UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 2nd March 2020 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

<u>**Present:**</u> Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing (12)
<u>**Not Present:**</u> Cllr D Shing, Mrs W Alexander, D Sanders (3)
No members of the public

Minute No.	Subject/Resolution
12904	**Opportunity for public comment** None
12905	**Apologies for absence** Cllr D Shing, Mrs W Alexander, D Sanders
12906	**Declarations of interest in any items on the agenda** Cllr S Shing County Councillor; Cllrs D Watts, R Shing, S Shing District Councillors; Mrs M Piper, D Watts, Ms A Snell, D Murray directors of PWMRG CIC All nonpecuniary.
12907	**To approve and adopt the minutes of the Full Council meetings of 27th January 2020** <u>**It was resolved to adopt the minutes and recommendations of the Full Council meetings of 27th January 2020 VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing**</u>
12908	**Mayor's Report verbal** The Mayor stated that he had presented a cheque for £700 to the memory café on 6th February 2020 with Cllr Cunningham in respect of money raised at the Christmas event. He had also presented a cheque for £90.90 to You Raise me up in respect of money raised at the councillors' coffee morning.
12909	**To adopt the minutes and recommendations of standing committees** **a) Finance & Policy committee meeting minutes of 24th January 2020 and 14th February 2020.** <u>**It was resolved to adopt the minutes and recommendations of the Finance & Policy committee meeting minutes of 24th January 2020 and 14th February 2020 VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing**</u> **b) Climate Committee meeting minutes of 17th February 2020** <u>**It was resolved to adopt the minutes and recommendations of the Climate Committee meeting of 17th February 2020 VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing**</u>
12910	**Financial Update** ***a)* Approval of payments as presented** ***b)* Barclaycard Statements – already authorised for noting** ***c)* Bank reconciliations, income and expenditure accounts, trial balances, ear marked reserves, journals**

	It was resolved to approve the payments and accounts as presented £24,600.70 VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing
12911	**County Councillor verbal response regarding questions to Highways regarding the Eastbourne Town Centre works (if received from E Sussex Highways in time for the meeting)** A response was circulated to all councillors to read at the meeting. A short discussion on the response from East Sussex County Council ensued, following broadly along the lines of the previous comments at full council where it was agreed a letter would be sent.
12912	**Correspondence for action** ***a)*** **Motion to grant permission to have "COLIN" Health Van in car park** **It was resolved that the health bus would be able to use the car park.** **VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing** ***b)*** **Motion to grant permission for football/cricket groups to clean/paint and decorate pavilion free of charge. (voluntary tidy up/clean decorate)** **It was resolved to grant permission for football/cricket groups to clean/paint and decorate pavilion free of charge. (voluntary tidy up/clean decorate)** A councillor asked about the mould process, the clerk stated that it was a chemical one and she would send through the COSHH sheets to the councillor once typed up. **VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, M Cunningham, R Shing, J Harmer, D Murray, Mrs M Piper, S Shing**
12913	**Dates of the next scheduled meetings** *Annual Town Assembly 16th March 2020 7pm (United reform Church hall, Victoria road – Climate change theme and speakers)* *Litter pick dates to be publicised expected to be Saturday 14th March 2020.* **Full Council 30th March 2020** **Full Council 27th April 2020** ***Annual Statutory meeting 11th May 2020 7.30pm (election of Mayor)*** **Full Council 1st June 2020** **Full Council 29th June 2020** **Full Council 27th July 2020** **Full council 28th September 2020**

The meeting closed at 8.02 pm

Signed Mayor of Polegate ____________________Date ______________________

Guidance notes on completing Part 3 of the Annual Governance and Accountability Return 2019/20

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this Annual Governance and Accountability Return. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the Annual Governance and Accountability Return is complete (no highlighted boxes left empty), and is properly signed and dated. Where amendments are made by the authority to the AGAR after it has been approved by the authority and before it has been reviewed by the external auditor, the Chairman and RFO should initial the amendments and if necessary republish the amended AGAR and recommence the period for the exercise of public rights. If the AGAR contains unapproved or unexplained amendments, it may be returned and additional costs will be incurred.
- The authority **should** receive and note the annual internal audit report if possible before approving the annual governance statement and the accounts.
- Use the checklist provided below to review the Annual Governance and Accountability Return for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2020.
- Do not send the external auditor any information not specifically requested. However, **you must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chairman, and provide relevant email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the Annual Governance and Accountability Return covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements **(Section 2, page 5)**. An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or variances are not fully explained, additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2019) equals the balance brought forward in the current year (Box 1 of 2020).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the period for the exercise of public rights. From the commencement date for a single period of 30 consecutive working days, the approved accounts and accounting records can be inspected. Whatever period the RFO sets it **must** include a common inspection period – during which the accounts and accounting records of all smaller authorities must be available for public inspection – of the first ten working days of July.
- The authority **must** publish the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2020.**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including **the dates set for the period for the exercise of public rights**, been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?		
	Has an explanation of significant variations from last year to this year been published?		
	Has the bank reconciliation as at **31 March 2020** been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? **NB:** do not send trust accounting statements unless requested.		✓ N/A

Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from **www.nalc.gov.uk** or from **www.ada.org.uk

Annual Internal Audit Report 2019/20

POLEGATE TOWN COUNCIL

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation **during** the financial year ended 31 March 2020.

The internal audit for 2019/20 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. IF the authority certified itself as exempt from a limited assurance review in 2018/19, it met the exemption criteria and correctly declared itself exempt. *(If the authority had a limited assurance review of its 2018/19 AGAR tick "not covered")*			✓
L. The authority has demonstrated that during summer 2019 it correctly provided for the exercise of public rights as required by the Accounts and Audit Regulations.	✓		

M. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

02/09/19 06/05/20

Name of person who carried out the internal audit

ANDY BEAMS

Signature of person who carried out the internal audit: ABeams

Date: 06/05/20

*If the response is 'no' you must include a note to state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2019/20

We acknowledge as the members of:

POLEGATE TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that:

	Agreed Yes	Agreed No*	'Yes' means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*

	Yes	No	N/A	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.			✓	*has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.*

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

06/07/2020

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman X SIGNATURE REQUIRED

Clerk J. Ognjanovic

Other information required by the Transparency Codes (not part of Annual Governance Statement)
Authority web address

WWW.POLEGATETOWNCOUNCIL.GOV.UK

Section 2 – Accounting Statements 2019/20 for

POLEGATE TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2019 £	31 March 2020 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.*
1. Balances brought forward	466293	524 845	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	326,183	334 971	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	28,692	52,629	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	103,718	108 851	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	5,573	5573	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	187,032	233,064	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	524,845	564957	*Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	508,615	588 774	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March –* ***To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	977,848	980103	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	29,994	26053	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	*The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.*
		✓	***N.B. The figures in the accounting statements above do not include any Trust transactions.***

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

J. Ognjanovic

Date 25/6/2020

I confirm that these Accounting Statements were approved by this authority on this date:

06/07/2020

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor Report and Certificate 2019/20

In respect of POLEGATE TOWN COUNCIL

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2020; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2019/20

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2019/20

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2020.

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature SIGNATURE REQUIRED Date DD/MM/YY

*Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Working details for ANNUAL RETURN - Year ended 31 March 2020

		Last Year £	This Year £	Code	Centre	Code Description
1		162,137	177,387	310	0	General reserves
1		22,115	22,115	320	0	Council Office Mntce Fund
1		16,657	16,657	322	0	Town Election/Poll/Referendum
1		14,483	25,483	324	0	Elections Fund
1		24	124	328	0	Office IT Equipment Reserve
1		74	328	329	0	Other Office Equipment
1		19	19	331	0	Brightling Reserve
1		12,250	0	332	0	Bus shelter reserve
1		592	592	334	0	Town Focal Enhancemt Reserve
1		122,392	164,793	335	0	Street Lights Reserve
1		6,000	6,000	336	0	Legals/fencing re s/water
1		14,284	14,284	337	0	High Street Toilets Reserve
1		891	1,401	338	0	Hailsham Beds Reserve
1		43,165	26,165	339	0	Office Alterations Reserve
1		1,634	1,458	341	0	Staff - Consultant/Temporary
1		5,326	5,340	342	0	Age Gym S106 funds Centre
1		732	32	343	0	Tree Audit
1		9,157	11,957	344	0	Play Equipment
1		960	1,565	345	0	Flower Bulbs EMR
1		15,000	15,000	346	0	Neighbourhood Plan
1		4,332	4,332	347	0	CCTV reserve
1		1,003	1,003	348	0	Consultation/Newsletter
1		5,204	5,190	349	0	CIL funds
1		788	788	350	0	Picnic Benches
1		3,600	4,795	351	0	Skate Park
1		3,474	1,036	352	0	Overtime
1		0	17,000	353	0	Polegate Community Library
1	Balances brought forward	**466,293**	**524,845**	Total balances & reserves at the beginning of the year as recorded in the Financial Records		
2		326,183	334,971	1076	104	Precept
2	Annual Precept	**326,183**	**334,971**	Total amount of Precept income received in the year		
3		215	775	1000	201	Hire of Chamber
3		1	0	1004	104	Photocopies/postage
3		905	585	1005	202	51 High Street Rent R'ved
3		507	449	1006	103	Mayor's Charity Fund
3		219	227	1009	102	Bank Loyalty Discount
3		1,450	1,781	1010	104	Investment Income
3		120	0	1022	302	Brightling Road lease
3		1,290	1,249	1030	203	Rental Income-Pavilion
3		1,174	926	1035	205	High St Toilets Community Sche
3		1,000	1,000	1040	307	SponsorFlower Beds Hailsham Rd
3		1,254	1,326	1042	101	Sponsorship Litter Picker
3		0	663	1050	302	Insurance Refunds/claim rebate
3		1,699	0	1050	303	Insurance Refunds/claim rebate
3		0	950	1050	305	Insurance Refunds/claim rebate

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Working details for ANNUAL RETURN - Year ended 31 March 2020

		Last Year £	This Year £	Code	Centre	Code Description
3		8,624	3,362	1051	303	Urban Grasscutting Income
3		647	0	1057	303	Bench Installations Income
3		400	0	1060	101	Miscellaneous Income
3		0	1,013	1060	201	Miscellaneous Income
3		50	38	1060	205	Miscellaneous Income
3		200	2,178	1060	302	Miscellaneous Income
3		14	0	1062	302	S106 Funding Interest
3		-14	30,730	1063	104	CIL funds from developers
3		1,173	1,724	1070	304	Allotment Fees
3		193	105	1072	304	Gosford Way Allotments
3		0	520	1073	304	Allotment Deposit Retained
3		7,571	3,028	1080	104	Grants Received
3	Total other receipts	**28,692**	**52,629**	Total income or receipts as recorded in the cashbook minus the Precept		
4		39,431	40,760	4000	101	Town Clerk
4		10,149	10,767	4001	101	Administration Assistant
4		9,762	10,161	4002	101	Handyman/Groundsman
4		9,110	9,578	4003	101	Litter Picker
4		3,296	3,987	4004	101	Cleaner/keyholder
4		5,400	5,282	4005	101	Overtime
4		6,007	3,800	4007	101	NI (ER's)
4		204	2,947	4008	101	Pension ER's contributions
4		10,159	10,785	4011	101	Administrative Asst/Ctee Clerk
4		10,200	10,785	4012	101	Finance Assistant
4	Staff costs	**103,718**	**108,851**	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses		
5		3,728	3,941	4162	201	PWLB - Capital
5		1,845	1,633	4163	201	PWLB- Interest
5	Loan interest/Capital repayments	**5,573**	**5,573**	Total expenditure or payments of capital and interest made during the year on borrowings		
6		1,023	1,050	4009	101	Finance officer/payroll
6		750	202	4010	101	Internal Auditor
6		4,670	2,484	4014	101	Consultancy/Locum Clerk
6		478	409	4015	101	Travelling expenses (parks)
6		2,880	1,678	4016	101	Training Exps inc course fees
6		295	328	4030	102	Postage
6		1,472	1,331	4031	102	Stationery
6		1,320	1,362	4032	102	Photocopier copy charges
6		176	82	4035	102	Computer consumables
6		597	4,038	4036	102	Office IT equipment
6		1,022	350	4037	102	Website
6		11,728	15,996	4039	102	Legal fees
6		800	800	4040	102	Audit Fees
6		3,943	4,073	4043	102	Insurance Premiums

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Working details for ANNUAL RETURN - Year ended 31 March 2020

	Last Year £	This Year £	Code	Centre	Code Description
6	294	294	4044	102	Insurance Tree Survey
6	470	4,947	4045	102	Subscriptions
6	0	108	4046	102	Publications
6	1,000	3,200	4049	102	Tree Works
6	0	1,663	4050	102	Town Council Elections
6	51	68	4053	102	Refreshments
6	941	944	4056	102	Bank/Barclaycard charges
6	20	14	4059	102	First Aid
6	168	182	4063	102	Hire of Halls
6	1,433	1,418	4069	102	Office telephones
6	523	524	4070	102	Broadband/Internet
6	1,480	1,045	4071	102	IT Services incl backups
6	163	0	4072	102	IT costs office 365
6	5,756	6,801	4090	103	Councillors' allowances
6	331	272	4091	103	Councillors' expenses
6	210	380	4092	103	Councillors' training
6	1,898	2,000	4093	103	Mayor's allowance Civic Duties
6	466	367	4095	103	Mayor's Fund Raising Charity
6	25	25	4096	306	Remembrance Wreath
6	1,000	500	4100	104	Grants to other Organisations
6	575	0	4103	104	Public Info event(s)
6	948	996	4105	104	Finance Software
6	6,480	6,629	4130	201	Council Tax
6	1,314	2,576	4131	201	Electricity
6	199	305	4132	201	Water charges
6	199	0	4133	201	Sewerage
6	802	802	4136	201	Photocopier - lease
6	182	154	4139	201	Window Cleaning
6	360	368	4140	201	Alarm Maintenance
6	210	330	4141	201	Fire Precautions
6	85	474	4142	201	Other Maintenance
6	410	1,167	4146	201	Other Office Equipment
6	120	170	4154	201	Housekeeping Sanitary bins 49
6	903	709	4155	201	Refuse Collecting
6	524	1,787	4170	202	51 High Street - expenditure
6	1,182	2,405	4180	203	Pavilion Electricity
6	306	346	4181	203	Pavilion water
6	1,140	658	4182	203	Pavilion sewerage
6	105	255	4186	203	Pavilion - fire precautions
6	474	545	4187	203	Pavilion - Refuse
6	853	1,922	4190	204	Wannock Office Electrictiy
6	674	891	4192	204	Wannock Office Sewage
6	3,552	3,633	4193	204	Wannock Office Council Tax
6	0	128	4198	204	PWMRG CIC Grant (Interim)
6	3,259	3,664	4201	301	CCTV costs
6	9,946	23,661	4220	302	General Maintenance

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2020

		Last Year £	This Year £	Code	Centre	Code Description
6		119	0	4221	302	Recreation ground - water
6		5,503	6,446	4223	302	Grounds Maintenance
6		4,805	4,840	4230	302	Skate Park
6		6,370	5,808	4235	302	Toilets
6		1,088	1,125	4238	302	Litter Bins
6		150	150	4240	302	Oakleaf Lease Charges
6		2,500	2,500	4241	302	Dog Bins
6		0	18,759	4242	302	Playground Equipment
6		533	1,120	4243	302	Safety Inspections
6		15,887	0	4250	303	Bus Shelters
6		375	375	4253	303	Highways litter bins
6		14,413	17,100	4256	303	Urban grasscutting
6		712	1,835	4257	303	Bench provisions - highways
6		5,852	6,548	4258	303	Flower Beds
6		650	650	4259	303	Council Gardens - office
6		110	1,445	4270	304	Allotments - maintenance
6		0	300	4271	304	Allotments - improvements
6		631	803	4272	304	Allotments - water
6		103	90	4273	304	Allotment - rent of land Gosfo
6		8,160	7,221	4280	305	Street Light - energy
6		8,625	8,600	4281	305	Street Light - Maintenance
6		7,599	14,014	4282	305	Street Light - new works/impro
6		10,745	10,621	4286	305	Christmas decorations
6		25	0	4293	306	Best rear garden
6		50	0	4295	306	Best allotment
6		50	0	4296	306	Best garden
6		11	0	4297	306	Best dressed house
6		11	0	4298	306	Best dressed shop
6		177	0	4299	306	Prize Party
6		0	170	4306	307	Replace Hailsham Rd Beds
6		452	358	4307	307	Hailsham Flowers Maintenance
6		39	11	4320	401	Planning Committee - Halls
6		6,250	5,729	4500	205	Toilets High St - Cleaning
6		125	445	4501	205	Toilets High St - Maintenance
6		324	562	4502	205	Toilets High St - Electricity
6		567	673	4503	205	Toilets High St - Water & Sewe
6		219	252	4504	205	Toilets High St - Other
6		984	1,007	4505	205	Toilets High St - Non Domestic
6		634	0	7001	701	The Retired
6	Total other payments	**187,031**	**233,064**	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)		
7	Balances carried forwrd	**524,845**	**564,957**	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		380,732	290,421	200	0	Current/Business Premium
8		127,682	128,046	201	0	Tracker Account

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2020

		Last Year £	This Year £	Code	Centre	Code Description
8		0	85,056	203	0	HSBC Deposit A/C
8		0	85,052	204	0	NatWest deposit A/C
8		200	200	210	0	Petty Cash
8	Total Cash & Investments	**508,615**	**588,774**	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March		
9		977,848	980,103	9	0	Total Fixed Assets
9	Total Fixed Assets	**977,848**	**980,103**	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register		
10		29,994	26,053	10	0	Total Borrowings
10	Total Borrowings	**29,994**	**26,053**	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)		

ANNUAL RETURN - ENGLAND

FOR THE YEAR ENDED 31 MARCH 2020

Polegate Town Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer ______ Date ______

I confirm that these accounts are approved by the Council and recorded as council minute reference ______ Dated ______

Signed on behalf of the above Council (Chair) ______ Date ______

		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	**466,293**	**524,845**	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2	Annual Precept	**326,183**	**334,971**	Total amount of Precept income received in the year
3	Total other receipts	**28,692**	**52,629**	Total income or receipts as recorded in the cashbook minus the Precept
4	Staff costs	**103,718**	**108,851**	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5	Loan interest/Capital repayments	**5,573**	**5,573**	Total expenditure or payments of capital and interest made during the year on borrowings
6	Total other payments	**187,031**	**233,064**	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7	Balances carried forwrd	**524,845**	**564,957**	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total Cash & Investments	**508,615**	**588,774**	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9	Total Fixed Assets	**977,848**	**980,103**	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10	Total Borrowings	**29,994**	**26,053**	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

* A brief explanation of significant variations from last year to this year in Section 2;
* Bank Reconciliation as at 31 March

20/04/2020

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Polegate Town Council

Balance Sheet as at 31st March 2020

31st March 2019				31st March 2020
		Current Assets			
1,579		Debtors	459		
13,584		VAT Control	6,862		
7,426		Prepayments	0		
380,732		Current/Business Premium	290,421		
127,682		Tracker Account	128,046		
0		HSBC Deposit A/C	85,056		
0		NatWest deposit A/C	85,052		
200		Petty Cash	200		
531,204				**596,095**	
	531,204	**Total Assets**			**596,095**
		Current Liabilities			
2,779		Accruals	27,502		
3,580		Deposits Held	3,635		
6,359				**31,137**	
	524,845	**Total Assets Less Current Liabilities**			**564,957**
		Represented By			
	177,387	General reserves			176,041
	347,458	Earmarked Reserves			388,916
	524,845				**564,957**

The above statement represents fairly the financial position of the authority as at 31st March 2020 and reflects its Income and Expenditure during the year.

Signed :
Chairman ______________________________ Date : ____________________

Signed :
Responsible Financial Officer ______________________________ Date :____________________

Polegate Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2020

		Account Description	Balance	
Bank Statement Balances				
1	31/03/2020	Business Premium Account	243,334.27	
1	31/03/2020	Current Account	50,000.00	
2	31/03/2020	Tracker Account	128,045.60	
3	31/03/2020	Petty Cash Account	200.00	
4	31/03/2020	Salaries Control	0.00	
5	31/03/2020	HSBC deposit Account	85,055.90	
6	31/03/2020	Natwest Reserve Account	85,051.71	
				591,687.48
Other Cash & Bank Balances				
		Cash in Hand	0.00	
				0.00
				591,687.48
Unpresented Payments				
1	14/11/2019	202760	72.00	
1	13/03/2020	109075	168.30	
1	15/03/2020	109076	2,596.71	
1	16/03/2020	109077	76.46	
				2,913.47
				588,774.01
Receipts not on Bank Statement				
0	31/03/2020	All Receipts Cleared	0.00	
				0.00
Closing Balance				**588,774.01**
All Cash & Bank Accounts				
1		Current/Business Premium		290,420.80
2		Tracker Account		128,045.60
3		Petty Cash		200.00
4		Staff Salaries Cash Book		0.00
5		HSBC Deposit A/C		85,055.90
6		NatWest deposit A/C		85,051.71
		Other Cash & Bank Balances		0.00
		Total Cash & Bank Balances		**588,774.01**

Bank Reconciliation Statement as at 31/03/2020
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	31/03/2020	1	50,000.00
Business Premium Account	31/03/2020	1	243,334.27
			293,334.27

Unpresented Cheques (Minus)			Amount	
14/11/2019	202760	Rhino Rod Drains	72.00	
13/03/2020	109075	Mr A Wood	168.30	
15/03/2020	109076	Inland revenue	2,596.71	
16/03/2020	109077	Petty Cash	76.46	
				2,913.47
				290,420.80

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		290,420.80
	Balance per Cash Book is :-	**290,420.80**
	Difference is :-	**0.00**

Bank Reconciliation Statement as at 31/03/2020
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	31/03/2020	1	128,045.60
			128,045.60

Unpresented Cheques (Minus)	Amount	
	0.00	
		0.00
		128,045.60

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		128,045.60
	Balance per Cash Book is :-	**128,045.60**
	Difference is :-	**0.00**

Bank Reconciliation Statement as at 31/03/2020
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	31/03/2020	0	200.00
			200.00

Unpresented Cheques (Minus)	Amount	
	0.00	
		0.00
		200.00

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		200.00

Balance per Cash Book is :-	**200.00**
Difference is :-	**0.00**

Bank Reconciliation Statement as at 31/03/2020
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	31/03/2020	0	0.00
			0.00

Unpresented Cheques (Minus)	Amount	
	0.00	
		0.00
		0.00

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		0.00

Balance per Cash Book is :-	**0.00**
Difference is :-	**0.00**

Bank Reconciliation Statement as at 31/03/2020
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC deposit Account	31/03/2020	1	85,055.90
			85,055.90

Unpresented Cheques (Minus)	Amount	
	0.00	
		0.00
		85,055.90

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		85,055.90
	Balance per Cash Book is :-	**85,055.90**
	Difference is :-	**0.00**

Bank Reconciliation Statement as at 31/03/2020
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	31/03/2020	1	85,051.71
			85,051.71

Unpresented Cheques (Minus)	Amount	
	0.00	
		0.00
		85,051.71

Receipts not Banked/Cleared (Plus)

	0.00	
		0.00
		85,051.71
	Balance per Cash Book is :-	**85,051.71**
	Difference is :-	**0.00**

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Personnel								
101	Employee costs							
1042	Sponsorship Litter Picker	1,326	1,038	(288)			127.8%	
	Employee costs :- Income	**1,326**	**1,038**	**(288)**			**127.8%**	**0**
4000	Town Clerk	40,760	40,760	(0)		(0)	100.0%	
4001	Administration Assistant	10,767	10,781	14		14	99.9%	
4002	Handyman/Groundsman	10,161	10,159	(2)		(2)	100.0%	
4003	Litter Picker	9,578	9,385	(193)		(193)	102.1%	
4004	Cleaner/keyholder	3,987	4,000	13		13	99.7%	
4005	Overtime	5,282	5,400	118		118	97.8%	
4007	NI (ER's)	3,800	3,800	(0)		(0)	100.0%	
4008	Pension ER's contributions	2,947	2,200	(747)		(747)	134.0%	747
4009	Finance officer/payroll	1,050	1,050	0		0	100.0%	
4010	Internal Auditor	202	700	498		498	28.8%	
4011	Administrative Asst/Ctee Clerk	10,785	10,781	(4)		(4)	100.0%	
4012	Finance Assistant	10,785	10,781	(4)		(4)	100.0%	
4014	Consultancy/Locum Clerk	2,484	3,000	516		516	82.8%	544
4015	Travelling expenses (parks)	409	1,200	791		791	34.1%	
4016	Training Exps inc course fees	1,678	2,000	322		322	83.9%	
	Employee costs :- Indirect Expenditure	**114,673**	**115,997**	**1,324**	**0**	**1,324**	**98.9%**	**1,291**
	Net Income over Expenditure	**(113,347)**	**(114,959)**	**(1,612)**				
6000	plus Transfer from EMR	1,291						
	Movement to/(from) Gen Reserve	**(112,056)**						
	Personnel :- Income	**1,326**	**1,038**	**(288)**			**127.8%**	
	Expenditure	**114,673**	**115,997**	**1,324**	**0**	**1,324**	**98.9%**	
	Net Income over Expenditure	**(113,347)**	**(114,959)**	**(1,612)**				
	plus Transfer from EMR	**1,291**						
	Movement to/(from) Gen Reserve	**(112,056)**						

