Clerks Report for June:

CityFibre Works and Verge Damage:

- The Town Council continued to receive complaints regarding damage to flowers and verges caused by the CityFibre works. The Council had previously raised concerns with CityFibre about the damage caused during their previous works and had received assurances that this would not happen again.
- Unfortunately, damage continued, and the Council reiterated complaints to CityFibre. In response, CityFibre assured the Council that repairs would be carried out, and reinstatement of the damaged verges would be scheduled once the weather conditions were suitable.
- CityFibre explained that any topsoil and seed mix for the verges had been ordered in a large batch and could not be deployed until the weather improved, as the conditions were not ideal for seed germination at that time. The Council understood that in the interim, some verges may have appeared in a worse state, but it was anticipated that the waiting period would ensure better coverage in the long term.

Barriers for Compliance with New Roads and StreetWorks Act:

- CityFibre reiterated that the barriers used during the works were required to comply with the New Roads and StreetWorks Act (NSWRA), which ensured the safety of the site.
- In cases where barriers covered driveways or footpath access, temporary crossing boards were to be laid down upon request by the residents. While there may have been some short delays in this process, CityFibre committed to accommodating residents' requests where possible.

Leaflet Distribution:

- CityFibre informed the Town Council that leaflets were distributed to residents prior to the commencement of works. A copy of the leaflet was to be obtained for reference and shared at the next available opportunity in Polegate.

Reinstatement of Verges:

- CityFibre confirmed that they had ceased digging and would begin reinstating the verges over the upcoming weekend. The delivery manager and supervisors had visited the site and spoken to several residents to inform them of the plans for reinstatement.

- The Council was notified that Highways inspectors had already issued a defect notice to CityFibre to address the damaged verges, including the daffodils at the crossroads. This was expected to be well-received by residents.

UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Special Full Council meeting held on Friday 2nd May 2025 10am at Council chambers 49 High Street, Polegate BN26 6AL.

Present:

Cllrs D Dunbar, Mrs M Piper, M Cunningham, A Wood, D Murray (arrived at 10am), D Watts, J Heward, D Shing

Not Present:

Cllrs S Shing, Mrs C Berry, J Keen, W Heasman O'Neill, A O'Kane

Minute No.	Subject/Resolution
13768	**Opportunity for public comment for items on the agenda** None
13769	**Apologies for absence** Apologies S Shing, C Berry, J Keen, W Heasman O'Neill, A O'Kane
13770	**Declarations of interest in any items on the agenda** None
13771	**Financials** a. **Payments of Accounts as presented <u>It was resolved to accept the payments as presented. VOTE ALL IN FAVOUR</u>** b. **Barclaycard Statements for noting <u>Noted by all present</u>** c. **Bank reconciliation, income and expenditure reports, trial balances, ear marked reserves. For approval of variances as shown. <u>It was resolved to accept the bank reconciliation, income and expenditure reports, trial balances, ear marked reserves and approve the variances as shown.</u> VOTE All in favour**
13772	**Internal Audit report and AGAR Internal Audit Report (report to follow taking place on 29th April 2025)** **<u>It was resolved to note the Internal Audit Report and action required including "no" of the public right and no disclosure.</u>** **VOTE All in favour.**
13773	**To approve the 2024/25 AGAR Governance statement** **<u>Resolved to accept the AGAR Governance Statement as presented. Note was taken about the public rights and need to complete the form as "no" this year.</u> VOTE All in favour**
13774	**To approve the 2024/25 AGAR Accounts figures** It was agreed to accept the AGAR Accounting Figures as presented and figures for year-end; also noted there had been a drop in reserves towards the end of the year and if it is not budgeted for it may need to wait until the following years budget other than urgent matters and to put into business plan. It was also noted that next year may have to increase the budgets significantly as developed services may need to be taken on by the town council. Could increase the precept as much as 50-100%. It was agreed to ask Wealden District Council for as much Community Infrastructure Levy and other funding as they were allowed to ensure that funding was provided for Polegate residents. A new working group for devolution was requested. A Councillor mentioned what we do as a Council was going onto social media. There may be a need for referendums or consultations with residents before taking on these services. Chair of finance thanked staff for all their hard work on the year end and budgets. **<u>It was resolved to accept the 2024/25 Accounting Figures and AGAR Accounts Figures. VOTE All in favour.</u>**

The meeting closed at 10:25am

Signed Mayor of Polegate ____________________Date ______________________

barclaycard commercial

barclaycard

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 April 2025
Page number:	1 of 4
Monthly spend limit:	[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel:	0800 008 008
Outside UK:	+44 1604 269452
ROI:	1800 849 123
Online:	www.barclaycard.co.uk/commercial

Date of previous statement:	20 March 2025
Previous balance:	£498.82
Payment received:	£498.82 CR
Total of charges and adjustments:	£0.00
Total of new spending:	£321.56
New balance:	**£321.56**
Payment due by:	**28 April 2025**

1/3

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 28 April 2025."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.
The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	498.82
27 Mar 2025	DIRECT DEBIT PAYMENT THANK YOU	498.82 CR
Total of payment, charges and adjustments		**£0.00**

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
[redacted]	[redacted]	[redacted]	297.37
[redacted]	[redacted]	[redacted]	24.19
Total cardholder expenditure			**£321.56**
New balance			**£321.56**

024224 BBA2485A Page 1 of 3

NET	VAT	GROSS	
12.50	2.50	15.00	4220
7.66	1.53	9.19	4220
4.58	.92	5.49	4504
182.50	36.50	219.00	4104
40.26	8.05	48.31	4220
4.91	.98	5.89	4031
15.57	3.10	18.68	4035
267.98	53.58	321.56	

G 014354 BBA2485A 40721

[redacted]

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 April 2025
Page number:	2 of 4

barclaycard commercial

barclaycard

STATEMENT FOR J TRICKER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: [redacted]
Card number:
Statement date: 20 April 2025

Monthly spend limit: [redacted]

Date	Description	Amount
24 Mar 2025 250385383905	AMAZON* RW8TF5SY4 LONDON LND MISCELLANEOUS GENERAL MERCHANDISE STORES	5.49 ✓
24 Mar 2025 250385383905	ELECTROMARKET STANFORD-LE-HLND ELECTRONIC SALES	219.00 ✓
1 Apr 2025 020415122625	SAFETY GLOVES LONDON ENG LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPITAL EQUIP AND SUPPLIES	48.31 ✓
4 Apr 2025 070452718715	AMZNMktplace*RN4H77KB4 amazon.co.uk GBR MISCELLANEOUS AND RETAIL STORES	5.89 ✓ BIN
17 Apr 2025 170452718715	Amazon.co.uk*RH1QP79W4 AMAZON.CO.UK GBR ALL OTHER DIRECT MARKETERS	18.68 ✓
5 new purchases / cash advances. Total of spending.		£297.37

[redacted]

barclaycard commercial

barclaycard

STATEMENT FOR J P WEBBER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference:	[redacted]
Card number:	
Statement date:	20 April 2025
Page number:	4 of 4
Monthly spend limit:	£250.00

3/3

Date	Description		Amount
26 Mar 2025 270385481475	WICKES HAILSHAM LUMBER AND BUILDING MATERIALS STORES	HAILSHAM UNITED KINGDOM	15.00 ✓
16 Apr 2025 170415122625	TOOLSTATION UK HARDWARE STORES	NORTHAMPTON ENG	9.19 ✓
2 new purchases / cash advances. Total of spending.			£24.19

G 014354 BBA2485A 40721

[redacted]

barclaycard commercial

barclaycard

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 May 2025
Page number:	1 of 4
Monthly spend limit:	£2,600.00

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Date of previous statement:	20 April 2025
Previous balance:	£321.56
Payment received:	£321.56 CR
Total of charges and adjustments:	£0.00
Total of new spending:	£1,205.49
New balance:	**£1,205.49**
Payment due by:	**27 May 2025**

1/3

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 27 May 2025."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.
The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	321.56
28 Apr 2025	DIRECT DEBIT PAYMENT THANK YOU	321.56 CR
Total of payment, charges and adjustments		**£0.00**

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
[redacted]	[redacted]	[redacted]	[redacted]
Total cardholder expenditure			**£1,205.49**
New balance			**£1,205.49**

[redacted]

	Net	VAT	Gross	
Lights	333.32	66.66	399.98	4104
Survey Monkey	384.00		384.00	4045
Amazon	13.68	2.74	16.42	4031
Screwfix	66.62	13.32	79.94	4220
Workwear Exp	119.67	5.40	125.07	4220
Screwfix	33.32	6.66	39.98	4220
Screwfix	5.32	1.07	6.39	4220
Screwfix	19.99	4.00	23.99	4220
Screwfix	6.67	1.33	8.00	4220
Safelincs	4.45	0.89	5.34	4220
Safetec	59.99		59.99	4220
Esso	6.17	1.23	7.40	4104
Screwfix	40.82	8.17	48.99	4220
	1,094.02	111.47	1,205.49	

barclaycard commercial

barclaycard

STATEMENT FOR J TRICKER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference:	[redacted]
Card number:	
Statement date:	
Page number:	3 of 4
Monthly spend limit:	[redacted]

Date	Description	Amount
30 Apr 2025 010585383905	SP TA LIGHTING LEGEND NOTTINGHAM BFP MISCELLANEOUS HOUSE FURNISHING SPECIALITY STORES	399.98
5 May 2025 060515265675	SurveyMonkeyCore 0035315920752IRL COMPUTER AND DATA PROCESSING SERVICES	384.00
6 May 2025 070552718715	AMZNMktplace*4T66C24X5 amazon.co.uk GBR MISCELLANEOUS AND RETAIL STORES	16.42
7 May 2025 080585481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES	79.94
8 May 2025 090515122625	WORKWEAR EXPRESS DURHAM ENG MEN'S,WOMEN'S AND CHILDREN'S UNIFORMS AN	125.07
5 new purchases / cash advances. Total of spending.		£1,005.41

[redacted]

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 May 2025
Page number:	2 of 4

barclaycard commercial

barclaycard

STATEMENT FOR J P WEBBER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: [redacted]
Card number:
Statement date: 20 May 2025

Monthly spend limit: [redacted]

3/3

Date	Description	Amount
22 Apr 2025 230485481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES	39.98
23 Apr 2025 240485481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES	6.39
24 Apr 2025 250485481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES	23.99
24 Apr 2025 250485481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES	8.00
28 Apr 2025 290485383905	SAFELINCS ALFORD LND MISCELLANEOUS AND RETAIL STORES	5.34
30 Apr 2025 010505184895	MOL*SAFETEC DIRECT LIM 441892611130 MISCELLANEOUS AND RETAIL STORES	59.99
30 Apr 2025 010505272465	TESCO PAY AT PUMP 3038 POLEGATE AUTOMATED FUEL DISPENSERS	7.40
2 May 2025 050585481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES	48.99
8 new purchases / cash advances. Total of spending.		£200.08

002692 BBA1626A Page 3 of 3

[redacted]

BARCLAYS

30 April 2025

MG 021412 F1VI102A 709F304AM00089 38500 B 54624

THE OFFICIALS
POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

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Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 30 April 2025

Business Current Accounts

Business Current Account Statement	£50,088.50
[redacted]	

Business Savings Accounts

Business Premium Account	£749,260.72
[redacted]	
Business Premium Account	£131,922.57
[redacted]	

This is the end of your account summary.

