UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 30th September 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL.
Present: **Cllrs D Dunbar, S Shing, N Dunbar, A Wood, A O'Kane, C Berry, M Cunningham D Watts, M Piper, D Shing, D Murray, (11)**
Not Present: - **Cllrs W Alexander, W Heasman-O'Neill, J Keen, J Heward, (4)**
1 member of public

Minute No.	Subject/Resolution
	The Mayor gave an update prior to the meeting including the summer fun day; civic event; garden competition; Twinning visit to Appen; trip on the Waverleigh and the Christmas switch on planned for 30th November at 5pm.
13632	**Opportunity for public comment for items on the agenda** None
13633	**Apologies for absence** **Cllrs W Alexander, W Heasman-O'Neill, J Keen, J Heward** **It was resolved to accept an apology from Cllr W Alexander due to long term ill heath for and extension of 6 months in accordance with section 85(1) of the Local Government Act 1972 VOTE All in favour**
13634	**Declarations of interest in any items on the agenda** Cllr D Dunbar non prejudicial item 13636 Cllr S Shing non prejudicial item 13636
13635	**To adopt and approve the minutes of the Full Council meetings of 24th June 2024** **It was resolved to adopt the full council minutes of 24th June 2024 as an accurate record of the meeting. VOTE 10 for 1 abstention D Watts**
13636	**Minutes and recommendations of committees and standing committees** **a. Personnel Committee meeting of 21st June 2024** **b. Finance committee meeting of 5th July 2024** **c. Building and land committee meeting of 5th July 2024** **d. Building and Land committee meeting of 26th July 2024** **e. Special Full Council meeting of 16th September 2024** **f. Planning Committee meeting of 16th September 2024** **It was resolved to adopt the minutes and recommendations of the above committee meetings en bloc. VOTE All in favour**
13637	**Financials** **a) Payment of accounts as presented** **b) Barclay card statements for noting** **c) Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves including VAT return. For approval of variances as shown** **It was resolved to accept the payments as present £97,697.86 VOTE All in favour** **The Barclaycard statement was noted by all present.** **It was resolved to accept the accounts as presented and variances. VOTE All in favour**
13638	**Grant request** **a. Cuckmere community bus New Years Day grant** **It was resolved to award the grant of £500 from the grants to other organisations budget. VOTE All in favour.**
13639	**To agree Wealden District Council's proposals to erect a new community information board within Polegate along the Cuckoo trail.** It was agreed that the sign was a good idea and funded by Wealden through a grant. However, discussions over where it was located and if it was down the cuckoo trail town

	Council staff would not be updating it. They suggested that it might be more vandal proof than the signs shown which appeared to be wooden and glass. **The decision was deferred, and comments passed on by the clerk to Wealden.**

The meeting closed at 19:19pm

Signed Mayor of Polegate ____________________Date ______________________

UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Planning Committee meeting held Monday 11th October 2024 at 10:00am at Council chambers 49 High Street, Polegate BN26 6AL.
__Present:__ Cllrs D Watts, M Cunningham, C Berry, D Dunbar (4)
__Not Present:__ Cllrs W Alexander, J Keen, J Heward, M Piper, W Heasman-O'Neill (5)
No members of the public present

Minute No.	Subject/Resolution
13640	**Opportunity for public comment for items on the agenda** None
13641	**Apologies for absence** Cllrs W Alexander, J Keen, J Heward, M Piper
13642	**Declarations of interest in any items on the agenda** None
13643	**Planning budget 2025-26** **It was resolved to put forward £100 for the planning budget (code 4320) All in favour**

Meeting closed at 10:01am

Signed Chair of Planning Committee ____________________Date ______________________ barclaycard commercial

barclaycard

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 September 2024
Page number:	1 of 2
Monthly spend limit:	[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Date of previous statement:	20 August 2024
Previous balance:	£273.35
Payment received:	£273.35 CR
Total of charges and adjustments:	£0.00
Total of new spending:	£34.90
New balance:	**£34.90**
Payment due by:	**27 September 2024**

1/2

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 27 September 2024."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.

The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	273.35
27 Aug 2024	DIRECT DEBIT PAYMENT THANK YOU	273.35 CR
Total of payment, charges and adjustments		**£0.00**

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
[redacted]	[redacted]	[redacted]	34.90
Total cardholder expenditure			**£34.90**
New balance			**£34.90**

000777 BBA1442A Page 1 of 2

NET	VAT	GROSS
		29.50
4.50	90	5.40
		34 90

[redacted]

barclaycard commercial

barclaycard

STATEMENT FOR J OGNJANOVIC

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference: [redacted]
Card number:
Statement date: 20 September 2024
Page number: 2 of 2
Monthly spend limit: [redacted]

VAT BOOK

Date	Description	Amount
12 Sep 2024	SLCC ENTERPRISES LTD TAUNTON GBR	34.90
130955184224	SCHOOLS AND EDUCATIONAL SERVICES NOT ELSEWHERE CLASSIFIED	
1 new purchases / cash advances. Total of spending.		£34.90

[redacted]

SLCC Enterprises
Collar Factory, Suite 2.01
112 St. Augustine Street
Taunton
Somerset
TA1 1QN
Tel: 01823 253646
Email: finance@slcc.co.uk
VAT Reg No: 891 7527 83

SLCC
For Local Council Professionals

SLCC Enterprises Ltd

[redacted]

Invoice

Invoice No	ORD509778-1
Invoice Date	12/09/2024
Reference	

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1	Town and Parish Councils VAT Guide	£-29.50	£29.50	0.00	£0.00
1	Delivery (Standard)	£4.50	£4.50	20.00	£0.90

4046

Pay by BACS to Unity Trust Bank
Sort Code: 60-83-01
Account No: 20290997
Please make cheques payable to:
SLCC ENTERPRISES LTD

Total Net Amount	£34.00
Total Tax Amount	£0.90
Invoice Total	£34.90

Payment Due: 12/10/2024

REMITTANCE

Detach and return with payment

Invoice Number:	ORD509778-1
Client:	[redacted]
Date:	
Amount Enclosed:	

SLCC Enterprises Ltd is registered in England and Wales with Company Registration No. 06034481; registered office as above.

Pay by BACS to Unity Trust Bank using - Sort Code: 60-83-01, Acc No: 20290997, Ref: ORD509778-1

BARCLAYS

30 September 2024

MG 027410 F1VI048A 709F306AJ00117 38500 B 81413

THE OFFICIALS
POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

1/5

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 30 September 2024

Business Current Accounts	
Business Current Account Statement	£50,077.00
[redacted]	
Business Savings Accounts	
Business Premium Account	£780,634.97
[redacted]	
Business Premium Account	£130,967.82
[redacted]	

This is the end of your account summary.