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Buildings								
201	Council Offices							
1000	Hire of Chamber	775	500	(275)			155.0%	
1060	Miscellaneous Income	1,013	0	(1,013)			0.0%	
	Council Offices :- Income	**1,788**	**500**	**(1,288)**			**357.6%**	**0**
4130	Council Tax	6,629	7,000	372		372	94.7%	
4131	Electricity	2,576	2,000	(576)		(576)	128.8%	
4132	Water charges	305	250	(55)		(55)	122.2%	
4133	Sewerage	0	250	250		250	0.0%	
4136	Photocopier - lease	802	810	8		8	99.0%	
4139	Window Cleaning	154	240	86		86	64.2%	
4140	Alarm Maintenance	368	350	(18)		(18)	105.1%	
4141	Fire Precautions	330	300	(30)		(30)	110.0%	
4142	Other Maintenance	474	500	27		27	94.7%	
4146	Other Office Equipment	1,167	600	(567)		(567)	194.5%	87
4154	Housekeeping Sanitary bins 49	170	120	(50)		(50)	141.6%	
4155	Refuse Collecting	709	1,300	591		591	54.5%	
4162	PWLB - Capital	3,941	3,941	0		0	100.0%	
4163	PWLB- Interest	1,633	1,633	0		0	100.0%	
	Council Offices :- Indirect Expenditure	**19,257**	**19,294**	**37**	**0**	**37**	**99.8%**	**87**
	Net Income over Expenditure	**(17,469)**	**(18,794)**	**(1,325)**				
6000	plus Transfer from EMR	87						
	Movement to/(from) Gen Reserve	**(17,381)**						
202	51 High Street							
1005	51 High Street Rent R'ved	585	1,500	915			39.0%	
	51 High Street :- Income	**585**	**1,500**	**915**			**39.0%**	**0**
4170	51 High Street - expenditure	1,787	500	(1,287)		(1,287)	357.5%	
	51 High Street :- Indirect Expenditure	**1,787**	**500**	**(1,287)**	**0**	**(1,287)**	**357.5%**	**0**
	Net Income over Expenditure	**(1,202)**	**1,000**	**2,202**				
203	The Pavilion							
1030	Rental Income-Pavilion	1,249	1,600	351			78.1%	
	The Pavilion :- Income	**1,249**	**1,600**	**351**			**78.1%**	**0**
4180	Pavilion Electricity	2,405	2,300	(105)		(105)	104.5%	

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4181	Pavilion water	346	350	4		4	99.0%	
4182	Pavilion sewerage	658	880	222		222	74.8%	
4186	Pavilion - fire precautions	255	220	(35)		(35)	115.7%	
4187	Pavilion - Refuse	545	500	(45)		(45)	109.1%	
	The Pavilion :- Indirect Expenditure	**4,209**	**4,250**	**41**	**0**	**41**	**99.0%**	**0**
	Net Income over Expenditure	**(2,959)**	**(2,650)**	**309**				
204	Wannock Office							
1032	Rental Income-Wannock Office	0	50	50			0.0%	
	Wannock Office :- Income	**0**	**50**	**50**			**0.0%**	**0**
4190	Wannock Office Electrictiy	1,922	480	(1,442)		(1,442)	400.4%	
4192	Wannock Office Sewage	891	220	(671)		(671)	404.8%	
4193	Wannock Office Council Tax	3,633	0	(3,633)		(3,633)	0.0%	
4195	Wannock Office Maintenance	0	50	50		50	0.0%	
4196	Wannock Office Fire Precaution	0	100	100		100	0.0%	
4198	PWMRG CIC Grant (Interim)	128	0	(128)		(128)	0.0%	
	Wannock Office :- Indirect Expenditure	**6,574**	**850**	**(5,724)**	**0**	**(5,724)**	**773.4%**	**0**
	Net Income over Expenditure	**(6,574)**	**(800)**	**5,774**				
205	High Street Toilets							
1035	High St Toilets Community Sche	926	1,000	75			92.6%	
1060	Miscellaneous Income	38	0	(38)			0.0%	
	High Street Toilets :- Income	**964**	**1,000**	**36**			**96.4%**	**0**
4500	Toilets High St - Cleaning	5,729	6,500	771		771	88.1%	
4501	Toilets High St - Maintenance	445	650	205		205	68.4%	
4502	Toilets High St - Electricity	562	400	(162)		(162)	140.6%	
4503	Toilets High St - Water & Sewe	673	700	27		27	96.2%	
4504	Toilets High St - Other	252	600	348		348	42.0%	
4505	Toilets High St - Non Domestic	1,007	1,200	193		193	83.9%	
	High Street Toilets :- Indirect Expenditure	**8,668**	**10,050**	**1,382**	**0**	**1,382**	**86.3%**	**0**
	Net Income over Expenditure	**(7,704)**	**(9,050)**	**(1,346)**				
	Buildings :- Income	**4,586**	**4,650**	**64**			**98.6%**	
	Expenditure	**40,495**	**34,944**	**(5,551)**	**0**	**(5,551)**	**115.9%**	
	Net Income over Expenditure	**(35,909)**	**(30,294)**	**5,615**				
	plus Transfer from EMR	**87**						
	Movement to/(from) Gen Reserve	**(35,822)**						

Continued over page

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12 **Committee Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
General								
301	Town Centre and Community Safe							
4201	CCTV costs	3,664	2,800	(864)		(864)	130.9%	988
	Town Centre and Community Safe :- Indirect Expenditure	**3,664**	**2,800**	**(864)**	**0**	**(864)**	**130.9%**	**988**
	Net Expenditure	**(3,664)**	**(2,800)**	**864**				
6000	plus Transfer from EMR	988						
	Movement to/(from) Gen Reserve	**(2,676)**						
302	Recreation Grounds							
1022	Brightling Road lease	0	120	120			0.0%	
1050	Insurance Refunds/claim rebate	663	0	(663)			0.0%	
1060	Miscellaneous Income	2,178	0	(2,178)			0.0%	
	Recreation Grounds :- Income	**2,841**	**120**	**(2,721)**			**2367.5%**	**0**
4220	General Maintenance	23,661	9,000	(14,661)		(14,661)	262.9%	9,516
4221	Recreation ground - water	0	336	336		336	0.0%	
4223	Grounds Maintenance	6,446	8,000	1,554		1,554	80.6%	
4224	Travel Costs re playgrounds	0	800	800		800	0.0%	
4230	Skate Park	4,840	6,000	1,160		1,160	80.7%	
4235	Toilets	5,808	7,000	1,192		1,192	83.0%	
4238	Litter Bins	1,125	2,500	1,375		1,375	45.0%	
4240	Oakleaf Lease Charges	150	150	0		0	100.0%	
4241	Dog Bins	2,500	2,500	0		0	100.0%	
4242	Playground Equipment	18,759	2,800	(15,959)		(15,959)	670.0%	17,297
4243	Safety Inspections	1,120	1,500	381		381	74.6%	
	Recreation Grounds :- Indirect Expenditure	**64,408**	**40,586**	**(23,822)**	**0**	**(23,822)**	**158.7%**	**26,813**
	Net Income over Expenditure	**(61,567)**	**(40,466)**	**21,101**				
6000	plus Transfer from EMR	26,813						
	Movement to/(from) Gen Reserve	**(34,754)**						
303	Highways							
1051	Urban Grasscutting Income	3,362	3,300	(62)			101.9%	
	Highways :- Income	**3,362**	**3,300**	**(62)**			**101.9%**	**0**
4253	Highways litter bins	375	0	(375)		(375)	0.0%	
4256	Urban grasscutting	17,100	22,000	4,900		4,900	77.7%	
4257	Bench provisions - highways	1,835	0	(1,835)		(1,835)	0.0%	

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4258	Flower Beds	6,548	6,000	(548)		(548)	109.1%	1,200
4259	Council Gardens - office	650	650	0		0	100.0%	
	Highways :- Indirect Expenditure	**26,508**	**28,650**	**2,142**	**0**	**2,142**	**92.5%**	**1,200**
	Net Income over Expenditure	**(23,146)**	**(25,350)**	**(2,204)**				
6000	plus Transfer from EMR	1,200						
	Movement to/(from) Gen Reserve	**(21,946)**						
304	Allotments							
1070	Allotment Fees	1,724	1,150	(574)			149.9%	
1072	Gosford Way Allotments	105	171	66			61.4%	
1073	Allotment Deposit Retained	520	0	(520)			0.0%	
	Allotments :- Income	**2,349**	**1,321**	**(1,028)**			**177.8%**	**0**
4270	Allotments - maintenance	1,445	550	(895)		(895)	262.7%	
4271	Allotments - improvements	300	200	(100)		(100)	150.0%	
4272	Allotments - water	803	550	(253)		(253)	145.9%	
4273	Allotment - rent of land Gosfo	90	171	81		81	52.6%	
	Allotments :- Indirect Expenditure	**2,638**	**1,471**	**(1,167)**	**0**	**(1,167)**	**179.3%**	**0**
	Net Income over Expenditure	**(289)**	**(150)**	**139**				
305	Street Lighting							
1050	Insurance Refunds/claim rebate	950	0	(950)			0.0%	
	Street Lighting :- Income	**950**	**0**	**(950)**				**0**
4280	Street Light - energy	7,221	8,500	1,279		1,279	85.0%	
4281	Street Light - Maintenance	8,600	9,500	900		900	90.5%	
4282	Street Light - new works/impro	14,014	51,000	36,986		36,986	27.5%	
4286	Christmas decorations	10,621	11,000	379		379	96.6%	
	Street Lighting :- Indirect Expenditure	**40,456**	**80,000**	**39,544**	**0**	**39,544**	**50.6%**	**0**
	Net Income over Expenditure	**(39,506)**	**(80,000)**	**(40,494)**				
306	Prize and Prize Giving							
4096	Remembrance Wreath	25	30	5		5	83.3%	
	Prize and Prize Giving :- Indirect Expenditure	**25**	**30**	**5**	**0**	**5**	**83.3%**	**0**
	Net Expenditure	**(25)**	**(30)**	**(5)**				

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Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12 — **Committee Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
307 The Polegate Partnership							
1040 SponsorFlower Beds Hailsham Rd	1,000	1,000	0			100.0%	
The Polegate Partnership :- Income	**1,000**	**1,000**	**0**			**100.0%**	**0**
4306 Replace Hailsham Rd Beds	170	510	340		340	33.3%	
4307 Hailsham Flowers Maintenance	358	490	132		132	73.1%	
The Polegate Partnership :- Indirect Expenditure	**528**	**1,000**	**472**	**0**	**472**	**52.8%**	**0**
Net Income over Expenditure	**472**	**0**	**(472)**				
General :- Income	**10,502**	**5,741**	**(4,761)**			**182.9%**	
Expenditure	**138,226**	**154,537**	**16,311**	**0**	**16,311**	**89.4%**	
Net Income over Expenditure	**(127,725)**	**(148,796)**	**(21,071)**				
plus Transfer from EMR	**29,001**						
Movement to/(from) Gen Reserve	**(98,724)**						

Continued over page

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Planning							
401 The Planning Committee							
4320 Planning Committee - Halls	11	200	189		189	5.5%	
The Planning Committee :- Indirect Expenditure	**11**	**200**	**189**	**0**	**189**	**5.5%**	**0**
Net Expenditure	**(11)**	**(200)**	**(189)**				
Planning :- Income	**0**	**0**	**0**			**0.0%**	
Expenditure	**11**	**200**	**189**	**0**	**189**	**5.5%**	
Movement to/(from) Gen Reserve	**(11)**						

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance								
102	Administration							
1009	Bank Loyalty Discount	227	140	(87)			162.0%	
	Administration :- Income	**227**	**140**	**(87)**			**162.0%**	**0**
4030	Postage	328	500	172		172	65.6%	
4031	Stationery	1,331	1,500	169		169	88.7%	
4032	Photocopier copy charges	1,362	1,500	138		138	90.8%	
4035	Computer consumables	82	200	118		118	41.2%	
4036	Office IT equipment	4,038	700	(3,338)		(3,338)	576.9%	124
4037	Website	350	1,200	850		850	29.2%	
4039	Legal fees	15,996	4,000	(11,996)		(11,996)	399.9%	
4040	Audit Fees	800	1,000	200		200	80.0%	
4043	Insurance Premiums	4,073	5,000	927		927	81.5%	
4044	Insurance Tree Survey	294	400	106		106	73.5%	
4045	Subscriptions	4,947	2,900	(2,047)		(2,047)	170.6%	
4046	Publications	108	120	12		12	90.0%	
4047	Advertising	0	100	100		100	0.0%	
4049	Tree Works	3,200	1,000	(2,200)		(2,200)	320.0%	
4050	Town Council Elections	1,663	5,500	3,837		3,837	30.2%	
4053	Refreshments	68	250	182		182	27.2%	
4056	Bank/Barclaycard charges	944	1,350	406		406	69.9%	
4059	First Aid	14	150	136		136	9.3%	
4062	Newsletter Production	0	500	500		500	0.0%	
4063	Hire of Halls	182	300	118		118	60.7%	
4069	Office telephones	1,418	1,600	182		182	88.6%	
4070	Broadband/Internet	524	520	(4)		(4)	100.7%	
4071	IT Services incl backups	1,045	500	(545)		(545)	209.0%	
	Administration :- Indirect Expenditure	**42,766**	**30,790**	**(11,976)**	**0**	**(11,976)**	**138.9%**	**124**
	Net Income over Expenditure	**(42,539)**	**(30,650)**	**11,889**				
6000	plus Transfer from EMR	124						
	Movement to/(from) Gen Reserve	**(42,415)**						
103	Town Councillors							
1006	Mayor's Charity Fund	449	0	(449)			0.0%	
	Town Councillors :- Income	**449**	**0**	**(449)**				**0**
4090	Councillors' allowances	6,801	6,500	(301)		(301)	104.6%	

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4091	Councillors' expenses	272	600	328		328	45.4%	
4092	Councillors' training	380	1,500	1,120		1,120	25.3%	
4093	Mayor's allowance Civic Duties	2,000	2,000	(0)		(0)	100.0%	
4095	Mayor's Fund Raising Charity	367	0	(367)		(367)	0.0%	
	Town Councillors :- Indirect Expenditure	**9,820**	**10,600**	**780**	**0**	**780**	**92.6%**	**0**
	Net Income over Expenditure	**(9,372)**	**(10,600)**	**(1,228)**				
104	General Administration							
1010	Investment Income	1,781	500	(1,281)			356.3%	68
1063	CIL funds from developers	30,730	0	(30,730)			0.0%	30,730
1076	Precept	334,971	334,971	0			100.0%	
1080	Grants Received	3,028	3,028	0			100.0%	
	General Administration :- Income	**370,511**	**338,499**	**(32,012)**			**109.5%**	**30,798**
4100	Grants to other Organisations	500	1,000	500		500	50.0%	
4103	Public Info event(s)	0	1,000	1,000		1,000	0.0%	
4105	Finance Software	996	1,000	4		4	99.6%	
	General Administration :- Indirect Expenditure	**1,496**	**3,000**	**1,504**	**0**	**1,504**	**49.9%**	**0**
	Net Income over Expenditure	**369,014**	**335,499**	**(33,515)**				
6001	less Transfer to EMR	30,798						
	Movement to/(from) Gen Reserve	**338,216**						
	Finance :- Income	**371,186**	**338,639**	**(32,547)**			**109.6%**	
	Expenditure	**54,082**	**44,390**	**(9,692)**	**0**	**(9,692)**	**121.8%**	
	Net Income over Expenditure	**317,104**	**294,249**	**(22,855)**				
	plus Transfer from EMR	**124**						
	less Transfer to EMR	**30,798**						
	Movement to/(from) Gen Reserve	**286,430**						
	Grand Totals:- Income	**387,600**	**350,068**	**(37,532)**			**110.7%**	
	Expenditure	**347,488**	**350,068**	**2,580**	**0**	**2,580**	**99.3%**	
	Net Income over Expenditure	**40,112**	**0**	**(40,112)**				
	plus Transfer from EMR	**30,503**						
	less Transfer to EMR	**30,798**						
	Movement to/(from) Gen Reserve	**39,817**						

A/c Code 4258 Flower Beds **Annual Budget** 6,000

Centre 303 Highways **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	14/06/2019	108900	Cashbook	Summerplants supply,inst,maint	2,128.88	
3	28/06/2019	108916	Cashbook	Re-plant vandalised planter	50.00	
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month1of4)	807.43	
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month1of4)		807.43
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month2of4)	807.43	
4	08/07/2019	108920	Cashbook	SummerMaintenance(Duplication)		807.43
5	08/07/2019	108920	Cashbook	Reversal	807.43	
5	05/08/2019	108938	Cashbook	Summer Maintenance (Month3of4)	807.43	
6	02/09/2019	108969	Cashbook	Summer Maintenance (Month4of4)	807.43	
6	02/09/2019	462	Journal	EMR for daffoldil bulbs		144.95
7	09/10/2019	202707	Cashbook	Daffodil Bulbs	144.95	
7	09/10/2019	202714	Cashbook	Winter Monthly Maintenance	41.26	
7	21/10/2019	202726	Cashbook	Daffodil Plantingx2 Northfield	1,055.00	
8	06/11/2019	202737	Cashbook	Winter Planting	652.80	
8	06/11/2019	202741	Cashbook	Winter Monthly Maintenance	10.66	
9	04/12/2019	109030	Cashbook	Winter Monthly Maint	10.60	
10	03/01/2020	109054	Cashbook	Winter Monthly Maintenance	10.66	
11	05/02/2020	BX789054	Cashbook	Winter Monthly Maintenance	10.66	
12	06/03/2020	BX591881	Cashbook	Winter Monthly Maintenance	10.66	
12	31/03/2020	490	Journal	EMR daffodil bulbs	144.95	
		Account	**Flower Beds**	**Account Totals**	**8,308.23**	**1,759.81**
		Centre	**Highways**	**Net Balance Month 12**	**6,548.42**	

Polegate Town Council

Income and Expenditure Account for Year Ended 31st March 2020

31st March 2019		31st March 2020
	Income Summary	
326,183	Precept	334,971
326,183	Sub Total	**334,971**
	Operating Income	
1,654	Employee costs	1,326
219	Administration	227
507	Town Councillors	449
9,008	General Administration	35,540
215	Council Offices	1,788
905	51 High Street	585
1,290	The Pavilion	1,249
1,224	High Street Toilets	964
334	Recreation Grounds	2,841
10,970	Highways	3,362
1,366	Allotments	2,349
0	Street Lighting	950
1,000	The Polegate Partnership	1,000
354,875	Total Income	**387,600**
	Running Costs	
113,519	Employee costs	114,673
27,896	Administration	42,766
8,661	Town Councillors	9,820
2,523	General Administration	1,496
16,838	Council Offices	19,257
524	51 High Street	1,787
3,208	The Pavilion	4,209
5,079	Wannock Office	6,574
8,468	High Street Toilets	8,668
3,259	Town Centre and Community Safe	3,664
31,013	Recreation Grounds	64,408
37,889	Highways	26,508
844	Allotments	2,638
35,129	Street Lighting	40,456
349	Prize and Prize Giving	25
452	The Polegate Partnership	528
39	The Planning Committee	11
634	The Retired	0
296,323	Total Expenditure	**347,488**
	General Fund Analysis	
162,137	Opening Balance	177,387
354,875	Plus : Income for Year	387,600
517,012		564,987
296,323	Less : Expenditure for Year	347,488
220,689		217,499
43,302	Transfers TO / FROM Reserves	41,458
177,387	**Closing Balance**	**176,041**

Date **31/03/2020** **Month No: 12** **Current Period** **Reversing Journal Ref: 481**
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4010	Internal Auditor	101	Employee costs	2019/20 Internal Audit	500.00	
510	Accruals	0		2019/20 Internal Audit		500.00
4009	Finance officer/payroll	101	Employee costs	S Goacher Payroll Officer	1,050.00	
510	Accruals	0		S Goacher Payroll Officer		1,050.00
4031	Stationery	102	Administration	Viking Stationery	300.00	
510	Accruals	0		Viking Stationery		300.00
4093	Mayor's allowance Civic Duties	103	Town Councillors	Mayors Allowance -COVID19	555.00	
510	Accruals	0		Mayors Allowance -COVID19		555.00
4105	Finance Software	104	General Administration	Rialtas Year end closedown	560.00	
510	Accruals	0		Rialtas Year end closedown		560.00
				Journal Totals	**2,965.00**	**2,965.00**

Narrative: account for year end accruals
KSS RBS

Date **31/03/2020** **Month No: 12** **Current Period** **Reversing Journal Ref: 482**
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4070	Broadband/Internet	102	Administration	Broadband refund		13.01
510	Accruals	0		Broadband refund	13.01	
4192	Wannock Office Sewage	204	Wannock Office	water refund		400.00
510	Accruals	0		water refund	400.00	
4272	Allotments - water	304	Allotments	water refund		448.28
510	Accruals	0		water refund	448.28	
				Journal Totals	**861.29**	**861.29**

Narrative: account for refunds due but not received
KSS RBS

Date **31/03/2020** **Month No: 12** **Current Period** **Reversing Journal Ref: 483**
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4256	Urban grasscutting	303	Highways	Grass cut 1 of 13		1,455.00
110	Prepayments	0		Grass cut 1 of 13	1,455.00	
				Journal Totals	**1,455.00**	**1,455.00**

Narrative: account for prepayments
KSS RBS

Date **31/03/2020** **Month No: 12** **Current Period** **Reversing Journal Ref: 484**
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
1035	High St Toilets Community Sche	205	High Street Toilets	Inv 868 WDC		308.50
100	Debtors	0		Inv 868 WDC	308.50	
1000	Hire of Chamber	201	Council Offices	Inv 873 RDC		70.00

100	Debtors	0		Inv 873 RDC	70.00	
1005	51 High Street Rent R'ved	202	51 High Street	Inv 874/5 B Johnson		40.00
100	Debtors	0		Inv 874/5 B Johnson	40.00	
1000	Hire of Chamber	201	Council Offices	Inv 877 CO OP		40.00
100	Debtors	0		Inv 877 CO OP	40.00	
				Journal Totals	**458.50**	**458.50**

Narrative: account for Debtors
KSS RBS

Date 31/03/2020 Month No: 12 Current Period

Reversing Journal Ref: 485
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4036	Office IT equipment	102	Administration	SME	532.32	
510	Accruals	0		SME		532.32
4282	Street Light - new works/impro	305	Street Lighting	ESCC	2,135.60	
510	Accruals	0		ESCC		2,135.60
4281	Street Light - Maintenance	305	Street Lighting	ESCC	8,600.00	
510	Accruals	0		ESCC		8,600.00
4280	Street Light - energy	305	Street Lighting	ESCC	7,221.10	
510	Accruals	0		ESCC		7,221.10
4230	Skate Park	302	Recreation Grounds	Cosmo	1,600.00	
510	Accruals	0		Cosmo		1,600.00
4155	Refuse Collecting	201	Council Offices	Reef	55.31	
510	Accruals	0		Reef		55.31
4187	Pavilion - Refuse	203	The Pavilion	Reef	35.00	
510	Accruals	0		Reef		35.00
4220	General Maintenance	302	Recreation Grounds	Countrymans	460.00	
510	Accruals	0		Countrymans		460.00
4056	Bank/Barclaycard charges	102	Administration	Barclays	71.92	
510	Accruals	0		Barclays		71.92
4180	Pavilion Electricity	203	The Pavilion	EDF	324.91	
510	Accruals	0		EDF		324.91
4190	Wannock Office Electrictiy	204	Wannock Office	EDF	464.49	
510	Accruals	0		EDF		464.49
4170	51 High Street - expenditure	202	51 High Street	EDF	877.47	
510	Accruals	0		EDF		877.47
4502	Toilets High St - Electricity	205	High Street Toilets	EDF	61.09	
510	Accruals	0		EDF		61.09
4131	Electricity	201	Council Offices	EDF	447.62	
510	Accruals	0		EDF		447.62
				Journal Totals	**22,886.83**	**22,886.83**

Narrative: Account for Accruals (Invoices paid April refer to 2019/20)
KSS RBS

Date **31/03/2020** **Month No: 12** **Current Period** **Journal Ref: 486**

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
338	Hailsham Beds Reserve	0		Trf Bal on 4306 at year end		340.00
335	Street Lights Reserve	0		Trf Bal on 4282 at year end		36,986.04
324	Elections Fund	0		Trf Bal on 4050 at year end		3,837.00
5000	Transfer to Reserves	0		Trf Bal on 4050 at year end	41,163.04	
				Journal Totals	**41,163.04**	**41,163.04**