Business Banking Customers

Interest and Charges
Your Business Banking Terms & Conditions cover how and when we apply interest and charges.

Details of our charges are available in our Business Price List or your individual price list if we've agreed one with you. Details of the debit interest we charge and credit interest we pay are available from our website – see Additional Information below. None of our business current accounts pays interest when in credit unless we individually agree a rate with you.

Overdrafts

Arranged overdraft:
This is where we agree in advance to provide an overdraft limit on your account before you make any transactions that take your account overdrawn, or over your existing arranged overdraft limit. Interest rates are individually agreed and will apply until otherwise agreed or the overdraft is cancelled. Rates are linked to the Bank of England base rate but if the base rate falls below zero, we'll treat it as zero.

For details of our fees and charges, please refer to your Business Overdraft agreement.

Unarranged overdraft:
This is where you make a payment or we take an amount from your account and you don't have enough money in the account to cover it or it exceeds your existing arranged overdraft limit. When you don't have an arranged overdraft limit, we'll charge our Business Standard Debit Interest Rate on any debit balances. When you have an existing arranged overdraft and go over its limit, we'll charge interest at the rate we've agreed with up to your arranged overdraft limit and will charge our Business Standard Debit Interest Rate on any balance over your arranged overdraft limit.

For information on our debit interest rates, see Additional Information below.

Your debit card
For debit card charges, please refer to the Business Price List. This details the standard charges for our business accounts, but doesn't apply if we've agreed different prices with you. For information about how foreign currency transactions are converted to sterling, please refer to the Business Banking Terms & Conditions.

Additional Information
A copy of our Business Price List and the Business Banking Terms & Conditions can be found on our website at business.hsbc.uk/legal.

Information on our savings accounts interest rates and Business Standard Debit Interest Rate can be found on our website at business.hsbc.uk/interest-rates.

This information is also available in our branches or by calling us on 03457 60 60 60 (+44 122 626 0878 if you're calling from outside the UK). Lines are normally open Monday to Friday, 8:00am to 8:00pm and Saturday, 8:00am to 2:00pm (subject to change over certain periods). If you need a Text Relay service, you can download the 'Relay UK' app and call our number from within it.

Details of the interest rates we pay and charges are also separately available through these channels.

To help us continuously improve our service and in the interests of security, we may monitor and/or record your conversation with us.

Personal Banking Customers

Interest
Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable.

Overdraft interest is charged on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle. Before we deduct debit interest, we will give you at least 14 days' notice of the amount to be deducted.

Overdrafts

Arranged overdraft:
Where we agree an overdraft limit in advance which lets you go overdrawn to spend up to that limit.

Unarranged overdraft:
When you make a payment that takes your account overdrawn if you don't have an arranged overdraft or takes your account over your arranged overdraft limit.

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:
   (a) going overdrawn when you have not arranged an overdraft; or
   (b) going over/past your arranged overdraft limit (if you have one).
2. This cap covers any:
   (a) interest and fees for going over/past your arranged overdraft limit;
   (b) fees for each payment your bank allows despite lack of funds; and
   (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for HSBC Premier with retained Jade Benefits Bank Account, HSBC Premier Bank Account, HSBC Advance Bank Account, HSBC Bank Account and HSBC Graduate Bank Account is £20.

The monthly cap on unarranged overdraft charges for the HSBC Private Banking Account is £10,000.

The monthly cap on unarranged overdraft charges is not applicable to Basic Bank Account, Student Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

Your debit card
For debit card charges and how foreign currency transactions are converted to sterling please refer to the Personal Banking Terms and Conditions and Charges.

For Private Banking Account clients, please refer to the Private Banking Banking Services Terms and Conditions.

Customer service
You can chat with us 24/7 via Online Banking and the HSBC UK Mobile Banking App. Telephone Banking lines are open 8:00am to 8:00pm 365 days a year. Our 24-hour automated Telephone Banking, Online Banking and Mobile Banking are subject to maintenance periods. Calls may be monitored or recorded for quality purposes.

Business and Personal Banking Customers

Lost and Stolen Cards
If any of your cards are lost or stolen and you're a business account customer, please call 0800 032 7075. If you're a personal account customer, please call 0800 085 2401 or call 0800 085 2403 if you're a Private Banking client or Premier customer. If you're calling from outside the UK, please call us on +44 1442 422 929. Lines are open 24 hours.

Dispute Resolution
If you have a problem with your agreement, please try to resolve it with us in the first instance. If you're not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you don't take up your problem with us first, you won't be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Accessibility

Do you need this information in a different format?

Our online banking services can be used with your own personal assistive technology. You can access your information and contact us via live chat in a way that suits you. Find out more about our online banking at: hsbc.co.uk/ways-to-bank/online-banking.

We can send this information in large print, braille, or audio. You can speak to us by visiting one of our branches, or by giving us a call. We also work with third parties such as SignVideo who provide services such as Text Relay and British Sign Language (BSL) Video Relay. Please visit hsbc.co.uk/accessibility to find out more. Business Banking customers can visit business.hsbc.uk/accessibility or business.hsbc.uk/contact-us. Personal Banking customers can visit hsbc.co.uk/accessibility or hsbc.co.uk/contact.

HSBC UK Bank plc, registered in England and Wales number 09928412. Registered office: 1 Centenary Square, Birmingham B1 1HQ. Authorised by the

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

B

Your Statement

Polegate Town Council
Polegate Town Council
High Street
Polegate
East Sussex
BN26 6AL

33124 055044 0172 E 38500

Account Summary	
Opening Balance	88,629.03
Payments In	132.48
Payments Out	0.00
Closing Balance	88,761.51

Interest Rate - Valid as at end date of the statement period
1.77% AER

[redacted]

13 March to 12 April 2025

Account Name
Polegate Town Council

[redacted]

1/1

Your Business Money Manager details

Date		Payment type and details	Paid out	Paid in	Balance
12 Mar 25		**BALANCE BROUGHT FORWARD**			**88,629.03**
12 Apr 25	CR	GROSS INTEREST TO 11APR2025		132.48	88,761.51
12 Apr 25		**BALANCE CARRIED FORWARD**		1010	**88,761.51**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Account Name
POLEGATE TOWN COUNCIL
BUSINESS RESERVEACCOUNT

[redacted]

NatWest

0004121/0007624/385 B

0074677-0002-0

Take control of your finances	Switching to paperless statements
Stay on top of your finances with our digital banking services. To apply, visit **www.natwest.com/mobile** or to register for **Online Banking**, visit **www.natwest.com/online** App is available to personal and business customers aged 11+ using compatible iOS and Android devices and a UK or international mobile in specific countries	By switching to paperless statements if applicable, you could cut down on the clutter and reduce paper waste. For more information, visit **www.natwest.com/paperless** You can change your paperless preferences in **Online Banking**, by selecting the **Paperless Settings** option

If you currently receive your statement less frequently than monthly (e.g. quarterly) we'd like to remind you that you can change this so that you receive statements more frequently. If you wish to change how frequently you receive your statements you can do so by contacting our customer service teams on the number below.

Need help with your finances
Whether you want to set up a savings goal to fund your dreams or make a financial plan for the future, we're here to help with our free financial health check.
To find out more visit:
www.natwest.com/financial-health-check.html

Statement Abbreviations
N-S TRN FEE = Non Sterling Transaction Fee
VRATE = Variable Payment Scheme Exchange Rate
OD = Overdrawn

How to contact us
Message Us via the mobile app
Ask Cora, our digital assistant at: **www.natwest.com**
24hr Lost/Stolen Cards: **0370 600 0459**

If you're a Business Customer:
24/7 Business banking support - 0345 711 4477 (Outside the UK +44 870 511 4477)
Find useful contact information visit on our 'contact us' page:
https://www.natwest.com/business/support/contact-numbers.html
Reporting online banking transactions, payments or scams - 0345 711 4477 (Outside the UK - +44 345 711 4477)

Or, if you're a Commercial, Corporate & Institutional customer:
Please contact your local sector service team or your relationship manager.
To use Relay UK, add 18001 in front of the numbers above.
Branch Address: **Eastbourne Town Centre Branch, 96 Terminus Road, Eastbourne, East Sussex, BN21 3LX.**

Important information about compensation arrangements
Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS).

Your eligible deposits with National Westminster Bank plc are protected by the Financial Services Compensation Scheme. This means that all deposits with one or more of NatWest Bank, NatWest Premier, Ulster Bank and Mettle are covered under the same FSCS limit.

If you receive paper statements, a FSCS Information Sheet and list of exclusions will be provided to you on an annual basis.

If you receive paperless statements, you can access the FSCS Information Sheet and list of exclusions:
www.natwest.com/document-fscs-information-sheet

If you can't open this link, please type the above URL into your web browser (ideally from a secure device in a private location).

For further information about the compensation provided by the FSCS, refer to the website:
www.FSCS.org.uk

Dispute Resolution
If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.
If you need to contact us about a complaint, you can:

- Message Us via the mobile app
- Visit **www.natwest.com/complaints**
- Telephone 03457 888 444 (to use Relay UK add **18001** in front of the number)

For a Braille, large print or audio versions of your statement call 03457 888 444 or contact your local branch (to use Relay UK add 18001 in front of the number).

Account Name
POLEGATE TOWN COUNCIL
BUSINESS RESERVEACCOUNT

[redacted]

NatWest

00041121/00076247/385 B 0074677-O002-0
MRS JOANNE OGNJANOVIC
POLEGATE TOWN COUNCIL
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

Business Reserve Account

Summary	
Statement Date	01 MAY 2025
Period Covered	02 APR 2025 to 01 MAY 2025
Previous Balance	£87,836.58
Paid In	£88.08
Withdrawn	£0.00
New Balance	£87,924.66
BIC	NWBKGB2L
IBAN	GB25NWBK52410047542470

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest paid for this account during TAX year 2024/25 was Gross interest £1219.01
Interest rate: 1.10% Gross / 1.11% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
02 APR 2025	BROUGHT FORWARD			87,836.58
30 APR	Interest 30APR GRS 47542470	88.08	1010	87,924.66

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	30/04/2025		50,088.50
Business Premium Account	30/04/2025		749,260.72
			799,349.22
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			799,349.22
Unpresented Receipts (Plus)			
		0.00	
			0.00
			799,349.22
		Balance per Cash Book is :-	**799,349.22**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	30/04/2025		131,922.57
			131,922.57

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		131,922.57

Unpresented Receipts (Plus)		
	0.00	
		0.00
		131,922.57
	Balance per Cash Book is :-	131,922.57
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	30/04/2025		200.00
			200.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		200.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		200.00

Balance per Cash Book is :-	200.00
Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	30/04/2025		0.00
			0.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00
	Balance per Cash Book is :-	0.00
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC deposit Account	30/04/2025		88,761.51
			88,761.51
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			88,761.51
Unpresented Receipts (Plus)			
		0.00	
			0.00
			88,761.51
		Balance per Cash Book is :-	88,761.51
		Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	30/04/2025		87,924.66
			87,924.66