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

57210 055418 0162 E 38500

[redacted]

Account Summary	
Opening Balance	87,668.43
Payments In	144.45
Payments Out	0.00
Closing Balance	87,812.88

Interest Rate - Valid as at end date of the statement period
1.96% AER

International Bank Account Number
[redacted]
Branch Identifier Code
[redacted]

13 August to 12 September 2024

Account Name
Polegate Town Council

Sortcode	Account Number	Sheet Number
[redacted]		59

Your Business Money Manager details

Date	*Payment type and details*		*Paid out*	*Paid in*	*Balance*
12 Aug 24		**BALANCE BROUGHT FORWARD**			**87,668.43**
12 Sep 24	CR	GROSS INTEREST TO 11SEP2024	1010	144.45	87,812.88
12 Sep 24		**BALANCE CARRIED FORWARD**			**87,812.88**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Account Name
POLEGATE TOWN COUNCIL
BUSINESS RESERVEACCOUNT

Account No Sort Code
[redacted]

NatWest

00041513/00081838/385 B 0053772-O002-0

[redacted]

Business Reserve Account

Summary	
Statement Date	01 OCT 2024
Period Covered	31 AUG 2024 to 01 OCT 2024
Previous Balance	£87,152.23
Paid In	£107.33
Withdrawn	£0.00
New Balance	£87,259.56
BIC	[redacted]
IBAN	[redacted]

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest rate: 1.45% Gross / 1.46% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
31 AUG 2024	BROUGHT FORWARD			87,152.23
30 SEP	Interest 30SEP GRS 47542470 1010	107.33		87,259.56

1001041513000010001

Bank Reconciliation Statement as at 30/09/2024
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	30/09/2024		50,077.00
Business Premium Account	30/09/2024		780,634.97
			830,711.97

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		830,711.97
Unpresented Receipts (Plus)		
	0.00	
		0.00
		830,711.97
	Balance per Cash Book is :-	**830,711.97**
	Difference is :-	**0.00**

Signatory 1:

Name ....Signed ....Date ....

Signatory 2:

Name ....Signed ....Date ....

Bank Reconciliation Statement as at 30/09/2024
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	30/09/2024		130,967.82
			130,967.82

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		130,967.82

Unpresented Receipts (Plus)		
	0.00	
		0.00
		130,967.82

Balance per Cash Book is :-	**130,967.82**
Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/09/2024
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	30/09/2024		200.00
			200.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		200.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		200.00

Balance per Cash Book is :-	**200.00**
Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/09/2024
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	30/09/2024		0.00
			0.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00

Balance per Cash Book is :- **0.00**

Difference is :- **0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/09/2024
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC deposit Account	30/09/2024		87,812.88
			87,812.88

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		87,812.88

Unpresented Receipts (Plus)		
	0.00	
		0.00
		87,812.88

Balance per Cash Book is :- **87,812.88**

Difference is :- **0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/09/2024
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	30/09/2024		87,259.56
			87,259.56

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		87,259.56

Unpresented Receipts (Plus)		
	0.00	
		0.00
		87,259.56

Balance per Cash Book is :-	**87,259.56**
Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Summary Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Employee costs	Income	26	156	3,481	3,325			4.5%
	Expenditure	17,785	83,183	206,552	123,369	2,398	120,971	41.4%
	Net Income over Expenditure	(17,759)	(83,027)	(203,071)	(120,044)			
	plus Transfer from EMR	0	4,090					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	(17,759)	(78,937)					
	Grand Totals:- Income	**26**	**156**	**3,481**	**3,325**			**4.5%**
	Expenditure	**17,785**	**83,183**	**206,552**	**123,369**	**2,398**	**120,971**	**41.4%**
	Net Income over Expenditure	**(17,759)**	**(83,027)**	**(203,071)**	**(120,044)**			
	plus Transfer from EMR	**0**	**4,090**					
	less Transfer to EMR	**0**	**0**					
	Movement to/(from) Gen Reserve	**(17,759)**	**(78,937)**					

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Administration								
1009	Bank Loyalty Discount	13	74	170	96			43.5%	
1060	Miscellaneous Income	0	6,551	0	(6,551)			0.0%	6,538
	Administration :- Income	**13**	**6,625**	**170**	**(6,455)**			**3897.2%**	**6,538**
4010	Internal Auditor	0	(276)	500	776		776	(55.3%)	
4030	Postage	0	0	300	300		300	0.0%	
4031	Stationery	0	345	1,500	1,155		1,155	23.0%	
4032	Photocopier copy charges	0	784	1,500	716		716	52.2%	
4035	Computer consumables	0	35	300	265		265	11.7%	
4036	Office IT equip't inc antiviru	25	148	700	552		552	21.2%	
4037	Website	36	206	350	144		144	59.0%	
4039	Legal fees	0	1,635	5,000	3,365		3,365	32.7%	
4040	Audit Fees (external audit)	1,365	1,365	1,600	235		235	85.3%	
4043	Insurance Premiums	0	6,300	6,000	(300)		(300)	105.0%	
4044	Insurance Tree Survey	0	655	1,000	345		345	65.5%	
4045	Subscriptions	0	2,926	3,600	674		674	81.3%	
4046	Publications	34	219	300	81		81	72.9%	
4047	Advertising	0	0	150	150		150	0.0%	
4049	Tree Works	0	0	1,500	1,500		1,500	0.0%	
4050	Town Council Elections	0	5,711	4,000	(1,711)		(1,711)	142.8%	5,711
4053	Refreshments	0	0	250	250		250	0.0%	
4056	Bank/Barclaycard charges	52	298	1,000	702		702	29.8%	
4059	First Aid	0	0	150	150		150	0.0%	
4062	Newsletter Production	0	200	500	300		300	40.0%	555
4063	Hire of Halls	0	32	300	268		268	10.8%	
4069	Office telephones	70	423	1,000	577		577	42.3%	
4070	Broadband/Internet	34	207	500	293		293	41.4%	
4071	IT Services incl backups	294	1,873	3,500	1,627		1,627	53.5%	
4072	IT costs office 365	198	1,149	2,200	1,051		1,051	52.2%	
4073	IT reserve for new machines	120	486	700	214	320	(106)	115.2%	
8060	Misc Resolved Gen Reserves & c	0	1,500	0	(1,500)		(1,500)	0.0%	
	Administration :- Indirect Expenditure	**2,227**	**26,222**	**38,400**	**12,178**	**320**	**11,858**	**69.1%**	**6,266**
	Net Income over Expenditure	**(2,214)**	**(19,596)**	**(38,230)**	**(18,634)**				
6000	plus Transfer from EMR	0	6,266						
6001	less Transfer to EMR	0	6,538						
	Movement to/(from) Gen Reserve	**(2,214)**	**(19,869)**						