Narrative: Account for Transfers of unspent budgets to Earmarked Reserves
KSS RBS

Date **31/03/2020** **Month No: 12** **Current Period** **Reversing Journal Ref: 487**
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4256	Urban grasscutting	303	Highways	GRASS CUT 1 OF 13	1,455.00	
110	Prepayments	0		GRASS CUT 1 OF 13		1,455.00
				Journal Totals	**1,455.00**	**1,455.00**

Narrative: REVERSE J483 THIS WAS A BACS DATED 31/03 THAT WAS NOT PAID UNTIL APRIL SO REVERSED OUT OF CASH BOOK. THEREFORE NO LONGER A PREPAYMENT
KSS RBS

Date 31/03/2020 **Month No: 12** **Current Period** **Reversing Journal Ref: 488**
(awaiting reversal)

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4039	Legal fees	102	Administration	SHS GENERAL LEGAL ADVICE	275.00	
510	Accruals	0		SHS GENERAL LEGAL ADVICE		275.00
4039	Legal fees	102	Administration	SHS LIBRARY AGREEMENT	175.00	
510	Accruals	0		SHS LIBRARY AGREEMENT		175.00
4039	Legal fees	102	Administration	SHS SALE OF HIGH ST TOILET	175.00	
510	Accruals	0		SHS SALE OF HIGH ST TOILET		175.00
4039	Legal fees	102	Administration	SHS LEASE OF LIBRARY	850.00	
510	Accruals	0		SHS LEASE OF LIBRARY		850.00
4071	IT Services incl backups	102	Administration	SME BACK UP	93.20	
510	Accruals	0		SME BACK UP		93.20
4201	CCTV costs	301	Town Centre and Community Safe	P&CC CCTV MAINT Q4	114.11	
510	Accruals	0		P&CC CCTV MAINT Q4		114.11
4201	CCTV costs	301	Town Centre and Community Safe	P&CC CCTV TRANSMISSION Q4	545.60	
510	Accruals	0		P&CC CCTV TRANSMISSION Q4		545.60
4154	Housekeeping Sanitary bins 49	201	Council Offices	INITIAL NO.49	17.81	
510	Accruals	0		INITIAL NO.49		17.81
4235	Toilets	302	Recreation Grounds	INITIAL WANNOCK	20.28	
510	Accruals	0		INITIAL WANNOCK		20.28
4504	Toilets High St - Other	205	High Street Toilets	INITIAL TOILET	46.93	
510	Accruals	0		INITIAL TOILET		46.93
4039	Legal fees	102	Administration	EPC	199.00	
510	Accruals	0		EPC		199.00
				Journal Totals	**2,511.93**	**2,511.93**

Narrative: ACCOUNT FOR ACCRUALS
KSS RBS

Date 31/03/2020 **Month No: 12** **Current Period** **Journal Ref: 489**

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
344	Play Equipment	0		playpark Oakleaf		7,856.76
4242	Playground Equipment	302	Recreation Grounds	playpark Oakleaf	7,856.76	
Transfer from EMR: A/c 4242, Playground Equipment						
6000	Transfer from EMR	302	Recreation Grounds	playpark Oakleaf		7,856.76
344	Play Equipment				7,856.76	
Narrative: correct J 460				**Journal Totals**	**15,713.52**	**15,713.52**

Date 31/03/2020 Month No: 12 Current Period Journal Ref: 490

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4258	Flower Beds	303	Highways	EMR daffodil bulbs	144.95	
345	Flower Bulbs EMR	0		EMR daffodil bulbs		144.95
Transfer from EMR: A/c 4258, Flower Beds						
6000	Transfer from EMR	303	Highways	EMR daffodil bulbs		144.95
345	Flower Bulbs EMR				144.95	

Narrative: correct J 462 **Journal Totals** **289.90** **289.90**

Date 31/03/2020 Month No: 12 Current Period Journal Ref: 491

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
1010	Investment Income	104	General Administration	Cil Interest		39.81
349	CIL funds	0		Cil Interest	39.81	
Transfer to EMR: A/c 1010, Investment Income						
6001	Transfer to EMR	104	General Administration	Cil Interest	39.81	
349	CIL funds					39.81

Narrative: correct J470 **Journal Totals** **79.62** **79.62**

Date 31/03/2020 Month No: 12 Current Period Journal Ref: 492

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
4008	Pension ER's contributions	101	Employee costs	Correction of NIC	747.00	
341	Staff - Consultant/Temporary	0		Correction of NIC		747.00
Transfer from EMR: A/c 4008, Pension ER's contributions						
6000	Transfer from EMR	101	Employee costs	Correction of NIC		747.00
341	Staff - Consultant/Temporary				747.00	

Narrative: correct J473 **Journal Totals** **1,494.00** **1,494.00**

Date 31/03/2020 Month No: 12 Current Period Journal Ref: 493

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
1010	Investment Income	104	General Administration	CIL interest		39.81
349	CIL funds	0		CIL interest	39.81	
Transfer to EMR: A/c 1010, Investment Income						
6001	Transfer to EMR	104	General Administration	CIL interest	39.81	
349	CIL funds					39.81
Narrative: correct J 464				**Journal Totals**	**79.62**	**79.62**

A/c Code 100 Debtors **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**1,578.50**	
1	01/04/2019	451	Journal	TOILET SCHEME		308.50
1	01/04/2019	451	Journal	INV 824		70.00
1	01/04/2019	451	Journal	INV 821		30.00
1	01/04/2019	451	Journal	INV 822		45.00
1	01/04/2019	451	Journal	INV 823		15.00
1	01/04/2019	451	Journal	INV 818		250.00
1	01/04/2019	451	Journal	INV 819		250.00
1	01/04/2019	451	Journal	INV 820		250.00
1	01/04/2019	451	Journal	INV 825		240.00
1	01/04/2019	451	Journal	INV 815		120.00
12	31/03/2020	484	Journal	Inv 868 WDC	308.50	
12	31/03/2020	484	Journal	Inv 873 RDC	70.00	
12	31/03/2020	484	Journal	Inv 874/5 B Johnson	40.00	
12	31/03/2020	484	Journal	Inv 877 CO OP	40.00	
		Account **Debtors**		**Account Totals**	**2,037.00**	**1,578.50**
		Centre		**Net Balance Month 12**	**458.50**	

A/c Code 105 VAT Control **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**13,584.41**	
1	01/04/2019	DIRECT DEB	Cashbook	Electricity Pavilion	6.38	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity High St Toilets	1.81	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity 49 High Street	9.29	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity 51 High Street	2.86	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity Wannock Office	5.90	
1	03/04/2019	100468	Cashbook	Polegate Glazing Inv 820		50.00
1	03/04/2019	DirCredit	Cashbook	Polegate Football Club Inv 825		48.00
1	08/04/2019	DirCredit	Cashbook	Community Toilet Scheme		61.70
1	17/04/2019	108831	Cashbook	Cut field, mowstrim play area	12.85	
1	17/04/2019	108832	Cashbook	Hailsham Beds Maint & Water	8.25	
1	17/04/2019	108833	Cashbook	Blocked drain High St Toilets	18.00	
1	17/04/2019	108834	Cashbook	Bench & Plaque Station Road	104.91	
1	17/04/2019	108835	Cashbook	Sanitary Disposal HighStToilet	13.45	
1	17/04/2019	108836	Cashbook	Sanitary Disposal No 49	3.56	
1	17/04/2019	108837	Cashbook	Weed control A22/A27 islands	27.40	
1	17/04/2019	108839	Cashbook	Install basketball backboards	58.00	
1	17/04/2019	108840	Cashbook	Various Stationery	9.14	
1	17/04/2019	108841	Cashbook	Various Stationery	5.00	
1	17/04/2019	108842	Cashbook	Flip Chart	18.39	
1	17/04/2019	108843	Cashbook	Crates, stationery, stamps	35.32	

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Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
1	17/04/2019	108844	Cashbook	Bin liners	1.11	
1	17/04/2019	108833	Cashbook	Blocked drain High St Toilet		18.00
1	17/04/2019	108833	Cashbook	Blocked drain HighSt Toilet	18.00	
1	24/04/2019	108845	Cashbook	Blocked drain HighSt Toilet	12.00	
1	24/04/2019	108846	Cashbook	Fees re election,disclosure..	20.00	
1	24/04/2019	108847	Cashbook	Bark Chips	29.10	
1	26/04/2019	108849	Cashbook	Hedge cutting Wannock	132.30	
1	26/04/2019	108850	Cashbook	DataProtection Officer Service	100.00	
1	26/04/2019	108851	Cashbook	New PC, Router, Switch, etc	190.63	
1	29/04/2019	BARCLAYCAR	Cashbook	Various - see below	91.70	
1	29/04/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	10.38	
1	29/04/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	7.94	
2	08/05/2019	108852	Cashbook	Grass Cutting 2 of 13	285.00	
2	08/05/2019	108853	Cashbook	Security Drive Bit for gate	4.00	
2	08/05/2019	108856	Cashbook	Confidential watse disposal	7.00	
2	08/05/2019	108857	Cashbook	Various maintenance items	9.26	
2	08/05/2019	108858	Cashbook	Hailsham Beds Maint & Water	8.25	
2	08/05/2019	108859	Cashbook	Lavender in Hailsham Bed	34.00	
2	08/05/2019	108860	Cashbook	Stationery & Postage Stamps	10.27	
2	08/05/2019	108861	Cashbook	Blocked drain Wannock toilet	12.00	
2	10/05/2019	108862	Cashbook	Litter Pick Equipment	166.67	
2	10/05/2019	108863	Cashbook	Internal Audit 2018/19	45.36	
2	10/05/2019	108864	Cashbook	RBS Year End Closedown	114.66	
2	10/05/2019	108865	Cashbook	Electricity 49 High Street	31.71	
2	10/05/2019	108866	Cashbook	Electricity 51 High Street	2.74	
2	10/05/2019	108867	Cashbook	Electricity Wannock Office	5.52	
2	10/05/2019	108868	Cashbook	Electricity Pavilion	6.14	
2	10/05/2019	108869	Cashbook	Electricity High St Toilets	1.82	
2	10/05/2019	Dir Credit	Cashbook	HMRC VAT Repayment		13,584.41
2	20/05/2019	108871	Cashbook	Stationery	9.97	
2	20/05/2019	108873	Cashbook	Blocked drain Wannock toilet	14.00	
2	20/05/2019	108874	Cashbook	Councillors Briefing x 4	56.00	
2	22/05/2019	100469	Cashbook	Allotment & Hailsham Bed		50.00
2	24/05/2019	Dir Credit	Cashbook	Inv 819 SponsorshipHailshamBed		50.00
2	28/05/2019	DIRECT DEB	Cashbook	Broadband Services	26.78	
2	28/05/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	10.38	
2	28/05/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	7.94	
2	28/05/2019	BARCLAYCAR	Cashbook	Various - see below	18.27	
2	29/05/2019	Dir Credit	Cashbook	Inv 827 Grass Cutting Contrib		672.40
2	31/05/2019	108891	Cashbook	Petty Cash Various	8.66	
2	31/05/2019	108876	Cashbook	Electricity 49 High Street	65.28	
2	31/05/2019	108876	Cashbook	Electricity 51 High Street	17.70	
2	31/05/2019	108876	Cashbook	Electricity Pavilion	144.69	
2	31/05/2019	108876	Cashbook	Electricity High St Toilets	3.65	
2	31/05/2019	108877	Cashbook	Supply&Install goal posts x 2	134.00	

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Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
2	31/05/2019	108878	Cashbook	Roundabout parts & labour	301.72	
2	31/05/2019	108879	Cashbook	Replace Timer High St Toilets	27.62	
2	31/05/2019	108880	Cashbook	Local Council Admin book	0.80	
2	31/05/2019	108881	Cashbook	New lantern & socket High St J	240.07	
2	31/05/2019	108882	Cashbook	Toilet Cleaning High St & Wann	208.34	
2	31/05/2019	108883	Cashbook	Fees re Oakleaf lease	45.00	
2	31/05/2019	108884	Cashbook	Fees re General legal advice	30.00	
2	31/05/2019	108885	Cashbook	Various stationery	24.32	
2	31/05/2019	108886	Cashbook	Grass Cutting 3 of 13	285.00	
2	31/05/2019	108887	Cashbook	Grass Cutting 4 of 13	285.00	
2	31/05/2019	108888	Cashbook	Mayor's board update	6.00	
2	31/05/2019	108889	Cashbook	Cllr Briefing & Awareness x 1	14.00	
2	31/05/2019	108890	Cashbook	Photocopier Rental&Copy Charge	162.72	
3	11/06/2019	DIRECT DEB	Cashbook	Office Phone 01323 488114	49.12	
3	11/06/2019	DIRECT DEB	Cashbook	Office Phone 01323 483550	22.56	
3	14/06/2019	108895	Cashbook	Mileage Claim	1.68	
3	14/06/2019	108896	Cashbook	Mileage Claim	1.31	
3	14/06/2019	108897	Cashbook	Play Area Inspections June	15.00	
3	14/06/2019	108899	Cashbook	Hailsham Beds Maint & Water	8.25	
3	14/06/2019	108900	Cashbook	Summerplants supply,inst,maint	555.78	
3	14/06/2019	108902	Cashbook	RoSPA play area inspections	43.90	
3	27/06/2019	Dir Credit	Cashbook	Inv841 Community Toilet Scheme		61.70
3	27/06/2019	BARCLAYCAR	Cashbook	Various - see below	113.50	
3	28/06/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	12.60	
3	28/06/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	9.93	
3	28/06/2019	108903	Cashbook	Toilet Cleaning High St & Wann	208.34	
3	28/06/2019	108904	Cashbook	Various stationery	10.60	
3	28/06/2019	108905	Cashbook	USB Chips 64Gb x 5	8.49	
3	28/06/2019	108906	Cashbook	Tree work at Brightling Rec	130.00	
3	28/06/2019	108907	Cashbook	Tree work at Wannock Rec	90.00	
3	28/06/2019	108909	Cashbook	4 x Correx boards for toilet	11.60	
3	28/06/2019	108910	Cashbook	Fees re Oakleaf lease	45.00	
3	28/06/2019	108911	Cashbook	Fees re CIC Directors info	20.00	
3	28/06/2019	108913	Cashbook	Various maintenance items	11.82	
3	28/06/2019	108914	Cashbook	Office diary	0.66	
3	28/06/2019	108915	Cashbook	Grass Cutting 5 of 13	285.00	
3	28/06/2019	108916	Cashbook	Re-plant vandalised planter	10.00	
3	28/06/2019	108915	Cashbook	cancelled cheque reissued BX		285.00
4	03/07/2019	BX65226	Cashbook	Dog & Litter Bin Emptying	200.00	
4	08/07/2019	108919	Cashbook	Annual Website Hosting	70.00	
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month1of4)	161.49	
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month1of4)		161.49
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month2of4)	161.49	
4	08/07/2019	108921	Cashbook	Hailsham Beds Maint & Water	8.25	
4	08/07/2019	108922	Cashbook	Stationery & Batteries	10.10	

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Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
4	08/07/2019	108923	Cashbook	Finance Software Support	75.80	
4	08/07/2019	108920	Cashbook	Summer Maintenance(Month 2of4)		161.49
4	11/07/2019	108924	Cashbook	Toilet Cleaning High St & Wann	208.34	
4	11/07/2019	108926	Cashbook	Sanitary Disposal HighStToilet	13.45	
4	11/07/2019	108927	Cashbook	Sanitary Disposal No 49	3.56	
4	11/07/2019	108928	Cashbook	Mileage Claim	1.04	
4	22/07/2019	Dir Credit	Cashbook	HMRC VAT Repayment		4,499.32
4	26/07/2019	108929	Cashbook	Electricity (5 sites as below)	139.15	
4	26/07/2019	108930	Cashbook	Various Fees - See Below	79.20	
4	26/07/2019	108931	Cashbook	Mileage Claim	1.10	
4	29/07/2019	BARCLAYCAR	Cashbook	Various - see below	47.77	
4	31/07/2019	BX34778	Cashbook	Grass Cutting 5 of 13	285.00	
4	31/07/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	10.38	
4	31/07/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	7.94	
4	31/07/2019	108932	Cashbook	Twist Link Flat Swing Chain	17.82	
4	31/07/2019	108933	Cashbook	Consult	10.40	
4	31/07/2019	108935	Cashbook	Grass Cutting 6 of 13	285.00	
4	31/07/2019	108936	Cashbook	Grass Cutting 7 of 13	285.00	
4	31/07/2019	108937	Cashbook	Toilet Cleaning High St & Wann	208.34	
5	08/07/2019	108920	Cashbook	Reversal	161.49	
5	05/08/2019	108938	Cashbook	Summer Maintenance (Month3of4)	161.49	
5	05/08/2019	108939	Cashbook	Play Area Inspections August	15.00	
5	05/08/2019	108940	Cashbook	Strim&Mow Cophall/Oakleaf/Wann	80.19	
5	07/08/2019	108942	Cashbook	Hailsham Beds Maint & Water	1.85	
5	07/08/2019	108943	Cashbook	New Computer, Hard Drive, etc	214.80	
5	09/08/2019	108944	Cashbook	Strim/mow 4 sites	240.65	
5	09/08/2019	108945	Cashbook	Strim/mow 3 sites	104.67	
5	09/08/2019	108946	Cashbook	Strim/mow 4 sites	117.49	
5	09/08/2019	108947	Cashbook	Intruder Alarm Maint & Callout	41.60	
5	09/08/2019	Dir Credit	Cashbook	Inv 834 Hire of Pavilion		16.67
5	12/08/2019	108951	Cashbook	Play Area Inspections May	15.00	
5	12/08/2019	108952	Cashbook	Play Area Inspections July	15.00	
5	12/08/2019	108953	Cashbook	Photocopier Rental & Charges	108.83	
5	14/08/2019	108954	Cashbook	'Mind The Step' Signage	8.40	
5	14/08/2019	108955	Cashbook	Grass Cutting 8 of 13	285.00	
5	22/08/2019	108958	Cashbook	8th Grass Cut	285.00	
5	22/08/2019	108959	Cashbook	Playground Checks mthly	15.00	
5	22/08/2019	108960	Cashbook	External Audit fees	160.00	
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins	1,888.14	
5	27/08/2019	DIRECT DEB	Cashbook	Broadband Services	26.78	
5	28/08/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	10.38	
5	28/08/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	7.94	
5	30/08/2019	108963	Cashbook	Fees re Stonewater Acquisition	50.00	
5	30/08/2019	108965	Cashbook	Various Stationery	12.06	
5	30/08/2019	108966	Cashbook	Pens for Xmas Tea Party	9.99	

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Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
5	30/08/2019	108968	Cashbook	Fees re Sale of High St Toilet	95.00	
5	30/08/2019	108962	Cashbook	Benches(Reserved Gen Reserves)	131.00	
5	30/08/2019	108964	Cashbook	Consultancy - H&S Advice	20.00	
6	02/09/2019	108969	Cashbook	Summer Maintenance (Month4of4)	161.49	
6	02/09/2019	108970	Cashbook	Hailsham Beds Maint & Water	6.12	
6	04/09/2019	108971	Cashbook	Replacement Skatelite Boards	576.00	
6	04/09/2019	108972	Cashbook	Graffiti Removal with JetWash	72.00	
6	04/09/2019	108974	Cashbook	Oakleaf Bark Chip	315.00	
6	11/09/2019	DIRECT DEB	Cashbook	Office Phone 01323 483550	23.16	
6	11/09/2019	DIRECT DEB	Cashbook	Office Phone 01323 488114	48.57	
6	11/09/2019	108983	Cashbook	Petty Cash Various	3.31	
6	18/09/2019	DD	Cashbook	Electricity High St Toilet	3.87	
6	18/09/2019	DD	Cashbook	Electricity 49 High St	72.70	
6	18/09/2019	DD	Cashbook	Electricty Wannock Office	8.57	
6	18/09/2019	DD	Cashbook	Electricity Pavilion	65.36	
6	18/09/2019	DD	Cashbook	Electricty 51 High St	10.18	
6	23/09/2019	108984	Cashbook	Various Stationery	29.58	
6	23/09/2019	108985	Cashbook	Notebooks for Xmas Tea Party	11.89	
6	23/09/2019	108986	Cashbook	Bark Chips for Oakleaf	157.50	
6	23/09/2019	108987	Cashbook	Fees re general legal advice	311.00	
6	23/09/2019	108988	Cashbook	Legal & Finance Training Day	48.00	
6	23/09/2019	108991	Cashbook	Toilet Cleaning High St & Wann	208.34	
6	23/09/2019	108992	Cashbook	Various Stationery	13.97	
6	23/09/2019	108996	Cashbook	Play Area Inspections October	15.00	
6	23/09/2019	108989	Cashbook	Supply Stats for School Lane	12.00	
6	23/09/2019	108993	Cashbook	Treeworks resolved GenReserves	120.00	
6	23/09/2019	108994	Cashbook	Grass Cut & Asbestos Testing	292.00	
6	23/09/2019	108997	Cashbook	Agendas & Minutes Workshop	14.00	
6	23/09/2019	108998	Cashbook	Barkchip & Soil for Oakleaf	66.80	
6	27/09/2019	BARCLAYCAR	Cashbook	Various - see below	54.66	
6	28/09/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	12.60	
6	28/09/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	9.93	
7	09/10/2019	202703	Cashbook	Various Maintenance Items	17.69	
7	09/10/2019	202704	Cashbook	Oakleaf Play Park	1,804.74	
7	09/10/2019	202706	Cashbook	Stairlift Annual Service	24.70	
7	09/10/2019	202707	Cashbook	Daffodil Bulbs	28.99	
7	09/10/2019	202708	Cashbook	Reptile Survey Resolved GenRes	155.00	
7	09/10/2019	202709	Cashbook	Sign for Outdoor Gym	56.00	
7	09/10/2019	202710	Cashbook	Confidential Waste Collection	7.00	
7	09/10/2019	202711	Cashbook	Toilet Cleaning HighSt&Wannock	208.34	
7	09/10/2019	202713	Cashbook	Turf & Barkchip Oakleaf Park	74.80	
7	09/10/2019	202714	Cashbook	Winter Monthly Maintenance	8.25	
7	11/10/2019	DIRECT DEB	Cashbook	Electricity Pavilion		109.03
7	11/10/2019	DIRECT DEB	Cashbook	Electricity Wannock		8.93
7	11/10/2019	DIRECT DEB	Cashbook	Electricity 51		15.00

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Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
7	11/10/2019	DIRECT DEB	Cashbook	Electricity High St Toilets		2.24
7	14/10/2019	202716	Cashbook	Tree Works Brightling Rec	480.00	
7	14/10/2019	202717	Cashbook	Tree Works Brightling Rec	120.00	
7	14/10/2019	202718	Cashbook	Tree Works Wannock Rec	120.00	
7	15/10/2019	DIRECT DEB	Cashbook	Dog & Litter Bins Emptying	200.00	
7	21/10/2019	202722	Cashbook	Stationery & Stamps	9.98	
7	21/10/2019	202723	Cashbook	Intruder Alarm Batteries x 2	8.00	
7	21/10/2019	202725	Cashbook	Grass Cutting 10 of 13	285.00	
7	21/10/2019	202726	Cashbook	Daffodil Plantingx2 Northfield	211.00	
7	21/10/2019	202728	Cashbook	Photocopier Rental & Charges	84.09	
7	21/10/2019	202729	Cashbook	Monthly Play Area Inspection	15.00	
7	21/10/2019	202734	Cashbook	Legal Fees Re Telephone Box	55.00	
7	21/10/2019	202735	Cashbook	Legal Fees Re High St Toilets	100.00	
7	23/10/2019	202731	Cashbook	Oakleaf Installation Inspectio	59.00	
7	23/10/2019	202732	Cashbook	Playground Inspection Course	87.00	
7	23/10/2019	202733	Cashbook	Legal Fees Re A27 Land &	80.00	
7	23/10/2019	202736	Cashbook	Mileage & Refreshments Claims	4.26	
7	24/10/2019	Dir Credit	Cashbook	Sponsor Hailsham Bed Inv 849		25.00
7	24/10/2019	100480	Cashbook	Refund 49 electricity		116.56
7	25/10/2019	Dir Credit	Cashbook	Sponsor Hailsham Bed Inv 848		25.00
7	28/10/2019	BARCLAYCAR	Cashbook	Various - see below	43.17	
7	28/10/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	10.38	
7	28/10/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	7.94	
8	05/11/2019	Dir Credit	Cashbook	HMRC VAT Repayment		8,692.32
8	06/11/2019	202737	Cashbook	Winter Planting	130.56	
8	06/11/2019	202739	Cashbook	Various Maintenance Items	6.81	
8	06/11/2019	202740	Cashbook	Clerks Networking Day x 2	44.00	
8	06/11/2019	202741	Cashbook	Hailsham Beds & Winter Maint	8.25	
8	06/11/2019	202742	Cashbook	Toilet Cleaning High St & Wann	208.34	
8	06/11/2019	202748	Cashbook	Xmas Lights Electricity 2018	10.50	
8	06/11/2019	202749	Cashbook	MTD Finance Software	11.80	
8	06/11/2019	202751	Cashbook	Waste Collection 49 High St	10.71	
8	06/11/2019	202752	Cashbook	Waste Collection Wannock	7.00	
8	06/11/2019	202753	Cashbook	Grass Cutting 11 of 13	285.00	
8	06/11/2019	202738	Cashbook	Asbestos & Hardcore Cophall	160.00	
8	06/11/2019	202744	Cashbook	Condition & Safety Audit Trees	58.80	
8	06/11/2019	202750	Cashbook	External Socket Replacement	18.43	
8	11/11/2019	DIRECT DEB	Cashbook	Electricity Wannock Office	0.79	
8	11/11/2019	DIRECT DEB	Cashbook	Electricity Pavilion	1.09	
8	11/11/2019	Dir Credit	Cashbook	Community Toilet Scheme		61.70
8	13/11/2019	DIRECT DEB	Cashbook	Electricity 49 High Street	5.21	
8	14/11/2019	202760	Cashbook	Blocked Toilet High St Toilets	12.00	
8	14/11/2019	109001	Cashbook	Leadership Training Day	24.00	
8	14/11/2019	109002	Cashbook	CCTV Sign	7.00	
8	14/11/2019	109003	Cashbook	MileageClaim RoSPA Course Kent	6.72	

