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
			391.93 /
			25.80 /
			Total cardholder expenditure
			£417.73
			New balance
			£417.73 ✓

Barclays Bank PLC. Registered in England No. 1026167.
Registered Office: 1 Churchill Place, London, E14 5HP, United Kingdom

VAT 63.95
4.30.
68.25.

POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
BN26 6AL



STATEMENT FOR J OGNJANOVIC

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Company reference:
Card number:
Statement date:
Page number:
Monthly spend limit:

20 November 2022
2 of 3

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Date	Description	Amount
25 Oct 2022	J AND A INTERNATIONAL SPILSBY GBR <i>Pens Mayor Tea Party 4093</i>	187.20 ✓
261055184222	MEN'S, WOMEN'S AND CHILDREN'S UNIFORMS AN	
26 Oct 2022	SMARTWATER TESTING MARLBOROUGH LND <i>Legionaires tests.</i>	52.50 ✓
271085383902	TESTING LABORATORIES (NON-MEDICAL)	
27 Oct 2022	AMZNMktplace amazon.co.uk GBR <i>CCTV Sign.</i>	9.64 ✓
281052692012	MISCELLANEOUS AND RETAIL STORES	
27 Oct 2022	AMZNMktplace amazon.co.uk GBR <i>Heavy duty bin bags.</i>	32.29 ✓
281052692012	MISCELLANEOUS AND RETAIL STORES	
8 Nov 2022	POUNDLAND LTD EASTBOURNE <i>Mayors Tea Party 4093</i>	110.30 ✓
091185481472	DISCOUNT STORES	
5 new purchases / cash advances. Total of spending.		£391.93 ✓

	VAT	
52.50	8.75	43.75.
110.30	17.01	93.29.
9.64	1.61	8.03
32.29	5.38	26.91
187.20	31.20	156.00.
391.93. ✓	63.95. ✓	327.98. ✓

STATEMENT FOR J P WEBBER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference:

Card number:

Statement date:

Page number:

Monthly spend limit:

20 November 2022

3 of 3

Date	Description	Amount
3 Nov 2022	TRADEFIX DIRECT MANCHESTER GBR	25.80
041115122622	HARDWARE STORES	
1 new purchases / cash advances. Total of spending.		£25.80

25.80 4.30 21.50.

G 006750 BRA2032A 89162

POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
BN26 6AL

SUMMARY FOR POLEGATE TOWN COUNCIL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Company reference:

Statement date:

20 December 2022

Page number:

1 of 3

Monthly spend limit:

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Date of previous statement: 20 November 2022
Previous balance: £417.73
Payment received: £417.73 CR
Total of charges and adjustments: £0.00
Total of new spending: £511.70
New balance: £511.70
Payment due by: 28 December 2022

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 28 December 2022."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.

The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	417.73 ✓
28 Nov 2022	DIRECT DEBIT PAYMENT THANK YOU	417.73 CR ✓
Total of payment, charges and adjustments		£0.00

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
			480.30 ✓
			31.40 ✓
Total cardholder expenditure			£511.70
New balance			£511.70 ✓

Barclays Bank PLC. Registered in England No. 1026167.
Registered Office: 1 Churchill Place, London, E14 5HP, United Kingdom

POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
BN26 6AL



STATEMENT FOR J OGNJANOVIC

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Company reference:
Card number:
Statement date:
Page number:
Monthly spend limit:

20 December 2022

2 of 3

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial



Date	Description	Amount
23 Nov 2022	WHEELBARROWS CO UK BABDOWN GBR Nature Land	29.99 ✓
241155184222	HOME SUPPLY WAREHOUSE STORES	
1 Dec 2022	SAINSBURYS SMKTS FOOD TO ORDER Mayors Tea Party 4093	217.00 ✓
021285481472	GROCERY STORES, SUPERMARKETS	
6 Dec 2022	TESCO STORES 2450 EASTBOURNE 2 GBR Mayors T. Party 4093	23.50 ✓
071205130862	GROCERY STORES, SUPERMARKETS	
6 Dec 2022	BOOKER LIMITED EASTBOU EASTBOURNE GBR Mayors T. Party 4093	209.81 ✓
071255184222	CATERERS	
4 new purchases / cash advances. Total of spending.		£480.30

29.99 5.00 24.99.
 23.50 — 23.50
 209.81 26.63 183.18.
 217.00 — 217.00

Company reference:

Card number:

Statement date:

Page number:

Monthly spend limit:

BARCLAYCARD COMMERCIAL

PO BOX 4000
SAFFRON ROAD

WIGSTON LE18 9EN

Tel:

0800 008 008

Outside UK:

+44 1604 269452

Fax:

0300 020 0184

Online:

www.barclaycard.co.uk/commercial

18 Nov 2022 WICKES HAILSHAM HAILSHAM
211185481472 LUMBER AND BUILDING MATERIALS STORES

Finals.