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103	Town Councillors								
1060	Miscellaneous Income	0	350	0	(350)			0.0%	
	Town Councillors :- Income	**0**	**350**	**0**	**(350)**				**0**
4090	Councillors' allowances	2,353	1,417	7,300	5,883		5,883	19.4%	
4091	Councillors' expenses	9	76	600	524		524	12.7%	
4092	Councillors' training	0	95	1,000	905		905	9.5%	
4093	Mayor's allowance Civic Duties	542	1,279	2,000	721	30	691	65.5%	624
4097	Civic Event	264	703	1,000	297		297	70.3%	
	Town Councillors :- Indirect Expenditure	**3,168**	**3,570**	**11,900**	**8,330**	**30**	**8,300**	**30.3%**	**624**
	Net Income over Expenditure	**(3,168)**	**(3,220)**	**(11,900)**	**(8,680)**				
6000	plus Transfer from EMR	0	624						
	Movement to/(from) Gen Reserve	**(3,168)**	**(2,596)**						
104	General Administration								
1010	Investment Income	3,087	7,281	3,500	(3,781)			208.0%	
1076	Precept	226,448	452,896	445,227	(7,669)			101.7%	
	General Administration :- Income	**229,535**	**460,177**	**448,727**	**(11,450)**			**102.6%**	**0**
4100	Grants to other Organisations	0	0	1,000	1,000		1,000	0.0%	
4103	Public Info event(s)	0	0	1,000	1,000		1,000	0.0%	
4104	Events	0	484	1,500	1,016		1,016	32.2%	
4105	Finance Software	0	1,143	1,800	657		657	63.5%	
8060	Misc Resolved Gen Reserves & c	0	450	0	(450)	1,739	(2,189)	0.0%	
	General Administration :- Indirect Expenditure	**0**	**2,076**	**5,300**	**3,224**	**1,739**	**1,485**	**72.0%**	**0**
	Net Income over Expenditure	**229,535**	**458,101**	**443,427**	**(14,674)**				
201	Council Offices								
1060	Miscellaneous Income	0	176	0	(176)			0.0%	
	Council Offices :- Income	**0**	**176**	**0**	**(176)**				**0**
4004	Cleaning contract ex staff	175	475	1,500	1,025		1,025	31.7%	
4130	Council Tax	749	4,489	9,000	4,511		4,511	49.9%	
4131	Electricity	185	2,189	4,000	1,811		1,811	54.7%	
4132	Water charges	41	313	400	87		87	78.2%	
4133	Sewerage	0	55	550	495		495	10.1%	
4136	Photocopier - lease	0	0	1,500	1,500		1,500	0.0%	
4139	Window Cleaning	25	125	360	235		235	34.7%	
4140	Alarm Maintenance	0	329	500	171		171	65.8%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4141	Fire Precautions	0	0	440	440		440	0.0%	
4142	Other Maintenance	0	0	1,000	1,000		1,000	0.0%	
4146	Other Office Equipment	0	73	1,400	1,327		1,327	5.2%	
4154	Housekeeping San bins 49 & gar	4	10	380	370		370	2.7%	
4155	Refuse Collecting	79	392	1,300	908		908	30.2%	
4162	PWLB - Capital	0	2,564	5,202	2,638		2,638	49.3%	
4163	PWLB- Interest	0	222	375	153		153	59.3%	
	Council Offices :- Indirect Expenditure	**1,259**	**11,238**	**27,907**	**16,669**	**0**	**16,669**	**40.3%**	**0**
	Net Income over Expenditure	**(1,259)**	**(11,062)**	**(27,907)**	**(16,845)**				
202	51 High Street								
4170	51 High Street - expenditure	0	0	800	800		800	0.0%	
	51 High Street :- Indirect Expenditure	**0**	**0**	**800**	**800**	**0**	**800**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(800)**	**(800)**				
203	The Pavilion								
1030	Rental Income-Pavilion	0	2,734	1,200	(1,534)			227.9%	
	The Pavilion :- Income	**0**	**2,734**	**1,200**	**(1,534)**			**227.9%**	**0**
	Net Income	**0**	**2,734**	**1,200**	**(1,534)**				
204	Wannock Office								
4198	PWMRG CIC Grant (Interim)	0	33,950	33,950	0		0	100.0%	
	Wannock Office :- Indirect Expenditure	**0**	**33,950**	**33,950**	**0**	**0**	**0**	**100.0%**	**0**
	Net Expenditure	**0**	**(33,950)**	**(33,950)**	**0**				
205	High Street Toilets								
1035	High St Toilets Community Sche	0	676	1,234	558			54.8%	
	High Street Toilets :- Income	**0**	**676**	**1,234**	**558**			**54.8%**	**0**
4500	Toilets High St - Cleaning	683	2,096	11,500	9,405		9,405	18.2%	
4501	Toilets High St - Maintenance	0	2,000	2,000	0		0	100.0%	
4504	Toilets High St - Other	0	0	450	450		450	0.0%	
4506	Toilets High St - Vandalism	0	0	350	350		350	0.0%	
	High Street Toilets :- Indirect Expenditure	**683**	**4,096**	**14,300**	**10,205**	**0**	**10,205**	**28.6%**	**0**
	Net Income over Expenditure	**(683)**	**(3,419)**	**(13,066)**	**(9,647)**				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
301 Town Centre and Community Safe								
1060 Miscellaneous Income	0	519	0	(519)			0.0%	519
Town Centre and Community Safe :- Income	**0**	**519**	**0**	**(519)**				**519**
4201 CCTV costs	0	0	5,500	5,500	3,449	2,051	62.7%	
4202 Defibrillators	0	0	1,500	1,500		1,500	0.0%	
4203 Defib replace savings	0	0	2,000	2,000		2,000	0.0%	
Town Centre and Community Safe :- Indirect Expenditure	**0**	**0**	**9,000**	**9,000**	**3,449**	**5,551**	**38.3%**	**0**
Net Income over Expenditure	**0**	**519**	**(9,000)**	**(9,519)**				
6001 less Transfer to EMR	0	519						
Movement to/(from) Gen Reserve	**0**	**0**						
302 Recreation Grounds								
1020 Hire Fees-Recreation Ground	0	(1,200)	0	1,200			0.0%	
1022 Brightling Road lease	0	0	120	120			0.0%	
Recreation Grounds :- Income	**0**	**(1,200)**	**120**	**1,320**			**(1000.0**	**0**
4220 General Maintenance	2,706	17,557	13,000	(4,557)	2,269	(6,826)	152.5%	7,800
4223 Grounds Maintenance	523	2,556	4,500	1,944		1,944	56.8%	
4230 Skate Park	0	0	3,000	3,000		3,000	0.0%	
4238 Litter Bins	369	3,119	7,300	4,181		4,181	42.7%	
4239 Speed Indicator Device	243	6,548	0	(6,548)	825	(7,373)	0.0%	6,030
4240 Oakleaf Lease Charges	0	170	170	0		0	100.0%	
4241 Dog Bins	0	650	2,860	2,210		2,210	22.7%	
4242 Playground Equipment	0	302	2,000	1,698	399	1,299	35.1%	
4243 Safety Inspections	45	985	1,500	515	315	200	86.7%	
8060 Misc Resolved Gen Reserves & c	2,376	68,657	0	(68,657)	4,440	(73,097)	0.0%	59,635
Recreation Grounds :- Indirect Expenditure	**6,262**	**100,544**	**34,330**	**(66,214)**	**8,248**	**(74,463)**	**316.9%**	**73,465**
Net Income over Expenditure	**(6,262)**	**(101,744)**	**(34,210)**	**67,534**				
6000 plus Transfer from EMR	0	73,465						
Movement to/(from) Gen Reserve	**(6,262)**	**(28,279)**						
303 Highways								
1051 Urban Grasscutting Income	0	4,048	4,048	0			100.0%	
Highways :- Income	**0**	**4,048**	**4,048**	**0**			**100.0%**	**0**
4256 Urban grasscutting	3,733	12,778	27,500	14,722		14,722	46.5%	
4258 Flower Beds	967	6,278	7,500	1,222		1,222	83.7%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4259	Council Gardens - office	0	65	1,000	935	137	798	20.2%	
4263	Bulb Planting	399	399	1,000	601	600	1	99.9%	
4264	SID/VAS maintenance moving	0	0	1,100	1,100		1,100	0.0%	
	Highways :- Indirect Expenditure	**5,099**	**19,519**	**38,100**	**18,581**	**737**	**17,844**	**53.2%**	**0**
	Net Income over Expenditure	**(5,099)**	**(15,471)**	**(34,052)**	**(18,581)**				
304	Allotments								
1070	Allotment Fees	1,297	1,362	2,500	1,138			54.5%	
1072	Gosford Way Allotments	75	100	175	75			57.1%	
1073	Allotment Deposit Retained	0	150	0	(150)			0.0%	150
	Allotments :- Income	**1,372**	**1,612**	**2,675**	**1,063**			**60.3%**	**150**
4270	Allotments - maintenance	0	0	700	700		700	0.0%	
4271	Allotments - improvements	0	0	700	700		700	0.0%	
4272	Allotments - water	10	382	1,000	618		618	38.2%	
4273	Allotment - rent of land Gosfo	0	180	175	(5)		(5)	102.9%	
4274	Allotment Grounds maintenance	0	0	700	700		700	0.0%	
8060	Misc Resolved Gen Reserves & c	0	1,364	0	(1,364)		(1,364)	0.0%	
	Allotments :- Indirect Expenditure	**10**	**1,927**	**3,275**	**1,348**	**0**	**1,348**	**58.8%**	**0**
	Net Income over Expenditure	**1,362**	**(314)**	**(600)**	**(286)**				
6001	less Transfer to EMR	0	150						
	Movement to/(from) Gen Reserve	**1,362**	**(464)**						
305	Street Lighting								
1060	Miscellaneous Income	0	1,670	0	(1,670)			0.0%	
	Street Lighting :- Income	**0**	**1,670**	**0**	**(1,670)**				**0**
4280	Street Light - energy	0	(28,300)	9,600	37,900		37,900	(294.8%)	
4281	Street Light - Maint contract	0	6,236	10,400	4,164		4,164	60.0%	
4282	St Light - works/impro/maint	3,618	8,224	9,000	776		776	91.4%	
4286	Christmas decorations	0	0	14,000	14,000		14,000	0.0%	
	Street Lighting :- Indirect Expenditure	**3,618**	**(13,840)**	**43,000**	**56,840**	**0**	**56,840**	**(32.2%)**	**0**
	Net Income over Expenditure	**(3,618)**	**15,510**	**(43,000)**	**(58,510)**				
306	Prize and Prize Giving								
4096	Remembrance Wreath	0	46	60	14		14	76.4%	
	Prize and Prize Giving :- Indirect Expenditure	**0**	**46**	**60**	**14**	**0**	**14**	**76.4%**	**0**
	Net Expenditure	**0**	**(46)**	**(60)**	**(14)**				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
307	The Polegate Partnership								
1040	SponsorFlower Beds Hailsham Rd	0	0	1,000	1,000			0.0%	
	The Polegate Partnership :- Income	**0**	**0**	**1,000**	**1,000**			**0.0%**	**0**
4306	Replace Hailsham Rd Beds	0	0	450	450		450	0.0%	
4307	Hailsham Flowers Maintenance	48	(90)	550	640		640	(16.4%)	
	The Polegate Partnership :- Indirect Expenditure	**48**	**(90)**	**1,000**	**1,090**	**0**	**1,090**	**(9.0%)**	**0**
	Net Income over Expenditure	**(48)**	**90**	**0**	**(90)**				
401	The Planning Committee								
4320	Planning Committee - Halls	0	0	250	250		250	0.0%	
	The Planning Committee :- Indirect Expenditure	**0**	**0**	**250**	**250**	**0**	**250**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(250)**	**(250)**				
701	The Retired								
7001	The Retired	261	261	1,000	739		739	26.1%	
	The Retired :- Indirect Expenditure	**261**	**261**	**1,000**	**739**	**0**	**739**	**26.1%**	**0**
	Net Expenditure	**(261)**	**(261)**	**(1,000)**	**(739)**				
	Grand Totals:- Income	**230,921**	**477,388**	**459,174**	**(18,214)**			**104.0%**	
	Expenditure	**22,635**	**189,518**	**262,572**	**73,054**	**14,523**	**58,531**	**77.7%**	
	Net Income over Expenditure	**208,286**	**287,871**	**196,602**	**(91,269)**				
	plus Transfer from EMR	**0**	**80,355**						
	less Transfer to EMR	**0**	**7,208**						
	Movement to/(from) Gen Reserve	**208,286**	**361,017**						