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		87,924.66

Unpresented Receipts (Plus)		
	0.00	
		0.00
		87,924.66
	Balance per Cash Book is :-	87,924.66
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1 Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Administration								
1009	Bank Loyalty Discount	0	0	170	170			0.0%	
	Administration :- Income	0	0	170	170			0.0%	0
4010	Internal Auditor	0	0	500	500		500	0.0%	
4030	Postage	0	0	150	150		150	0.0%	
4031	Stationery	180	180	1,500	1,320		1,320	12.0%	
4032	Photocopier copy charges	265	265	1,500	1,235		1,235	17.7%	
4035	Computer consumables	16	16	350	334		334	4.4%	
4036	Office IT equip't inc antiviru	25	25	750	725		725	3.3%	
4037	Website	59	59	400	341		341	14.7%	
4039	Legal fees	0	0	5,000	5,000		5,000	0.0%	
4040	Audit Fees (external audit)	0	0	1,600	1,600		1,600	0.0%	
4043	Insurance Premiums	6,585	6,585	7,000	415		415	94.1%	
4044	Insurance Tree Survey	0	0	1,500	1,500		1,500	0.0%	
4045	Subscriptions	2,144	2,144	3,800	1,656		1,656	56.4%	
4046	Publications	0	0	400	400		400	0.0%	
4047	Advertising	0	0	150	150		150	0.0%	
4049	Tree Works	0	0	5,000	5,000		5,000	0.0%	
4050	Town Council Elections	0	0	3,000	3,000		3,000	0.0%	
4053	Refreshments	0	0	250	250		250	0.0%	
4056	Bank/Barclaycard charges	45	45	800	755		755	5.6%	
4059	First Aid	0	0	150	150		150	0.0%	
4062	Newsletter Production	0	0	600	600		600	0.0%	
4063	Hire of Halls	41	41	300	260		260	13.5%	
4069	Office telephones	51	51	1,100	1,049		1,049	4.6%	
4070	Broadband/Internet	33	33	550	517		517	6.1%	
4071	IT Services incl backups	297	297	3,850	3,553		3,553	7.7%	
4072	IT costs office 365	198	198	2,420	2,223		2,223	8.2%	
4073	IT reserve for new machines	40	40	1,200	1,160		1,160	3.3%	
	Administration :- Indirect Expenditure	9,977	9,977	43,820	33,843	0	33,843	22.8%	0
	Net Income over Expenditure	(9,977)	(9,977)	(43,650)	(33,673)				
103	Town Councillors								
4090	Councillors' allowances	588	588	7,600	7,012		7,012	7.7%	
4091	Councillors' expenses	86	86	600	514		514	14.3%	
4092	Councillors' training	0	0	500	500		500	0.0%	
4093	Mayor's allowance Civic Duties	391	391	2,000	1,609		1,609	19.5%	391
4097	Civic Event	0	0	1,000	1,000		1,000	0.0%	
	Town Councillors :- Indirect Expenditure	1,064	1,064	11,700	10,636	0	10,636	9.1%	391
	Net Expenditure	(1,064)	(1,064)	(11,700)	(10,636)				
6000	plus Transfer from EMR	391	391	0	(391)				
	Movement to/(from) Gen Reserve	(674)	(674)	(11,700)	(11,026)				

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Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104	General Administration								
1010	Investment Income	221	221	4,000	3,779			5.5%	
1076	Precept	257,469	257,469	514,937	257,469			50.0%	
	General Administration :- Income	257,689	257,689	518,937	261,248			49.7%	0
4100	Grants to other Organisations	0	0	1,000	1,000		1,000	0.0%	
4103	Public Info event(s)	0	0	1,000	1,000		1,000	0.0%	
4104	Events	183	183	1,500	1,318		1,318	12.2%	
4105	Finance Software	1,538	1,538	1,800	262		262	85.4%	
	General Administration :- Indirect Expenditure	1,720	1,720	5,300	3,580	0	3,580	32.5%	0
	Net Income over Expenditure	255,969	255,969	513,637	257,668				
201	Council Offices								
4004	Cleaning contract ex staff	100	100	1,500	1,400		1,400	6.7%	
4130	Council Tax	744	744	9,500	8,756		8,756	7.8%	
4131	Electricity	403	403	5,000	4,597		4,597	8.1%	
4132	Water charges	41	41	700	659		659	5.9%	
4133	Sewerage	0	0	700	700		700	0.0%	
4136	Photocopier - lease	186	186	1,500	1,314		1,314	12.4%	
4139	Window Cleaning	25	25	400	375		375	6.3%	
4140	Alarm Maintenance	0	0	500	500		500	0.0%	
4141	Fire Precautions	0	0	500	500		500	0.0%	
4142	Other Maintenance	0	0	1,100	1,100		1,100	0.0%	
4146	Other Office Equipment	0	0	1,500	1,500		1,500	0.0%	
4154	Housekeeping San bins 49 & gar	115	115	380	265		265	30.3%	
4155	Refuse Collecting	66	66	1,500	1,434		1,434	4.4%	
4162	PWLB - Capital	0	0	2,711	2,711		2,711	0.0%	
4163	PWLB- Interest	0	0	76	76		76	0.0%	
8060	Misc Resolved Gen Reserves & c	461	461	0	(461)	2,632	(3,093)	0.0%	
	Council Offices :- Indirect Expenditure	2,141	2,141	27,567	25,426	2,632	22,794	17.3%	0
	Net Expenditure	(2,141)	(2,141)	(27,567)	(25,426)				
202	51 High Street								
4170	51 High Street - expenditure	0	0	800	800		800	0.0%	
	51 High Street :- Indirect Expenditure	0	0	800	800	0	800	0.0%	0
	Net Expenditure	0	0	(800)	(800)				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
203	**The Pavilion**								
1030	Rental Income-Pavilion	0	0	1,600	1,600			0.0%	
	The Pavilion :- Income	0	0	1,600	1,600			0.0%	0
	Net Income	0	0	1,600	1,600				
204	**Wannock Office**								
4198	PWMRG CIC Grant (Interim)	24,981	24,981	34,981	10,000		10,000	71.4%	
	Wannock Office :- Indirect Expenditure	24,981	24,981	34,981	10,000	0	10,000	71.4%	0
	Net Expenditure	(24,981)	(24,981)	(34,981)	(10,000)				
205	**High Street Toilets**								
1035	High St Toilets Community Sche	0	0	1,300	1,300			0.0%	
	High Street Toilets :- Income	0	0	1,300	1,300			0.0%	0
4500	Toilets High St - Cleaning	1,566	1,566	11,500	9,934		9,934	13.6%	
4501	Toilets High St - Maintenance	2,201	2,201	2,400	199		199	91.7%	
4504	Toilets High St - Other	112	112	790	678		678	14.2%	
4506	Toilets High St - Vandalism	0	0	350	350		350	0.0%	
	High Street Toilets :- Indirect Expenditure	3,879	3,879	15,040	11,161	0	11,161	25.8%	0
	Net Income over Expenditure	(3,879)	(3,879)	(13,740)	(9,861)				
301	**Town Centre and Community Safe**								
4201	CCTV costs	1,039	1,039	5,500	4,461	1,039	3,422	37.8%	
4202	Defibrillators	0	0	1,500	1,500	353	1,147	23.5%	
4203	Defib replace savings	0	0	2,000	2,000		2,000	0.0%	
	Town Centre and Community Safe :- Indirect Expenditure	1,039	1,039	9,000	7,961	1,392	6,569	27.0%	0
	Net Expenditure	(1,039)	(1,039)	(9,000)	(7,961)				
302	**Recreation Grounds**								
1022	Brightling Road lease	0	0	120	120			0.0%	
	Recreation Grounds :- Income	0	0	120	120			0.0%	0
4220	General Maintenance	258	258	16,000	15,742	4,271	11,471	28.3%	
4223	Grounds Maintenance	0	0	6,000	6,000		6,000	0.0%	
4230	Skate Park	0	0	3,000	3,000		3,000	0.0%	
4238	Litter Bins	308	308	7,600	7,292		7,292	4.1%	
4240	Oakleaf Lease Charges	0	0	180	180		180	0.0%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4241	Dog Bins	0	0	2,860	2,860		2,860	0.0%	
4242	Playground Equipment	0	0	3,000	3,000	512	2,488	17.1%	
4243	Safety Inspections	90	90	1,800	1,710		1,710	5.0%	
8060	Misc Resolved Gen Reserves & c	759	759	0	(759)		(759)	0.0%	
	Recreation Grounds :- Indirect Expenditure	1,415	1,415	40,440	39,025	4,783	34,242	15.3%	0
	Net Income over Expenditure	(1,415)	(1,415)	(40,320)	(38,905)				
303	Highways								
1051	Urban Grasscutting Income	0	0	5,342	5,342			0.0%	
	Highways :- Income	0	0	5,342	5,342			0.0%	0
4256	Urban grasscutting	3,733	3,733	29,000	25,267		25,267	12.9%	1,866
4258	Flower Beds	0	0	8,850	8,850		8,850	0.0%	
4259	Council Gardens - office	0	0	1,100	1,100		1,100	0.0%	
4263	Bulb Planting	0	0	1,100	1,100		1,100	0.0%	
4264	SID/VAS maintenance moving	0	0	1,100	1,100		1,100	0.0%	
	Highways :- Indirect Expenditure	3,733	3,733	41,150	37,417	0	37,417	9.1%	1,866
	Net Income over Expenditure	(3,733)	(3,733)	(35,808)	(32,075)				
6000	plus Transfer from EMR	1,866	1,866	0	(1,866)				
	Movement to/(from) Gen Reserve	(1,866)	(1,866)	(35,808)	(33,942)				
304	Allotments								
1070	Allotment Fees	39	39	2,500	2,462			1.5%	
1072	Gosford Way Allotments	0	0	175	175			0.0%	
	Allotments :- Income	39	39	2,675	2,637			1.4%	0
4270	Allotments - maintenance	310	310	700	390		390	44.3%	
4271	Allotments - improvements	0	0	6,000	6,000		6,000	0.0%	
4272	Allotments - water	10	10	1,000	990		990	1.0%	
4273	Allotment - rent of land Gosfo	0	0	180	180		180	0.0%	
4274	Allotment Grounds maintenance	0	0	800	800		800	0.0%	
	Allotments :- Indirect Expenditure	320	320	8,680	8,360	0	8,360	3.7%	0
	Net Income over Expenditure	(282)	(282)	(6,005)	(5,723)				
305	Street Lighting								
4280	Street Light - energy	2,782	2,782	33,000	30,218		30,218	8.4%	
4281	Street Light - Maint contract	0	0	13,000	13,000		13,000	0.0%	
4282	St Light - works/impro/maint	675	675	10,000	9,325		9,325	6.8%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4286	Christmas decorations	(700)	(700)	14,500	15,200		15,200	(4.8%)	
	Street Lighting :- Indirect Expenditure	2,757	2,757	70,500	67,743	0	67,743	3.9%	0
	Net Expenditure	(2,757)	(2,757)	(70,500)	(67,743)				
306	Prize and Prize Giving								
4096	Remembrance Wreath	0	0	60	60		60	0.0%	
	Prize and Prize Giving :- Indirect Expenditure	0	0	60	60	0	60	0.0%	0
	Net Expenditure	0	0	(60)	(60)				
307	The Polegate Partnership								
1040	SponsorFlower Beds Hailsham Rd	0	0	1,000	1,000			0.0%	
	The Polegate Partnership :- Income	0	0	1,000	1,000			0.0%	0
4306	Replace Hailsham Rd Beds	0	0	450	450		450	0.0%	
4307	Hailsham Flowers Maintenance	48	48	580	532		532	8.3%	
	The Polegate Partnership :- Indirect Expenditure	48	48	1,030	982	0	982	4.7%	0
	Net Income over Expenditure	(48)	(48)	(30)	18				
401	The Planning Committee								
4320	Planning Committee - Halls	0	0	100	100		100	0.0%	
	The Planning Committee :- Indirect Expenditure	0	0	100	100	0	100	0.0%	0
	Net Expenditure	0	0	(100)	(100)				
701	The Retired								
7001	The Retired	0	0	1,800	1,800		1,800	0.0%	
	The Retired :- Indirect Expenditure	0	0	1,800	1,800	0	1,800	0.0%	0
	Net Expenditure	0	0	(1,800)	(1,800)				
	Grand Totals:- Income	257,728	257,728	531,144	273,416			48.5%	
	Expenditure	53,075	53,075	311,968	258,893	8,807	250,087	19.8%	
	Net Income over Expenditure	204,653	204,653	219,176	14,523				
	plus Transfer from EMR	2,257	2,257	0	(2,257)				
	Movement to/(from) Gen Reserve	206,910	206,910	219,176	12,266				