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Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	14/11/2019	109002	Cashbook	CCTV Sign		7.00
8	18/11/2019	109005	Cashbook	Petty Cash various	2.28	
8	18/11/2019	109007	Cashbook	Servicing&newextinguishers Pav	50.90	
8	18/11/2019	109008	Cashbook	Servicing&newextinguishers4951	65.98	
8	22/11/2019	109009	Cashbook	Fees re sale of High St Toilet	35.00	
8	22/11/2019	109010	Cashbook	Fees re A27 Allotments CPO	75.00	
8	22/11/2019	109011	Cashbook	Play Area Inspections Dec	15.00	
8	22/11/2019	109012	Cashbook	Skip at Cophall Allotments	43.00	
8	25/11/2019	109013	Cashbook	Fees re Telephone Box&General	120.00	
8	25/11/2019	109014	Cashbook	Hygiene Units Waste Collection	10.56	
8	25/11/2019	109015	Cashbook	Hygiene Units Waste Collection	20.45	
8	25/11/2019	109016	Cashbook	Wetpour Res General Reserves	1,896.73	
8	25/11/2019	108984	Cashbook	Cheque lost in post so ccl		29.58
8	25/11/2019	108992	Cashbook	Cheque lost in post so ccl		13.97
8	25/11/2019	109017	Cashbook	Various Stationery Items	29.58	
8	25/11/2019	109018	Cashbook	Various Stationery Items	13.97	
8	25/11/2019	109019	Cashbook	CCTV Sign No 49	7.00	
8	25/11/2019	109016	Cashbook	Wetpour Res General Res Error		1,896.73
8	25/11/2019	109016	Cashbook	Wetpour Res Gen Res CIL	1,896.73	
8	26/11/2019	DIRECT DEB	Cashbook	Broadband Services	26.78	
8	27/11/2019	BARCLAYCAR	Cashbook	Various - see below	7.11	
8	28/11/2019	DIRECT DEB	Cashbook	WasteCollectionWannock (Extra)	3.97	
9	28/11/2019	DIRECT DEB	Cashbook	Waste Collection DD Error	10.38	
9	04/12/2019	109022	Cashbook	Air Conditioning Service	15.60	
9	04/12/2019	109023	Cashbook	Foolscap Paper	11.98	
9	04/12/2019	109025	Cashbook	Waste Collection 49 High St	12.90	
9	04/12/2019	109026	Cashbook	Waste Collection Wannock	8.75	
9	04/12/2019	109027	Cashbook	Toilet Cleaning High St & Wann	208.34	
9	04/12/2019	109028	Cashbook	Travel Expenses Civic Duties	1.92	
9	04/12/2019	109030	Cashbook	Hailsham Beds & Monthly Maint	8.25	
9	09/12/2019	109033	Cashbook	Paper	6.98	
9	09/12/2019	109035	Cashbook	Parish Online Subscription	27.00	
9	10/12/2019	DIRECT DEB	Cashbook	Electricity 49 High Street	39.39	
9	10/12/2019	DIRECT DEB	Cashbook	Electricity Wannock Office	6.53	
9	10/12/2019	DIRECT DEB	Cashbook	Electricity Pavilion	2.23	
9	11/12/2019	109037	Cashbook	People Management Course Fee	29.00	
9	11/12/2019	109038	Cashbook	Grass Cutting 12 of 13	285.00	
9	11/12/2019	DIRECT DEB	Cashbook	Office Phone 488114	48.04	
9	12/12/2019	DIRECT DEB	Cashbook	Office Phone 483550	23.80	
9	13/12/2019	DIRECT DEB	Cashbook	Electricity High St Toilets	2.37	
9	18/12/2019	109044	Cashbook	Hygiene Units Waste Collection	3.56	
9	18/12/2019	109045	Cashbook	Hygiene Units Waste Collection	13.45	
9	18/12/2019	109046	Cashbook	Fees re General legal advice	25.00	
9	18/12/2019	109047	Cashbook	Fees re Library agreement	290.00	
9	18/12/2019	109048	Cashbook	Fees re sale of High St toilet	115.00	

A/c Code 105 VAT Control

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
9	18/12/2019	109050	Cashbook	Fees re Licence for container	145.00	
9	18/12/2019	109051	Cashbook	Monthly Play Area Inspection	15.00	
9	18/12/2019	109052	Cashbook	Fees re Lease of Comm Library	300.00	
9	18/12/2019	109042	Cashbook	Blink Security Camera System	17.99	
9	18/12/2019	109043	Cashbook	Monthly Data Backup Service	12.98	
9	28/12/2019	DIRECT DEB	Cashbook	Dog & Litter Bins Emptying	200.00	
9	30/12/2019	BARCLAYCAR	Cashbook	Various - see below	9.06	
9	31/12/2019	Refund C/N	Cashbook	DD taken in error contract end		8.88
10	03/01/2020	100485	Cashbook	Inv 867 Sponsor Hailsham Bed		50.00
10	03/01/2020	109053	Cashbook	Various Maintenance Items	17.69	
10	03/01/2020	109054	Cashbook	Monthly Maintenance & Water	8.25	
10	03/01/2020	109055	Cashbook	Christmas Lights 2019	2,122.20	
10	03/01/2020	109057	Cashbook	Toilet Cleaning High St & Wann	208.34	
10	03/01/2020	109058	Cashbook	Waste Collection 49 High St	10.71	
10	03/01/2020	109059	Cashbook	Waste Collection Wannock	7.00	
10	10/01/2020	Refund C/N	Cashbook	DD taken in error contract end		1.50
10	10/01/2020	DIRECT DEB	Cashbook	Electricity 49 High Street	50.05	
10	14/01/2020	DIRECT DEB	Cashbook	Electricity Wannock Office	66.39	
10	14/01/2020	DIRECT DEB	Cashbook	Electricity Pavilion	61.73	
10	14/01/2020	DIRECT DEB	Cashbook	Electricity No 51	7.38	
10	15/01/2020	BX039279	Cashbook	Backup Service	12.98	
10	20/01/2020	100486	Cashbook	Inv 865 Sponsor Hailsham Bed		50.00
10	21/01/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	3.30	
10	21/01/2020	Dir Credit	Cashbook	HMRC VAT Repayment		9,278.26
10	24/01/2020	BX689396	Cashbook	Various stationery items	12.18	
10	27/01/2020	BARCLAYCAR	Cashbook	Various - see below	58.54	
10	28/01/2020	BX934675	Cashbook	Photocopier Rental & Charges	77.13	
10	28/01/2020	BX939271	Cashbook	Monthly Backup Service	16.18	
10	28/01/2020	BX940569	Cashbook	Fees re A27 Comp Purch Order	40.00	
10	28/01/2020	BX941962	Cashbook	Fees re Lease of Library	85.00	
10	28/01/2020	BX942200	Cashbook	Monthly Play Area Inspections	15.00	
10	28/01/2020	BX943228	Cashbook	Fees re Stonewater asquisition	15.00	
10	28/01/2020	BX944274	Cashbook	Fees re General Legal Advice	40.00	
10	28/01/2020	BX945139	Cashbook	Fees re High Street Toilets	20.00	
10	28/01/2020	BX943798	Cashbook	New HP Laptop	83.80	
10	31/01/2020	DIRECT DEB	Cashbook	Electricity 49 High Street	38.53	
11	03/02/2020	109063	Cashbook	Petty Cash - Various	3.05	
11	05/02/2020	BX787827	Cashbook	Advice re A27 Comp Purch Order	333.00	
11	05/02/2020	BX789054	Cashbook	Hailsham Beds & Maintenance	8.25	
11	05/02/2020	BX790215	Cashbook	Replace Security Light	33.00	
11	05/02/2020	BX790524	Cashbook	Replace Ext Light Photo Cell	12.82	
11	07/02/2020	BX976136	Cashbook	Toilet Cleaning High St & Wann	208.34	
11	07/02/2020	BX977124	Cashbook	Waste Collection 49 High St	12.90	
11	07/02/2020	BX976865	Cashbook	Waste Collection Wannock	8.75	
11	10/02/2020	109066	Cashbook	Black Benches x 2	131.00	

A/c Code 105 VAT Control

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
11	10/02/2020	DIRECT DEB	Cashbook	Electricity Pavilion	73.88	
11	10/02/2020	DIRECT DEB	Cashbook	Electricity Wannock Office	49.91	
11	11/02/2020	BX215947	Cashbook	Various maintenance items	7.85	
11	11/02/2020	DIRECT DEB	Cashbook	Electricity 51 High Street	4.82	
11	12/02/2020	BX333639	Cashbook	Lenovo Desktop Computer	96.80	
11	14/02/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	3.02	
11	21/02/2020	Dir Credit	Cashbook	Inv 866 HailshamBedSponsorship		50.00
11	21/02/2020	Dir Credit	Cashbook	Litter Picking Sponsorship		265.25
11	25/02/2020	BX433353	Cashbook	Paper	13.96	
11	25/02/2020	BX434048	Cashbook	Paper	3.20	
11	25/02/2020	BX435832	Cashbook	Leadership Support Programme	30.00	
11	25/02/2020	BX436719	Cashbook	Monthly Play Area Inspections	15.00	
11	25/02/2020	BX436794	Cashbook	Paper, Index Tabs, Pens, etc	12.48	
11	25/02/2020	BX308304	Cashbook	Fees re General Legal Advice	30.00	
11	25/02/2020	BX438291	Cashbook	Fees re Sale of High St Toilet	15.00	
11	25/02/2020	BX438660	Cashbook	Fees Acquisition of Phone Box	75.00	
11	26/02/2020	DIRECT DEB	Cashbook	Broadband Services	26.98	
11	26/02/2020	BX564515	Cashbook	Monthly Backup Service	16.28	
11	26/02/2020	BX567700	Cashbook	Grant to CIC reAccountancyFees	20.00	
11	27/02/2020	BARCLAYCAR	Cashbook	Various - see below	17.31	
11	28/02/2020	DIRECT DEB	Cashbook	Electricity 49 High Street	55.56	
12	06/03/2020	BX586421	Cashbook	Fire Alarm Maint & Callout	24.00	
12	06/03/2020	BX586970	Cashbook	Toilet Cleaning High St & Wann	208.34	
12	06/03/2020	BX587787	Cashbook	Waste Collection High Street	10.71	
12	06/03/2020	BX590804	Cashbook	Waste Collection Wannock	7.00	
12	06/03/2020	BX591881	Cashbook	Hailsham Beds & Maintenance	8.25	
12	06/03/2020	BX592962	Cashbook	Infil ground Brightling DogBin	8.53	
12	10/03/2020	DIRECT DEB	Cashbook	Electricity Wannock Office	79.09	
12	10/03/2020	DIRECT DEB	Cashbook	Electricity Pavilion	76.77	
12	11/03/2020	DIRECT DEB	Cashbook	Electricity 51 High Street	4.69	
12	11/03/2020	DIRECT DEB	Cashbook	Office Phone 01323 488114	48.00	
12	11/03/2020	BX909927	Cashbook	New column (A) & LED Old Drive	427.12	
12	11/03/2020	BX910828	Cashbook	New column (D) & LED TheCentre	427.12	
12	11/03/2020	BX910951	Cashbook	New column (J) & LED Brookside	427.12	
12	11/03/2020	BX9117272	Cashbook	Various stationery items	12.85	
12	13/03/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	2.95	
12	13/03/2020	DIRECT DEB	Cashbook	Office Phone 01323 483550	23.06	
12	13/03/2020	BX156154	Cashbook	New column (G) & LED Levett Rd	427.12	
12	13/03/2020	BX159588	Cashbook	New column(H) & LED Lynholm Rd	427.12	
12	13/03/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	2.95	
12	13/03/2020	DIRECT DEB	Cashbook	Electricity High St Toilets		2.95
12	16/03/2020	109077	Cashbook	Various - see below	2.45	
12	26/03/2020	CREDIT	Cashbook	Credit re final phone bill		2.67
12	27/03/2020	BARCLAYCAR	Cashbook	Various - see below	34.00	
12	28/03/2020	DIRECT DEB	Cashbook	Dog & Litter Bin emptying	200.00	

A/c Code 105 VAT Control

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
12	31/03/2020	BX681503	Cashbook	Fees re General Legal Advice	55.00	
12	31/03/2020	BX682717	Cashbook	Fees re Library Agreement	35.00	
12	31/03/2020	BX683234	Cashbook	Fees re Sale of High St Toilet	35.00	
12	31/03/2020	BX683269	Cashbook	Fees re Lease of Library	170.00	
12	31/03/2020	BX683911	Cashbook	Monthly Back Up Service	18.64	
12	31/03/2020	BX684752	Cashbook	Grass Cutting Cut 1 of 13	291.00	
12	31/03/2020	BX695813	Cashbook	Hygiene Units Waste Coll No 49	3.56	
12	31/03/2020	BX695870	Cashbook	Hygiene Units Waste Collection	13.45	
12	31/03/2020	-BX681503	Cashbook	move to creditors		55.00
12	31/03/2020	-BX682717	Cashbook	move to creditors		35.00
12	31/03/2020	-BX683234	Cashbook	Surrey Hills Solicitors LLP		35.00
12	31/03/2020	-BX683269	Cashbook	move to creditors		170.00
12	31/03/2020	-BX683911	Cashbook	move to creditors		18.64
12	31/03/2020	-BX684752	Cashbook	move to creditors		291.00
12	31/03/2020	-BX695813	Cashbook	Initial UK Ltd		3.56
12	31/03/2020	-BX695870	Cashbook	move to creditors		13.45
		Account	**VAT Control**	**Account Totals**	**47,916.81**	**41,054.40**
		Centre		**Net Balance Month 12**	**6,862.41**	

A/c Code 110 Prepayments — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**7,426.48**	
1	01/04/2019	451	Journal	COUNCIL CHAMBER SEWAGE		708.87
1	01/04/2019	451	Journal	ALLOTMENT WATER APR- JUN		106.83
1	01/04/2019	451	Journal	PAVILLION WATER APR- JUN		143.05
1	01/04/2019	451	Journal	TOILETS WATER APR- JUN		61.15
1	01/04/2019	451	Journal	COUNCIL OFF WATER APR- JUN		53.55
1	01/04/2019	451	Journal	CPRE SUBS		36.00
1	01/04/2019	451	Journal	INSURANCE 19/20		4,073.05
1	01/04/2019	451	Journal	ESALC/NALC 19/20		2,168.98
1	01/04/2019	451	Journal	PARK CHECK APR 19		75.00
12	31/03/2020	483	Journal	Grass cut 1 of 13	1,455.00	
12	31/03/2020	487	Journal	GRASS CUT 1 OF 13		1,455.00
		Account	**Prepayments**	**Account Totals**	**8,881.48**	**8,881.48**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 200 Current/Business Premium **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Refer to Cashbook For Details		

Account **Current/Business Premium** **Account Totals**
Centre **Refer to Cashbook**

A/c Code 201 Tracker Account **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Refer to Cashbook For Details		

Account **Tracker Account** **Account Totals**
Centre **Refer to Cashbook**

A/c Code 202 Staff Salaries Cash Book **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Refer to Cashbook For Details		

Account **Staff Salaries Cash Book** **Account Totals**
Centre **Refer to Cashbook**

A/c Code 203 HSBC Deposit A/C **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Refer to Cashbook For Details		

Account **HSBC Deposit A/C** **Account Totals**
Centre **Refer to Cashbook**

A/c Code 204 NatWest deposit A/C **Annual Budget** 0
Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Refer to Cashbook For Details		

A/c Code 204 NatWest deposit A/C

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit

Account **NatWest deposit A/C** **Account Totals**

Centre **Refer to Cashbook**

A/c Code 210 Petty Cash **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit

Refer to Cashbook For Details

Account **Petty Cash** **Account Totals**

Centre **Refer to Cashbook**

A/c Code 211 Cash in Hand **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	

		Debit	Credit
Account **Cash in Hand**	**Account Totals**	**0.00**	**0.00**
Centre	**Net Balance Month 12**		**0.00**

A/c Code 301 Current year fund **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**

		Debit	Credit
Account **Current year fund**	**Account Totals**	**0.00**	**0.00**
Centre	**Net Balance Month 12**		**0.00**

A/c Code 310 General reserves **Annual Budget** 8,200

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**177,387.01**

A/c Code 310 General reserves
Centre (none)

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**General reserves**		**Account Totals**	**0.00**	**177,387.01**
		Centre			**Net Balance Month 12**		**177,387.01**

A/c Code 320 Council Office Mntce Fund — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**22,115.00**
		Account	**Council Office Mntce Fund**		**Account Totals**	**0.00**	**22,115.00**
		Centre			**Net Balance Month 12**		**22,115.00**

A/c Code 321 Recreation Fund — **Annual Budget** -17,000
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
		Account	**Recreation Fund**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 322 Town Election/Poll/Referendum — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**16,657.00**
		Account	**Town Election/Poll/Referendum**		**Account Totals**	**0.00**	**16,657.00**
		Centre			**Net Balance Month 12**		**16,657.00**

A/c Code 323 Polegate Town Map Fund — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**

A/c Code 323 Polegate Town Map Fund
Centre (none)

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**Polegate Town Map Fund**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 324 Elections Fund — **Annual Budget** 6,500
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**25,483.00**
12	31/03/2020	486	Journal	Trf Bal on 4050 at year end			3,837.00
		Account	**Elections Fund**		**Account Totals**	**0.00**	**29,320.00**
		Centre			**Net Balance Month 12**		**29,320.00**

A/c Code 325 Pavilion Refurbishment Fund — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
		Account	**Pavilion Refurbishment Fund**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 326 Youth Shelter Reserve — **Annual Budget** 2,300
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
		Account	**Youth Shelter Reserve**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 328 Office IT Equipment Reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**124.10**
7	28/10/2019	BARCLAYCAR	Cashbook	Computer Software		124.10	

A/c Code 328 Office IT Equipment Reserve
Centre (none)

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**Office IT Equipment Reserve**		**Account Totals**	**124.10**	**124.10**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 329 Other Office Equipment — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**327.96**
12	27/03/2020	BARCLAYCAR	Cashbook	TP Router / Access Point		87.49	
		Account	**Other Office Equipment**		**Account Totals**	**87.49**	**327.96**
		Centre			**Net Balance Month 12**		**240.47**

A/c Code 330 Crossing Patrol Reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
		Account	**Crossing Patrol Reserve**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 331 Brightling Reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**19.21**
		Account	**Brightling Reserve**		**Account Totals**	**0.00**	**19.21**
		Centre			**Net Balance Month 12**		**19.21**

A/c Code 332 Bus shelter reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**

A/c Code 332 Bus shelter reserve
Centre (none)

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**Bus shelter reserve**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 333 Diamond Jubilee Reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
		Account	**Diamond Jubilee Reserve**		**Account Totals**	**0.00**	**0.00**
		Centre			**Net Balance Month 12**		**0.00**

A/c Code 334 Town Focal Enhancemt Reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**592.20**
		Account	**Town Focal Enhancemt Reserve**		**Account Totals**	**0.00**	**592.20**
		Centre			**Net Balance Month 12**		**592.20**

A/c Code 335 Street Lights Reserve — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**164,793.00**
6	02/09/2019	457	Journal	transfer to library EMR 353		34,000.00	
12	31/03/2020	486	Journal	Trf Bal on 4282 at year end			36,986.04
		Account	**Street Lights Reserve**		**Account Totals**	**34,000.00**	**201,779.04**
		Centre			**Net Balance Month 12**		**167,779.04**

A/c Code 336 Legals/fencing re s/water — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**6,000.00**

A/c Code 336 Legals/fencing re s/water

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Legals/fencing re s/water**	**Account Totals**	**0.00**	**6,000.00**
		Centre		**Net Balance Month 12**		**6,000.00**

A/c Code 337 High Street Toilets Reserve — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**14,284.00**
		Account	**High Street Toilets Reserve**	**Account Totals**	**0.00**	**14,284.00**
		Centre		**Net Balance Month 12**		**14,284.00**

A/c Code 338 Hailsham Beds Reserve — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**1,401.00**
12	31/03/2020	486	Journal	Trf Bal on 4306 at year end		340.00
		Account	**Hailsham Beds Reserve**	**Account Totals**	**0.00**	**1,741.00**
		Centre		**Net Balance Month 12**		**1,741.00**

A/c Code 339 Office Alterations Reserve — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**26,165.00**
		Account	**Office Alterations Reserve**	**Account Totals**	**0.00**	**26,165.00**
		Centre		**Net Balance Month 12**		**26,165.00**

A/c Code 340 Guardian Court Crossing — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**

A/c Code 340 Guardian Court Crossing
Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Guardian Court Crossing**	**Account Totals**	**0.00**	**0.00**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 341 Staff - Consultant/Temporary — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**1,458.40**
8	14/11/2019	202758	Cashbook	Cover staff & Materials	543.85	
12	02/03/2020	473	Journal	Correction of NI payment.	747.00	
12	31/03/2020	492	Journal	Correction of NIC		747.00
12	31/03/2020	492	Journal	Correction of NIC	747.00	
		Account	**Staff - Consultant/Temporary**	**Account Totals**	**2,037.85**	**2,205.40**
		Centre		**Net Balance Month 12**		**167.55**

A/c Code 342 Age Gym S106 funds Centre — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**5,340.46**
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins	5,340.46	
6	02/09/2019	463	Journal	Interest for the S106 money		5.34
6	02/09/2019	463	Journal	Code remainder interest to4220	5.34	
		Account	**Age Gym S106 funds Centre**	**Account Totals**	**5,345.80**	**5,345.80**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 343 Tree Audit — **Annual Budget** 0
Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**31.89**
3	28/06/2019	108906	Cashbook	Tree work at Brightling Rec	31.89	
		Account	**Tree Audit**	**Account Totals**	**31.89**	**31.89**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 344 Play Equipment | **Annual Budget** 0
Centre (none) | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**11,957.00**
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins	4,100.24	
6	02/09/2019	460	Journal	Play Park oakleaf miscode	7,856.76	
12	31/03/2020	489	Journal	playpark Oakleaf		7,856.76
12	31/03/2020	489	Journal	playpark Oakleaf	7,856.76	
		Account	**Play Equipment**	**Account Totals**	**19,813.76**	**19,813.76**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 345 Flower Bulbs EMR | **Annual Budget** 0
Centre (none) | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**1,565.00**
6	02/09/2019	462	Journal	EMR for daffoldil bulbs	144.95	
7	21/10/2019	202726	Cashbook	Daffodil Plantingx2 Northfield	1,055.00	
12	31/03/2020	490	Journal	EMR daffodil bulbs		144.95
12	31/03/2020	490	Journal	EMR daffodil bulbs	144.95	
		Account	**Flower Bulbs EMR**	**Account Totals**	**1,344.90**	**1,709.95**
		Centre		**Net Balance Month 12**		**365.05**

A/c Code 346 Neighbourhood Plan | **Annual Budget** 0
Centre (none) | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**15,000.00**
		Account	**Neighbourhood Plan**	**Account Totals**	**0.00**	**15,000.00**
		Centre		**Net Balance Month 12**		**15,000.00**