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
320	Council Office Mntce Fund	22,115.00		22,115.00
322	Town Election/Poll/Referendum	16,657.00		16,657.00
324	Elections Fund	26,683.87	-5,710.90	20,972.97
328	Office IT Equipment Reserve	897.00		897.00
331	Brightling Reserve	8,514.21		8,514.21
334	Town Focal Enhancemt Reserve	592.20		592.20
335	Street Lights Reserve	96,914.31		96,914.31
338	Hailsham Beds Reserve	1,398.54		1,398.54
339	Office Alterations Reserve	19,899.75		19,899.75
341	Staff - Consultant/Temporary	8,325.55	-4,090.00	4,235.55
342	S106 funds	244,147.25		244,147.25
344	Play Equipment	12,000.00	-7,800.00	4,200.00
346	Neighbourhood Plan	15,000.00		15,000.00
347	CCTV reserve	0.00	519.44	519.44
348	Consultation/Newsletter	1,003.00	-555.00	448.00
349	CIL funds	139,029.22	-53,096.78	85,932.44
350	Picnic Benches	788.00		788.00
351	Skate Park	9,346.00		9,346.00
352	Overtime	2,275.27		2,275.27
353	Polegate Community Library	51,000.00		51,000.00
354	New air con unit	1,220.00		1,220.00
355	Christmas Lights (new)	1,750.00		1,750.00
356	Bins	5,250.00		5,250.00
358	VAS (SID)	10,299.60	-6,030.00	4,269.60
359	Land purchase car park	100.00		100.00
360	Land Purchase open space	40,100.00		40,100.00
361	Allotment unreturned deposits	875.00	150.00	1,025.00
362	emr training courses	2,476.00		2,476.00
364	Changing Places Toilet Maint	3,884.35		3,884.35
365	Mayors residual fund	623.68	-623.68	0.00
		743,164.80	**-77,236.92**	**665,927.88**