Current/Business Premium

Payments made between 01/04/2025 and 30/04/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						Nominal Ledger Analysis			
01/04/2025	Business Stream	DIRECT DEB	10.26			4272	304	10.26	Cophall Water
01/04/2025	Business Stream	DIRECT DEB	41.07			4132	201	41.07	49/51 High St Water
04/04/2025	Barclays Bank	DIRECT DEB	45.01			4056	102	45.01	Bank Commision Charges
10/04/2025	Withers DIY	BX568114	133.71	133.71		500			Misc spend - maintenance
10/04/2025	SME IT Solutions Ltd	BX569775	149.28	149.28		500			IT Telephone Costs
10/04/2025	SME IT Solutions Ltd	BX569934	640.12	640.12		500			IT Office Costs
10/04/2025	Denma Cleaning Services Ltd	BX572167	9.74	9.74		500			2ply Hygiene Roll
10/04/2025	Denma Cleaning Services Ltd	BX572202	819.00	819.00		500			Cleaning Services
10/04/2025	Countrymans Contractors Ltd	BX576397	2,239.67	2,239.67		500			Urban Grass Cut
10/04/2025	Countrymans Contractors Ltd	BX576465	369.72	369.72		500			Saturday Bin Collection
10/04/2025	VIKING Office Depot Internatio	BX577215	62.16	62.16		500			Stationery
10/04/2025	Mulberry Local Aurhority Servi	BX579131	1,416.00	1,416.00		500			Professional Services
10/04/2025	Campaign to Protect Rural Engl	BX579566	36.00	36.00		500			Membership Renewal 25/26
10/04/2025	Echo Cleaning	BX579602	150.00	150.00		500			Office & Window Cleaning
10/04/2025	Europlants Ltd	BX580813	57.58	57.58		500			Maintenance of Hailsham Beds
10/04/2025	Chroma Vision	BX581219	1,246.66	1,246.66		500			CCTV Maintenance
10/04/2025	Bright HR	BX581986	89.70	89.70		500			Provision of HR Services
10/04/2025	PJ Skips	BX583347	372.00	372.00		500			8yd Skip for Gosford Allot
10/04/2025	PHS Group	BX583369	119.15	119.15		500			Hygiene Bins Annual Charge
10/04/2025	East Sussex ALC Ltd	BX588900	2,107.75	2,107.75		500			ESALC & NALC Membership
10/04/2025	Polegate War Memorial Recreati	BX858471	24,981.00	24,981.00		500			Part Payment of Grant
15/04/2025	Staff Salaries Cash Book	APR SALS	9,616.91			202		9,616.91	April Salary
15/04/2025	Drax Energy	DIRECT DEB	2,048.33		341.39	4280	305	1,706.94	Street Lighting Energy
15/04/2025	Wealden District Council	DIRECT DEB	744.00			4130	201	744.00	Business Rates
16/04/2025	EDF Energy	DIRECT DEB	483.80		80.63	4131	201	403.17	49 High St Electric
16/04/2025	Drax Energy	DIRECT DEB	1,289.53		214.92	4280	305	1,074.61	Street Lighting Energy
16/04/2025	Inland Revenue	DIRECT DEB	8,032.87			105		8,032.87	VAT Payment
16/04/2025	Inland Revenue	DIRECT DEB	-8,032.87			105		-8,032.87	VAT Payment
17/04/2025	Advo Group	DIRECT DEB	154.99		25.83	4009	101	129.16	Payroll Services April 25
22/04/2025	Inland Revenue	DIRECT DEB	3,725.12			4000	101	902.17	Tax & NI Payment
	Subtotal Carried Forward:		53,158.26	34,999.24	662.77			14,673.30	

Current/Business Premium

Payments made between 01/04/2025 and 30/04/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						4002	101	117.97	Tax & NI Payment
						4003	101	104.80	Tax & NI Payment
						4011	101	389.96	Tax & NI Payment
						4012	101	626.93	Tax & NI Payment
						4013	101	28.47	Tax & NI Payment
						4023	101	35.24	Tax & NI Payment
						4007	101	931.58	NI Payment
						4090	103	588.00	Tax & NI Payment
28/04/2025	BarclayCard	BARCLAYCA	321.56		53.59	4220	302	12.50	Postcrete from Wickes
						4220	302	7.66	PVC Conduit & Solvent
						4504	205	4.58	Radar Keys
						4104	104	182.50	Portable PA Speaker
						4220	302	40.26	Safety Gloves
						4031	102	4.91	Waste Bin
						4035	102	15.56	USB Extention
29/04/2025	VIKING Office Depot Internatio	BX074608	116.99	116.99		500			Label writer
29/04/2025	Mulberry Local Aurhority Servi	BX075906	117.24	117.24		500			Year End Close Down
29/04/2025	Streetlights	BX077670	810.00	810.00		500			Col L Porters Way
29/04/2025	VIKING Office Depot Internatio	BX078434	1,184.40	1,184.40		500			3 New Office Desks
29/04/2025	Lewes District Council	BX078483	54.00	54.00		500			Monthly Park Checks
29/04/2025	Kent County Council KCS	BX080952	317.84	317.84		500			Copier Charges
29/04/2025	Rialtas Business SolutionsLtd	BX081031	318.00	318.00		500			Allotments Software Annual Spt
29/04/2025	Rhino Rod	BX082065	85.00	85.00		500			Unblock Gents toilet - Wannock
29/04/2025	Rialtas Business SolutionsLtd	BX083971	1,410.00	1,410.00		500			RBS Finance system & Support
29/04/2025	Recorra Sout East Ltd	BX084004	79.12	79.12		500			Refuse Collection
29/04/2025	SME IT Solutions Ltd	BX088418	54.00	54.00		500			Website Support
29/04/2025	Countrymans Contractors Ltd	BX089422	2,239.67	2,239.67		500			Urban Grass Cut 14 April 25
29/04/2025	Mr Dan Dunbar	BX090371	78.98	78.98		500			Reimbursements of Donations et
29/04/2025	Ripley Ltd	BX090822	114.00	114.00		500			Fix Gents toilet at Wannock
29/04/2025	Ripley Ltd	BX091022	114.00	114.00		500			Water heater Kitchen 49 High
29/04/2025	[redacted]	BX091905	30.00	30.00		500			April Travel Expenses
29/04/2025	Polegate Twinning Association	BX093241	200.00	200.00		500			Donation from
	Subtotal Carried Forward:		60,803.06	42,322.48	716.36			17,764.22	

Cashbook 1

Current/Business Premium

Payments made between 01/04/2025 and 30/04/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									Mayor
29/04/2025	Executive Online Retail Ltd	BX099212	52.00	52.00		500			Innovate Award
30/04/2025	Mr Dan Dunbar	BX085568	11.70	11.70		500			Charity Birthday Concert
30/04/2025	Mr Dan Dunbar	BX087217	9.00	9.00		500			Seaford Civic Charity Event
30/04/2025	Mr Dan Dunbar	BX088165	6.30	6.30		500			ESCC Chairmans Volunteers
	Total Payments:		60,882.06	42,401.48	716.36			17,764.22	

Polegate Town Council

Summary Income & Expenditure by Budget Heading 30/04/2025

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Employee costs	Income	22	22	3,481	3,459			0.6%
	Expenditure	15,563	15,563	219,259	203,696		203,696	7.1%
	Net Income over Expenditure	(15,541)	(15,541)	(215,778)	(200,237)			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(15,541)	(15,541)	(215,778)	(200,237)			
	Grand Totals:- Income	22	22	3,481	3,459			0.6%
	Expenditure	15,563	15,563	219,259	203,696	0	203,696	7.1%
	Net Income over Expenditure	(15,541)	(15,541)	(215,778)	(200,237)			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(15,541)	(15,541)	(215,778)	(200,237)			

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			3,890.37	
200	Current/Business Premium			799,349.22	
201	Tracker Account			131,922.57	
203	HSBC Deposit A/C			88,761.51	
204	NatWest deposit A/C			87,924.66	
210	Petty Cash			200.00	
310	General reserves				249,666.03
320	Council Office Mntce Fund				15,395.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				20,972.97
328	Office IT Equipment Reserve				897.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				85,174.06
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				19,899.75
341	Staff - Consultant/Temporary				3,290.55
342	S106 funds				247,799.45
344	Play Equipment				2,665.00
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				519.44
348	Consultation/Newsletter				448.00
349	CIL funds				89,104.11
350	Picnic Benches				68.51
351	Skate Park				9,346.00
352	Overtime				1,546.23
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
358	VAS (SID)				4,269.60
359	Land purchase car park				100.00
360	Land Purchase open space				40,100.00
361	Allotment unreturned deposits				1,475.00
362	emr training courses				2,476.00
364	Changing Places Toilet Maint				1,700.30
365	Mayors residual fund				322.31
366	Allotment major works				5,388.61
367	Brightling Pathway				9,116.87
500	Creditors				4,407.82
501	Sundry Other creditors			488.45	
560	Deposits Held				3,960.00