Amount

31.40

1 new purchases / cash advances. Total of spending.

£31.40

31.40 VAT. No receipt

Current/Business Premium

Payments made between 24/11/2022 and 20/01/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
24/11/2022	Police & crime Commissioner fo	BX608235	1,091.20	1,091.20		500			CCTV Transmission Q1&2
24/11/2022	Europlants Ltd	BX626520	484.80	484.80		500			Planters 49 High Street
25/11/2022	EDF Energy	DD	29.00			4131	201	29.00	DD taken for electricity
28/11/2022	BarclayCard	BARCLAYCA	417.73		68.25	4093	103	156.00	Pens tea party Mayor
						4220	302	43.75	Legionaires test
						4220	302	8.03	CCTV sign
						4220	302	26.91	Bin bags
						4093	103	93.29	Tea party Mayor
						4220	302	21.50	Post spike
01/12/2022	St georges Church	BX777390	123.00	123.00		500			Hire of hall for mayors Tea Pa
01/12/2022	Wealden District Council	DD	1,482.00		247.00	4241	302	650.00	Dog Bins
						4238	302	585.00	Litter bins
05/12/2022	Royal Britsh Region	BX546680	50.00	50.00		500			Poppy wreaths
05/12/2022	Mulberry & Co	BX546983	1,176.00		196.00	8060	101	980.00	Locum support
05/12/2022	EDVerde	BX547505	3,484.80	3,484.80		500			Park checks Nov
05/12/2022	Rhino Rod	BX548214	72.00	72.00		500			Unblock toilet 28/11
05/12/2022	Viking ta Office Depot Int UK	BX549950	29.99		5.00	4031	102	24.99	Stationery
05/12/2022	Cllr D Dunbar	BX558093	27.35			4091	103	27.35	Expenses
05/12/2022	Wicksteed Leisure Ltd	BX559188	40.20		6.70	4220	302	94.00	Cradle seat and credit note
						4220	302	-60.50	Cradle seat and credit note
05/12/2022	Geosphere (parish online)	BX559980	180.00			4045	102	180.00	parish online Subs
05/12/2022	SME IT Solutions Ltd	BX560837	519.58		86.60	4071	102	135.00	Telecomms, MS, backup
						4072	102	18.96	Telecomms, MS, backup
						4072	102	108.00	Telecomms, MS, backup
						4072	102	20.20	Telecomms, MS, backup
						4072	102	22.60	Telecomms, MS, backup
						4072	102	11.30	Telecomms, MS, backup
						4037	102	9.99	Telecomms, MS, backup
						4037	102	2.00	Telecomms, MS, backup
						4071	102	70.00	Telecomms, MS, backup

Subtotal Carried Forward:

9,207.65

5,305.80

609.55

3,257.37

Date: 20/01/2023

Polegate Town Council

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Cashbook 1

User: JO

Current/Business Premium

Payments made between 24/11/2022 and 20/01/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						4071	102	34.93	Telecomms, MS, backup
05/12/2022	Very Magic part 2 payment	BX622516	206.25			4093	103	206.25	payment for close up magic
05/12/2022	Barclays Bank	DD	67.00			4056	102	67.00	Bank charges
06/12/2022	Sainsburys	BARCLAYCA	217.00	217.00		500			Mayors tea party Food
07/12/2022	Staff Salaries Cash Book	BX886257	2,294.57			202		2,294.57	Staff Sal
08/12/2022	Countrymans Contractors Ltd	BX917995	282.00		47.00	8060	302	235.00	Bin collection Skate park
08/12/2022	Reef Environmental Solutions	BX918845	67.50		11.25	4155	201	56.25	November refuse Recorra
08/12/2022	April Skies - Mike Platten	BX920025	576.50	576.50		500			Internal control review and re
08/12/2022	Countrymans Contractors Ltd	BX920039	378.00	378.00		500			SI-3708/45/PTC38/Cou C
09/12/2022	Business Stream	DD	55.61			4133	201	55.61	Waste water high street
10/12/2022	Nest pension scheme	DD	382.74			4000	101	177.67	Pensions payments
						4008	101	133.25	Pensions payments
						4002	101	41.04	Pensions payments
						4008	101	30.78	Pensions payments
10/12/2022	Nest pension scheme	DD	778.37			4008	101	333.59	Nest December 22
						4000	101	253.24	Nest December 22
						4012	101	122.45	Nest December 22
						4002	101	69.09	Nest December 22
10/12/2022	reversal	REVERSAL	-382.74			4000	101	-177.67	reversal
						4008	101	-133.25	reversal
						4002	101	-41.04	reversal
						4008	101	-30.78	reversal
12/12/2022	Echo Cleaning	BX172461	120.00		20.00	4004	201	100.00	office cleaning Nov 22
12/12/2022	Children with cancer fund	BX179631	145.60			4095	103	145.60	Mayors collection donation
13/12/2022	Castle Water Ltd	DD	135.32			4132	201	135.32	water charges to 31/3/23
14/12/2022	Inland revenue	BX353509	2,142.00			4000	101	764.07	Tax & NI
						4000	101	427.24	Tax & NI
						4007	101	567.59	Tax & NI
						4012	101	129.20	Tax & NI
						4012	101	85.67	Tax & NI
						4007	101	140.95	Tax & NI
						4007	101	27.28	Tax & NI