A/c Code 347 CCTV reserve | **Annual Budget** 0
Centre (none) | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**4,332.00**
2	10/05/2019	BX063326	Cashbook	CCTV Installation cost x 2	988.00	
12	02/03/2020	478	Journal	installation costs	988.00	
12	02/03/2020	479	Journal	reverse the journal 478	988.00	
12	02/03/2020	480	Journal	reverse 378		988.00
12	02/03/2020	480	Journal	reverse 379		988.00

A/c Code 347 CCTV reserve

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**CCTV reserve**	**Account Totals**	**2,964.00**	**6,308.00**
		Centre		**Net Balance Month 12**		**3,344.00**

A/c Code 348 Consultation/Newsletter **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**1,003.00**
		Account	**Consultation/Newsletter**	**Account Totals**	**0.00**	**1,003.00**
		Centre		**Net Balance Month 12**		**1,003.00**

A/c Code 349 CIL funds **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**5,189.89**
3	02/06/2019	452	Journal	CIL money received	30,730.00	
3	02/06/2019	453	Journal	reversal as per RBS		30,730.00
3	02/06/2019	453	Journal	CIL moey received		30,730.00
6	02/09/2019	464	Journal	Interest for CIl funds		39.81
8	25/11/2019	109016	Cashbook	Wetpour Res Gen Res CIL	9,483.65	
9	31/12/2019	470	Journal	Interest for CIL funds		13.24
12	31/03/2020	474	Journal	Interest for CIL funds		15.36
12	31/03/2020	491	Journal	Cil Interest	39.81	
12	31/03/2020	491	Journal	Cil Interest		39.81
12	31/03/2020	493	Journal	CIL interest	39.81	
12	31/03/2020	493	Journal	CIL interest		39.81
12	31/03/2020	494	Journal	CIL interest	15.36	
12	31/03/2020	494	Journal	CIL interest		15.36
12	31/03/2020	496	Journal	CIL INTEREST		39.81
12	31/03/2020	496	Journal	CIL INTEREST	39.81	
12	31/03/2020	496	Journal	CIL INTEREST	13.24	
12	31/03/2020	496	Journal	CIL INTEREST		13.24
		Account	**CIL funds**	**Account Totals**	**40,361.68**	**66,866.33**
		Centre		**Net Balance Month 12**		**26,504.65**

A/c Code 350 Picnic Benches **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**788.00**
		Account	**Picnic Benches**		**Account Totals**	**0.00**	**788.00**
		Centre			**Net Balance Month 12**		**788.00**

A/c Code 351 Skate Park **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**4,795.00**
		Account	**Skate Park**		**Account Totals**	**0.00**	**4,795.00**
		Centre			**Net Balance Month 12**		**4,795.00**

A/c Code 352 Overtime **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**1,036.27**
		Account	**Overtime**		**Account Totals**	**0.00**	**1,036.27**
		Centre			**Net Balance Month 12**		**1,036.27**

A/c Code 353 Polegate Community Library **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**17,000.00**
6	02/09/2019	457	Journal	transfer to library EMR 353			34,000.00
		Account	**Polegate Community Library**		**Account Totals**	**0.00**	**51,000.00**
		Centre			**Net Balance Month 12**		**51,000.00**

A/c Code 500 Creditors **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**

A/c Code 500 Creditors

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Creditors**	**Account Totals**	**0.00**	**0.00**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 510 Accruals **Annual Budget** 0

Centre (none) **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**2,778.51**
1	01/04/2019	451	Journal	EDF XMAS LIGHTS	200.00	
1	01/04/2019	451	Journal	TREE WORK	1,000.00	
1	01/04/2019	451	Journal	2018/19 RBS CLOSEDOWN	575.00	
1	01/04/2019	451	Journal	2018/19 I AUDITOR	525.00	
1	01/04/2019	451	Journal	REFUSE HIGH ST OFFICE	51.90	
1	01/04/2019	451	Journal	REFUSE WANNOCK OFFICE	39.72	
1	01/04/2019	451	Journal	GROUNDS MAINT WANNOCK	64.27	
1	01/04/2019	451	Journal	STATIONERY	54.80	
1	01/04/2019	451	Journal	STATIONERY	201.82	
1	01/04/2019	451	Journal	BANK CHARGES 18/19	66.00	
12	31/03/2020	481	Journal	2019/20 Internal Audit		500.00
12	31/03/2020	481	Journal	S Goacher Payroll Officer		1,050.00
12	31/03/2020	481	Journal	Viking Stationery		300.00
12	31/03/2020	481	Journal	Mayors Allowance -COVID19		555.00
12	31/03/2020	481	Journal	Rialtas Year end closedown		560.00
12	31/03/2020	482	Journal	Broadband refund	13.01	
12	31/03/2020	482	Journal	water refund	400.00	
12	31/03/2020	482	Journal	water refund	448.28	
12	31/03/2020	485	Journal	SME		532.32
12	31/03/2020	485	Journal	ESCC		2,135.60
12	31/03/2020	485	Journal	ESCC		8,600.00
12	31/03/2020	485	Journal	ESCC		7,221.10
12	31/03/2020	485	Journal	Cosmo		1,600.00
12	31/03/2020	485	Journal	Reef		55.31
12	31/03/2020	485	Journal	Reef		35.00
12	31/03/2020	485	Journal	Countrymans		460.00
12	31/03/2020	485	Journal	Barclays		71.92
12	31/03/2020	485	Journal	EDF		324.91
12	31/03/2020	485	Journal	EDF		464.49
12	31/03/2020	485	Journal	EDF		877.47
12	31/03/2020	485	Journal	EDF		61.09
12	31/03/2020	485	Journal	EDF		447.62
12	31/03/2020	488	Journal	SHS GENERAL LEGAL ADVICE		275.00
12	31/03/2020	488	Journal	SHS LIBRARY AGREEMENT		175.00
12	31/03/2020	488	Journal	SHS SALE OF HIGH ST TOILET		175.00

A/c Code 510 Accruals

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
12	31/03/2020	488	Journal	SHS LEASE OF LIBRARY		850.00
12	31/03/2020	488	Journal	SME BACK UP		93.20
12	31/03/2020	488	Journal	P&CC CCTV MAINT Q4		114.11
12	31/03/2020	488	Journal	P&CC CCTV TRANSMISSION Q4		545.60
12	31/03/2020	488	Journal	INITIAL NO.49		17.81
12	31/03/2020	488	Journal	INITIAL WANNOCK		20.28
12	31/03/2020	488	Journal	INITIAL TOILET		46.93
12	31/03/2020	488	Journal	EPC		199.00
		Account	**Accruals**	**Account Totals**	**3,639.80**	**31,142.27**
		Centre		**Net Balance Month 12**		**27,502.47**

A/c Code 530 Receipts in Advance — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
		Account	**Receipts in Advance**	**Account Totals**	**0.00**	**0.00**
		Centre		**Net Balance Month 12**		**0.00**

A/c Code 560 Deposits Held — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**3,580.00**
2	20/05/2019	108875	Cashbook	Cophall Plot 9 Deposit refund	50.00	
2	22/05/2019	100469	Cashbook	Cophall Plot 9 Deposit		50.00
3	26/06/2019	100471	Cashbook	Cophall Plot 15A Deposit		50.00
3	26/06/2019	100471	Cashbook	Cophall Plot 15 Deposit		50.00
5	27/08/2019	Dir Credit	Cashbook	Cophall Plot 4 Deposit		50.00
6	13/09/2019	Dir Credit	Cashbook	Cophall Plot 4A Deposit		50.00
6	13/09/2019	Dir Credit	Cashbook	Cophall Plot 37A Deposit		50.00
7	02/10/2019	100475	Cashbook	Cophall Plot 41A Deposit		50.00
7	09/10/2019	202712	Cashbook	Cophall Plot 21 Deposit Refund	25.00	
7	09/10/2019	202712	Cashbook	Chq cancelled Cop Plot 21 Dep		25.00
7	10/10/2019	Dir Credit	Cashbook	Cophall Plot 36 Deposit		50.00
7	14/10/2019	202719	Cashbook	Cophall Plot 36 Deposit Refund	50.00	
7	14/10/2019	202720	Cashbook	Gos Plots 1&1A Deposit Refund	50.00	
7	14/10/2019	202720	Cashbook	Gos Plots 1&1A Deposit Refund		50.00
7	14/10/2019	Dir Credit	Cashbook	Gosford Plot 2A Deposit		50.00
7	15/10/2019	100476	Cashbook	Cophall Plot 11A Deposit		50.00
7	18/10/2019	100477	Cashbook	Gosford Plot 1 Deposit		50.00

A/c Code 560 Deposits Held

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
7	21/10/2019	202727	Cashbook	Cophall Plot 25 Deposit Refund	50.00	
8	02/11/2019	465	Journal	retain despoit C4	50.00	
8	02/11/2019	465	Journal	retain deposit C4A	50.00	
8	02/11/2019	465	Journal	retain deposit C8	50.00	
8	02/11/2019	465	Journal	retain deposit C9A	50.00	
8	02/11/2019	465	Journal	retain deposit C11A	50.00	
8	02/11/2019	465	Journal	retain deposit C15	10.00	
8	02/11/2019	465	Journal	retain deposit C15A	10.00	
8	02/11/2019	465	Journal	retain deposit C18	50.00	
8	02/11/2019	465	Journal	retain deposit C37	50.00	
8	02/11/2019	465	Journal	retain deposit C37A	50.00	
8	02/11/2019	465	Journal	retain deposit C41A	50.00	
8	06/11/2019	202743	Cashbook	Gosford 1 & 1A Deposit Refund	50.00	
8	06/11/2019	202746	Cashbook	Cophall Plot 23 Deposit Refund	50.00	
8	06/11/2019	202747	Cashbook	Cophall Plot14A Deposit Refund	50.00	
8	14/11/2019	Dir Credit	Cashbook	Cophall Plot 23 Deposit		50.00
8	18/11/2019	109005	Cashbook	Deposit refund C21	25.00	
8	27/11/2019	100482	Cashbook	Cophall Plot 25 Deposit		50.00
8	27/11/2019	100482	Cashbook	Cophall Plot 21 Deposit		50.00
9	02/12/2019	469	Journal	Retention of deposit C12	50.00	
9	11/12/2019	100484	Cashbook	Cophall Plot 14A Deposit		50.00
10	03/01/2020	109056	Cashbook	Cophall Plot 42 Deposit Refund	50.00	
10	20/01/2020	Dir Credit	Cashbook	Cophall Plot 8 Deposit		50.00
10	21/01/2020	100487	Cashbook	Cophall Plot 42 Deposit		50.00
10	28/01/2020	Dir Credit	Cashbook	Cophall Plot 18 Deposit		50.00
10	30/01/2020	Dir Credit	Cashbook	Cophall Plot 9A Deposit		50.00
		Account	**Deposits Held**	**Account Totals**	**970.00**	**4,605.00**
		Centre		**Net Balance Month 12**		**3,635.00**

A/c Code 5000 Transfer to Reserves — **Annual Budget** 0

Centre (none) — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
12	31/03/2020	486	Journal	Trf Bal on 4050 at year end	41,163.04	
		Account	**Transfer to Reserves**	**Account Totals**	**41,163.04**	**0.00**
		Centre		**Net Balance Month 12**	**41,163.04**	

A/c Code 1042 Sponsorship Litter Picker — **Annual Budget** 1,038
Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
11	21/02/2020	Dir Credit	Cashbook	Litter Picking Sponsorship		1,326.24
		Account	**Sponsorship Litter Picker**	**Account Totals**	**0.00**	**1,326.24**
		Centre	**Employee costs**	**Net Balance Month 12**		**1,326.24**

A/c Code 4000 Town Clerk — **Annual Budget** 40,760
Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	2,390.48	
1	17/04/2019	108830	Cashbook	Tax & NI	1,006.19	
2	15/05/2019	BX878335	Cashbook	May Salary	2,482.58	
2	31/05/2019	BX878941	Cashbook	Tax & NI ees	914.09	
3	05/06/2019	108892	Cashbook	Tax & NI ees	952.39	
3	07/06/2019	BX333665	Cashbook	June Salary	2,444.28	
4	05/07/2019	108918	Cashbook	Tax & NI ees	893.86	
4	15/07/2019	BX704695	Cashbook	July Salary	2,502.81	
5	05/08/2019	108941	Cashbook	Tax & NI ees	904.08	
5	15/08/2019	BX112362	Cashbook	August Salary	2,492.59	
6	09/09/2019	108976	Cashbook	Tax & NI ees	962.61	
6	13/09/2019	BX793285	Cashbook	September Salary	2,434.06	
7	02/10/2019	202702	Cashbook	TAX & NI ees	875.99	
7	15/10/2019	BX83020	Cashbook	October Salary	2,520.68	
8	15/11/2019	BX83437	Cashbook	Nov Salary	2,584.12	
8	26/11/2019	202757	Cashbook	TAX & NI	812.55	
9	04/12/2019	109032	Cashbook	Tax & NI EEs	832.78	
9	13/12/2019	BX83156	Cashbook	December Salary	2,563.89	
10	06/01/2020	109060	Cashbook	Tax & NI EEs	827.87	
10	15/01/2020	BX178471	Cashbook	January Salary	2,568.80	
11	15/02/2020	BX383907	Cashbook	February Salary	2,498.96	
11	15/02/2020	109061	Cashbook	Tax & NI EEs	897.71	
12	13/03/2020	BX143193	Cashbook	March Salary	2,513.02	
12	15/03/2020	109076	Cashbook	Tax & NI EEs	883.65	
		Account	**Town Clerk**	**Account Totals**	**40,760.04**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**40,760.04**	

A/c Code 4001 Administration Assistant | **Annual Budget** 10,781
Centre 101 Employee costs | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	685.15	
1	17/04/2019	108830	Cashbook	Tax & NI	195.38	
2	15/05/2019	BX878335	Cashbook	May Salary	697.36	
2	31/05/2019	BX878941	Cashbook	Tax & NI ees	201.37	
3	05/06/2019	108892	Cashbook	Tax & NI ees	201.17	
3	07/06/2019	BX333665	Cashbook	June Salary	697.56	
4	05/07/2019	108918	Cashbook	Tax & NI ees	201.37	
4	15/07/2019	BX704695	Cashbook	July Salary	697.36	
5	05/08/2019	108941	Cashbook	Tax & NI ees	201.37	
5	15/08/2019	BX112362	Cashbook	August Salary	697.36	
6	09/09/2019	108976	Cashbook	Tax & NI ees	201.37	
6	13/09/2019	BX793285	Cashbook	September Salary	697.36	
7	02/10/2019	202702	Cashbook	TAX & NI ees	201.17	
7	15/10/2019	BX83020	Cashbook	October Salary	697.56	
8	15/11/2019	BX83437	Cashbook	Nov Salary	697.36	
8	26/11/2019	202757	Cashbook	TAX & NI	201.37	
9	04/12/2019	109032	Cashbook	Tax & NI EEs	201.37	
9	13/12/2019	BX83156	Cashbook	December Salary	697.36	
10	06/01/2020	109060	Cashbook	Tax & NI EEs	201.37	
10	15/01/2020	BX178471	Cashbook	January Salary	697.36	
11	15/02/2020	BX383907	Cashbook	February Salary	697.56	
11	15/02/2020	109061	Cashbook	Tax & NI EEs	201.17	
12	13/03/2020	BX143193	Cashbook	March Salary	697.36	
12	15/03/2020	109076	Cashbook	Tax & NI EEs	201.37	

Account **Administration Assistant** | **Account Totals** | **10,766.56** | **0.00**
Centre **Employee costs** | **Net Balance Month 12** | **10,766.56**

A/c Code 4002 Handyman/Groundsman | **Annual Budget** 10,159
Centre 101 Employee costs | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	831.40	
1	17/04/2019	108830	Cashbook	NI	15.33	
2	15/05/2019	BX878335	Cashbook	May Salary	831.40	
2	31/05/2019	BX878941	Cashbook	NI ees	15.33	
3	05/06/2019	108892	Cashbook	NI ees	15.33	
3	07/06/2019	BX333665	Cashbook	June Salary	831.40	
4	05/07/2019	108918	Cashbook	NI ees	15.33	
4	15/07/2019	BX704695	Cashbook	July Salary	831.40	
5	05/08/2019	108941	Cashbook	NI ees	15.33	
5	15/08/2019	BX112362	Cashbook	August Salary	831.40	

A/c Code 4002 Handyman/Groundsman

Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
6	09/09/2019	108976	Cashbook	NI ees	15.33	
6	13/09/2019	BX793285	Cashbook	September Salary	831.40	
7	02/10/2019	202702	Cashbook	NI ees	15.33	
7	15/10/2019	BX83020	Cashbook	October salary	831.40	
8	15/11/2019	BX83437	Cashbook	November Salary	831.40	
8	26/11/2019	202757	Cashbook	NI	15.33	
9	04/12/2019	109032	Cashbook	NI EEs	15.33	
9	13/12/2019	BX83156	Cashbook	December Salary	831.40	
10	06/01/2020	109060	Cashbook	NI EEs	15.33	
10	15/01/2020	BX178471	Cashbook	January Salary	831.40	
11	15/02/2020	BX383907	Cashbook	February Salary	831.40	
11	15/02/2020	109061	Cashbook	NI EEs	15.33	
12	13/03/2020	BX143193	Cashbook	March Salary	831.40	
12	15/03/2020	109076	Cashbook	NI EEs	15.33	
		Account	**Handyman/Groundsman**	**Account Totals**	**10,160.76**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**10,160.76**	

A/c Code 4003 Litter Picker — **Annual Budget** 9,385

Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	638.60	
1	17/04/2019	108830	Cashbook	Tax	159.60	
2	15/05/2019	BX878335	Cashbook	May Salary	638.60	
2	31/05/2019	BX878941	Cashbook	Tax ees	159.60	
3	05/06/2019	108892	Cashbook	Tax ees	159.60	
3	07/06/2019	BX333665	Cashbook	June Salary	638.60	
4	05/07/2019	108918	Cashbook	Tax ees	159.60	
4	15/07/2019	BX704695	Cashbook	July Salary	638.60	
5	05/08/2019	108941	Cashbook	Tax ees	159.80	
5	15/08/2019	BX112362	Cashbook	August Salary	638.40	
6	09/09/2019	108976	Cashbook	Tax ees	159.60	
6	13/09/2019	BX793285	Cashbook	September Salary	638.60	
7	02/10/2019	202702	Cashbook	TAX	159.60	
7	15/10/2019	BX83020	Cashbook	October salary	638.60	
8	15/11/2019	BX83437	Cashbook	Nov Salary	638.60	
8	26/11/2019	202757	Cashbook	TAX	159.60	
9	04/12/2019	109032	Cashbook	Tax EEs	159.60	
9	13/12/2019	BX83156	Cashbook	Mr R Thearle	638.60	
10	06/01/2020	109060	Cashbook	Tax EEs	159.80	
10	15/01/2020	BX178471	Cashbook	January Salary	638.40	
11	15/02/2020	BX383907	Cashbook	February Salary	638.60	

A/c Code 4003 Litter Picker

Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
11	15/02/2020	109061	Cashbook	Tax EEs	159.60	
12	13/03/2020	BX143193	Cashbook	March Salary	638.60	
12	15/03/2020	109076	Cashbook	Tax EEs	159.60	
		Account	**Litter Picker**	**Account Totals**	**9,578.40**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**9,578.40**	

A/c Code 4004 Cleaner/keyholder **Annual Budget** 4,000

Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	265.84	
1	17/04/2019	108830	Cashbook	Tax	66.40	
2	15/05/2019	BX878335	Cashbook	May Salary	265.84	
2	31/05/2019	BX878941	Cashbook	Tax ees	66.40	
3	05/06/2019	108892	Cashbook	Tax ees	66.40	
3	07/06/2019	BX333665	Cashbook	June Salary	265.84	
4	05/07/2019	108918	Cashbook	Tax ees	66.40	
4	15/07/2019	BX704695	Cashbook	July Salary	265.84	
5	05/08/2019	108941	Cashbook	Tax ees	66.60	
5	15/08/2019	BX112362	Cashbook	August Salary	265.64	
6	09/09/2019	108976	Cashbook	Tax ees	66.40	
6	13/09/2019	BX793285	Cashbook	September Salary	265.84	
7	02/10/2019	202702	Cashbook	TAX	66.40	
7	15/10/2019	BX83020	Cashbook	October Salary	265.84	
8	15/11/2019	BX83437	Cashbook	November Salary	265.84	
8	26/11/2019	202757	Cashbook	TAX	66.40	
9	04/12/2019	109032	Cashbook	Tax EEs	66.60	
9	13/12/2019	BX83156	Cashbook	December Salary	265.64	
10	06/01/2020	109060	Cashbook	Tax EEs	66.40	
10	15/01/2020	BX178471	Cashbook	January Salary	265.84	
11	15/02/2020	BX383907	Cashbook	February Salary	265.84	
11	15/02/2020	109061	Cashbook	Tax EEs	66.40	
12	13/03/2020	BX143193	Cashbook	March Salary	265.84	
12	15/03/2020	109076	Cashbook	Tax EEs	66.40	
		Account	**Cleaner/keyholder**	**Account Totals**	**3,986.88**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**3,986.88**	

A/c Code 4005 Overtime **Annual Budget** 5,400
Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	73.56	
1	15/04/2019	BX434557	Cashbook	April Salary Overtime	668.94	
2	15/05/2019	BX878335	Cashbook	May Salary Overtime	58.33	
2	15/05/2019	BX878335	Cashbook	May Salary Overtime	381.42	
2	15/05/2019	BX878335	Cashbook	May Salary Overtime	77.78	
3	07/06/2019	BX333665	Cashbook	June Overtime	73.89	
3	07/06/2019	BX333665	Cashbook	June Overtime	500.61	
3	07/06/2019	BX333665	Cashbook	June Overtime	73.89	
4	15/07/2019	BX704695	Cashbook	July Overtime	317.85	
4	15/07/2019	BX704695	Cashbook	July Overtime	77.78	
5	15/08/2019	BX112362	Cashbook	August Overtime	349.64	
5	15/08/2019	BX112362	Cashbook	August Overtime	77.78	
6	13/09/2019	BX793285	Cashbook	September Overtime	46.67	
6	13/09/2019	BX793285	Cashbook	September Overtime	532.40	
6	13/09/2019	BX793285	Cashbook	September Overtime	85.55	
7	15/10/2019	BX83020	Cashbook	Overtime	42.78	
7	15/10/2019	BX83020	Cashbook	Overtime	262.23	
7	15/10/2019	BX83020	Cashbook	Overtime	66.11	
8	15/11/2019	BX83437	Cashbook	Overtime	63.57	
8	15/11/2019	BX83437	Cashbook	Overtime	194.44	
9	13/12/2019	BX83156	Cashbook	December Overtime	38.89	
9	13/12/2019	BX83156	Cashbook	December Overtime	127.14	
9	13/12/2019	BX83156	Cashbook	December Overtime	116.66	
10	15/01/2020	BX178471	Cashbook	January Overtime	15.56	
10	15/01/2020	BX178471	Cashbook	January Overtime	111.25	
10	15/01/2020	BX178471	Cashbook	January Overtime	77.78	
11	15/02/2020	BX383907	Cashbook	February Overtime	16.80	
11	15/02/2020	BX383907	Cashbook	February Overtime	329.93	
11	15/02/2020	BX383907	Cashbook	February Overtime	50.55	
12	02/03/2020	475	Journal	miscode	15.73	
12	13/03/2020	BX143193	Cashbook	March Overtime	46.67	
12	13/03/2020	BX143193	Cashbook	March Overtime	286.07	
12	13/03/2020	BX143193	Cashbook	March Overtime	23.33	
		Account	**Overtime**	**Account Totals**	**5,281.58**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**5,281.58**	

A/c Code 4007 NI (ER's) **Annual Budget** 3,800
Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108830	Cashbook	NI ers	572.43	

A/c Code 4007 NI (ER's)

Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
2	31/05/2019	BX878941	Cashbook	NI ers	543.90	
3	05/06/2019	108892	Cashbook	NI ers	561.96	
4	05/07/2019	108918	Cashbook	NI ers	527.08	
5	05/08/2019	108941	Cashbook	NI ers	533.61	
6	02/09/2019	454	Journal	Budget offset against pension		267.00
6	02/09/2019	455	Journal	reverse 454 journal	267.00	
6	09/09/2019	108976	Cashbook	NI ers	564.20	
7	02/09/2019	456	Journal	NI ers from pension budget		26.70
7	02/10/2019	202702	Cashbook	NI ers	523.70	
8	02/11/2019	466	Journal	incorrect budget set offset		508.08
8	26/11/2019	202757	Cashbook	NI ers	508.08	
9	04/12/2019	467	Journal	Incorrect budget set offset		511.49
9	04/12/2019	109032	Cashbook	NI ERs	511.49	
10	06/01/2020	468	Journal	Incorrect budget set offset		500.72
10	06/01/2020	109060	Cashbook	NI ERs	500.72	
11	15/02/2020	471	Journal	Incorrect budget set offset		527.31
11	15/02/2020	109061	Cashbook	NI ERs	527.31	
12	15/03/2020	472	Journal	Incorrect budget set offset		521.62
12	15/03/2020	109076	Cashbook	NI ERs	521.62	