Continued over page

Polegate Town Council

Trial Balance for Month No: 1

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
1010	Investment Income	104	General Administration		220.56
1042	Sponsorship Litter Picker	101	Employee costs		21.67
1070	Allotment Fees	304	Allotments		38.50
1076	Precept	104	General Administration		257,468.50
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
4007	NI (ER's)	101	Employee costs	931.58	
4009	Payroll	101	Employee costs	129.16	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
4016	Training Exps inc course fees	101	Employee costs	295.00	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	
4031	Stationery	102	Administration	180.01	
4032	Photocopier copy charges	102	Administration	264.87	
4035	Computer consumables	102	Administration	15.56	
4036	Office IT equip't inc antiviru	102	Administration	24.70	
4037	Website	102	Administration	58.98	
4043	Insurance Premiums	102	Administration	6,584.91	
4045	Subscriptions	102	Administration	2,143.75	
4056	Bank/Barclaycard charges	102	Administration	45.01	
4063	Hire of Halls	102	Administration	40.50	
4069	Office telephones	102	Administration	51.09	
4070	Broadband/Internet	102	Administration	33.33	
4071	IT Services incl backups	102	Administration	297.25	
4072	IT costs office 365	102	Administration	197.50	
4073	IT reserve for new machines	102	Administration	39.98	
4090	Councillors' allowances	103	Town Councillors	588.00	
4091	Councillors' expenses	103	Town Councillors	85.95	
4093	Mayor's allowance Civic Duties	103	Town Councillors	390.53	
4104	Events	104	General Administration	182.50	
4105	Finance Software	104	General Administration	1,537.70	
4130	Council Tax	201	Council Offices	744.00	
4131	Electricity	201	Council Offices	403.17	
4132	Water charges	201	Council Offices	41.07	
4136	Photocopier - lease	201	Council Offices	185.70	
4139	Window Cleaning	201	Council Offices	25.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4154	Housekeeping San bins 49 & gar	201	Council Offices	115.28	
4155	Refuse Collecting	201	Council Offices	65.93	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	24,981.00	
4201	CCTV costs	301	Town Centre and Community Safe	1,038.88	
4220	General Maintenance	302	Recreation Grounds	257.88	
4238	Litter Bins	302	Recreation Grounds	308.10	
4243	Safety Inspections	302	Recreation Grounds	90.00	
4256	Urban grasscutting	303	Highways	3,732.78	
4270	Allotments - maintenance	304	Allotments	310.00	
4272	Allotments - water	304	Allotments	10.26	
4280	Street Light - energy	305	Street Lighting	2,781.55	
4282	St Light - works/impro/maint	305	Street Lighting	675.00	
4286	Christmas decorations	305	Street Lighting		700.00
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	47.98	
4500	Toilets High St - Cleaning	205	High Street Toilets	1,565.80	
4501	Toilets High St - Maintenance	205	High Street Toilets	2,201.00	
4504	Toilets High St - Other	205	High Street Toilets	111.99	
6000	Transfer from EMR	103	Town Councillors		68.22
6000	Transfer from EMR	303	Highways		1,866.39
8060	Misc Resolved Gen Reserves & c	101	Employee costs	2,280.00	
8060	Misc Resolved Gen Reserves & c	201	Council Offices	461.19	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	759.00	
			Trial Balance Totals :	1,181,874.40	1,181,874.40
			Difference	0.00	

BARCLAYS

30 May 2025

[redacted]

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 30 May 2025

Business Current Accounts	
Business Current Account Statement	£50,000.00
[redacted]	
Business Savings Accounts	
Business Premium Account	£715,011.37
[redacted]	
Business Premium Account	£131,922.57
[redacted]	

This is the end of your account summary.

NatWest

00031981/00061785/385 B 0077367-O001-0

[redacted]

Business Reserve Account

Summary	
Statement Date	30 MAY 2025
Period Covered	02 MAY 2025 to 30 MAY 2025
Previous Balance	£87,924.66
Paid In	£79.49
Withdrawn	£0.00
New Balance	£88,004.15
BIC	[redacted]
IBAN	[redacted]

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest rate: 1.10% Gross / 1.11% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
02 MAY 2025	BROUGHT FORWARD			87,924.66
30 MAY	Interest 30MAY GRS 47542470	79.49		88,004.15

1001031981000010001

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

B

[redacted]

69343 050912 0163 E 38500

Account Summary	
Opening Balance	88,761.51
Payments In	124.61
Payments Out	0.00
Closing Balance	88,886.12

Interest Rate - Valid as at end date of the statement period
1.65% AER

International Bank Account Number
[redacted]

Branch Identifier Code
[redacted]

13 April to 12 May 2025

Account Name
Polegate Town Council

Sortcode	Account Number	Sheet Number
[redacted]	[redacted]	67

Your Business Money Manager details

Date		Payment type and details	Paid out	Paid in	Balance
12 Apr 25		**BALANCE BROUGHT FORWARD**			**88,761.51**
12 May 25	CR	GROSS INTEREST TO 11MAY2025		124.61	88,886.12
12 May 25		**BALANCE CARRIED FORWARD**			**88,886.12**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Polegate Town Council

Bank Reconciliation Statement as at 31/05/2025
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	31/05/2025		50,000.00
Business Premium Account	31/05/2025		715,011.37
			765,011.37
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			765,011.37
Unpresented Receipts (Plus)			
		0.00	
			0.00
			765,011.37
		Balance per Cash Book is :-	**765,011.37**
		Difference is :-	**0.00**

Signatory 1:

Name ....Signed ....Date ....

Signatory 2:

Name ....Signed ....Date ....

Bank Reconciliation Statement as at 31/05/2025
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	31/05/2025		131,922.57
			131,922.57

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		131,922.57

Unpresented Receipts (Plus)		
	0.00	
		0.00
		131,922.57

Balance per Cash Book is :-	131,922.57
Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/05/2025
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	31/05/2025		200.00
			200.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		200.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		200.00
	Balance per Cash Book is :-	200.00
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/05/2025
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	31/05/2025		0.00
			0.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00
	Balance per Cash Book is :-	0.00
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/05/2025
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC deposit Account	31/05/2025		88,886.12
			88,886.12
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			88,886.12
Unpresented Receipts (Plus)			
		0.00	
			0.00
			88,886.12
		Balance per Cash Book is :-	88,886.12
		Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/05/2025
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	31/05/2025		88,004.15
			88,004.15
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			88,004.15
Unpresented Receipts (Plus)			
		0.00	
			0.00
			88,004.15
		Balance per Cash Book is :-	88,004.15
		Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Administration								
1009	Bank Loyalty Discount	0	0	170	170			0.0%	
	Administration :- Income	0	0	170	170			0.0%	0
4010	Internal Auditor	0	0	500	500		500	0.0%	
4030	Postage	0	0	150	150		150	0.0%	
4031	Stationery	111	291	1,500	1,209		1,209	19.4%	
4032	Photocopier copy charges	0	265	1,500	1,235		1,235	17.7%	
4035	Computer consumables	0	16	350	334		334	4.4%	
4036	Office IT equip't inc antiviru	268	292	750	458		458	39.0%	
4037	Website	14	73	400	327		327	18.2%	
4039	Legal fees	447	447	5,000	4,553		4,553	8.9%	
4040	Audit Fees (external audit)	0	0	1,600	1,600		1,600	0.0%	
4043	Insurance Premiums	0	6,585	7,000	415		415	94.1%	
4044	Insurance Tree Survey	0	0	1,500	1,500		1,500	0.0%	
4045	Subscriptions	859	3,003	3,800	797		797	79.0%	
4046	Publications	0	0	400	400		400	0.0%	
4047	Advertising	0	0	150	150		150	0.0%	
4049	Tree Works	0	0	5,000	5,000		5,000	0.0%	
4050	Town Council Elections	0	0	3,000	3,000		3,000	0.0%	
4053	Refreshments	0	0	250	250		250	0.0%	
4056	Bank/Barclaycard charges	49	94	800	706		706	11.8%	
4059	First Aid	0	0	150	150		150	0.0%	
4062	Newsletter Production	0	0	600	600		600	0.0%	
4063	Hire of Halls	0	41	300	260		260	13.5%	
4069	Office telephones	52	103	1,100	997		997	9.4%	
4070	Broadband/Internet	33	67	550	483		483	12.1%	
4071	IT Services incl backups	294	591	3,850	3,259		3,259	15.4%	
4072	IT costs office 365	194	391	2,420	2,029		2,029	16.2%	
4073	IT reserve for new machines	40	80	1,200	1,120		1,120	6.7%	
	Administration :- Indirect Expenditure	2,361	12,339	43,820	31,481	0	31,481	28.2%	0
	Net Income over Expenditure	(2,361)	(12,339)	(43,650)	(31,311)				
103	Town Councillors								
4090	Councillors' allowances	101	689	7,600	6,911		6,911	9.1%	
4091	Councillors' expenses	0	86	600	514		514	14.3%	
4092	Councillors' training	0	0	500	500		500	0.0%	
4093	Mayor's allowance Civic Duties	0	391	2,000	1,609		1,609	19.5%	391
4097	Civic Event	0	0	1,000	1,000		1,000	0.0%	
	Town Councillors :- Indirect Expenditure	101	1,166	11,700	10,534	0	10,534	10.0%	391
	Net Expenditure	(101)	(1,166)	(11,700)	(10,534)				
6000	plus Transfer from EMR	0	391	0	(391)				
	Movement to/(from) Gen Reserve	(101)	(775)	(11,700)	(10,925)				

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104	General Administration								
1010	Investment Income	204	425	4,000	3,575			10.6%	
1076	Precept	0	257,469	514,937	257,469			50.0%	
	General Administration :- Income	204	257,893	518,937	261,044			49.7%	0
4100	Grants to other Organisations	0	0	1,000	1,000		1,000	0.0%	
4103	Public Info event(s)	0	0	1,000	1,000		1,000	0.0%	
4104	Events	339	522	1,500	978		978	34.8%	
4105	Finance Software	0	1,538	1,800	262		262	85.4%	
	General Administration :- Indirect Expenditure	339	2,060	5,300	3,240	0	3,240	38.9%	0
	Net Income over Expenditure	(135)	255,833	513,637	257,804				
201	Council Offices								
4004	Cleaning contract ex staff	75	175	1,500	1,325		1,325	11.7%	
4130	Council Tax	749	1,493	9,500	8,007		8,007	15.7%	
4131	Electricity	301	704	5,000	4,296		4,296	14.1%	
4132	Water charges	41	82	700	618		618	11.7%	
4133	Sewerage	0	0	700	700		700	0.0%	
4136	Photocopier - lease	0	186	1,500	1,314		1,314	12.4%	
4139	Window Cleaning	25	50	400	350		350	12.5%	
4140	Alarm Maintenance	0	0	500	500		500	0.0%	
4141	Fire Precautions	0	0	500	500		500	0.0%	
4142	Other Maintenance	0	0	1,100	1,100		1,100	0.0%	
4146	Other Office Equipment	0	0	1,500	1,500		1,500	0.0%	
4154	Housekeeping San bins 49 & gar	0	115	380	265		265	30.3%	
4155	Refuse Collecting	149	215	1,500	1,285	226	1,059	29.4%	
4162	PWLB - Capital	0	0	2,711	2,711		2,711	0.0%	
4163	PWLB- Interest	0	0	76	76		76	0.0%	
8060	Misc Resolved Gen Reserves & c	2,632	3,093	0	(3,093)		(3,093)	0.0%	2,632
	Council Offices :- Indirect Expenditure	3,972	6,114	27,567	21,453	226	21,227	23.0%	2,632
	Net Expenditure	(3,972)	(6,114)	(27,567)	(21,453)				
6000	plus Transfer from EMR	2,632	2,632	0	(2,632)				
	Movement to/(from) Gen Reserve	(1,340)	(3,482)	(27,567)	(24,085)				
202	51 High Street								
4170	51 High Street - expenditure	233	233	800	567		567	29.1%	
	51 High Street :- Indirect Expenditure	233	233	800	567	0	567	29.1%	0
	Net Expenditure	(233)	(233)	(800)	(567)				