Subtotal Carried Forward:

16,673.37

6,477.30

687.80

9,508.27

Current/Business Premium

Payments made between 24/11/2022 and 20/01/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
14/12/2022	HSBC UK Bank plc	BX438175	1.00			4056	102	1.00	to keep account open transacti
15/12/2022	Staff Salaries Cash Book	BX136321	5,749.62			202		5,749.62	dec salaries
15/12/2022	Staff Salaries Cash Book	BX137946	704.00			202		704.00	Staff sal
15/12/2022	Staff Salaries Cash Book	BX885785	202.20			202		202.20	staff sal
15/12/2022	Wealden District Council	DD	674.00			4130	201	674.00	Council tax
16/12/2022	SME IT Solutions Ltd	BX441338	123.90		20.65	4070	102	34.99	broadband
						4069	102	68.26	Telecomms
20/12/2022	EDVerde	BX303143	1,742.40	1,742.40		500			park checks dec 22
20/12/2022	Public works Loan Board	DD	2,786.60			4162	201	2,359.39	capital & Inrterest PWLB
						4163	201	427.21	capital & Inrterest PWLB
21/12/2022	Initial UK Ltd	BX300250	30.13		5.02	4154	201	25.11	Offie & public toilet san bins
21/12/2022	Mulberry & Co	BX300268	1,248.00		208.00	8060	101	1,040.00	locum
21/12/2022	Mulberry & Co	BX300288	344.34		57.39	4010	102	286.95	Internal Audit
21/12/2022	Mulberry & Co	BX301133	60.00		10.00	4016	101	50.00	VAT training
21/12/2022	Lewes District Council	BX301275	54.00		9.00	4243	302	45.00	park checks January 23
21/12/2022	Mulberry & Co	BX302502	126.00		21.00	4009	101	105.00	PAYROLL 1of 4
23/12/2022	the Joy of Music	BX303126	60.00			4093	103	60.00	Piano for mayors tea party
23/12/2022		BX906198	90.00			4015	101	90.00	travel
28/12/2022	Wheelbarrows.co.uk	BARCLAYCA	29.99	29.99		500			Walsall Solid wheel for wheelb
28/12/2022	Tesco	BARCLAYCA	23.50	23.50		500			Mayors tea party food
28/12/2022	Booker	BARCLAYCA	209.81	209.81		500			Mayors tea part Food etc
28/12/2022	Wickes	BARCLAYCA	31.40	31.40		500			Finials for xmas tree fence
29/12/2022	EDF Energy	DD	29.00			4131	201	29.00	Electricity
31/12/2022	EDF Energy	DD	342.37			4131	201	342.37	DD
02/01/2023	Europlants Ltd	BX356531	259.91	259.91		500			Winter maint Hailsham maint
02/01/2023	Eastbourne Electrical LLP	BX590669	149.18	149.18		500			Office lights
05/01/2023	Mulberry & Co	BX355372	157.50		26.25	4009	101	131.25	Payroll
05/01/2023	Rupert Cottingham (Roof)	BX355680	495.00	495.00		500			Roof repair wannock
05/01/2023	Kingdom Services Group Ltd	BX355750	538.20		89.70	4500	205	448.50	Toilet cleaning
05/01/2023	SME IT Solutions Ltd	BX355757	519.58		86.60	4071	102	135.00	IT support, outlook office
						4072	102	18.96	IT support, outlook office

Subtotal Carried Forward:

33,455.00

9,418.49

1,221.41

22,536.08

Current/Business Premium

Payments made between 24/11/2022 and 20/01/2023

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
						4072	102	108.00	IT support, outlook office
						4072	102	20.20	IT support, outlook office
						4036	102	22.60	IT support, outlook office
						4036	102	11.30	IT support, outlook office
						4037	102	9.99	IT support, outlook office
						4037	102	2.00	IT support, outlook office
						4071	102	70.00	IT support, outlook office
						4071	102	34.93	IT support, outlook office
05/01/2023	Echo Cleaning	BX355758	120.00		20.00	4004	201	100.00	Office cleaning
05/01/2023		BX357313	30.00			4015	101	30.00	travel Jan 23
09/01/2023	Barclays Bank	DD	48.51			4056	102	48.51	Bank Charges
09/01/2023	Barclays Bank	DD	48.51			4056	102	48.51	Commission charge
10/01/2023	Nest pension scheme	DD	382.74			4008	101	164.03	pension payments
						4000	101	177.67	pension payments
						4002	101	41.04	pension payments
10/01/2023	Nest pension scheme	DD	382.74			4000	101	177.67	Pensions
						4008	101	133.25	Pensions
						4002	101	41.04	Pensions
						4008	101	30.78	Pensions
11/01/2023	SME IT Solutions Ltd	BX593301	23.99		4.00	4073	102	19.99	windows upgrade
11/01/2023	Lewes District Council	BX816098	54.00		9.00	4243	302	45.00	Play inspections
11/01/2023	Recorra (Reef)	BX816854	107.40		17.90	4155	201	89.50	49 refuse
11/01/2023	Countrymans Contractors Ltd	BX830875	352.50		58.75	8060	302	293.75	Skate park bin emptying Dec 22
12/01/2023	Inland revenue	BX917912	3,802.16			4000	101	1,484.87	Tax and NI
						4000	101	419.76	Tax and NI
						4007	101	769.06	Tax and NI
						4012	101	402.60	Tax and NI
						4012	101	241.58	Tax and NI
						4007	101	317.84	Tax and NI
						4002	101	81.50	Tax and NI
						4007	101	133.75	Tax and NI
						4011	101	-48.80	Tax and NI
19/01/2023	Cuckmere Community buses	BX615737	350.00			8060	104	350.00	grant Special
19/01/2023	Lewes District Council	BX616908	54.00		9.00	4243	302	45.00	Park checks
19/01/2023	BROXAP	BX621329	3,741.60	3,741.60		500			INV295696/52/PTC3
Subtotal Carried Forward:			42,953.15	13,160.09	1,340.06			28,453.00	

Date: 20/01/2023

Polegate Town Council

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Time: 12:44

Cashbook 1

User: JO

Current/Business Premium

Payments made between 24/11/2022 and 20/01/2023

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
19/01/2023	Earth Anchors	BX621581	2,050.80		341.80	8060	303	1,709.00	Noticeboard
19/01/2023		BX622162	50.00	50.00		500			Fixing and refurb of PA amp
19/01/2023	Online Playgrounds	bx625202	71.56	71.56		500			Wet pour gap filler
19/01/2023	EDF Energy	DD	74.66		13.22	4170	202	61.44	51 electricity
Total Payments:			45,200.17	13,281.65	1,695.08			30,223.44	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control			8,453.52	
200	Current/Business Premium			874,921.66	
201	Tracker Account			128,216.58	
203	HSBC Deposit A/C			85,249.24	
204	NatWest deposit A/C			85,221.84	
210	Petty Cash			120.60	
310	General reserves				204,122.36
320	Council Office Mntce Fund				22,115.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				23,337.00
328	Office IT Equipment Reserve				700.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				136,959.31
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				26,165.00
341	Staff - Consultant/Temporary				2,025.55
342	S106 funds				266,183.25
344	Play Equipment				4,000.00
345	Flower Bulbs EMR				0.05
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				3,344.00
348	Consultation/Newsletter				1,003.00
349	CIL funds				198,190.23
350	Picnic Benches				788.00
351	Skate Park				9,675.00
352	Overtime				1,036.27
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
500	Creditors				5,538.39
501	Sundry Other creditors				169.60
560	Deposits Held				4,435.00
1006	Mayor's Charity Fund	103	Town Councillors		92.50
1009	Bank Loyalty Discount	102	Administration		107.25
1010	Investment Income	104	General Administration		459.72
1020	Hire Fees-Recreation Ground	302	Recreation Grounds		1,200.00
1022	Brightling Road lease	302	Recreation Grounds		120.00
1035	High St Toilets Community Sche	205	High Street Toilets		617.00
1051	Urban Grasscutting Income	303	Highways		3,073.00
1060	Miscellaneous Income	302	Recreation Grounds		2,100.00