Polegate Town Council

Cashbook 1

Current/Business Premium

Payments made between 01/09/2024 and 30/09/2024

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Details
02/09/2024	Business Stream	DIRECT DEB	10.26			4272	304	10.26	Cophall Allotment Water
02/09/2024	Business Stream	DIRECT DEB	41.07			4132	201	41.07	49/51 High St water
02/09/2024	Barclays Bank	DIRECT DEB	52.00			4056	102	52.00	Bank Commission Charges
03/09/2024	Mulberry Local Aurhority Servi	BX611821	1,392.00	1,392.00		500			Locum Support Services
03/09/2024	SME IT Solutions Ltd	BX617564	27.00	27.00		500			Business Hours Website Support
03/09/2024	SME IT Solutions Ltd	BX618120	95.42	95.42		500			Mobile Phones
03/09/2024	Countrymans Contractors ltd	BX619985	4,479.34	4,479.34		500			Cut 8 & 9 Urban Grass Cutting
03/09/2024	Countrymans Contractors ltd	BX620166	192.00	192.00		500			Brightling Fence Repair
03/09/2024	Mr Dan Dunbar	BX621719	35.00	35.00		500			Seahaven Branch RS
03/09/2024	IDVerde	BX623006	1,214.40	1,214.40		500			Playground Inspections
03/09/2024	Mr Dan Dunbar	BX623227	209.65	209.65		500			Mayors Civic Event 17/08
03/09/2024	Initial Washroom Hygiene	BX623267	5.29	5.29		500			Hygiene Bins
03/09/2024	PKF Littlejohn LLP	BX624161	1,638.00	1,638.00		500			AGAR Review for 2024
03/09/2024	Pens.com	BX626150	313.19	313.19		500			Notebook & pen for Mayors T Pa
03/09/2024	Pens.com	BX627430	189.12	189.12		500			150 Engraved Pens
03/09/2024	Greenbarnes Ltd	BX627977	1,637.02	1,637.02		500			Notice Board for Gosford Allot
03/09/2024	Richardson Architecture Limite	BX629471	600.00	600.00		500			Polegate Skate Park
03/09/2024	PCA Drama Group	BX640009	54.00	54.00		500			Programmes & Refreshments
03/09/2024	Europlants Ltd	BX806166	57.58	57.58		500			Hailsham & Office Beds
03/09/2024	SME IT Solutions Ltd	BX806497	173.30	173.30		500			IT Telephone Costs
03/09/2024	Europlants Ltd	BX806656	1,160.98	1,160.98		500			Seasonal Maintenance
03/09/2024	Streetlights	BX807978	639.00	639.00		500			Col D Shepham Lane
03/09/2024	Denma Cleaning Services Ltd	BX809192	819.00	819.00		500			Cleaning Services
03/09/2024	Echo Cleaning	BX809334	240.00	240.00		500			Office & Window Cleaning
03/09/2024	Mr Dan Dunbar	BX809440	3.15	3.15		500			Knockhatch - Lemur enclosure
03/09/2024	Mr Dan Dunbar	BX809755	5.85	5.85		500			Ukraine Independence Day event
05/09/2024	Nest Pension Scheme	DIRECT DEB	500.79			4011	101	68.61	Nest Pension
	Subtotal Carried Forward:		15,784.41	15,180.29	0.00			171.94	

Current/Business Premium

Payments made between 01/09/2024 and 30/09/2024

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Details
						4000	101	146.76	Nest Pension
						4003	101	22.26	Nest Pension
						4002	101	48.54	Nest Pension
						4008	101	214.62	Nest Pension
13/09/2024	[redacted]	BACS SEPT	[redacted]			[redacted]			
13/09/2024		BACS SEPT							
13/09/2024	Staff Salaries Cash Book	Sept Sals	8,481.25			202		8,481.25	Sept Salary
15/09/2024	Wealden District Council	NNDR	749.00			4130	201	749.00	Payment of NNDR
17/09/2024	Mrs W Alexander	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mrs C Berry	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mr M Cunningham	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mr D Dunbar	CLLRS09/24	293.60			4090	103	293.60	Cllrs Allowance Sept 24
17/09/2024	Mr N Dunbar	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mr D Murray	CLLRS09/24	140.40			4090	103	140.40	Cllrs Allowance Sept 24
17/09/2024	Mrs M Piper	CLLRS09/24	232.20			4090	103	232.20	Cllrs Allowance Sept 24
17/09/2024	Mr D Shing	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mr S Shing	CLLRS09/24	187.24			4090	103	187.24	Cllrs Allowance Sept 24
17/09/2024	Mr D Watts	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mr A Wood	CLLRS09/24	189.20			4090	103	189.20	Cllrs Allowance Sept 24
17/09/2024	Mr W Heasman-Oneil	CLLRS09/24	187.20			4090	103	187.20	Cllrs Allowance Sept 24
17/09/2024	Mrs S Shing	CLLRS09/24	-0.04			4090	103	-0.04	Cllrs Allowance Sept 24
17/09/2024	Advo Payroll Services	DIRECT DEB	154.99		25.83	4009	101	129.16	Payroll Services for Sept 24
17/09/2024	EDF Energy	DIRECT DEB	26.80		1.28	4131	201	25.52	Electricity 51 High St
17/09/2024	EDF Energy	DIRECT DEB	167.77		7.99	4131	201	159.78	Electricity 49 High St
19/09/2024	Inland revenue	DIRECT DEB	3,330.99			4000	101	1,364.04	Tax & NI Payments July 24
						4002	101	191.84	Tax & NI Payments July 24
						4003	101	217.67	Tax & NI Payments July 24
						4011	101	542.19	Tax & NI Payments July 24
	Subtotal Carried Forward:		31,048.21	15,180.29	35.10			14,817.57	