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
203	The Pavilion								
1030	Rental Income-Pavilion	0	0	1,600	1,600			0.0%	
	The Pavilion :- Income	0	0	1,600	1,600			0.0%	0
	Net Income	0	0	1,600	1,600				
204	Wannock Office								
4198	PWMRG CIC Grant (Interim)	0	24,981	34,981	10,000		10,000	71.4%	
	Wannock Office :- Indirect Expenditure	0	24,981	34,981	10,000	0	10,000	71.4%	0
	Net Expenditure	0	(24,981)	(34,981)	(10,000)				
205	High Street Toilets								
1035	High St Toilets Community Sche	413	413	1,300	888			31.7%	
	High Street Toilets :- Income	413	413	1,300	888			31.7%	0
4500	Toilets High St - Cleaning	0	1,566	11,500	9,934		9,934	13.6%	
4501	Toilets High St - Maintenance	0	2,201	2,400	199		199	91.7%	
4504	Toilets High St - Other	0	112	790	678		678	14.2%	
4506	Toilets High St - Vandalism	0	0	350	350		350	0.0%	
	High Street Toilets :- Indirect Expenditure	0	3,879	15,040	11,161	0	11,161	25.8%	0
	Net Income over Expenditure	413	(3,466)	(13,740)	(10,274)				
301	Town Centre and Community Safe								
4201	CCTV costs	0	1,039	5,500	4,461	1,039	3,422	37.8%	
4202	Defibrillators	0	0	1,500	1,500	353	1,147	23.5%	
4203	Defib replace savings	0	0	2,000	2,000		2,000	0.0%	
	Town Centre and Community Safe :- Indirect Expenditure	0	1,039	9,000	7,961	1,392	6,569	27.0%	0
	Net Expenditure	0	(1,039)	(9,000)	(7,961)				
302	Recreation Grounds								
1022	Brightling Road lease	0	0	120	120			0.0%	
	Recreation Grounds :- Income	0	0	120	120			0.0%	0
4220	General Maintenance	2,196	2,454	16,000	13,546	5,645	7,901	50.6%	
4223	Grounds Maintenance	0	0	6,000	6,000		6,000	0.0%	
4230	Skate Park	0	0	3,000	3,000		3,000	0.0%	
4238	Litter Bins	0	308	7,600	7,292		7,292	4.1%	
4240	Oakleaf Lease Charges	170	170	180	10		10	94.4%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4241	Dog Bins	0	0	2,860	2,860		2,860	0.0%	
4242	Playground Equipment	0	0	3,000	3,000	732	2,268	24.4%	
4243	Safety Inspections	315	405	1,800	1,395	450	945	47.5%	
8060	Misc Resolved Gen Reserves & c	613	1,372	0	(1,372)		(1,372)	0.0%	
	Recreation Grounds :- Indirect Expenditure	3,294	4,709	40,440	35,731	6,827	28,904	28.5%	0
	Net Income over Expenditure	(3,294)	(4,709)	(40,320)	(35,611)				
303	Highways								
1051	Urban Grasscutting Income	5,342	5,342	5,342	(0)			100.0%	
	Highways :- Income	5,342	5,342	5,342	(0)			100.0%	0
4256	Urban grasscutting	0	3,733	29,000	25,267		25,267	12.9%	1,866
4258	Flower Beds	0	0	8,850	8,850	54	8,796	0.6%	
4259	Council Gardens - office	10	21	1,100	1,079		1,079	1.9%	
4263	Bulb Planting	0	0	1,100	1,100		1,100	0.0%	
4264	SID/VAS maintenance moving	0	0	1,100	1,100		1,100	0.0%	
	Highways :- Indirect Expenditure	10	3,754	41,150	37,396	54	37,342	9.3%	1,866
	Net Income over Expenditure	5,332	1,588	(35,808)	(37,396)				
6000	plus Transfer from EMR	0	1,866	0	(1,866)				
	Movement to/(from) Gen Reserve	5,332	3,455	(35,808)	(39,263)				
304	Allotments								
1070	Allotment Fees	0	39	2,500	2,462			1.5%	
1072	Gosford Way Allotments	0	0	175	175			0.0%	
	Allotments :- Income	0	39	2,675	2,637			1.4%	0
4270	Allotments - maintenance	0	310	700	390		390	44.3%	
4271	Allotments - improvements	0	0	6,000	6,000		6,000	0.0%	
4272	Allotments - water	10	21	1,000	979		979	2.1%	
4273	Allotment - rent of land Gosfo	90	90	180	90		90	50.0%	
4274	Allotment Grounds maintenance	0	0	800	800		800	0.0%	
	Allotments :- Indirect Expenditure	100	421	8,680	8,259	0	8,259	4.8%	0
	Net Income over Expenditure	(100)	(382)	(6,005)	(5,623)				
305	Street Lighting								
4280	Street Light - energy	867	3,649	33,000	29,351		29,351	11.1%	
4281	Street Light - Maint contract	5,370	5,370	13,000	7,630		7,630	41.3%	
4282	St Light - works/impro/maint	45	720	10,000	9,280		9,280	7.2%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4286 Christmas decorations	0	(700)	14,500	15,200		15,200	(4.8%)	
Street Lighting :- Indirect Expenditure	6,282	9,039	70,500	61,461	0	61,461	12.8%	0
Net Expenditure	(6,282)	(9,039)	(70,500)	(61,461)				
306 Prize and Prize Giving								
4096 Remembrance Wreath	0	0	60	60		60	0.0%	
Prize and Prize Giving :- Indirect Expenditure	0	0	60	60	0	60	0.0%	0
Net Expenditure	0	0	(60)	(60)				
307 The Polegate Partnership								
1040 SponsorFlower Beds Hailsham Rd	0	0	1,000	1,000			0.0%	
The Polegate Partnership :- Income	0	0	1,000	1,000			0.0%	0
4306 Replace Hailsham Rd Beds	0	0	450	450		450	0.0%	
4307 Hailsham Flowers Maintenance	38	75	580	505		505	12.9%	
The Polegate Partnership :- Indirect Expenditure	38	75	1,030	955	0	955	7.3%	0
Net Income over Expenditure	(38)	(75)	(30)	45				
401 The Planning Committee								
4320 Planning Committee - Halls	0	0	100	100		100	0.0%	
The Planning Committee :- Indirect Expenditure	0	0	100	100	0	100	0.0%	0
Net Expenditure	0	0	(100)	(100)				
701 The Retired								
7001 The Retired	0	0	1,800	1,800		1,800	0.0%	
The Retired :- Indirect Expenditure	0	0	1,800	1,800	0	1,800	0.0%	0
Net Expenditure	0	0	(1,800)	(1,800)				
Grand Totals:- Income	5,959	263,686	531,144	267,458			49.6%	
Expenditure	16,731	69,805	311,968	242,163	8,499	233,664	25.1%	
Net Income over Expenditure	(10,772)	193,881	219,176	25,295				
plus Transfer from EMR	2,632	4,889	0	(4,889)				
Movement to/(from) Gen Reserve	(8,140)	198,770	219,176	20,406				

	Account	Opening Balance	Net Transfers	Closing Balance
320	Council Office Mntce Fund	15,395.00	-2,632.00	12,763.00
322	Town Election/Poll/Referendum	16,657.00		16,657.00
324	Elections Fund	20,972.97		20,972.97
328	Office IT Equipment Reserve	897.00	-851.60	45.40
331	Brightling Reserve	8,514.21		8,514.21
334	Town Focal Enhancemt Reserve	592.20		592.20
335	Street Lights Reserve	85,174.06		85,174.06
338	Hailsham Beds Reserve	1,398.54		1,398.54
339	Office Alterations Reserve	19,899.75		19,899.75
341	Staff - Consultant/Temporary	3,290.55		3,290.55
342	S106 funds	247,799.45		247,799.45
344	Play Equipment	2,665.00		2,665.00
346	Neighbourhood Plan	15,000.00		15,000.00
347	CCTV reserve	519.44		519.44
348	Consultation/Newsletter	448.00		448.00
349	CIL funds	89,104.11		89,104.11
350	Picnic Benches	68.51		68.51
351	Skate Park	9,346.00		9,346.00
352	Overtime	1,546.23		1,546.23
353	Polegate Community Library	51,000.00		51,000.00
354	New air con unit	1,220.00		1,220.00
355	Christmas Lights (new)	1,750.00		1,750.00
356	Bins	5,250.00		5,250.00
358	VAS (SID)	4,269.60		4,269.60
359	Land purchase car park	100.00		100.00
360	Land Purchase open space	40,100.00		40,100.00
361	Allotment unreturned deposits	1,475.00	50.00	1,525.00
362	emr training courses	2,476.00		2,476.00
364	Changing Places Toilet Maint	1,700.30		1,700.30
365	Mayors residual fund	390.53	-390.53	0.00
366	Allotment major works	7,255.00	-1,866.39	5,388.61
367	Brightling Pathway	9,116.87		9,116.87
		665,391.32	-5,690.52	659,700.80