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
1063	CIL funds from developers	104	General Administration		30,573.49
1070	Allotment Fees	304	Allotments		2,130.15
1072	Gosford Way Allotments	304	Allotments		127.50
1076	Precept	104	General Administration		367,485.00
				31,795.23	
				7,514.24	
				10,562.72	
				1,680.94	
4005	Overtime	101	Employee costs	451.29	
4007	NI (ER's)	101	Employee costs	6,644.53	
4008	Pension ER's contributions	101	Employee costs	2,058.70	
4009	Payroll	101	Employee costs	51.03	
4010	Internal Auditor	102	Administration		50.00
				6,335.98	
				13,947.65	
				2,521.83	
4014	Consultancy/Locum Clerk	101	Employee costs	434.50	
4015	Travelling expenses (parks)	101	Employee costs	743.34	
4016	Training Exps inc course fees	101	Employee costs		551.22
				793.62	
				5,104.34	
4030	Postage	102	Administration	16.45	
4031	Stationery	102	Administration	1,056.40	
4032	Photocopier copy charges	102	Administration	348.53	
4036	Office IT equip't inc antiviru	102	Administration	215.73	
4037	Website	102	Administration	182.93	
4039	Legal fees	102	Administration	3,692.70	
4040	Audit Fees (external audit)	102	Administration	1,300.00	
4043	Insurance Premiums	102	Administration	5,056.91	
4045	Subscriptions	102	Administration	2,902.49	
4046	Publications	102	Administration	11.15	
4049	Tree Works	102	Administration	675.00	
4056	Bank/Barclaycard charges	102	Administration	453.90	
4063	Hire of Halls	102	Administration	126.00	
4069	Office telephones	102	Administration	656.84	
4070	Broadband/Internet	102	Administration	279.92	
4071	IT Services incl backups	102	Administration	1,439.72	
4072	IT costs office 365	102	Administration	874.38	
4073	IT reserve for new machines	102	Administration	285.65	
4090	Councillors' allowances	103	Town Councillors	3,162.00	
4091	Councillors' expenses	103	Town Councillors	25.37	
4092	Councillors' training	103	Town Councillors	94.39	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4093	Mayor's allowance Civic Duties	103	Town Councillors		303.62
4095	Mayor's Fund Raising Charity	103	Town Councillors	92.50	
4096	Remembrance Wreath	306	Prize and Prize Giving		35.00
4100	Grants to other Organisations	104	General Administration	775.00	
4103	Public Info event(s)	104	General Administration	144.99	
4104	Events	104	General Administration	999.72	
4105	Finance Software	104	General Administration	382.00	
4130	Council Tax	201	Council Offices	5,388.50	
4131	Electricity	201	Council Offices	1,664.89	
4132	Water charges	201	Council Offices	82.09	
4133	Sewerage	201	Council Offices	160.84	
4136	Photocopier - lease	201	Council Offices	160.42	
4139	Window Cleaning	201	Council Offices	28.00	
4140	Alarm Maintenance	201	Council Offices	455.00	
4141	Fire Precautions	201	Council Offices	218.04	
4146	Other Office Equipment	201	Council Offices	627.07	
4154	Housekeeping San bins 49 & gar	201	Council Offices	228.30	
4155	Refuse Collecting	201	Council Offices	617.75	
4162	PWLB - Capital	201	Council Offices	2,294.85	
4163	PWLB- Interest	201	Council Offices	491.75	
4170	51 High Street - expenditure	202	51 High Street	29.00	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	25,152.00	
4201	CCTV costs	301	Town Centre and Community Safe	544.31	
4220	General Maintenance	302	Recreation Grounds	8,335.10	
4223	Grounds Maintenance	302	Recreation Grounds	3,165.96	
4235	Toilets	302	Recreation Grounds	448.50	
4238	Litter Bins	302	Recreation Grounds		39.00
4240	Oakleaf Lease Charges	302	Recreation Grounds	150.00	
4241	Dog Bins	302	Recreation Grounds	2,509.00	
4242	Playground Equipment	302	Recreation Grounds	108.60	
4243	Safety Inspections	302	Recreation Grounds	510.50	
4248	Jubilee Nature reserve	302	Recreation Grounds	324.99	
4256	Urban grasscutting	303	Highways	16,113.00	
4257	Bench provisions - highways	303	Highways		1,000.00
4258	Flower Beds	303	Highways	6,736.75	
4259	Council Gardens - office	303	Highways	163.33	
4271	Allotments - improvements	304	Allotments		350.00
4272	Allotments - water	304	Allotments	978.32	
4273	Allotment - rent of land Gosfo	304	Allotments		121.50
4274	Allotment Grounds maintenance	304	Allotments		757.73
4280	Street Light - energy	305	Street Lighting		9,100.00
4281	Street Light - Maintenance	305	Street Lighting	9,015.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4282	Street Light - new works/impro	305	Street Lighting	2,874.89	
4286	Christmas decorations	305	Street Lighting	184.93	
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	228.86	
4500	Toilets High St - Cleaning	205	High Street Toilets	3,139.50	
4501	Toilets High St - Maintenance	205	High Street Toilets	60.00	
4504	Toilets High St - Other	205	High Street Toilets	119.88	
6000	Transfer from EMR	302	Recreation Grounds		6,058.00
8060	Misc Resolved Gen Reserves & c	101	Employee costs	14,455.13	
8060	Misc Resolved Gen Reserves & c	102	Administration	2,752.50	
8060	Misc Resolved Gen Reserves & c	104	General Administration	1,703.97	
8060	Misc Resolved Gen Reserves & c	201	Council Offices	3,634.65	
8060	Misc Resolved Gen Reserves & c	204	Wannock Office	29.01	
8060	Misc Resolved Gen Reserves & c	205	High Street Toilets	1,836.00	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	19,428.66	
8060	Misc Resolved Gen Reserves & c	303	Highways	2,396.75	
Trial Balance Totals :				1,437,620.64	1,437,620.64
Difference				0.00	