Polegate Town Council

Cashbook 1

Current/Business Premium

Payments made between 01/09/2024 and 30/09/2024

						Nominal Ledger Analysis			
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						4007	101	1,015.25	NI Payments July 24
19/09/2024	Inland revenue	JULY HMRC	3,471.66			4011	101	557.67	Tax & NI Payments
						4000	101	1,452.64	Tax & NI Payments
						4003	101	217.47	Tax & NI Payments
						4002	101	191.84	Tax & NI Payments
						4007	101	1,052.04	Tax & NI Payments
25/09/2024	SME IT Solutions Ltd	BX480103	635.64	635.64		500			IT Office Costs
25/09/2024	Eastbourne Electrical LLP	BX481062	2,718.00	2,718.00		500			EICR Tests
25/09/2024	Eastbourne Electrical LLP	BX481088	252.00	252.00		500			Relace light fittings workshop
25/09/2024	[redacted]	BX481313	[redacted]			500			PTC Travel
25/09/2024	Lewes District Council	BX482354	54.00	54.00		500			Play Area Inspections
25/09/2024	Mr Dan Dunbar	BX483088	99.75	99.75		500			Twinning trip to Appen
25/09/2024	Recorra Sout East Ltd	BX483333	95.29	95.29		500			Refuse Collection
25/09/2024	Countrymans Contractors Ltd	BX484352	369.72	369.72		500			Litter Bins
25/09/2024	Countrymans Contractors Ltd	BX485031	627.91	627.91		500			Rec Grnd & Open Spaces Aug 24
25/09/2024	Denma Cleaning Services Ltd	BX485747	34.80	34.80		500			Soap Dispenser Installation Fe
25/09/2024	Taylors Bulbs	BX489530	478.80	478.80		500			1000 Crocus bulbs
25/09/2024	Balfour Beatty Group Ltd	BX490191	60.81	60.81		500			Structure Licence For Bin
25/09/2024	UK Power Networks	BX492275	3,702.00	3,702.00		500			25 Shepham Lane Lamppost
25/09/2024	Balfour Beatty Group Ltd	BX492620	243.24	243.24		500			Structure LIcence for SID
25/09/2024	[redacted]	BX493559	[redacted]			500			[redacted]
25/09/2024	Eastbourne Education Business	BX605035	250.00	250.00		500			Supporting Polegate Students
25/09/2024	SME IT Solutions Ltd	BX947930	46.80	46.80		500			TP-Link POE Adapter 65w White
27/09/2024	BarclayCard	BARCLAYCA	34.90		0.90	4046	102	34.00	VAT Guide Bookk
30/09/2024	East Sussex Prayer Breakfast	BX556174	20.00	20.00		500			East Sussex Prayer Breakfast
	Total Payments:		44,282.53	24,908.05	36.00			19,338.48	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			10,459.29	
200	Current/Business Premium			830,711.97	
201	Tracker Account			130,967.82	
203	HSBC Deposit A/C			87,812.88	
204	NatWest deposit A/C			87,259.56	
210	Petty Cash			200.00	
310	General reserves				195,560.04
320	Council Office Mntce Fund				22,115.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				20,972.97
328	Office IT Equipment Reserve				897.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				96,914.31
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				19,899.75
341	Staff - Consultant/Temporary				4,235.55
342	S106 funds				244,147.25
344	Play Equipment				4,200.00
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				519.44
348	Consultation/Newsletter				448.00
349	CIL funds				85,932.44
350	Picnic Benches				788.00
351	Skate Park				9,346.00
352	Overtime				2,275.27
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
358	VAS (SID)				4,269.60
359	Land purchase car park				100.00
360	Land Purchase open space				40,100.00
361	Allotment unreturned deposits				1,025.00
362	emr training courses				2,476.00
364	Changing Places Toilet Maint				3,884.35
500	Creditors				171.79
501	Sundry Other creditors			488.45	
560	Deposits Held				4,160.00
1009	Bank Loyalty Discount	102	Administration		73.89
1010	Investment Income	104	General Administration		7,281.01
1020	Hire Fees-Recreation Ground	302	Recreation Grounds	1,200.00	