Current/Business Premium

Payments made between 01/05/2025 and 31/05/2025

						Nominal Ledger Analysis			
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/05/2025	Business Stream	DIRECT DEB	10.26			4271	304	10.26	Cophall Water
01/05/2025	Business Stream	DIRECT DEB	41.07			4132	201	41.07	49/51 High St Water
01/05/2025	Wealden District Council	DIRECT DEB	90.00			4273	304	90.00	Gosford Allotment Rent
02/05/2025	EDF Energy	DIRECT DEB	127.39		6.07	4170	202	121.32	51 High St Electric
08/05/2025	Barclays Bank	DIRECT DEB	49.09			4056	102	49.09	Bank Commission Charges
13/05/2025	Mr Dan Dunbar	BX408972	9.90	9.90		500			RSSG Seaford 23 04 25
13/05/2025	Streetlights	BX409018	6,443.58	6,443.58		500			Street Lighting Maint Contract
13/05/2025	Mr Dan Dunbar	BX409054	20.70	20.70		500			Sussex Mayors Assoc 16 04 25
13/05/2025	Mr Dan Dunbar	BX409077	13.50	13.50		500			Uckfield Mayors Civic Receptio
13/05/2025	Europlants Ltd	BX409127	57.58	57.58		500			Monthly maintenance
13/05/2025	Mr Dan Dunbar	BX409151	9.00	9.00		500			Barchester Care Home Visit
13/05/2025	Streetlights	BX409597	54.00	54.00		500			Col J High Street
13/05/2025	Withers DIY	BX409612	73.05	73.05		500			General Maint Spend
13/05/2025	Mr Dan Dunbar	BX409962	5.85	5.85		500			Cuckmere Buses AGM 29 4 25
13/05/2025	SME IT Solutions Ltd	BX410420	291.60	291.60		500			Adobe Acrobate Pro
13/05/2025	SME IT Solutions Ltd	BX410430	150.85	150.85		500			IT Telephone Costs
13/05/2025	SME IT Solutions Ltd	BX410839	261.96	261.96		500			IT Office
13/05/2025	SME IT Solutions Ltd	BX411717	369.56	369.56		500			IT Office Costs
13/05/2025	Denma Cleaning Services Ltd	BX411762	857.05	857.05		500			Cleaning Services
13/05/2025	Mulberry Local Aurhority Servi	BX415906	1,320.00	1,320.00		500			Professional Services
13/05/2025	VIKING Office Depot Internatio	BX417974	6.95	6.95		500			Stationery
13/05/2025	VIKING Office Depot Internatio	BX419938	24.02	24.02		500			Stationery
13/05/2025	Echo Cleaning	BX420089	120.00	120.00		500			Office & Window Cleaning
13/05/2025	SLCC	BX420968	144.00	144.00		500			PIALC Training Course
13/05/2025	[redacted]	BX421767	30.00	30.00		500			Travel Expenses
13/05/2025	Bright HR	BX423069	201.82	201.82		500			Provision of HR Services
13/05/2025	Blue Frog Cleaning Services Lt	BX423967	202.91	202.91		500			Cleaning Services April 2025
13/05/2025	GW Shelter solutions	BX425428	553.43	553.43		500			Supply & Install Glass
13/05/2025	St Georges Church	BX426557	40.50	40.50		500			Hire of Kitchen
13/05/2025	Sussex Mayors Association	BX427600	50.00	50.00		500			Donation from
	Subtotal Carried Forward:		11,629.62	11,311.81	6.07			311.74	

Current/Business Premium

Payments made between 01/05/2025 and 31/05/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									Polegate T C
13/05/2025	E'bourne Area Community First	BX428684	18.22	18.22		500			Donation from Polegate TC
13/05/2025	Hucks Nets (UK) Ltd	BX455012	291.94	291.94		500			Youth Size 3MM Wembley Goal
15/05/2025	[redacted]	BACS MAY25	[redacted]			[redacted]	[redacted]	[redacted]	
						[redacted]	[redacted]	[redacted]	
15/05/2025	[redacted]	BACS MAY25	[redacted]			[redacted]	[redacted]	[redacted]	
						4023	101	[redacted]	
15/05/2025	[redacted]	BACS MAY25	[redacted]			4011	101	[redacted]	
15/05/2025	[redacted]	BACS MAY25	[redacted]			4011	101	[redacted]	
15/05/2025	[redacted]	BACS MAY25	[redacted]			4000	101	[redacted]	
						4012	101	[redacted]	
15/05/2025	[redacted]	BACS MAY25	[redacted]			4002	101	[redacted]	
						4023	101	[redacted]	
15/05/2025	IDVerde	BX706377	910.80	910.80		500			Play Park Inspections
15/05/2025	Wealden District Council	DIRECT DEB	749.00			4130	201	749.00	Business Rates
15/05/2025	Staff Salaries Cash Book	May Sals	9,923.59			202		9,923.59	May Salary
16/05/2025	Information Commissioner's Off	DIRECT DEB	47.00			4039	102	47.00	Information Commissioners Off
16/05/2025	EDF Energy	DIRECT DEB	361.57		60.26	4131	201	301.31	49 High St Electric
19/05/2025	Drax Energy	DIRECT DEB	1,040.82		173.47	4280	305	867.35	Street Lighting Energy
20/05/2025	Advo Group	DIRECT DEB	154.99		25.83	4009	101	129.16	Payroll Services May 25
21/05/2025	Nest Pension Scheme	DIRECT DEB	556.31			4000	101	108.27	Nest Pension April 25
						4012	101	38.49	Nest Pension April 25
						4002	101	30.07	Nest Pension April 25
						4023	101	19.54	Nest Pension April 25
						4011	101	50.88	Nest Pension April 25
						4008	101	309.06	Nest Pension April 25
21/05/2025	Inland Revenue	DIRECT DEB	3,857.60			4000	101	1,143.50	Tax & NI Payment
						4002	101	120.85	Tax & NI Payment
	Subtotal Carried Forward:		29,541.46	12,532.77	265.63			14,149.81	

Current/Business Premium

Payments made between 01/05/2025 and 31/05/2025

						Nominal Ledger Analysis			
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						4011	101	417.71	Tax & NI Payment
						4012	101	406.59	Tax & NI Payment
						4022	101	292.63	Tax & NI Payment
						4023	101	78.54	Tax & NI Payment
						4090	103	101.24	Tax & NI Payment
						4007	101	1,296.54	Tax & NI Payment
22/05/2025	Recorra Sout East Ltd	BX264996	178.74	178.74		500			Refuse Collection
22/05/2025	Prime Signs	BX266515	2,942.40	2,942.40		500			Signs, Posts and Rails
22/05/2025	VIKING Office Depot Internatio	BX267444	116.82	116.82		500			Stationery
22/05/2025	East Sussex County Council	BX268132	170.00	170.00		500			Annual Rent for Oakleaf
22/05/2025	Surrey Hills Solicitors	BX269220	480.00	480.00		500			General Legal Advice
22/05/2025	SmartWater Testing Ltd	BX270054	54.00	54.00		500			Legionella Testing Kit
22/05/2025	SmartWater Testing Ltd	BX270750	54.00	54.00		500			Legionella Testing Kit
22/05/2025	SmartWater Testing Ltd	BX271197	54.00	54.00		500			Legionella Testing Kit
22/05/2025	SmartWater Testing Ltd	BX272397	54.00	54.00		500			Legionella Testing Kit
22/05/2025	SmartWater Testing Ltd	BX274518	108.00	108.00		500			Legionella Testing Kit
22/05/2025	Booker & Best	BX278211	3,158.00	3,158.00		500			Works to Car Park entrance
22/05/2025	Lewes District Council	BX369116	54.00	54.00		500			Play Area Inspections
22/05/2025	SLCC	BX370827	475.00	475.00		500			Membership Fee for Town Clerk
22/05/2025	Nest Pension Scheme	DIRECT DEB	141.61			4022	101	62.94	Nest Pension April 25
						4008	101	78.67	Nest Pension April 25
22/05/2025	Nest Pension Scheme	DIRECT DEB	141.61			4022	101	62.94	Nest Pension April 25
						4008	101	78.67	Nest Pension April 25
27/05/2025	BarclayCard	BARCLAYCA	1,205.49		111.47	4104	104	333.32	Festive Lights
						4045	102	384.00	Survey Monkey
						4031	102	13.68	Stationery
						4220	302	66.62	Scerwfix - Fencing Pins
						4220	302	119.67	Workwear Express
						4220	302	33.32	Screwfix - Sensor
	Subtotal Carried Forward:		38,929.13	20,431.73	377.10			17,976.89	

Current/Business Premium

Payments made between 01/05/2025 and 31/05/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						4220	302	5.32	Screwfix - Ckoth Tape
						4220	302	19.99	Screwfix - Quicksilver Trade P
						4220	302	6.67	Screwfix - UPVC Spacer Bars
						4220	302	4.45	Safelincs - Lighting Key
						4220	302	59.99	Safetec - Safty Boots JW
						4104	104	6.17	Esso
						4220	302	40.82	Screwfix - Fencing Pins
27/05/2025	Nest Pension Scheme	DIRECT DEB	40.74			4013	101	18.11	Nest Pension April 25
						4008	101	22.63	Nest Pension April 25
31/05/2025	Staff Salaries Cash Book	May SALS	1,229.63			202		1,229.63	May SLS
31/05/2025	Staff Salaries Cash Book	Xfer	13,525.93			202		13,525.93	Reversing Transfers
	Total Payments:		53,725.43	20,431.73	377.10			32,916.60	

Summary Income & Expenditure by Budget Heading 31/05/2025

Month No: 2

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Employee costs	Income	0	22	3,481	3,459			0.6%
	Expenditure	16,096	31,659	219,259	187,600		187,600	14.4%
	Net Income over Expenditure	(16,096)	(31,637)	(215,778)	(184,141)			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(16,096)	(31,637)	(215,778)	(184,141)			
	Grand Totals:- Income	0	22	3,481	3,459			0.6%
	Expenditure	16,096	31,659	219,259	187,600	0	187,600	14.4%
	Net Income over Expenditure	(16,096)	(31,637)	(215,778)	(184,141)			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(16,096)	(31,637)	(215,778)	(184,141)			

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			6,748.75	
200	Current/Business Premium			765,011.37	
201	Tracker Account			131,922.57	
203	HSBC Deposit A/C			88,886.12	
204	NatWest deposit A/C			88,004.15	
210	Petty Cash			200.00	
310	General reserves				249,666.03
320	Council Office Mntce Fund				12,763.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				20,972.97
328	Office IT Equipment Reserve				897.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				85,174.06
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				19,899.75
341	Staff - Consultant/Temporary				3,290.55
342	S106 funds				247,799.45
344	Play Equipment				2,665.00
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				519.44
348	Consultation/Newsletter				448.00
349	CIL funds				89,104.11
350	Picnic Benches				68.51
351	Skate Park				9,346.00
352	Overtime				1,546.23
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
358	VAS (SID)				4,269.60
359	Land purchase car park				100.00
360	Land Purchase open space				40,100.00
361	Allotment unreturned deposits				1,475.00
362	emr training courses				2,476.00
364	Changing Places Toilet Maint				1,700.30
366	Allotment major works				5,388.61
367	Brightling Pathway				9,116.87
501	Sundry Other creditors			488.45	
560	Deposits Held				3,960.00
1010	Investment Income	104	General Administration		424.66
1035	High St Toilets Community Sche	205	High Street Toilets		412.50