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control			9,796.16	
200	Current/Business Premium			846,371.09	
201	Tracker Account			128,288.07	
203	HSBC Deposit A/C			85,249.24	
204	NatWest deposit A/C			85,277.88	
210	Petty Cash			120.60	
310	General reserves				204,122.36
320	Council Office Mntce Fund				22,115.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				23,337.00
328	Office IT Equipment Reserve				700.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				136,959.31
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				26,165.00
341	Staff - Consultant/Temporary				2,025.55
342	S106 funds				266,183.25
344	Play Equipment				4,000.00
345	Flower Bulbs EMR				0.05
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				3,344.00
348	Consultation/Newsletter				1,003.00
349	CIL funds				198,190.23
350	Picnic Benches				788.00
351	Skate Park				9,675.00
352	Overtime				1,036.27
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
500	Creditors				1,324.10
501	Sundry Other creditors				169.60
560	Deposits Held				4,435.00
1006	Mayor's Charity Fund	103	Town Councillors		238.10
1009	Bank Loyalty Discount	102	Administration		118.95
1010	Investment Income	104	General Administration		1,026.78
1020	Hire Fees-Recreation Ground	302	Recreation Grounds		1,200.00
1022	Brightling Road lease	302	Recreation Grounds		120.00
1035	High St Toilets Community Sche	205	High Street Toilets		617.00
1051	Urban Grasscutting Income	303	Highways		3,073.00
1060	Miscellaneous Income	302	Recreation Grounds		2,100.00

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
1063	CIL funds from developers	104	General Administration		30,573.49
1070	Allotment Fees	304	Allotments		2,260.65
1072	Gosford Way Allotments	304	Allotments		162.50
1076	Precept	104	General Administration		367,485.00
				36,678.27	
				9,159.92	
				10,562.72	
				1,780.94	
				451.29	
4007	NI (ER's)	101	Employee costs	7,380.35	
4008	Pension ER's contributions	101	Employee costs	2,392.29	
4009	Payroll	101	Employee costs	156.03	
4010	Internal Auditor	102	Administration	236.95	
				7,272.72	
				16,579.54	
				2,521.83	
4014	Consultancy/Locum Clerk	101	Employee costs	434.50	
4015	Travelling expenses (parks)	101	Employee costs	833.34	
4016	Training Exps inc course fees	101	Employee costs		501.22
				793.62	
				5,808.34	
4030	Postage	102	Administration	16.45	
4031	Stationery	102	Administration	1,081.39	
4032	Photocopier copy charges	102	Administration	348.53	
4036	Office IT equip't inc antiviru	102	Administration	215.73	
4037	Website	102	Administration	194.92	
4039	Legal fees	102	Administration	3,692.70	
4040	Audit Fees (external audit)	102	Administration	1,300.00	
4043	Insurance Premiums	102	Administration	5,056.91	
4045	Subscriptions	102	Administration	3,082.49	
4046	Publications	102	Administration	11.15	
4049	Tree Works	102	Administration	675.00	
4056	Bank/Barclaycard charges	102	Administration	521.90	
4063	Hire of Halls	102	Administration	126.00	
4069	Office telephones	102	Administration	725.10	
4070	Broadband/Internet	102	Administration	314.91	
4071	IT Services incl backups	102	Administration	1,679.65	
4072	IT costs office 365	102	Administration	1,055.44	
4073	IT reserve for new machines	102	Administration	285.65	
4090	Councillors' allowances	103	Town Councillors	3,162.00	
4091	Councillors' expenses	103	Town Councillors	52.72	
4092	Councillors' training	103	Town Councillors	94.39	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4093	Mayor's allowance Civic Duties	103	Town Councillors	386.31	
4095	Mayor's Fund Raising Charity	103	Town Councillors	238.10	
4096	Remembrance Wreath	306	Prize and Prize Giving	15.00	
4100	Grants to other Organisations	104	General Administration	775.00	
4103	Public Info event(s)	104	General Administration	144.99	
4104	Events	104	General Administration	999.72	
4105	Finance Software	104	General Administration	382.00	
4130	Council Tax	201	Council Offices	6,062.50	
4131	Electricity	201	Council Offices	2,036.26	
4132	Water charges	201	Council Offices	217.41	
4133	Sewerage	201	Council Offices	216.45	
4136	Photocopier - lease	201	Council Offices	160.42	
4139	Window Cleaning	201	Council Offices	28.00	
4140	Alarm Maintenance	201	Council Offices	455.00	
4141	Fire Precautions	201	Council Offices	218.04	
4146	Other Office Equipment	201	Council Offices	627.07	
4154	Housekeeping San bins 49 & gar	201	Council Offices	253.41	
4155	Refuse Collecting	201	Council Offices	674.00	
4162	PWLB - Capital	201	Council Offices	4,654.24	
4163	PWLB- Interest	201	Council Offices	918.96	
4170	51 High Street - expenditure	202	51 High Street	29.00	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	25,152.00	
4201	CCTV costs	301	Town Centre and Community Safe	544.31	
4220	General Maintenance	302	Recreation Grounds	8,368.60	
4223	Grounds Maintenance	302	Recreation Grounds	3,165.96	
4235	Toilets	302	Recreation Grounds	448.50	
4238	Litter Bins	302	Recreation Grounds	1,716.00	
4240	Oakleaf Lease Charges	302	Recreation Grounds	150.00	
4241	Dog Bins	302	Recreation Grounds	1,989.00	
4242	Playground Equipment	302	Recreation Grounds	108.60	
4243	Safety Inspections	302	Recreation Grounds	555.50	
4248	Jubilee Nature reserve	302	Recreation Grounds	324.99	
4256	Urban grasscutting	303	Highways	16,113.00	
4257	Bench provisions - highways	303	Highways		1,000.00
4258	Flower Beds	303	Highways	6,736.75	
4259	Council Gardens - office	303	Highways	163.33	
4271	Allotments - improvements	304	Allotments		350.00
4272	Allotments - water	304	Allotments	978.32	
4273	Allotment - rent of land Gosfo	304	Allotments		121.50
4274	Allotment Grounds maintenance	304	Allotments		757.73
4280	Street Light - energy	305	Street Lighting		9,100.00
4281	Street Light - Maintenance	305	Street Lighting	9,015.00	