Account **NI (ER's)**	**Account Totals**	**6,663.10**	**2,862.92**
Centre **Employee costs**	**Net Balance Month 12**	**3,800.18**	

A/c Code 4008 Pension ER's contributions **Annual Budget** 2,200

Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	09/04/2019	NEST	Cashbook	Pension payment April ers	26.97	
2	09/05/2019	NEST	Cashbook	Pension payment May ers	29.30	
3	10/06/2019	NEST	Cashbook	Pension payment June ers	29.18	
4	10/07/2019	NEST	Cashbook	Pension payment July ers	29.30	
5	07/08/2019	NEST	Cashbook	Pension payment August ers	29.30	
6	02/09/2019	454	Journal	Budget offset against pension	267.00	
6	02/09/2019	455	Journal	reverse 454 journal		267.00
6	09/09/2019	NEST	Cashbook	Pension Payment September ers	29.53	
7	02/09/2019	456	Journal	NI ers from pension budget	26.70	
7	10/10/2019	DIRECT DEB	Cashbook	Pensions	67.55	
7	10/10/2019	DIREC DEBI	Cashbook	reversal		67.55
7	10/10/2019	DIRECT DEB	Cashbook	Pensions ers	28.95	
8	02/11/2019	466	Journal	incorrect budget set offset	508.08	
8	04/11/2019	NEST	Cashbook	Pension Payment Nov ers	32.80	
9	04/12/2019	467	Journal	Incorrect budget set offset	511.49	
9	13/12/2019	NEST	Cashbook	Pension Payment Dec ers	30.47	

A/c Code 4008 Pension ER's contributions

Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
10	06/01/2020	468	Journal	Incorrect budget set offset	500.72	
10	10/01/2020	NEST	Cashbook	Pension Payment Jan ers	29.30	
11	10/02/2020	NEST	Cashbook	Pension payment February ERs	28.48	
11	15/02/2020	471	Journal	Incorrect budget set offset	527.31	
12	02/03/2020	473	Journal	Correction of NI payment.		747.00
12	10/03/2020	NEST	Cashbook	Pension Payment March ERs	27.67	
12	15/03/2020	472	Journal	Incorrect budget set offset	521.62	
12	31/03/2020	492	Journal	Correction of NIC	747.00	
		Account	**Pension ER's contributions**	**Account Totals**	**4,028.72**	**1,081.55**
		Centre	**Employee costs**	**Net Balance Month 12**	**2,947.17**	

A/c Code 4009 Finance officer/payroll — **Annual Budget** 1,050

Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
12	31/03/2020	481	Journal	S Goacher Payroll Officer	1,050.00	
		Account	**Finance officer/payroll**	**Account Totals**	**1,050.00**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**1,050.00**	

A/c Code 4010 Internal Auditor — **Annual Budget** 700

Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	2018/19 I AUDITOR		525.00
2	10/05/2019	108863	Cashbook	Internal Audit 2018/19	226.80	
12	31/03/2020	481	Journal	2019/20 Internal Audit	500.00	
		Account	**Internal Auditor**	**Account Totals**	**726.80**	**525.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**201.80**	

A/c Code 4011 Administrative Asst/Ctee Clerk — **Annual Budget** 10,781

Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	BX434557	Cashbook	April Salary	868.34	
1	17/04/2019	108830	Cashbook	NI	30.39	
2	15/05/2019	BX878335	Cashbook	May Salary	870.16	
2	31/05/2019	BX878941	Cashbook	NI ees	28.57	

A/c Code 4011 Administrative Asst/Ctee Clerk

Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
3	05/06/2019	108892	Cashbook	NI ees	30.43	
3	07/06/2019	BX333665	Cashbook	June Salary	868.30	
4	05/07/2019	108918	Cashbook	NI ees	21.57	
4	15/07/2019	BX704695	Cashbook	July Salary	877.16	
5	05/08/2019	108941	Cashbook	NI ees	23.42	
5	15/08/2019	BX112362	Cashbook	August Salary	890.78	
6	09/09/2019	108976	Cashbook	NI ees	27.17	
6	13/09/2019	BX793285	Cashbook	September Salary	871.56	
7	02/10/2019	202702	Cashbook	NI ees	26.70	
7	15/10/2019	BX83020	Cashbook	October salary	872.03	
8	15/11/2019	BX83437	Cashbook	Nov Salary	877.16	
8	26/11/2019	202757	Cashbook	NIees	21.57	
9	04/12/2019	109032	Cashbook	NI EEs	26.23	
9	13/12/2019	BX83156	Cashbook	December Salary	872.50	
10	06/01/2020	109060	Cashbook	NI EEs	23.43	
10	15/01/2020	BX178471	Cashbook	January Salary	875.30	
11	15/02/2020	BX383907	Cashbook	February Salary	875.15	
11	15/02/2020	109061	Cashbook	NI EEs	23.58	
12	02/03/2020	475	Journal	miscode		15.73
12	13/03/2020	BX143193	Cashbook	March Salary	871.56	
12	15/03/2020	109076	Cashbook	NI EEs	27.17	
		Account	**Administrative Asst/Ctee Clerk**	**Account Totals**	**10,800.23**	**15.73**
		Centre	**Employee costs**	**Net Balance Month 12**	**10,784.50**	

A/c Code 4012 Finance Assistant **Annual Budget** 10,781

Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	09/04/2019	NEST	Cashbook	Pension payment April ees	35.95	
1	15/04/2019	BX434557	Cashbook	April Salary	841.21	
1	17/04/2019	108830	Cashbook	NI	21.57	
2	09/05/2019	NEST	Cashbook	Pension payment May ees	39.07	
2	15/05/2019	BX878335	Cashbook	May Salary	828.76	
2	31/05/2019	BX878941	Cashbook	NI ees	30.90	
3	05/06/2019	108892	Cashbook	Tax & NI ees	37.03	
3	07/06/2019	BX333665	Cashbook	June Salary	822.79	
3	10/06/2019	NEST	Cashbook	Pension payment June ees	38.91	
4	05/07/2019	108918	Cashbook	Tax & NI ees	38.50	
4	10/07/2019	NEST	Cashbook	Pension payment July ees	39.07	
4	15/07/2019	BX704695	Cashbook	July Salary	821.16	
5	05/08/2019	108941	Cashbook	Tax & NI ees	38.50	
5	07/08/2019	NEST	Cashbook	Pension payment August ees	39.07	

A/c Code 4012 Finance Assistant

Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
5	15/08/2019	BX112362	Cashbook	August Salary	821.16	
6	09/09/2019	NEST	Cashbook	Pension Payment September ees	39.38	
6	09/09/2019	108976	Cashbook	Tax & NI ees	41.03	
6	13/09/2019	BX793285	Cashbook	September Salary	818.32	
7	02/10/2019	202702	Cashbook	TAX & NI ees	34.90	
7	10/10/2019	DIRECT DEB	Cashbook	Pension ees	38.60	
7	15/10/2019	BX83020	Cashbook	October Salary	825.23	
8	04/11/2019	NEST	Cashbook	Pension Payment Nov ees	43.73	
8	15/11/2019	BX83437	Cashbook	Nove Salary	779.10	
8	26/11/2019	202757	Cashbook	TAX & NI	75.90	
9	04/12/2019	109032	Cashbook	Tax & NI EEs	50.97	
9	13/12/2019	NEST	Cashbook	Pension Payment Dec ees	40.62	
9	13/12/2019	BX83156	Cashbook	December Salary	807.14	
10	06/01/2020	109060	Cashbook	Tax & NI EEs	38.50	
10	10/01/2020	NEST	Cashbook	Pension Payment Jan ees	39.07	
10	15/01/2020	BX178471	Cashbook	January Salary	821.16	
11	10/02/2020	NEST	Cashbook	Pension payment February EEs	37.98	
11	15/02/2020	BX383907	Cashbook	February Salary	830.92	
11	15/02/2020	109061	Cashbook	Tax & NI EEs	29.83	
12	10/03/2020	NEST	Cashbook	Pension Payment March EEs	36.89	
12	13/03/2020	BX143193	Cashbook	March Salary	840.67	
12	15/03/2020	109076	Cashbook	Tax & NI EEs	21.17	
		Account	**Finance Assistant**	**Account Totals**	**10,784.76**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**10,784.76**	

A/c Code 4014 Consultancy/Locum Clerk — **Annual Budget** 3,000

Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108837	Cashbook	Weed control A22/A27 islands	137.00	
4	31/07/2019	108933	Cashbook	Consult	52.00	
5	30/08/2019	108964	Cashbook	Consultancy - H&S Advice	100.00	
6	02/09/2019	458	Journal	Miscode	766.90	
6	04/09/2019	108973	Cashbook	Various Consultancy Items	334.30	
8	14/11/2019	202758	Cashbook	Cover staff & Materials	543.85	
9	04/12/2019	109021	Cashbook	Consult Business Plan,CIC,etc	434.30	
11	19/02/2020	109069	Cashbook	Cover for Maintenance Person	116.00	
		Account	**Consultancy/Locum Clerk**	**Account Totals**	**2,484.35**	**0.00**
		Centre	**Employee costs**	**Net Balance Month 12**	**2,484.35**	

A/c Code 4015 Travelling expenses (parks) **Annual Budget** 1,200
Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108891	Cashbook	533 SG Mileage Claim	6.88	
2	31/05/2019	108891	Cashbook	541 RT Mileage Claim	20.64	
2	31/05/2019	108891	Cashbook	542 SG Mileage Claim	10.32	
2	31/05/2019	108891	Cashbook	543 J.O. Mileage Claim	11.52	
2	31/05/2019	108891	Cashbook	544 J.O. Mileage Claim	10.32	
2	31/05/2019	108891	Cashbook	545 J.O. Mileage Claim	10.32	
3	14/06/2019	108895	Cashbook	Mileage Claim	36.12	
3	14/06/2019	108896	Cashbook	Mileage Claim	28.17	
4	11/07/2019	108928	Cashbook	Mileage Claim	22.36	
4	26/07/2019	108931	Cashbook	Mileage Claim	23.65	
6	11/09/2019	108983	Cashbook	Slip No 555 Travel Expenses	3.44	
8	14/11/2019	109003	Cashbook	MileageClaim RoSPA Course Kent	144.48	
8	18/11/2019	109005	Cashbook	Travel JO	15.62	
8	18/11/2019	109005	Cashbook	Travel BP	16.00	
8	18/11/2019	109005	Cashbook	travel SG	7.28	
11	03/02/2020	109063	Cashbook	Travel SG	6.88	
11	03/02/2020	109063	Cashbook	Travel JO	13.59	
11	03/02/2020	109063	Cashbook	Travel JO	12.90	
12	16/03/2020	109077	Cashbook	Travel BP	1.90	
12	16/03/2020	109077	Cashbook	Travel BP	6.27	

Account	**Travelling expenses (parks)**	**Account Totals**	**408.66**	**0.00**
Centre	**Employee costs**	**Net Balance Month 12**	**408.66**	

A/c Code 4016 Training Exps inc course fees **Annual Budget** 2,000
Centre 101 Employee costs **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
6	23/09/2019	108988	Cashbook	Legal & Finance Training Day	240.00	
6	23/09/2019	108997	Cashbook	Agendas & Minutes Workshop	70.00	
7	21/10/2019	202724	Cashbook	Fundraising Training x 2	30.00	
7	23/10/2019	202732	Cashbook	Playground Inspection Course	435.00	
7	23/10/2019	202732	Cashbook	Exam Fee	200.00	
7	28/10/2019	BARCLAYCAR	Cashbook	Moving & Handling Training	75.00	
7	31/10/2019	Dir Credit	Cashbook	SLCC Training Refreshments		7.22
8	06/11/2019	202740	Cashbook	Clerks Networking Day x 2	220.00	
8	14/11/2019	109001	Cashbook	Leadership Training Day	120.00	
9	11/12/2019	109037	Cashbook	People Management Course Fee	145.00	
11	25/02/2020	BX435832	Cashbook	Leadership Support Programme	150.00	

A/c Code 4016 Training Exps inc course fees
Centre 101 Employee costs

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Training Exps inc course fees**	**Account Totals**	**1,685.00**	**7.22**
		Centre	**Employee costs**	**Net Balance Month 12**	**1,677.78**	

A/c Code 6000 Transfer from EMR — **Annual Budget** 0
Centre 101 Employee costs — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
8	14/11/2019	202758	Cashbook	Cover staff & Materials		543.85
12	31/03/2020	492	Journal	Correction of NIC		747.00
		Account	**Transfer from EMR**	**Account Totals**	**0.00**	**1,290.85**
		Centre	**Employee costs**	**Net Balance Month 12**		**1,290.85**

A/c Code 1009 Bank Loyalty Discount — **Annual Budget** 140
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	04/04/2019	DirCredit	Cashbook	Loyalty Discount 13 Feb-12 Mar		16.50
2	09/05/2019	Dir Credit	Cashbook	Loyalty Discount 13 Mar-14 Apr		21.15
3	04/06/2019	Dir Credit	Cashbook	Loyalty Reward 15/04-12/05		17.34
4	05/07/2019	Dir Credit	Cashbook	Loyalty Discount 13/5-12/6		18.98
5	05/08/2019	Dir Credit	Cashbook	Loyalty Discount 13/06-14/07		20.77
6	05/09/2019	Dir Credit	Cashbook	Loyalty Discount 15/07-12/08		17.92
7	07/10/2019	Dir Credit	Cashbook	Loyalty Discount 13/08 - 12/09		19.49
8	04/11/2019	Dir Credit	Cashbook	Loyalty Discount 13/09 - 13/10		18.55
9	05/12/2019	Dir Credit	Cashbook	Loyalty Discount 14/10-12/11		14.25
10	09/01/2020	Dir Credit	Cashbook	Loyalty Discount 13/11 - 12/12		30.24
11	03/02/2020	Dir Credit	Cashbook	Loyalty Discount 13/12 - 12/01		14.63
12	06/03/2020	Dir Credit	Cashbook	Loyalty Discount 13/01 - 12/02		17.00
		Account	**Bank Loyalty Discount**	**Account Totals**	**0.00**	**226.82**
		Centre	**Administration**	**Net Balance Month 12**		**226.82**

A/c Code 4030 Postage — **Annual Budget** 500
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108843	Cashbook	Postage stamps	61.00	
2	08/05/2019	108860	Cashbook	Postage Stamps	70.00	

A/c Code 4030 Postage

Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
2	31/05/2019	108891	Cashbook	532 Recorded Delivery	6.45	
2	31/05/2019	108891	Cashbook	536a Special Delivery	6.60	
2	31/05/2019	108891	Cashbook	538 Special Delivery	6.60	
2	31/05/2019	108891	Cashbook	546 Recorded Delivery	3.80	
6	11/09/2019	108983	Cashbook	Slip No 550 Postage	1.90	
6	11/09/2019	108983	Cashbook	Slip No 560 Postage	3.60	
6	11/09/2019	108983	Cashbook	Slip No 561 Postage	3.80	
7	21/10/2019	202722	Cashbook	Stamps	61.00	
8	18/11/2019	109005	Cashbook	Postage	1.90	
8	18/11/2019	109005	Cashbook	Postage	6.60	
8	18/11/2019	109005	Cashbook	Postage	6.60	
8	18/11/2019	109005	Cashbook	Postage	8.50	
8	18/11/2019	109005	Cashbook	Postage	2.00	
8	18/11/2019	109005	Cashbook	Postage	1.90	
8	18/11/2019	109005	Cashbook	Postage	1.90	
8	18/11/2019	109005	Cashbook	Postage	1.90	
8	18/11/2019	109005	Cashbook	Postage	1.90	
9	09/12/2019	109034	Cashbook	Postage Stamps	70.00	
		Account	**Postage**	**Account Totals**	**327.95**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**327.95**	

A/c Code 4031 Stationery — **Annual Budget** 1,500

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	STATIONERY		54.80
1	01/04/2019	451	Journal	STATIONERY		201.82
1	17/04/2019	108840	Cashbook	Various Stationery	45.66	
1	17/04/2019	108841	Cashbook	Various Stationery	24.99	
1	17/04/2019	108843	Cashbook	Various stationery	152.63	
1	17/04/2019	108844	Cashbook	Bin liners	5.56	
2	08/05/2019	108860	Cashbook	Stationery	51.33	
2	20/05/2019	108871	Cashbook	Stationery	49.84	
2	31/05/2019	108885	Cashbook	Various stationery	121.59	
3	27/06/2019	BARCLAYCAR	Cashbook	Mayor's Business Cards	28.00	
3	28/06/2019	108904	Cashbook	Various stationery	52.98	
3	28/06/2019	108914	Cashbook	Office diary	3.29	
4	08/07/2019	108922	Cashbook	Stationery & Batteries	50.48	
5	30/08/2019	108965	Cashbook	Various Stationery	65.10	
6	23/09/2019	108984	Cashbook	Various Stationery	147.88	
6	23/09/2019	108992	Cashbook	Various Stationery	69.87	
7	21/10/2019	202722	Cashbook	Various Stationery	49.92	

A/c Code 4031 Stationery

Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	25/11/2019	108984	Cashbook	Cheque lost in post so ccl		147.88
8	25/11/2019	108992	Cashbook	Cheque lost in post so ccl		69.87
8	25/11/2019	109017	Cashbook	Various Stationery Items	147.88	
8	25/11/2019	109018	Cashbook	Various Stationery Items	69.87	
9	04/12/2019	109023	Cashbook	Foolscap Paper	59.90	
9	09/12/2019	109033	Cashbook	Paper	34.90	
10	24/01/2020	BX689396	Cashbook	Various stationery items	60.91	
11	25/02/2020	BX433353	Cashbook	Paper	69.80	
11	25/02/2020	BX434048	Cashbook	Paper	15.99	
11	25/02/2020	BX436794	Cashbook	Paper, Index Tabs, Pens, etc	62.41	
12	11/03/2020	BX9117272	Cashbook	Various stationery items	64.24	
12	31/03/2020	481	Journal	Viking Stationery	300.00	
		Account	**Stationery**	**Account Totals**	**1,805.02**	**474.37**
		Centre	**Administration**	**Net Balance Month 12**	**1,330.65**	

A/c Code 4032 Photocopier copy charges — **Annual Budget** 1,500

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108890	Cashbook	Photocopier Copy Charges	613.06	
5	12/08/2019	108953	Cashbook	Photocopier Copy Charges	343.62	
7	21/10/2019	202728	Cashbook	Photocopier Copy Charges	219.93	
10	28/01/2020	BX934675	Cashbook	Photocopier Copy Charges	185.11	
		Account	**Photocopier copy charges**	**Account Totals**	**1,361.72**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**1,361.72**	

A/c Code 4035 Computer consumables — **Annual Budget** 200

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
12	27/03/2020	BARCLAYCAR	Cashbook	Toner Cartridges	82.49	
		Account	**Computer consumables**	**Account Totals**	**82.49**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**82.49**	

A/c Code 4036 Office IT equipment **Annual Budget** 700
Centre 102 Administration **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	26/04/2019	108851	Cashbook	New PC, Router, Switch, etc	953.14	
3	28/06/2019	108905	Cashbook	USB Chips 64Gb x 5	42.45	
4	29/07/2019	BARCLAYCAR	Cashbook	SanDisk Memory Card	11.23	
5	07/08/2019	108943	Cashbook	New Computer, Hard Drive, etc	1,073.98	
7	28/10/2019	BARCLAYCAR	Cashbook	Computer Software	124.10	
7	28/10/2019	BARCLAYCAR	Cashbook	Computer Software	15.90	
9	18/12/2019	109042	Cashbook	Blink Security Camera System	89.97	
9	18/12/2019	109043	Cashbook	Monthly Data Backup Service	64.88	
10	15/01/2020	BX039279	Cashbook	Backup Service	64.88	
10	28/01/2020	BX939271	Cashbook	Monthly Backup Service	80.90	
10	28/01/2020	BX943798	Cashbook	New HP Laptop	418.99	
11	12/02/2020	BX333639	Cashbook	Lenovo Desktop Computer	483.99	
11	26/02/2020	BX564515	Cashbook	Monthly Backup Service	81.40	
12	31/03/2020	485	Journal	SME	532.32	
		Account	**Office IT equipment**	**Account Totals**	**4,038.13**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**4,038.13**	

A/c Code 4037 Website **Annual Budget** 1,200
Centre 102 Administration **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
4	08/07/2019	108919	Cashbook	Annual Website Hosting	350.00	
		Account	**Website**	**Account Totals**	**350.00**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**350.00**	

A/c Code 4039 Legal fees **Annual Budget** 4,000
Centre 102 Administration **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	24/04/2019	108846	Cashbook	Fees re election,disclosure..	100.00	
1	26/04/2019	108850	Cashbook	DataProtection Officer Service	500.00	
2	15/05/2019	DIRECT DEB	Cashbook	Data Protection Registration	35.00	
2	28/05/2019	BARCLAYCAR	Cashbook	Music Licence for No 49	81.75	
2	31/05/2019	108883	Cashbook	Fees re Oakleaf lease	265.00	
2	31/05/2019	108884	Cashbook	Fees re General legal advice	150.00	
3	28/06/2019	108910	Cashbook	Fees re Oakleaf lease	231.00	
3	28/06/2019	108911	Cashbook	Fees re CIC Directors info	100.00	
4	26/07/2019	108930	Cashbook	Fees re Stonewater	196.00	
4	26/07/2019	108930	Cashbook	Fees re General Legal Advice	125.00	

A/c Code 4039 Legal fees

Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
4	26/07/2019	108930	Cashbook	Fees re Library Agreement	75.00	
5	30/08/2019	108963	Cashbook	Fees re Stonewater Acquisition	256.00	
5	30/08/2019	108968	Cashbook	Fees re Sale of High St Toilet	475.00	
6	23/09/2019	108987	Cashbook	Fees re general legal advice	1,594.00	
6	23/09/2019	108989	Cashbook	Supply Stats for School Lane	60.00	
7	21/10/2019	202734	Cashbook	Legal Fees Re Telephone Box	275.00	
7	21/10/2019	202735	Cashbook	Legal Fees Re High St Toilets	500.00	
7	23/10/2019	202733	Cashbook	Legal Fees Re A27 Land &	400.00	
7	23/10/2019	202733	Cashbook	Disbursements	6.00	
8	18/11/2019	109006	Cashbook	BT Adopt A Kiosk	2.00	
8	22/11/2019	109009	Cashbook	Fees re sale of High St Toilet	175.00	
8	22/11/2019	109009	Cashbook	Disbursements to Land Registry	3.00	
8	22/11/2019	109010	Cashbook	Fees re A27 Allotments CPO	375.00	
8	25/11/2019	109013	Cashbook	Fees re Telephone Boxes	225.00	
8	25/11/2019	109013	Cashbook	Fees re General Legal advice	375.00	
9	18/12/2019	109046	Cashbook	Fees re General legal advice	125.00	
9	18/12/2019	109046	Cashbook	Disbursements to Land Registry	26.00	
9	18/12/2019	109047	Cashbook	Fees re Library agreement	1,450.00	
9	18/12/2019	109047	Cashbook	Disbursement to Land Registry	6.00	
9	18/12/2019	109048	Cashbook	Fees re sale of High St toilet	575.00	
9	18/12/2019	109050	Cashbook	Fees re Licence for container	725.00	
9	18/12/2019	109052	Cashbook	Fees re Lease of Comm Library	1,500.00	
10	28/01/2020	BX940569	Cashbook	Fees re A27 Comp Purch Order	200.00	
10	28/01/2020	BX941962	Cashbook	Fees re Lease of Library	425.00	
10	28/01/2020	BX943228	Cashbook	Fees re Stonewater asquisition	75.00	
10	28/01/2020	BX944274	Cashbook	Fees re General Legal Advice	200.00	
10	28/01/2020	BX945139	Cashbook	Fees re High Street Toilets	100.00	
11	05/02/2020	BX787827	Cashbook	Advice re A27 Comp Purch Order	1,665.00	
11	25/02/2020	BX308304	Cashbook	Fees re General Legal Advice	150.00	
11	25/02/2020	BX438291	Cashbook	Fees re Sale of High St Toilet	75.00	
11	25/02/2020	BX438660	Cashbook	Fees Acquisition of Phone Box	375.00	
11	27/02/2020	BARCLAYCAR	Cashbook	Music Licence	69.87	
12	31/03/2020	BX681503	Cashbook	Fees re General Legal Advice	275.00	
12	31/03/2020	BX682717	Cashbook	Fees re Library Agreement	175.00	
12	31/03/2020	BX683234	Cashbook	Fees re Sale of High St Toilet	175.00	
12	31/03/2020	BX683269	Cashbook	Fees re Lease of Library	850.00	
12	31/03/2020	BX698155	Cashbook	Energy Performance Certificate	199.00	
12	31/03/2020	-BX681503	Cashbook	move to creditors		275.00
12	31/03/2020	-BX682717	Cashbook	move to creditors		175.00
12	31/03/2020	-BX683234	Cashbook	Surrey Hills Solicitors LLP		175.00
12	31/03/2020	-BX683269	Cashbook	move to creditors		850.00
12	31/03/2020	-BX698155	Cashbook	move to creditors		199.00
12	31/03/2020	488	Journal	SHS GENERAL LEGAL ADVICE	275.00	
12	31/03/2020	488	Journal	SHS LIBRARY AGREEMENT	175.00	
12	31/03/2020	488	Journal	SHS SALE OF HIGH ST TOILET	175.00	