Continued over page

Date : 14/10/2024

Time: 11:44

Polegate Town Council

Trial Balance for Month No: 6

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
1030	Rental Income-Pavilion	203	The Pavilion		2,734.40
1035	High St Toilets Community Sche	205	High Street Toilets		676.35
1042	Sponsorship Litter Picker	101	Employee costs		156.00
1051	Urban Grasscutting Income	303	Highways		4,048.00
1060	Miscellaneous Income	101	Employee costs		0.01
1060	Miscellaneous Income	102	Administration		6,551.35
1060	Miscellaneous Income	103	Town Councillors		350.00
1060	Miscellaneous Income	201	Council Offices		175.70
1060	Miscellaneous Income	301	Town Centre and Community Safe		519.44
1060	Miscellaneous Income	305	Street Lighting		1,670.00
1070	Allotment Fees	304	Allotments		1,362.26
1072	Gosford Way Allotments	304	Allotments		100.00
1073	Allotment Deposit Retained	304	Allotments		150.00
1076	Precept	104	General Administration		452,896.00
4000	[redacted]	101	Employee costs	[redacted]	
4002	[redacted]	101	Employee costs	[redacted]	
4003	[redacted]	101	Employee costs	[redacted]	
4004	Cleaning contract ex staff	201	Council Offices	475.00	
4005	[redacted]	101	Employee costs	[redacted]	
4007	NI (ER's)	101	Employee costs	5,120.30	
4008	Pension ER's contributions	101	Employee costs	1,435.71	
4009	Payroll	101	Employee costs	909.55	
4010	Internal Auditor	102	Administration		276.25
4011	[redacted]	101	Employee costs	[redacted]	
4012	[redacted]	101	Employee costs	[redacted]	
4013	[redacted]	101	Employee costs	[redacted]	
4014	Consultancy/Locum Clerk	101	Employee costs	5,222.50	
4015	Travelling expenses (parks)	101	Employee costs	328.61	
4016	Training Exps inc course fees	101	Employee costs	1,261.79	
4019	[redacted]	101	Employee costs	[redacted]	
4022	[redacted]	101	Employee costs	[redacted]	
4023	[redacted]	101	Employee costs	[redacted]	
4024	HR Contract	101	Employee costs	1,250.00	
4031	Stationery	102	Administration	345.08	
4032	Photocopier copy charges	102	Administration	783.56	
4035	Computer consumables	102	Administration	34.98	
4036	Office IT equip't inc antiviru	102	Administration	148.20	
4037	Website	102	Administration	206.38	
4039	Legal fees	102	Administration	1,635.00	
4040	Audit Fees (external audit)	102	Administration	1,365.00	
4043	Insurance Premiums	102	Administration	6,300.36	
4044	Insurance Tree Survey	102	Administration	655.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4045	Subscriptions	102	Administration	2,925.64	
4046	Publications	102	Administration	218.62	
4050	Town Council Elections	102	Administration	5,710.90	
4056	Bank/Barclaycard charges	102	Administration	298.30	
4062	Newsletter Production	102	Administration	200.00	
4063	Hire of Halls	102	Administration	32.25	
4069	Office telephones	102	Administration	423.46	
4070	Broadband/Internet	102	Administration	206.94	
4071	IT Services incl backups	102	Administration	1,873.15	
4072	IT costs office 365	102	Administration	1,149.01	
4073	IT reserve for new machines	102	Administration	486.15	
4090	Councillors' allowances	103	Town Councillors	1,417.00	
4091	Councillors' expenses	103	Town Councillors	76.25	
4092	Councillors' training	103	Town Councillors	95.00	
4093	Mayor's allowance Civic Duties	103	Town Councillors	1,279.35	
4096	Remembrance Wreath	306	Prize and Prize Giving	45.83	
4097	Civic Event	103	Town Councillors	702.52	
4104	Events	104	General Administration	483.60	
4105	Finance Software	104	General Administration	1,142.70	
4130	Council Tax	201	Council Offices	4,489.00	
4131	Electricity	201	Council Offices	2,189.22	
4132	Water charges	201	Council Offices	312.91	
4133	Sewerage	201	Council Offices	55.31	
4139	Window Cleaning	201	Council Offices	125.00	
4140	Alarm Maintenance	201	Council Offices	329.00	
4146	Other Office Equipment	201	Council Offices	73.49	
4154	Housekeeping San bins 49 & gar	201	Council Offices	10.16	
4155	Refuse Collecting	201	Council Offices	392.07	
4162	PWLB - Capital	201	Council Offices	2,564.11	
4163	PWLB- Interest	201	Council Offices	222.49	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	33,950.00	
4220	General Maintenance	302	Recreation Grounds	17,557.18	
4223	Grounds Maintenance	302	Recreation Grounds	2,555.92	
4238	Litter Bins	302	Recreation Grounds	3,119.25	
4239	Speed Indicator Device	302	Recreation Grounds	6,548.24	
4240	Oakleaf Lease Charges	302	Recreation Grounds	170.00	
4241	Dog Bins	302	Recreation Grounds	650.00	
4242	Playground Equipment	302	Recreation Grounds	301.76	
4243	Safety Inspections	302	Recreation Grounds	985.25	
4256	Urban grasscutting	303	Highways	12,777.61	
4258	Flower Beds	303	Highways	6,277.61	
4259	Council Gardens - office	303	Highways	65.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4263	Bulb Planting	303	Highways	399.00	
4272	Allotments - water	304	Allotments	382.45	
4273	Allotment - rent of land Gosfo	304	Allotments	180.00	
4280	Street Light - energy	305	Street Lighting		28,300.00
4281	Street Light - Maint contract	305	Street Lighting	6,235.88	
4282	St Light - works/impro/maint	305	Street Lighting	8,223.75	
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership		90.08
4500	Toilets High St - Cleaning	205	High Street Toilets	2,095.50	
4501	Toilets High St - Maintenance	205	High Street Toilets	2,000.00	
6000	Transfer from EMR	101	Employee costs		4,090.00
6000	Transfer from EMR	102	Administration		6,265.90
6000	Transfer from EMR	103	Town Councillors		623.68
6000	Transfer from EMR	302	Recreation Grounds		73,465.23
6001	Transfer to EMR	102	Administration	6,538.45	
6001	Transfer to EMR	301	Town Centre and Community Safe	519.44	
6001	Transfer to EMR	304	Allotments	150.00	
7001	The Retired	701	The Retired	260.99	
8060	Misc Resolved Gen Reserves & c	101	Employee costs	4,635.84	
8060	Misc Resolved Gen Reserves & c	102	Administration	1,500.00	
8060	Misc Resolved Gen Reserves & c	104	General Administration	450.00	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	68,656.66	
8060	Misc Resolved Gen Reserves & c	304	Allotments	1,364.18	
			Trial Balance Totals :	**1,457,675.26**	**1,457,675.26**
			Difference	**0.00**	

Source	Ledger	Ref No	Month		Code	Gross	Net	VAT
Cashbook	1		4			1,884.40	1,884.40	0.00
Cashbook	1		5			364.58	364.58	0.00
		OUTPUT		**Total Rate:**	**Z**	**2,248.98**	**2,248.98**	**0.00**
Cashbook	1		4			182.07	173.40	8.67
Cashbook	1		5			176.73	168.32	8.41
Cashbook	1		6			194.57	185.30	9.27
		INPUT		**Total Rate:**	**LR**	**553.37**	**527.02**	**26.35**
Purchase Ledger	1	155	4			10,125.24	8,437.69	1,687.55
Purchase Ledger	1	157	4			935.10	779.25	155.85
Purchase Ledger	1	158	4			626.14	521.78	104.36
Purchase Ledger	1	159	4			259.99	216.66	43.33
Purchase Ledger	1	160	4			3,894.01	3,245.00	649.01
Cashbook	1		4			1,571.47	1,309.56	261.91
Purchase Ledger	1	162	5			15,293.60	12,744.65	2,548.95
Purchase Ledger	1	164	5			5,169.94	4,308.28	861.66
Cashbook	1		5			688.83	574.01	114.82
Purchase Ledger	1	166	6			11,782.78	9,818.98	1,963.80
Purchase Ledger	1	167	6			1,871.30	1,559.42	311.88
Purchase Ledger	1	168	6			1,218.56	1,015.46	203.10
Purchase Ledger	1	169	6			8,999.96	7,499.97	1,499.99
Cashbook	1		6			160.39	133.66	26.73
		INPUT		**Total Rate:**	**S**	**62,597.31**	**52,164.37**	**10,432.94**
Purchase Ledger	1	155	4			109.00	109.00	0.00
Purchase Ledger	1	160	4			30.00	30.00	0.00
Cashbook	1		4			425.10	425.10	0.00
Purchase Ledger	1	162	5			376.30	376.30	0.00
Purchase Ledger	1	164	5			83.70	83.70	0.00
Purchase Ledger	1	165	5			30.00	30.00	0.00
Cashbook	1		5			383.28	383.28	0.00
Purchase Ledger	1	166	6			470.44	470.44	0.00
Purchase Ledger	1	167	6			9.00	9.00	0.00
Purchase Ledger	1	169	6			457.80	457.80	0.00
Purchase Ledger	1	171	6			250.00	250.00	0.00
Cashbook	1		6			132.83	132.83	0.00
		INPUT		**Total Rate:**	**Z**	**2,757.45**	**2,757.45**	**0.00**