Date : 17/01/2023

Polegate Town Council

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Time: 12:35

Trial Balance for Month No: 9

User : JO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4282	Street Light - new works/impro	305	Street Lighting	2,874.89	
4286	Christmas decorations	305	Street Lighting	184.93	
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	228.86	
4500	Toilets High St - Cleaning	205	High Street Toilets	3,139.50	
4501	Toilets High St - Maintenance	205	High Street Toilets	120.00	
4504	Toilets High St - Other	205	High Street Toilets	119.88	
6000	Transfer from EMR	302	Recreation Grounds		6,058.00
8060	Misc Resolved Gen Reserves & c	101	Employee costs	17,927.13	
8060	Misc Resolved Gen Reserves & c	102	Administration	2,752.50	
8060	Misc Resolved Gen Reserves & c	104	General Administration	1,703.97	
8060	Misc Resolved Gen Reserves & c	201	Council Offices	3,634.65	
8060	Misc Resolved Gen Reserves & c	204	Wannock Office	29.01	
8060	Misc Resolved Gen Reserves & c	205	High Street Toilets	1,836.00	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	20,010.06	
8060	Misc Resolved Gen Reserves & c	303	Highways	2,396.75	
Trial Balance Totals :				1,433,818.59	1,433,818.59
Difference				0.00	

Report Item 6f

Re: Compulsory purchase (Cophall allotments) – Motion to authorise use of the seal by the Town Clerk and to be signed by two councillors to allow the final reclaim of the total expenditure on surveyor and legal fees re A27 trunk Road East of Lewes Improvement Scheme.

There is a discrepancy query about the amount, which is am checking. However, the use of the seal will require a full council resolution. Once the final figures are agreed two councillors can sign the receipt of compensation document as prepared / amended by the council's solicitors.

Expected reclaim figure circa £4235.50.

THE COMPULSORY PURCHASE (VESTING DECLARATIONS) ACT 1981

(The Highways England (A27 Trunk Road East of Lewes Improvement Scheme) (Berwick and Polegate Junctions) Compulsory Purchase Order 2019)

RECEIPT OF COMPENSATION

1 Definitions

In this receipt:

- 1.1 “the Company” means National Highways Limited
- 1.2 “the Owner” means Polegate Town Council of 49 High Street, Polegate, East Sussex. BN26 6AL
- 1.3 “the Compulsory Purchase Order” means the (The Highways England (A27 Trunk Road East of Lewes Improvement Scheme) (Berwick and Polegate Junctions) Compulsory Purchase Order 2019) “the Compulsory Purchase Order” means the title of CPO which was confirmed by the Secretary of State for Transport on 27th of January 2020.
- 1.4 “the General Vesting Declaration” means a general vesting declaration made by the Company on 16th day of March 2020 pursuant to the provisions of the Compulsory Purchase (Vesting Declarations) Act 1981
- 1.5 “the Plan” means the plan annexed to this receipt named Polegate Town Council – 2212770.
- 1.6 “the Land” means the land which includes an access track, woodland, verge and part of an open field, shown coloured (Pink) on the Plan
- 1.7 “the Owner’s Interest” means the freehold interest in the Land.