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
1042	Sponsorship Litter Picker	101	Employee costs		21.67
1051	Urban Grasscutting Income	303	Highways		5,342.22
1070	Allotment Fees	304	Allotments		38.50
1076	Precept	104	General Administration		257,468.50
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	[redacted]	101	Employee costs	[redacted]	
4004	Cleaning contract ex staff	201	Council Offices	175.00	
4007	NI (ER's)	101	Employee costs	2,228.12	
4008	Pension ER's contributions	101	Employee costs	410.36	
4009	Payroll	101	Employee costs	258.32	
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	Travelling expenses (parks)	101	Employee costs	[redacted]	
4016	Training Exps inc course fees	101	Employee costs	415.00	
[redacted]	[redacted]	101	Employee costs	[redacted]	
[redacted]	[redacted]	101	Employee costs	[redacted]	
4031	Stationery	102	Administration	291.04	
4032	Photocopier copy charges	102	Administration	264.87	
4035	Computer consumables	102	Administration	15.56	
4036	Office IT equip't inc antiviru	102	Administration	292.40	
4037	Website	102	Administration	72.96	
4039	Legal fees	102	Administration	447.00	
4043	Insurance Premiums	102	Administration	6,584.91	
4045	Subscriptions	102	Administration	3,002.75	
4056	Bank/Barclaycard charges	102	Administration	94.10	
4063	Hire of Halls	102	Administration	40.50	
4069	Office telephones	102	Administration	103.49	
4070	Broadband/Internet	102	Administration	66.66	
4071	IT Services incl backups	102	Administration	591.24	
4072	IT costs office 365	102	Administration	391.10	
4073	IT reserve for new machines	102	Administration	79.96	
4090	Councillors' allowances	103	Town Councillors	689.24	
4091	Councillors' expenses	103	Town Councillors	85.95	
4093	Mayor's allowance Civic Duties	103	Town Councillors	390.53	
4104	Events	104	General Administration	521.99	
4105	Finance Software	104	General Administration	1,537.70	
4130	Council Tax	201	Council Offices	1,493.00	
4131	Electricity	201	Council Offices	704.48	
4132	Water charges	201	Council Offices	82.14	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4136	Photocopier - lease	201	Council Offices	185.70	
4139	Window Cleaning	201	Council Offices	50.00	
4154	Housekeeping San bins 49 & gar	201	Council Offices	115.28	
4155	Refuse Collecting	201	Council Offices	214.88	
4170	51 High Street - expenditure	202	51 High Street	232.54	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	24,981.00	
4201	CCTV costs	301	Town Centre and Community Safe	1,038.88	
4220	General Maintenance	302	Recreation Grounds	2,453.73	
4238	Litter Bins	302	Recreation Grounds	308.10	
4240	Oakleaf Lease Charges	302	Recreation Grounds	170.00	
4243	Safety Inspections	302	Recreation Grounds	405.00	
4256	Urban grasscutting	303	Highways	3,732.78	
4259	Council Gardens - office	303	Highways	20.96	
4270	Allotments - maintenance	304	Allotments	310.00	
4272	Allotments - water	304	Allotments	20.52	
4273	Allotment - rent of land Gosfo	304	Allotments	90.00	
4280	Street Light - energy	305	Street Lighting	3,648.90	
4281	Street Light - Maint contract	305	Street Lighting	5,369.65	
4282	St Light - works/impro/maint	305	Street Lighting	720.00	
4286	Christmas decorations	305	Street Lighting		700.00
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	75.00	
4500	Toilets High St - Cleaning	205	High Street Toilets	1,565.80	
4501	Toilets High St - Maintenance	205	High Street Toilets	2,201.00	
4504	Toilets High St - Other	205	High Street Toilets	111.99	
6000	Transfer from EMR	103	Town Councillors		390.53
6000	Transfer from EMR	201	Council Offices		2,632.00
6000	Transfer from EMR	303	Highways		1,866.39
8060	Misc Resolved Gen Reserves & c	101	Employee costs	2,280.00	
8060	Misc Resolved Gen Reserves & c	201	Council Offices	3,093.19	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	1,372.00	
			Trial Balance Totals :	1,183,425.40	1,183,425.40
			Difference	0.00	

Report to Finance Committee 20 June 2025

This is to ask Finance Committee for approval to make virement of £2,000 from Cost Code 4130 Council Tax to EMR Code 367 Brightling Pathway.

The budget approved for Council Tax was £9,500 the actual demand is for £7,485.

To be written off end of life machines:

Machine details	Age	Original value	Current real value
Dell OptiPlex	2015-2019	£399	NIL
Dell OptiPlex	2015-2019	£399	NIL
Dell Inspiron	2009-2015	£375	NIL
Dell Inspiron	2009-2015	£375	NIL
Dell	2009-2015	£678	NIL

Mayor's Chain – Decision on Replacement

Purpose of Report: To present updated information on options for the Mayors Chain and to seek Council's decision on whether to proceed with a new chain, based on a recent quote from the original supplier.

Background:

In January, the Finance Committee considered options for replacing or updating the Mayor's Chain and resolved to defer a decision pending further information. The Clerk was asked to revisit the original supplier to explore the cost of replicating the current chain design.

The original supplier has now provided a detailed quotation, which is presented below alongside the previously considered alternatives for comparison.

Updated Quote: Original Supplier (Matching Current Chain)

- H M Silver gilt handprinted Polegate Town Council Pendant @ £1260.00
- 1 Sterling Silver gilt C111 Chain, compromising of 22 links @ £1738.00
- Chain to be mounted onto a velvet backed collar @ £375.00

This option is a high-quality, bespoke item consistent with the traditional design.

Previous Options Considered:

1. Adding a new Shield to a new collar:
    a. New Collar (Extra Large) - £442)
    b. 6 New Shields - £792
    c. Cost for New Die - £825
    d. Total - £2059
2. Adding a New Shield to a new Collar (Silver and Gold)
    a. New Collar (Extra Large) - £442
    b. 6 New Shields (Silver and Gold) - £1,155
    c. Cost for New Die - £825
    d. Total - £2,422
3. Brand New Chain of Office
    a. C76 Metal Gilt Chain of Office - £3,295.60
    b. C76.S/G Chain of Office (Silver and Gold) - £5228.30
    c. Velvet Collar – Extra Large/ Complicated Included - £442.20
    d. Total - £3737.80 - £5670.50

Considerations:

The quote from the original supplier (£3,373.00) is below the upper range of the previously considered full replacement costs.

It ensures continuity with the Council's current regalia and reflects the traditional image of the office.

Other options are either significantly cheaper (involving additions to a new collar) or more expensive (brand new chain with silver/gold detailing).

Several councillors have expressed a desire to preserve the historical and civic significance of the Mayor's Chain, particularly the shields bearing the names of past mayors. Suggestions have included:

- Designing the new chain with a double loop, to incorporate all existing shields and accommodate future names.
- Reusing the current pendant (featuring the windmill emblem), which remains in good condition and is a recognisable civic symbol.
- Preserving the historic value of the existing chain by displaying it within the Council Chamber.

It has been noted that the primary reason for replacement is the deterioration of the current collar and the need to accommodate new shields.

As an alternative to a full replacement, it may be possible to:

- Reuse the current pendant,
- Attach it to a new velvet-backed collar,
- Commission a new chain with 22 shields, to continue the record of mayoral history.

Cost of this option

- New chain with 22 shields + new collar - £2,113.00
- Plus, cost for mounting the existing pendant (to be confirmed).

This option offers a balance between tradition and practicality – continuing the record of past mayors while updating the chain for long-term use.

Additional Supplier Information – June 2025:

Further to these discussions, the supplier has confirmed the following optional services:

- Retaining chain(s) for chain adjustment - £125.00 + VAT
- Refinishing of existing chain - £155.00
- Double Chain Collar (to incorporate existing and new chain) - £435.80 + VAT
- Existing pendant can be retained and refinished but must be seen in person before a quote can be provided.
- Refurbishment of existing chain collars is not possible.

- Estimated Delivery time – approximately 12-15 working weeks from receipt of purchase order.

Financial Implications

The total cost of the new Mayor's Chain, as quoted by the original supplier, is £3,373.00. Should Council choose to proceed with this option, the expenditure would be funded from General Reserves.

Council may wish to confirm whether it is content for this cost to be met from General Reserves or whether an alternative funding source should be considered.

Recommendation:

That the Council considers the options outlined and resolves:

Either:

- To proceed with the quote from the original supplier for a new Mayor's Chain at a total cost of £3,373.00.
- To pursue one of the alternative options previously considered.

OUR REF: ACV 25004

ASK FOR:

DATE: 15 May 2025

YOUR REF:

Wealden District Council

Head of Planning and Environmental Services

Polegate Town Council
49 High Street
Polegate
BN26 6AL

By email

Dear Jo Tricker,

Community Right to Bid nomination: Co op Car Park, Off Roy Martin Way, High Street Polegate Nearest postcode BN26 6DU **(the property)**

Further to our earlier correspondence, I write to confirm that the Council has rejected the recent application for the Property to be added to the Register of Community Assets, in accordance with the provisions of the Localism Act 2011 ('the Act') and the Assets of Community Value (England) Regulations 2012 ("the Regulations").

The relevant tests for determining whether the Property is land of community value are set out in Section 88 of the Act:

S.88(1) - For the purposes of this Chapter but subject to regulations under subsection (3), a building or other land in a local authority's area is land of community value if in the opinion of the authority-

(a) An actual current use of the building or other land that is not an ancillary use furthers the social wellbeing or social interests of the local community, and

(b) It is realistic to think that there can continue to be non-ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests of the local community.

S.88(2) - For the purposes of this Chapter but subject to regulations under subsection (3), a building or other land in a local authority's area that is not land of community value as a result of subsection (1) is land of community value if in the opinion of the local authority-

(a) there is a time in the recent past when an actual use of the building or other land that was not an ancillary use furthered the social wellbeing or interests of the local community, and

disability confident EMPLOYER

south east LABC

Wealden District Council, Vicarage Lane, Hailsham, East Sussex BN27 2AX
T **01323 443322** F **01892 602777**
planning.appeals@wealden.gov.uk **www.wealden.gov.uk**

(b) it is realistic to think that there is a time in the next five years when there could be non-ancillary use of the building or other land that would further (whether or not in the same way as before) the social wellbeing or social interests of the local community.

In the Council's opinion having regard to the contents of the application and the documents accompanying the application, the Property has failed to satisfy the requirements of the above tests. The Council have considered the evidence and found that there is not enough information to indicate that the use of this space as a private car park furthers social well being or interests of the community. It is not enough that it is considered that the asset would be suitable for future community use if there is no current qualifying use.

As the Council has declined to list the Property as an asset of community value none of the restrictions regarding disposal of the Property apply.

Further information on Assets of Community Value, otherwise known as the Community Right to Bid, can be found on the Wealden District Council website at http://www.wealden.gov.uk under Localism in the 'Your Council' section.

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Polegate Town Council

Terms of Reference

TERMS OF REFERENCE		
Issue No.	**Date completed**	**Details of amendments**
1	Adopted at Full Council 30th June 2025	
2		

Polegate Town Council

DEVOLUTION WORKING GROUP
TERMS OF REFERENCE

These Terms of Reference were adopted by the council June 2025

1. Working Group Structure

1.1 The working group will be constituted at the Annual Statutory Meeting in May each year.
1.2 The Working Group will meet as often as required. The Working Group has no delegated decision-making powers and will make recommendations to Full Council for resolution.
1.3 The Working Group will consist of up to 10 councillors, plus the Town Clerk, who will support the group in an advisory and administrative capacity.
1.4 The working group will elect its own chair and Vice-Chair from among its Councillor Members.

2. Specific Responsibilities:

2.1 The working group will lead discussions and develop proposals on devolution matters relevant to the Council.
2.2 The working group will research and review local government devolution opportunities, costs, policies, and legislation applicable in the UK context.
2.3 The group will engage with stakeholders, including local authorities and community partners, to inform recommendations.
2.4 The group will prepare written reports and recommendations for discussions and potential adoption by Full Council.

Statement prepared for adoption by Polegate Town Council at its meeting on 19.05.25

Signed by

Mayor of Polegate **Town Clerk/Proper Office/RFO**