A/c Code 4039 Legal fees
Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
12	31/03/2020	488	Journal	SHS LEASE OF LIBRARY	850.00	
12	31/03/2020	488	Journal	EPC	199.00	
		Account	**Legal fees**	**Account Totals**	**17,669.62**	**1,674.00**
		Centre	**Administration**	**Net Balance Month 12**	**15,995.62**	

A/c Code 4040 Audit Fees — **Annual Budget** 1,000
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
5	22/08/2019	108960	Cashbook	External Audit fees	800.00	
		Account	**Audit Fees**	**Account Totals**	**800.00**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**800.00**	

A/c Code 4041 Consultancy — **Annual Budget** 0
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	28/06/2019	108908	Cashbook	Policies, Visioning Day, etc	766.90	
6	02/09/2019	458	Journal	Miscode		766.90
		Account	**Consultancy**	**Account Totals**	**766.90**	**766.90**
		Centre	**Administration**	**Net Balance Month 12**		**0.00**

A/c Code 4043 Insurance Premiums — **Annual Budget** 5,000
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	INSURANCE 19/20	4,073.05	
		Account	**Insurance Premiums**	**Account Totals**	**4,073.05**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**4,073.05**	

A/c Code 4044 Insurance Tree Survey — **Annual Budget** 400
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
8	06/11/2019	202744	Cashbook	Condition & Safety Audit Trees	294.00	

A/c Code 4044 Insurance Tree Survey
Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Insurance Tree Survey**	**Account Totals**	**294.00**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**294.00**	

A/c Code 4045 Subscriptions — **Annual Budget** 2,900
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	CPRE SUBS	36.00	
1	01/04/2019	451	Journal	ESALC/NALC 19/20	2,168.98	
1	04/04/2019	202678	Cashbook	ESALC & NALC Subscriptions	2,168.98	
2	20/05/2019	108872	Cashbook	FiT Annual Membership	65.00	
3	27/06/2019	BARCLAYCAR	Cashbook	SLCC Membership	299.00	
7	09/10/2019	202705	Cashbook	Annual Affiliation Fee 2019/20	30.00	
8	06/11/2019	202745	Cashbook	WDALC Annual Subscription	44.00	
9	09/12/2019	109035	Cashbook	Parish Online Subscription	135.00	
		Account	**Subscriptions**	**Account Totals**	**4,946.96**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**4,946.96**	

A/c Code 4046 Publications — **Annual Budget** 120
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108880	Cashbook	Local Council Admin book	107.99	
		Account	**Publications**	**Account Totals**	**107.99**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**107.99**	

A/c Code 4049 Tree Works — **Annual Budget** 1,000
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	TREE WORK		1,000.00
6	23/09/2019	108993	Cashbook	Treeworks resolved GenReserves	600.00	
7	14/10/2019	202716	Cashbook	Tree Works Brightling Rec	2,400.00	
7	14/10/2019	202717	Cashbook	Tree Works Brightling Rec	600.00	
7	14/10/2019	202718	Cashbook	Tree Works Wannock Rec	600.00	

A/c Code 4049 Tree Works

Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Tree Works**	**Account Totals**	**4,200.00**	**1,000.00**
		Centre	**Administration**	**Net Balance Month 12**	**3,200.00**	

A/c Code 4050 Town Council Elections — **Annual Budget** 5,500

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
8	15/11/2019	DIRECT DEB	Cashbook	Election recharges 2nd May2019	1,662.85	
		Account	**Town Council Elections**	**Account Totals**	**1,662.85**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**1,662.85**	

A/c Code 4053 Refreshments — **Annual Budget** 250

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108891	Cashbook	537 Office Refreshments	11.32	
6	11/09/2019	108983	Cashbook	Slip No 554 Refreshments	15.58	
8	18/11/2019	109005	Cashbook	Refreshments course	4.75	
8	18/11/2019	109005	Cashbook	refreshments	7.22	
11	03/02/2020	109063	Cashbook	Refreshments	15.58	
12	16/03/2020	109077	Cashbook	Refreshments	13.60	
		Account	**Refreshments**	**Account Totals**	**68.05**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**68.05**	

A/c Code 4056 Bank/Barclaycard charges — **Annual Budget** 1,350

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	BANK CHARGES 18/19		66.00
1	04/04/2019	DIRECT DEB	Cashbook	Commission Charges 13/2 - 12/3	66.00	
1	26/04/2019	DIRECT DEB	Cashbook	Charge for stopped cheque	12.50	
2	09/05/2019	DIRECT DEB	Cashbook	Commission Charges 13/03-14/04	84.58	
3	04/06/2019	DIRECT DEB	Cashbook	Commission Charges 15/04-12/05	69.35	
4	05/07/2019	DIRECT DEB	Cashbook	Commission Charges 13/05-12/06	75.89	
5	05/08/2019	DIRECT DEB	Cashbook	Commission Charges 13/06-14/07	83.06	
6	05/09/2019	DIRECT DEB	Cashbook	Commission Charges 15/07-12/08	71.66	
7	07/10/2019	DIRECT DEB	Cashbook	Commission Charges 13/08-12/09	77.95	

A/c Code 4056 Bank/Barclaycard charges

Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	04/11/2019	DIRECT DEB	Cashbook	Commission Charges 13/09-13/10	74.18	
9	05/12/2019	DIRECT DEB	Cashbook	Commission Charges 14/10-12/11	56.99	
10	09/01/2020	DIRECT DEB	Cashbook	Commission Charges 13/11-12/12	126.94	
11	03/02/2020	DIRECT DEB	Cashbook	Commission Charges 13/12-12/01	64.50	
12	06/03/2020	DIRECT DEB	Cashbook	Commission Charges 13/01-12/02	73.99	
12	31/03/2020	485	Journal	Barclays	71.92	
		Account	**Bank/Barclaycard charges**	**Account Totals**	**1,009.51**	**66.00**
		Centre	**Administration**	**Net Balance Month 12**	**943.51**	

A/c Code 4059 First Aid — **Annual Budget** 150

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	27/06/2019	BARCLAYCAR	Cashbook	First Aid Supplies	14.00	
		Account	**First Aid**	**Account Totals**	**14.00**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**14.00**	

A/c Code 4063 Hire of Halls — **Annual Budget** 300

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
5	09/08/2019	108948	Cashbook	Hire of room cllr coffee morn	41.00	
9	09/12/2019	109036	Cashbook	Hire of hall for Tea Party	100.00	
11	05/02/2020	109064	Cashbook	Hire room Cllr coffee morning	41.00	
		Account	**Hire of Halls**	**Account Totals**	**182.00**	**0.00**
		Centre	**Administration**	**Net Balance Month 12**	**182.00**	

A/c Code 4069 Office telephones — **Annual Budget** 1,600

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	11/06/2019	DIRECT DEB	Cashbook	Office Phone 01323 488114	245.62	
3	11/06/2019	DIRECT DEB	Cashbook	Office Phone 01323 483550	112.80	
6	11/09/2019	DIRECT DEB	Cashbook	Office Phone 01323 483550	115.82	
6	11/09/2019	DIRECT DEB	Cashbook	Office Phone 01323 488114	242.89	
9	11/12/2019	DIRECT DEB	Cashbook	Office Phone 488114	240.20	
9	12/12/2019	DIRECT DEB	Cashbook	Office Phone 483550	119.02	

A/c Code 4069 Office telephones

Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
12	11/03/2020	DIRECT DEB	Cashbook	Office Phone 01323 488114	240.00	
12	13/03/2020	DIRECT DEB	Cashbook	Office Phone 01323 483550	115.28	
12	26/03/2020	CREDIT	Cashbook	Credit re final phone bill		13.33
		Account	**Office telephones**	**Account Totals**	**1,431.63**	**13.33**
		Centre	**Administration**	**Net Balance Month 12**	**1,418.30**	

A/c Code 4070 Broadband/Internet — **Annual Budget** 520

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	28/05/2019	DIRECT DEB	Cashbook	Broadband Services	133.90	
5	27/08/2019	DIRECT DEB	Cashbook	Broadband Services	133.90	
8	26/11/2019	DIRECT DEB	Cashbook	Broadband Services	133.90	
11	26/02/2020	DIRECT DEB	Cashbook	Broadband Services	134.90	
12	31/03/2020	482	Journal	Broadband refund		13.01
		Account	**Broadband/Internet**	**Account Totals**	**536.60**	**13.01**
		Centre	**Administration**	**Net Balance Month 12**	**523.59**	

A/c Code 4071 IT Services incl backups — **Annual Budget** 500

Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	29/04/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	59.97	
1	29/04/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
2	28/05/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
3	27/06/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
4	29/07/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
5	27/08/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
6	27/09/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
7	28/10/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
8	27/11/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
9	30/12/2019	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
10	27/01/2020	BARCLAYCAR	Cashbook	Microsoft Outlook emails x 21	756.00	
10	27/01/2020	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
11	27/02/2020	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
12	27/03/2020	BARCLAYCAR	Cashbook	Microsoft Outlook	11.30	
12	31/03/2020	BX683911	Cashbook	Monthly Back Up Service	93.20	
12	31/03/2020	-BX683911	Cashbook	move to creditors		93.20
12	31/03/2020	488	Journal	SME BACK UP	93.20	

A/c Code 4071 IT Services incl backups
Centre 102 Administration

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**IT Services incl backups**		**Account Totals**	**1,137.97**	**93.20**
		Centre	**Administration**		**Net Balance Month 12**	**1,044.77**	

A/c Code 6000 Transfer from EMR — **Annual Budget** 0
Centre 102 Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
7	28/10/2019	BARCLAYCAR	Cashbook	Computer Software			124.10
		Account	**Transfer from EMR**		**Account Totals**	**0.00**	**124.10**
		Centre	**Administration**		**Net Balance Month 12**		**124.10**

A/c Code 1006 Mayor's Charity Fund — **Annual Budget** 0
Centre 103 Town Councillors — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
1	03/04/2019	100467	Cashbook	YRMU re Public Info Day 2019			32.95
4	30/07/2019	100472	Cashbook	Cllr coffee morning 27/7/19			172.70
9	04/12/2019	100483	Cashbook	Tea Party Raffle & Coll Bucket			111.00
11	03/02/2020	100488	Cashbook	Cllr coffee morning raffle etc			131.90
		Account	**Mayor's Charity Fund**		**Account Totals**	**0.00**	**448.55**
		Centre	**Town Councillors**		**Net Balance Month 12**		**448.55**

A/c Code 4090 Councillors' allowances — **Annual Budget** 6,500
Centre 103 Town Councillors — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
3	05/06/2019	108893	Cashbook	Cllrs Members Allowances		39.64	
3	05/06/2019	108894	Cashbook	Cllrs Members Allowances		39.64	
6	09/09/2019	108976	Cashbook	Cllrs Tax		636.00	
6	09/09/2019	108977	Cashbook	Councillors' Allowances		130.56	
6	09/09/2019	108978	Cashbook	Councillors' Allowances		201.10	
6	09/09/2019	108979	Cashbook	Councillors' Allowances		130.56	
6	09/09/2019	108980	Cashbook	Councillors' Allowances		130.56	
6	09/09/2019	108981	Cashbook	Councillors' Allowances		130.56	
6	09/09/2019	108982	Cashbook	Councillors' Allowances		121.10	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances		161.30	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances		161.30	

A/c Code 4090 Councillors' allowances

Centre 103 Town Councillors

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	161.30	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	161.30	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	201.10	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	121.10	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	161.30	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	229.05	
6	30/09/2019	BX794990	Cashbook	Councillors' Allowances	346.65	
7	23/10/2019	202736	Cashbook	Refreshments Claims	7.00	
11	12/02/2020	109068	Cashbook	CllrAllow's re 2016/17 ccl chq	191.18	
12	13/03/2020	109070	Cashbook	Councillors allowance	121.10	
12	13/03/2020	109071	Cashbook	Councillors allowance	161.30	
12	13/03/2020	109072	Cashbook	Councillors Allowance	121.10	
12	13/03/2020	109073	Cashbook	Councillors Allowance	161.10	
12	13/03/2020	109074	Cashbook	Councillors Allowance	201.90	
12	13/03/2020	109075	Cashbook	Councillors Allowance	168.30	
12	13/03/2020	BX128571	Cashbook	Councillors Allowance	161.10	
12	13/03/2020	BX129979	Cashbook	Councillor Allowance	161.10	
12	13/03/2020	BX131192	Cashbook	Councillor Allowance	161.10	
12	13/03/2020	BX132125	Cashbook	Councillor Allowance	161.10	
12	13/03/2020	BX132683	Cashbook	Councillor Allowance	201.90	
12	13/03/2020	BX133441	Cashbook	Councillor Allowance	120.70	
12	13/03/2020	BX135981	Cashbook	Councillor Allowance	161.10	
12	13/03/2020	BX137237	Cashbook	Councillor Allowance	161.30	
12	13/03/2020	BX138043	Cashbook	Councillor Allowance	414.40	
12	15/03/2020	109076	Cashbook	Tax EEs DD	40.40	
12	15/03/2020	109076	Cashbook	Tax EEs MF	40.40	
12	15/03/2020	109076	Cashbook	Tax EEs DM	40.40	
12	15/03/2020	109076	Cashbook	Tax EEs MP		0.40
12	15/03/2020	109076	Cashbook	Tax EEs DS	80.80	
12	15/03/2020	109076	Cashbook	Tax EEs SS	40.40	
12	15/03/2020	109076	Cashbook	Tax EEs AS	40.20	
12	15/03/2020	109076	Cashbook	Tax EEs DW	103.60	
12	15/03/2020	109076	Cashbook	Tax EEs CB		0.40
12	15/03/2020	109076	Cashbook	Tax EEs MC	40.40	
12	15/03/2020	109076	Cashbook	Tax EEs JH	80.40	
12	15/03/2020	109076	Cashbook	Tax EEs DS	40.20	
12	15/03/2020	109076	Cashbook	Tax EEs RS	80.40	
12	15/03/2020	109076	Cashbook	Tax EEs AW	33.20	
12	15/03/2020	109076	Cashbook	Tax EEs WA	40.40	
		Account	**Councillors' allowances**	**Account Totals**	**6,802.10**	**0.80**
		Centre	**Town Councillors**	**Net Balance Month 12**	**6,801.30**	

A/c Code 4091 Councillors' expenses **Annual Budget** 600

Centre 103 Town Councillors **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108891	Cashbook	535 DW Travel Expenses	7.30	
2	31/05/2019	108891	Cashbook	540 AS Travel Expenses	5.50	
6	11/09/2019	108983	Cashbook	Slip Nos 548 & 549 Travel Exps	9.60	
6	11/09/2019	108983	Cashbook	Slip No 551 Travel Expenses	6.46	
6	11/09/2019	108983	Cashbook	Slip No 552 Travel Expenses	7.68	
6	11/09/2019	108983	Cashbook	Slip No 553 Travel Expenses	6.14	
6	11/09/2019	108983	Cashbook	Slip No 558 Travel Expenses	13.44	
6	11/09/2019	108983	Cashbook	Slip No 559 Travel Expenses	7.68	
6	11/09/2019	108983	Cashbook	Slip No 563 Travel Expenses	7.46	
6	11/09/2019	108983	Cashbook	Slip No 564 Travel Expenses	5.28	
7	23/10/2019	202736	Cashbook	Mileage Claims	98.18	
8	18/11/2019	109005	Cashbook	Travel Cllr DW	12.96	
8	18/11/2019	109005	Cashbook	travel Cllr DW	4.80	
9	04/12/2019	109028	Cashbook	Travel Expenses Civic Duties	46.18	
11	03/02/2020	109063	Cashbook	Travel Cllr DD	10.32	
11	03/02/2020	109063	Cashbook	Travel Cllr DW	6.72	
11	03/02/2020	109063	Cashbook	Travel Cllr DW	11.18	
11	03/02/2020	109063	Cashbook	Travel DW	5.28	
		Account	**Councillors' expenses**	**Account Totals**	**272.16**	**0.00**
		Centre	**Town Councillors**	**Net Balance Month 12**	**272.16**	

A/c Code 4092 Councillors' training **Annual Budget** 1,500

Centre 103 Town Councillors **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	20/05/2019	108874	Cashbook	Councillors Briefing x 4	280.00	
2	31/05/2019	108889	Cashbook	Cllr Briefing & Awareness x 1	70.00	
8	15/11/2019	DIRECT DEB	Cashbook	Councillor Training	30.00	
		Account	**Councillors' training**	**Account Totals**	**380.00**	**0.00**
		Centre	**Town Councillors**	**Net Balance Month 12**	**380.00**	

A/c Code 4093 Mayor's allowance Civic Duties **Annual Budget** 2,000

Centre 103 Town Councillors **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108891	Cashbook	536 Mayors party for Cllrs	15.00	
3	27/06/2019	BARCLAYCAR	Cashbook	Table Top A Frame Pin Board	69.00	
3	27/06/2019	BARCLAYCAR	Cashbook	Motion Activated Camera	39.88	
4	31/07/2019	108934	Cashbook	Mayor ticket Fundraising Ball	75.00	

A/c Code 4093 Mayor's allowance Civic Duties

Centre 103 Town Councillors

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
5	30/08/2019	108966	Cashbook	Pens for Xmas Tea Party	49.95	
5	30/08/2019	108967	Cashbook	Mayor's Civic Duty	15.00	
6	02/09/2019	459	Journal	MAyors allowance dieppe raid	25.00	
6	06/09/2019	108975	Cashbook	Mayor's Civic Duty	59.00	
6	11/09/2019	108983	Cashbook	Slip No 557 Coffee Morn Exps	7.00	
6	23/09/2019	108985	Cashbook	Notebooks for Xmas Tea Party	59.45	
7	14/10/2019	202721	Cashbook	Christmas Lunch Contribution	100.00	
7	28/10/2019	BARCLAYCAR	Cashbook	Hamper For Xmas Tea Party	28.55	
7	28/10/2019	BARCLAYCAR	Cashbook	Hamper For Xmas Tea Party	9.81	
8	06/11/2019	202755	Cashbook	Team Polegate Mayor's Donation	200.00	
9	04/12/2019	109031	Cashbook	Bouquets & plant for Tea Party	60.00	
9	12/12/2019	109040	Cashbook	Tea Party food & wrapped gifts	250.00	
9	12/12/2019	109041	Cashbook	Mayor's Civic Duty	30.00	
9	30/12/2019	BARCLAYCAR	Cashbook	Presents for Tea Party	43.65	
9	30/12/2019	BARCLAYCAR	Cashbook	Sweets for Tea Party	10.00	
9	30/12/2019	BARCLAYCAR	Cashbook	Refeshments for Tea Party	24.33	
9	30/12/2019	BARCLAYCAR	Cashbook	Refreshments for Tea Party	33.63	
9	30/12/2019	BARCLAYCAR	Cashbook	Sundries for Tea Party	20.96	
9	30/12/2019	BARCLAYCAR	Cashbook	Sundries for Tea Party	27.54	
11	03/02/2020	109062	Cashbook	Mayor's allowance Civic Duty	110.00	
11	03/02/2020	109063	Cashbook	Mayors donation P. Scarecrows	13.14	
11	03/02/2020	109063	Cashbook	Mayors donation P. Scarecrows	14.29	
11	03/02/2020	109063	Cashbook	Gift for singer at TeaParty MP	18.00	
11	03/02/2020	109063	Cashbook	Gift for singer at TeaParty AW	18.00	
12	16/03/2020	109077	Cashbook	Mayor's donation to Scarecrows	18.91	
12	31/03/2020	481	Journal	Mayors Allowance -COVID19	555.00	
		Account	**Mayor's allowance Civic Duties**	**Account Totals**	**2,000.09**	**0.00**
		Centre	**Town Councillors**	**Net Balance Month 12**	**2,000.09**	

A/c Code 4095 Mayor's Fund Raising Charity — **Annual Budget** 0

Centre 103 Town Councillors — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	13/05/2019	108870	Cashbook	Collection bucket at Info Day	32.95	
5	09/08/2019	108949	Cashbook	Donation from cllr coffee morn	131.70	
9	04/12/2019	109020	Cashbook	Mayors donation from Tea Party	111.00	
11	07/02/2020	109065	Cashbook	Mayor donation re coffee morn	90.90	
		Account	**Mayor's Fund Raising Charity**	**Account Totals**	**366.55**	**0.00**
		Centre	**Town Councillors**	**Net Balance Month 12**	**366.55**	

A/c Code 1010 Investment Income **Annual Budget** 500
Centre 104 General Administration **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
3	03/06/2019	DirCredit	Cashbook	Interest 04/03/19 - 02/06/19		95.47
3	03/06/2019	Dir Credit	Cashbook	Interest 04/03/19 - 02/06/19		316.74
6	02/09/2019	Dir Credit	Cashbook	Interest 03/06/19 - 01/09/19		95.55
6	02/09/2019	Dir Credit	Cashbook	Interest 03/06/19 - 01/09/19		358.43
6	02/09/2019	463	Journal	Interest for the S106 money	5.34	
6	02/09/2019	464	Journal	Interest for CIl funds	39.81	
7	01/10/2019	Dir Credit	Cashbook	Compensation re complaint		60.00
9	02/12/2019	Dir Credit	Cashbook	Interest 02/09/19 - 01/12/19		364.95
9	02/12/2019	Dir Credit	Cashbook	Bank Interest 02/09 - 01/12/19		95.64
9	12/12/2019	Dir Credit	Cashbook	Interest 13/11/19 - 12/12/19		13.51
9	31/12/2019	Dir Credit	Cashbook	Bank Interest 31st Dec 2019		9.32
9	31/12/2019	470	Journal	Interest for CIL funds	13.24	
10	07/01/2020	Dir Credit	Cashbook	Compensation		25.00
10	12/01/2020	Dir Credit	Cashbook	Interest 13/12/19 - 11/01/20		14.44
10	31/01/2020	Dir Credit	Cashbook	Bank Interest 31st January		14.44
11	12/02/2020	Dir Credit	Cashbook	Interest 12/01/20 - 11/02/20		14.44
11	28/02/2020	Dir Credit	Cashbook	Bank Interest 28th Feb 2020		13.04
12	02/03/2020	Dir Credit	Cashbook	BankInterest 02/12/19-01/03/20		190.48
12	02/03/2020		Cashbook	Barclays Bank PLC Interest		76.78
12	12/03/2020		Cashbook	HSBC UK March interest		13.51
12	31/03/2020	474	Journal	Interest for CIL funds	15.36	
12	31/03/2020		Cashbook	March Interest		14.44
12	31/03/2020		Cashbook	NatWest March Interest		0.47
12	31/03/2020	491	Journal	Cil Interest		39.81
12	31/03/2020	493	Journal	CIL interest		39.81
12	31/03/2020	494	Journal	CIL interest		15.36
12	31/03/2020	496	Journal	CIL INTEREST	39.81	
12	31/03/2020	496	Journal	CIL INTEREST		13.24

Account **Investment Income** **Account Totals** **113.56** **1,894.87**
Centre **General Administration** **Net Balance Month 12** **1,781.31**

A/c Code 1063 CIL funds from developers **Annual Budget** 0
Centre 104 General Administration **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	15/04/2019	DirCredit	Cashbook	CIL funds		30,730.31

Account **CIL funds from developers** **Account Totals** **0.00** **30,730.31**
Centre **General Administration** **Net Balance Month 12** **30,730.31**

A/c Code 1076 Precept — **Annual Budget** 334,971
Centre 104 General Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	29/04/2019	DirCredit	Cashbook	Precept 1		167,485.50
6	30/09/2019	Dir Credit	Cashbook	Precept 2		167,485.50
		Account	**Precept**	**Account Totals**	**0.00**	**334,971.00**
		Centre	**General Administration**	**Net Balance Month 12**		**334,971.00**

A/c Code 1080 Grants Received — **Annual Budget** 3,028
Centre 104 General Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	29/04/2019	DirCredit	Cashbook	Grant 1		1,514.00
6	30/09/2019	Dir Credit	Cashbook	Grant 2		1,514.00
		Account	**Grants Received**	**Account Totals**	**0.00**	**3,028.00**
		Centre	**General Administration**	**Net Balance Month 12**		**3,028.00**