Source	Ledger	Ref No	Month	Code	Gross	Net	VAT
VAT Return Summary:				**Total Outputs**	**2,248.98**	**2,248.98**	**0.00**
				Total Inputs	**65,908.13**	**55,448.84**	**10,459.29**

VAT due in the period on sales and other outputs	**Box 1**	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States	**2**	0.00
Total VAT due	**3**	**0.00**
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)	**4**	10,459.29
Net VAT to reclaim from HMRC	**5**	**10,459.29**
Total value of sales and all other outputs excluding any VAT	**6**	**2,248.00**
Total value of purchases and all other inputs excluding any VAT	**7**	**55,448.00**
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States	**8**	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States	**9**	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States		**0.00**

Jubilee Nature reserve request to Polegate Town Council

We'd like to get the pond approved as soon as possible. Can you put it on the agenda for the next meeting please? When is it? We're still waiting to hear when Pete the Pond can visit, but we know roughly where we want to put it.

Environmental Framework for Events and Licensed Business

Wealden District Council is dedicated to protecting and enhancing our natural environment, reducing emissions, and improving the quality of life for our residents. We believe it is crucial for everyone to understand their environmental impact and take steps towards a sustainable future. Collaboration with businesses and the community is key to achieving this goal.

The Council wants to support local businesses, festivals and events and we want to help them to develop and thrive. We are also very aware that traditional events such as bonfire celebrations, firework events, classic car shows, steam engine fairs are very popular and important for our local community and that we need to work together to make sure they continue to operate and remain successful.

We recognise that it is important to have a vibrant cultural, leisure and entertainment economy. It is recognised that this is important for the well-being of individuals involved and for the community.

How Businesses Can Contribute

- Lead by example.
- Have a positive effect on our local society and economy.
- Reduce the cost of running events.
- Reduce their Environmental impact.
- Operate in a sustainable way.

Consumer and Employee Concerns

- **Consumers**: Care about businesses' green credentials and the impact of activities like water, noise, and light pollution on wildlife and the environment.
- **Employees**: Prefer working for companies that prioritise nature and the local environment.

Outdoor Events, Festivals and Licensed Premises

All outdoor events, festivals, and licensed premises have environmental footprints, consuming energy, water, food, and materials, and producing waste and carbon emissions. Planning events and business operations to be net zero from the start can significantly reduce their environmental impact.

Waste Management

Effective waste management is crucial. Apply the waste hierarchy by:

- Avoiding waste.
- Prioritising the reuse of materials (e.g., not buying more than necessary, returning unused materials, renting equipment).
- Increasing recycling efforts.

Legal Requirements

Organisers must eliminate single-use plastics by using reusable cups, water bottles, and avoiding plastic straws, stirrers, and other items.

Renewable Energy and Water Efficiency

- Renewable Energy: Increase the use of renewable energy on-site and within premises, aiming for 100% renewable electricity.
- Water Efficiency: Minimise water use and ensure efficient water management.

Food and Local Economy

Food is vital for any event or business. Supporting local producers and suppliers benefits the environment and local economy. Encourage vegetarian and plant-based menu options, reduce food waste, and recycle any waste that arises.

Green Travel Plans

Develop green travel plans to promote walking, cycling, and public transport for staff, customers, artists, crew, and contractors. Ensure arrangements are safe and suitable for the event location and consider sustainability in all aspects.

By adopting these practices, we can create a more sustainable future for our community and environment.

Summary for Event Organisers and Licensed Businesses

For Event Organisers:

- **Resource Planning**: Identify and acquire only necessary resources. Consider renting equipment and materials, avoid excessive packaging, and minimise waste.
- **Local Sourcing**: Purchase local produce, materials, or facilities whenever possible.
- **Reuse and Recycle**: Reuse resources where feasible and provide recycling facilities for attendees.
- **Waste Management**: Ensure all waste is properly disposed of after the event.
- **Renewable Energy**: Utilise renewable energy sources to power your event.
- **Food Choices**: Offer food options that reduce environmental impact, such as locally produced and plant-based items. Consider healthier options.
- **Transportation**: Encourage walking, cycling, public transport, or car-sharing by offering incentives.
- **Community Involvement**: Engage the local community to support well-being, enhance your reputation, and grow your event.

For Licensed Businesses

- **Transportation Incentives**: Promote safe walking, cycling, public transport, or car-sharing with incentives.
- **Cycling Facilities**: Provide secure bicycle storage for staff and customers.
- **Electric Vehicle Charging**: Explore the feasibility of installing charging points for electric vehicles and bikes.
- **Resource Planning**: Purchase only what is necessary, avoid excessive packaging, and minimise waste to reduce costs and carbon footprint.
- **Local Sourcing**: Buy local produce to support the local economy and meet customer preferences.
- **Reuse and Recycle**: Reuse resources and provide clearly labelled recycling facilities for staff and customers.
- **Green Energy**: Consider using renewable energy for heating and lighting to reduce energy costs. Seek advice from relevant organisations.
- **Food Choices**: Offer locally sourced and plant-based food options to reduce environmental impact and attract customers.
- **Healthier Options**: Provide and promote healthier food choices to build a positive reputation.

- **Eco-friendly Products**: Use environmentally friendly cleaning and toilet products.
- **Reduce Single-Use Plastics**: Eliminate single-use plastics and opt for reusable items.
- **Community Engagement**: Foster community participation to support local well-being and expand your customer base.

Support for Businesses and More Information

Understanding climate change is crucial. To mitigate its effects, such as extreme weather, warmer summers, wetter winters, and rising sea levels, we must act now to reduce our environmental impact. Wealden District Council is developing a Climate Change Strategy and Action Plan, expected to be adopted in summer/autumn 2024, outlining the path to carbon neutrality.

There is more information about support that is available to businesses on Wealden's website and this information is set out in this consultation. See Business Support: Net zero and Organising Festivals and outdoor events.