2 Recitals

- 2.1 By the Compulsory Purchase Order, the Company was authorised to acquire compulsorily the Land.
- 2.2 By virtue of the General Vesting Declaration the Owner’s interest in the Land was vested in the Company on 26 June 2020

- 2.3 Immediately prior to the vesting of the Land in the Company as aforesaid the Owner was entitled to the Owner's interest in relation to the Land such interest being registered to the Owner at HM Land Registry under title number ESX192247.
- 2.4 The Company has agreed to pay to the Owner the sums detailed in this receipt in full and final settlement of any and all claims whatsoever arising from the compulsory acquisition by the Company of the Owner's Interest, pursuant to the Compulsory Purchase Order.

3. Receipt and Acknowledgement

- 3.1 The Company shall pay to the Owner the sum of One Pound (£1) representing the compensation due to the Owner ("the Compensation") following the compulsory acquisition of the Land included in the General Vesting Declaration made pursuant to the Compulsory Purchase Order ("the Compulsory Acquisition").

The sum of £2,312.50 plus VAT of £462.50 will be paid to the surveyor on the date of this receipt.

[The sum of £2,120 net of VAT will be paid to the Owner in respect of its legal costs on the date of this receipt.](#)

- 3.2 The Owner accepts the Compensation in full discharge and satisfaction of any right to compensation and any other claims or loss whatsoever or howsoever arising. Payment in accordance with the Land Compensation Act 1973, as amended and fees (which for the avoidance of doubt shall include but not be limited to any surveyor's, legal, agent's and other professional fees), costs, VAT and expenses, from the Compulsory Acquisition
- 3.3 For the avoidance of doubt the Owner further acknowledges and declares that the Compensation includes compensation for and shall be deemed to be in full satisfaction of any and all claims by the Owner on account of severance and depreciation of the adjoining land of the Owner (if any)
- 3.4 The Owner acknowledges that it has read, understood and accepts the terms of this receipt, together with the payment referred to herein.

Note: Statutory interest has also been paid in full. Full details of the exact amount have been sent with notification of the payment made and such interest amounts in total to £ (figure to be inserted once known, after document has been signed and, on its completion, leave blank for now).

Dated the 26th day of October 2022

Individual's signature box- repeat for each claimant

SIGNED AS A DEED by ()

In the presence of
Signature of witness
Name (in block capitals)
Address

Company signature box (where the claimant is a company)

SIGNED AS A DEED by)

[])

acting by:)

.....
Director

.....
Director/Secretary

The COMMON SEAL of
POLEGATE TOWN COUNCIL
was hereunto affixed
In the the presence of

Authorised signatory

National Highways reference number: (HAL18658)

OUR REF: ACV 22011

DATE: 18 January 2023

YOUR REF:



Town Clerk
Via Email

Dear [REDACTED]

**Wealden District Council's List of Assets of Community Value
Notice of Decision – Railway Car Park, Roy Martin Way, High Street, Polegate
Nomination Reference: ACV 22011**

Further to our earlier correspondence, I write to confirm that the Council has rejected the recent application for the Property to be added to the Register of Community Assets, in accordance with the provisions of the Localism Act 2011 ('the Act') and the Assets of Community Value (England) Regulations 2012 ('the Regulations').

After considering the evidence submitted, the Council believes that there is not enough information to indicate that the use of this space as a private car park furthers social well being or interests of the community. The Council acknowledge that there has been limited community use in the past, however there is no evidence to indicate that this use furthers social well being and interests either now or within the next five years.

Therefore, there is insufficient evidence to indicate there is a current use of the land that furthers the social wellbeing or interests of the local community, nor a realistic expectation this land will return to such a use within the next five years. As such, this nomination does not satisfy the requirements under section 88 of the Localism Act 2011.

Further information on Assets of Community Value, otherwise known as the Community Right to Bid, can be found on the Wealden District Council website
<http://www.wealden.gov.uk>.

Yours sincerely

[REDACTED]

Head of Planning and Environmental Services



Wealden District Council, Vicarage Lane, Hailsham, East Sussex, BN27 2AX

T 01323 443322

E planning@wealden.gov.uk W www.wealden.gov.uk