

**UNADOPTED
POLEGATE TOWN COUNCIL**



FINANCE & POLICY COMMITTEE

Minutes of the Finance & Policy Committee meeting held on Friday 22nd March 2024 in the council chambers
49 High Street, Polegate East Sussex BN26 6AL at 10:00am

Present: D Watts, D Dunbar, M Cunningham, J Heward, (4)

Not Present: Cllr M Piper, S Shing, J Keen, D Murry (4)

No member of the public present

Minute Number	Resolution
13508	Opportunity for Public None
13509	Apologies for absence Cllrs M Piper, D Murry, S Shing, J Keen
13510	Declarations of interest in any items on the agenda None
13511	Minutes of the Finance & Policy committee meeting on 16th February 2024 <u>It was resolved to accept the minutes of the Finance & Policy committee meeting on 16th February 2024 as an accurate record of the meeting and these were signed by the chair.</u> <u>VOTE All in favour</u>
13512	Payments of accounts <u>It was resolved to accept the payments £82,120.72 as presented. VOTE All in favour.</u>

The meeting closed at 10:20 am

Signed by _____ Chair of Finance & Policy _____ Dated _____

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
08/04/2024	Barclays Bank	DIRECT DEB	47.50			4056	102	47.50	Bank Charges
09/04/2024									Tax & NI
09/04/2024									Tax & NI
09/04/2024									Tax & NI
09/04/2024									Tax & NI
09/04/2024									Tax & NI
09/04/2024	Councillors								Tax & NI
10/04/2024	EDF Energy	DIRECT DEB	1,009.87		168.31	4131	201	841.56	Elec 49 High St
15/04/2024	Staff Salaries Cash Book	APR SAL	8,382.38				202	8,382.38	April Salaries
15/04/2024	Wealden District Council	NNDR	744.00			4130	201	744.00	Payment of NNDR
16/04/2024	Castle Water Ltd	DIRECT DEB	85.96			4272	304	85.96	Water Supply
17/04/2024	Nest Pension Scheme	DIRECT DEB	771.59			4000	101	213.74	Nest Pension Scheme
						4002	101	60.82	Nest Pension Scheme
						4003	101	43.06	Nest Pension Scheme
						4022	101	58.51	Nest Pension Scheme
						4011	101	64.78	Nest Pension Scheme
						4008	101	330.68	Nest Pension Scheme
18/04/2024	Wicksteed Leisure Ltd	BX447449	517.62	517.62		500			Outdoor Gym
18/04/2024	Wicksteed Leisure Ltd	BX447449	54.00	54.00		500			Outdoor Gym
18/04/2024	Wicksteed Leisure Ltd	BX447449	517.62	517.62		500			Playground Equip
18/04/2024	Wicksteed Leisure Ltd	BX447449a	-571.62	-571.62		500			Repairs to playground equip
18/04/2024	Newtimber Ltd	BX448097	4,968.00	4,968.00		500			PJNR Tree Works
18/04/2024	Mulberry & Co	BX448884	220.99	220.99		500			Professional Services
18/04/2024	Mulberry & Co	BX449860	1,368.00	1,368.00		500			Professional Services
18/04/2024	Mr Dan Dunbar	BX450247	20.00	20.00		500			Mayor of E'bourne Charity
18/04/2024	Recorra Sout East Ltd	BX451437	133.16	133.16		500			Collection of Waste Bins
18/04/2024	Echo Cleaning	BX451862	150.00	150.00		500			Office & Window Cleaning
18/04/2024	Denma Cleaning Services Ltd	BX452913	1,056.32	1,056.32		500			Cleaning Services
18/04/2024	Streetlights	BX455316	2,004.00	2,004.00		500			Col F Windmill Rd
18/04/2024	Streetlights	BX455818	6,195.76	6,195.76		500			Pay1 of 2 24/25 Maint Contract
18/04/2024	SME IT Solutions Ltd	BX455888	179.99	179.99		500			27" Display Unit & Cables
Subtotal Carried Forward:			29,530.68	16,813.84	168.31			12,548.53	

Current/Business Premium

Payments made between 01/04/2024 and 30/04/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
18/04/2024						500			Travel Expenses
18/04/2024	Lewes District Council	BX457530	54.00	54.00		500			Playground Inspections
18/04/2024	Recorra Sout East Ltd	BX458530	5.52	5.52		500			Monthly Compliance Charge
18/04/2024	SME IT Solutions Ltd	BX458560	125.68	125.68		500			Line Rental Costs
18/04/2024	SME IT Solutions Ltd	BX458984	555.85	555.85		500			IT Charges
18/04/2024	Rialtas Business SolutionsLtd	BX459176	298.80	298.80		500			Allotment Software Annual Supp
18/04/2024	Campaign to Protect Rural Engl	BX459797	36.00	36.00		500			Annual Subs for CPRE
18/04/2024	Rialtas Business SolutionsLtd	BX460339	1,330.80	1,330.80		500			Cashbook Annual Support
18/04/2024	BOURNEFREE MAGAZINE/ONLINE	BX461985	300.00	300.00		500			Advertising
18/04/2024	Ripley Ltd	BX462753	150.00	150.00		500			Leak Cophall Allotments
18/04/2024	Glenisters Florist Ltd	BX463694	50.00	50.00		500			Flowers for freeman Event
18/04/2024	S Wiltshire T/A olive design	BX464115	305.00	305.00		500			Double sided leaflets
18/04/2024	Glenisters Florist Ltd	BX464888	50.00	50.00		500			Flowers for Freeman event
18/04/2024	Greenbarnes Ltd	BX465997	1,637.02	1,637.02		500			A4 Noticeboard
18/04/2024	Mulberry Local Aurtherity Servi	BX466049	219.24	219.24		500			Year End Shutdown on RBS
18/04/2024	East Sussex ALC Ltd	BX466583	2,075.14	2,075.14		500			ESALC/NALC Fees
18/04/2024	Mr D Watts	BX467856	26.10	26.10		500			Travel Expenses
18/04/2024						500			April Travel
18/04/2024	Hailsham FM	BX468205	150.00	150.00		500			Hailsham FM Roadshow 27 July
18/04/2024	Castle Water Ltd	DIRECT DEB	17.39			4132	201	17.39	Water Supply
22/04/2024	Polegate WMRG CIC	BX145765	33,950.00			4198	204	33,950.00	Payment of Grant
22/04/2024	HSBC UK Bank plc	BX148939	1.00			4056	102	1.00	Payment to keep a/c active
23/04/2024	CGS Civils	BX874960	594.00	594.00		500			Deposit for Flood Risk Assessm
24/04/2024	Business Stream	DIRECT DEB	92.10			4132	201	92.10	Water Supply
26/04/2024	EDF Energy	DIRECT DEB	203.52		9.69	4131	201	193.83	Elec 51 High St
29/04/2024	BarclayCard	BARCLAYCA	138.81		23.14	4220	302	11.62	B & Q - Postcrete
						4220	302	71.04	Fence Post, Gate Latch, Hinge
						4220	302	33.01	Expanding Foam
29/04/2024	Wealden District Council	DIRECT DEB	5,710.90			4050	102	5,710.90	Election in South Ward 14/3/24
						324		-5,710.90	Election in South

Subtotal Carried Forward:

77,651.50

24,820.94

201.14

46,918.52

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									Ward 14/3/24
						6000	102	5,710.90	Election in South Ward 14/3/24
Total Payments:			77,651.50	24,820.94	201.14			52,629.42	