A/c Code 4100 Grants to other Organisations — **Annual Budget** 1,000
Centre 104 General Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
8	14/11/2019	109004	Cashbook	Grant re New Years Day Service	500.00	
		Account	**Grants to other Organisations**	**Account Totals**	**500.00**	**0.00**
		Centre	**General Administration**	**Net Balance Month 12**	**500.00**	

A/c Code 4105 Finance Software — **Annual Budget** 1,000
Centre 104 General Administration — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	2018/19 RBS CLOSEDOWN		575.00
2	10/05/2019	108864	Cashbook	RBS Year End Closedown	573.30	
4	08/07/2019	108923	Cashbook	Finance Software Support	379.00	
8	06/11/2019	202749	Cashbook	MTD Finance Software	59.00	
12	31/03/2020	481	Journal	Rialtas Year end closedown	560.00	
		Account	**Finance Software**	**Account Totals**	**1,571.30**	**575.00**
		Centre	**General Administration**	**Net Balance Month 12**	**996.30**	

A/c Code 6001 Transfer to EMR **Annual Budget** 0

Centre 104 General Administration **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	02/06/2019	452	Journal	CIL money received		30,730.00
3	02/06/2019	453	Journal	reversal as per RBS	30,730.00	
3	02/06/2019	453	Journal	CIL moey received	30,730.00	
12	31/03/2020	491	Journal	Cil Interest	39.81	
12	31/03/2020	493	Journal	CIL interest	39.81	
12	31/03/2020	494	Journal	CIL interest	15.36	
12	31/03/2020	496	Journal	CIL INTEREST		39.81
12	31/03/2020	496	Journal	CIL INTEREST	13.24	
		Account	**Transfer to EMR**	**Account Totals**	**61,568.22**	**30,769.81**
		Centre	**General Administration**	**Net Balance Month 12**	**30,798.41**	

A/c Code 1000 Hire of Chamber **Annual Budget** 500

Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	01/04/2019	451	Journal	INV 824	70.00	
1	24/04/2019	Dir Credit	Cashbook	Alzheimers Society Inv 824		70.00
3	05/06/2019	100470	Cashbook	Inv 835 Hire of Chambers		30.00
3	14/06/2019	Dir Credit	Cashbook	Inv 832 Hire of Chambers		130.00
3	26/06/2019	100471	Cashbook	Co-Op Inv 930 Hire of Chambers		70.00
4	19/07/2019	Dir Credit	Cashbook	Hire of Chambers Inv 838		130.00
5	12/08/2019	Dir Credit	Cashbook	Inv 842 Co-Op Hire of Chambers		20.00
7	07/10/2019	Dir Credit	Cashbook	Co-Op Hire of Chambers Inv 852		50.00
7	14/10/2019	Dir Credit	Cashbook	WDC Hire of Chambers Inv 855		35.00
7	18/10/2019	Dir Credit	Cashbook	Rother DC Hire Chambers Inv851		70.00
8	26/11/2019	Dir Credit	Cashbook	Co-Op Inv 836 Hire of Chambers		130.00
12	31/03/2020	484	Journal	Inv 873 RDC		70.00
12	31/03/2020	484	Journal	Inv 877 CO OP		40.00
		Account	**Hire of Chamber**	**Account Totals**	**70.00**	**845.00**
		Centre	**Council Offices**	**Net Balance Month 12**		**775.00**

A/c Code 1060 Miscellaneous Income **Annual Budget** 0

Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	08/04/2019	DirCredit	Cashbook	High St Litter Clean Up		1,000.00
11	19/02/2020	100489	Cashbook	Refund Water 49/51HighSt		12.95

A/c Code 1060 Miscellaneous Income

Centre 201 Council Offices

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**Miscellaneous Income**		**Account Totals**	**0.00**	**1,012.95**
		Centre	**Council Offices**		**Net Balance Month 12**		**1,012.95**

A/c Code 4130 Council Tax — **Annual Budget** 7,000

Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
1	15/04/2019	DIRECT DEB	Cashbook	Rates 49-51 High Street		661.50	
2	15/05/2019	DIRECT DEB	Cashbook	Rates 49-51 High Street		663.00	
3	15/06/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
4	15/07/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
5	15/08/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
6	15/09/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
7	15/10/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
8	15/11/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
9	15/12/2019	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
10	15/01/2020	DIRECT DEB	Cashbook	Rates 49/51 High Street		663.00	
		Account	**Council Tax**		**Account Totals**	**6,628.50**	**0.00**
		Centre	**Council Offices**		**Net Balance Month 12**	**6,628.50**	

A/c Code 4131 Electricity — **Annual Budget** 2,000

Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity 49 High Street		185.71	
2	10/05/2019	108865	Cashbook	Electricity 49 High Street		158.55	
2	31/05/2019	108876	Cashbook	Electricity 49 High Street		326.39	
4	26/07/2019	108929	Cashbook	Electricity 49 High Street		322.86	
4	26/07/2019	108929	Cashbook	Elec No 49 Late Payment Charge		10.75	
6	18/09/2019	DD	Cashbook	Electricity 49 High St		40.31	
6	18/09/2019	DD	Cashbook	Electricity 49 High St		221.63	
6	18/09/2019	DD	Cashbook	Electricity 49 High St		6.22	
6	18/09/2019	DD	Cashbook	Electricity 49 High St		106.42	
6	18/09/2019	DD	Cashbook	Electricity 49 High St			1.05
6	18/09/2019	DIRECT DEB	Cashbook	Late payment charge		1.05	
7	24/10/2019	100480	Cashbook	Refund 49 electricity		425.58	
7	24/10/2019	100480	Cashbook	DD discount			11.14
7	24/10/2019	100480	Cashbook	refund 49 Electricity			686.39
8	13/11/2019	DIRECT DEB	Cashbook	Electricity 49 High Street		104.16	
9	10/12/2019	DIRECT DEB	Cashbook	Electricity 49 High Street		196.93	

A/c Code 4131 Electricity

Centre 201 Council Offices

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
10	10/01/2020	DIRECT DEB	Cashbook	Electricity 49 High Street	250.23	
10	31/01/2020	DIRECT DEB	Cashbook	Electricity 49 High Street	192.67	
11	28/02/2020	DIRECT DEB	Cashbook	Electricity 49 High Street	277.82	
12	31/03/2020	485	Journal	EDF	447.62	
		Account	**Electricity**	**Account Totals**	**3,274.90**	**698.58**
		Centre	**Council Offices**	**Net Balance Month 12**	**2,576.32**	

A/c Code 4132 Water charges — **Annual Budget** 250

Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	COUNCIL OFF WATER APR- JUN	53.55	
6	17/09/2019	DIRECT DEB	Cashbook	Waste Water 49-51 High Street	127.13	
6	17/09/2019	DIRECT DEB	Cashbook	DD taken as £127.14 cr next bi	0.01	
7	03/10/2019	DIRECT DEB	Cashbook	Waste Water 49/51 High Street	124.73	
		Account	**Water charges**	**Account Totals**	**305.42**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**305.42**	

A/c Code 4136 Photocopier - lease — **Annual Budget** 810

Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108890	Cashbook	Photocopier Rental Charge	200.54	
5	12/08/2019	108953	Cashbook	Photocopier Rental Charge	200.54	
7	21/10/2019	202728	Cashbook	Photocopier Quarterly Rental	200.54	
10	28/01/2020	BX934675	Cashbook	Photocopier Rental	200.54	
		Account	**Photocopier - lease**	**Account Totals**	**802.16**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**802.16**	

A/c Code 4139 Window Cleaning — **Annual Budget** 240

Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108891	Cashbook	534 Window Cleaning	14.00	
2	31/05/2019	108891	Cashbook	539 Window Cleaning	14.00	
6	11/09/2019	108983	Cashbook	Slip No 547 Window Cleaning	14.00	
6	11/09/2019	108983	Cashbook	Slip No 549 Window Cleaning	14.00	

A/c Code 4139 Window Cleaning

Centre 201 Council Offices

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
6	11/09/2019	108983	Cashbook	Slip No 556 Window Cleaning	14.00	
6	11/09/2019	108983	Cashbook	Slip No 562 Window Cleaning	14.00	
8	18/11/2019	109005	Cashbook	windows cleaning Oct	14.00	
8	18/11/2019	109005	Cashbook	window cleaning Nov	14.00	
11	03/02/2020	109063	Cashbook	Window Cleaning	14.00	
12	16/03/2020	109077	Cashbook	Window Cleaning	14.00	
12	16/03/2020	109077	Cashbook	Window Cleaning	14.00	
		Account	**Window Cleaning**	**Account Totals**	**154.00**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**154.00**	

A/c Code 4140 Alarm Maintenance **Annual Budget** 350

Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
5	09/08/2019	108947	Cashbook	Intruder Alarm Maint & Callout	208.00	
7	21/10/2019	202723	Cashbook	Intruder Alarm Batteries x 2	40.00	
12	06/03/2020	BX586421	Cashbook	Fire Alarm Maint & Callout	120.00	
		Account	**Alarm Maintenance**	**Account Totals**	**368.00**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**368.00**	

A/c Code 4141 Fire Precautions **Annual Budget** 300

Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
8	18/11/2019	109008	Cashbook	Servicing&newextinguishers4951	329.93	
		Account	**Fire Precautions**	**Account Totals**	**329.93**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**329.93**	

A/c Code 4142 Other Maintenance **Annual Budget** 500

Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108838	Cashbook	EnergyPerformance Certificates	350.00	
7	09/10/2019	202706	Cashbook	Stairlift Annual Service	123.50	

A/c Code 4142 Other Maintenance
Centre 201 Council Offices

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Other Maintenance**	**Account Totals**	**473.50**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**473.50**	

A/c Code 4146 Other Office Equipment — **Annual Budget** 600
Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108842	Cashbook	Flip Chart	91.97	
1	17/04/2019	108843	Cashbook	Clear stacking crates	23.97	
1	29/04/2019	BARCLAYCAR	Cashbook	Stacking crate lids	34.26	
2	10/05/2019	108862	Cashbook	Litter Pick Equipment	833.33	
2	28/05/2019	BARCLAYCAR	Cashbook	Lanyards for staff ID	19.57	
2	28/05/2019	BARCLAYCAR	Cashbook	Clock for No 51	9.57	
3	27/06/2019	BARCLAYCAR	Cashbook	Union Flag	66.94	
12	27/03/2020	BARCLAYCAR	Cashbook	TP Router / Access Point	87.49	
		Account	**Other Office Equipment**	**Account Totals**	**1,167.10**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**1,167.10**	

A/c Code 4154 Housekeeping Sanitary bins 49 — **Annual Budget** 120
Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108836	Cashbook	Sanitary Disposal No 49	17.82	
4	11/07/2019	108927	Cashbook	Sanitary Disposal No 49	17.82	
6	02/09/2019	461	Journal	Miscode	20.28	
6	02/09/2019	461	Journal	Miscode	20.28	
8	25/11/2019	109014	Cashbook	Hygiene Units Waste Coll No 49	17.81	
8	25/11/2019	109014	Cashbook	Annual Waste Transfer Charge	35.00	
9	18/12/2019	109044	Cashbook	Hygiene Units Waste Coll No 49	17.81	
12	16/03/2020	109077	Cashbook	Hand Soap	5.33	
12	31/03/2020	BX695813	Cashbook	Hygiene Units Waste Coll No 49	17.81	
12	31/03/2020	-BX695813	Cashbook	Initial UK Ltd		17.81
12	31/03/2020	488	Journal	INITIAL NO.49	17.81	
		Account	**Housekeeping Sanitary bins 49**	**Account Totals**	**187.77**	**17.81**
		Centre	**Council Offices**	**Net Balance Month 12**	**169.96**	

A/c Code 4155 Refuse Collecting **Annual Budget** 1,300
Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	REFUSE HIGH ST OFFICE		51.90
1	01/04/2019	451	Journal	REFUSE WANNOCK OFFICE		39.72
1	29/04/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	51.90	
2	08/05/2019	108856	Cashbook	Confidential watse disposal	35.00	
2	28/05/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	51.90	
3	28/06/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	63.00	
4	31/07/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	51.90	
5	28/08/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	51.90	
6	28/09/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	63.00	
7	09/10/2019	202710	Cashbook	Confidential Waste Collection	35.00	
7	28/10/2019	DIRECT DEB	Cashbook	Waste Collection 49 High St	51.90	
8	06/11/2019	202751	Cashbook	Waste Collection 49 High St	53.55	
9	28/11/2019	DIRECT DEB	Cashbook	Waste Collection DD Error	51.90	
9	04/12/2019	109025	Cashbook	Waste Collection 49 High St	64.50	
9	31/12/2019	Refund C/N	Cashbook	DD taken in error contract end		44.40
10	03/01/2020	109058	Cashbook	Waste Collection 49 High St	53.55	
10	10/01/2020	Refund C/N	Cashbook	DD taken in error contract end		7.50
11	07/02/2020	BX977124	Cashbook	Waste Collection 49 High St	64.50	
12	06/03/2020	BX587787	Cashbook	Waste Collection High Street	53.55	
12	31/03/2020	485	Journal	Reef	55.31	
		Account	**Refuse Collecting**	**Account Totals**	**852.36**	**143.52**
		Centre	**Council Offices**	**Net Balance Month 12**	**708.84**	

A/c Code 4162 PWLB - Capital **Annual Budget** 3,941
Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	20/06/2019	DIRECT DEB	Cashbook	Loan repayment Capital	1,943.02	
9	20/12/2019	DIRECT DEB	Cashbook	Loan Repayment Capital	1,997.67	
		Account	**PWLB - Capital**	**Account Totals**	**3,940.69**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**3,940.69**	

A/c Code 4163 PWLB- Interest **Annual Budget** 1,633
Centre 201 Council Offices **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	20/06/2019	DIRECT DEB	Cashbook	Loan repayment Interest	843.58	
9	20/12/2019	DIRECT DEB	Cashbook	Loan Interest	788.93	

A/c Code 4163 PWLB- Interest

Centre 201 Council Offices

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**PWLB- Interest**	**Account Totals**	**1,632.51**	**0.00**
		Centre	**Council Offices**	**Net Balance Month 12**	**1,632.51**	

A/c Code 6000 Transfer from EMR — **Annual Budget** 0

Centre 201 Council Offices — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
12	27/03/2020	BARCLAYCAR	Cashbook	TP Router / Access Point		87.49
		Account	**Transfer from EMR**	**Account Totals**	**0.00**	**87.49**
		Centre	**Council Offices**	**Net Balance Month 12**		**87.49**

A/c Code 1005 51 High Street Rent R'ved — **Annual Budget** 1,500

Centre 202 51 High Street — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	01/04/2019	451	Journal	INV 821	30.00	
1	01/04/2019	451	Journal	INV 822	45.00	
1	01/04/2019	451	Journal	INV 823	15.00	
1	02/04/2019	DirCredit	Cashbook	SC Hire of No 51 Inv 821		30.00
1	03/04/2019	DirCredit	Cashbook	ESHRC Hire of No 51 Inv 823		15.00
1	03/04/2019	Dir Credit	Cashbook	ESHRC Hire of No 51 Inv 822		45.00
1	30/04/2019	DirCredit	Cashbook	SC Hire of No 51 Inv 826		10.00
3	04/06/2019	Dir Credit	Cashbook	Inv 831 Hire of No 51		60.00
3	06/06/2019	Dir Credit	Cashbook	SC Hire of No51 Invs 829 & 837		60.00
4	08/07/2019	Dir Credit	Cashbook	SC Hire of No 51 Inv 845		30.00
5	01/08/2019	Dir Credit	Cashbook	Inv 839 Hire of No 51		15.00
5	01/08/2019	Dir Credit	Cashbook	Inv 840 Hire of No51(Part Pay)		45.00
5	02/08/2019	Dir Credit	Cashbook	SC Hire of No 51 Inv 845		40.00
6	03/09/2019	Dir Credit	Cashbook	SC Hire of No 51 Inv 846		40.00
6	30/09/2019	Dir Credit	Cashbook	SC Hire of No 51 Inv 850		30.00
7	04/10/2019	Dir Credit	Cashbook	ESHRC Hire of No 51 Inv 853		15.00
7	04/10/2019	Dir Credit	Cashbook	ESHRC Hire of No 51 Inv 854		15.00
8	08/11/2019	Dir Credit	Cashbook	Inv 860 Hire of No 51		15.00
8	08/11/2019	Dir Credit	Cashbook	Inv 859 Hire of No 51		60.00
8	14/11/2019	Dir Credit	Cashbook	SC Hire of No 51		20.00
9	02/12/2019	Dir Credit	Cashbook	ESHRC Inv 860 Hire of No 51		15.00
10	15/01/2020	Dir Credit	Cashbook	ESHRC Inv 863 Hire of No 51		15.00
11	17/02/2020	Dir Credit	Cashbook	ESHRC Inv 871 Hire of No 51		15.00
12	02/03/2020	Dir Credit	Cashbook	SC Inv 864 Hire of No 51		10.00
12	02/03/2020	Dir Credit	Cashbook	SC Inv 872 Hire of No 51		10.00

A/c Code 1005 51 High Street Rent R'ved
Centre 202 51 High Street

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
12	09/03/2020	Dir Credit	Cashbook	SC Inv 876 Hire of No 51		10.00
12	23/03/2020	Dir Credit	Cashbook	ESHRC Inv 878 Hire of No 51		15.00
12	31/03/2020	484	Journal	Inv 874/5 B Johnson		40.00
		Account	**51 High Street Rent R'ved**	**Account Totals**	**90.00**	**675.00**
		Centre	**51 High Street**	**Net Balance Month 12**		**585.00**

A/c Code 4170 51 High Street - expenditure **Annual Budget** 500
Centre 202 51 High Street **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity 51 High Street	57.14	
2	10/05/2019	108866	Cashbook	Electricity 51 High Street	54.88	
2	31/05/2019	108876	Cashbook	Electricity 51 High Street	353.98	
4	26/07/2019	108929	Cashbook	Electricity 51 High Street	181.35	
4	26/07/2019	108929	Cashbook	Elec No 51 Late Payment Charge	10.72	
6	18/09/2019	DD	Cashbook	Electricty 51 High St	128.81	
6	18/09/2019	DD	Cashbook	Electricty 51 High St	22.52	
6	18/09/2019	DD	Cashbook	Electricty 51 High St	3.27	
6	18/09/2019	DD	Cashbook	Electricty 51 High St	59.57	
6	18/09/2019	DD	Cashbook	Late payment charge		0.53
6	18/09/2019	DIRECT DEB	Cashbook	late payment charge	0.53	
7	11/10/2019	DIRECT DEB	Cashbook	Electricity 51		299.97
10	14/01/2020	DIRECT DEB	Cashbook	Electricity No 51	45.56	
10	14/01/2020	DIRECT DEB	Cashbook	Electricity No 51		105.00
10	14/01/2020	DIRECT DEB	Cashbook	Electricity No 51	101.93	
11	27/11/2019	DIRECT DEB	Cashbook	Electricity 51 High Street	105.00	
11	11/02/2020	DIRECT DEB	Cashbook	Electricity 51 High Street	96.47	
12	11/03/2020	DIRECT DEB	Cashbook	Electricity 51 High Street	93.72	
12	31/03/2020	485	Journal	EDF	877.47	
		Account	**51 High Street - expenditure**	**Account Totals**	**2,192.92**	**405.50**
		Centre	**51 High Street**	**Net Balance Month 12**	**1,787.42**	

A/c Code 1030 Rental Income-Pavilion **Annual Budget** 1,600
Centre 203 The Pavilion **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	01/04/2019	451	Journal	INV 825	240.00	
1	03/04/2019	DirCredit	Cashbook	Polegate Football Club Inv 825		240.00
2	07/05/2019	Dir Credit	Cashbook	Inv 828 Hire of Pavilion		120.00
5	09/08/2019	Dir Credit	Cashbook	Hire of Pavilion		150.00

A/c Code 1030 Rental Income-Pavilion

Centre 203 The Pavilion

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
5	09/08/2019	Dir Credit	Cashbook	Inv 843 Hire of Pavilion		270.00
5	09/08/2019	Dir Credit	Cashbook	Inv 834 Hire of Pavilion		83.33
8	04/11/2019	Dir Credit	Cashbook	Rental of Pavilion		210.00
8	04/11/2019	Dir Credit	Cashbook	Inv 847 Hire of Pavilion		206.00
8	15/11/2019	Dir Credit	Cashbook	Inv 862 Hire of Pavilion		120.00
10	07/01/2020	Dir Credit	Cashbook	Inv 869 Hire of Pavilion		30.00
12	23/03/2020	Dir Credit	Cashbook	Inv 879 Hire of Pavilion		60.00
		Account	**Rental Income-Pavilion**	**Account Totals**	**240.00**	**1,489.33**
		Centre	**The Pavilion**	**Net Balance Month 12**		**1,249.33**

A/c Code 4180 Pavilion Electricity **Annual Budget** 2,300

Centre 203 The Pavilion **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	DIRECT DEB	Cashbook	Electricity Pavilion	127.62	
2	10/05/2019	108868	Cashbook	Electricity Pavilion	122.85	
2	31/05/2019	108876	Cashbook	Electricity Pavilion	415.18	
4	26/07/2019	108929	Cashbook	Electricity Pavilion	284.27	
4	26/07/2019	108929	Cashbook	Elec Pavil Late Payment Charge	11.07	
6	18/09/2019	DD	Cashbook	Electricity Pavilion	197.92	
6	18/09/2019	DD	Cashbook	Electricity Pavilion	41.35	
6	18/09/2019	DD	Cashbook	Electricity Pavilion	5.50	
6	18/09/2019	DD	Cashbook	Electricity Pavilion	93.07	
6	18/09/2019	DD	Cashbook	late payment charge		1.01
6	18/09/2019	DIRECT DEB	Cashbook	late payment charge	1.01	
7	01/10/2019	DIRECT DEB	Cashbook	DD taken in error	244.00	
7	11/10/2019	DIRECT DEB	Cashbook	Electricity Pavilion	271.23	
7	11/10/2019	DIRECT DEB	Cashbook	DD discount		7.47
7	11/10/2019	DIRECT DEB	Cashbook	Electricity Pavilion		611.10
7	11/10/2019	DIRECT DEB	Cashbook	Std default DD taken in error		244.00
8	11/11/2019	DIRECT DEB	Cashbook	Electricity Pavilion	21.70	
9	10/12/2019	DIRECT DEB	Cashbook	Electricity Pavilion	44.66	
10	14/01/2020	DIRECT DEB	Cashbook	Electricity Pavilion	308.64	
11	10/02/2020	DIRECT DEB	Cashbook	Electricity Pavilion	369.40	
12	10/03/2020	DIRECT DEB	Cashbook	Electricity Pavilion	383.83	
12	31/03/2020	485	Journal	EDF	324.91	
		Account	**Pavilion Electricity**	**Account Totals**	**3,268.21**	**863.58**
		Centre	**The Pavilion**	**Net Balance Month 12**	**2,404.63**	

A/c Code 4181 Pavilion water **Annual Budget** 350

Centre 203 The Pavilion **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	PAVILLION WATER APR- JUN	143.05	
6	17/09/2019	DIRECT DEB	Cashbook	Waste Water Pavilion	349.75	
12	02/03/2020	476	Journal	waste water miscode		349.75
12	30/03/2020	DIRECT DEB	Cashbook	Fresh Water Wannock	203.28	
		Account	**Pavilion water**	**Account Totals**	**696.08**	**349.75**
		Centre	**The Pavilion**	**Net Balance Month 12**	**346.33**	

A/c Code 4182 Pavilion sewerage **Annual Budget** 880

Centre 203 The Pavilion **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
6	02/09/2019	DIRECT DEB	Cashbook	Waste Water Pavilion	308.12	
12	02/03/2020	476	Journal	waste water miscode	349.75	
		Account	**Pavilion sewerage**	**Account Totals**	**657.87**	**0.00**
		Centre	**The Pavilion**	**Net Balance Month 12**	**657.87**	

A/c Code 4186 Pavilion - fire precautions **Annual Budget** 220

Centre 203 The Pavilion **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
8	18/11/2019	109007	Cashbook	Servicing&newextinguishers Pav	254.54	
		Account	**Pavilion - fire precautions**	**Account Totals**	**254.54**	**0.00**
		Centre	**The Pavilion**	**Net Balance Month 12**	**254.54**	

A/c Code 4187 Pavilion - Refuse **Annual Budget** 500

Centre 203 The Pavilion **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	29/04/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	39.72	
2	28/05/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	39.72	
3	28/06/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	49.65	
4	31/07/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	39.72	
5	28/08/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	39.72	
6	28/09/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	49.65	
7	28/10/2019	DIRECT DEB	Cashbook	Waste Collection Wannock	39.72	
8	06/11/2019	202752	Cashbook	Waste Collection Wannock	35.00	

A/c Code 4187 Pavilion - Refuse

Centre 203 The Pavilion

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	28/11/2019	DIRECT DEB	Cashbook	WasteCollectionWannock (Extra)	19.86	
9	04/12/2019	109026	Cashbook	Waste Collection Wannock	43.75	
10	03/01/2020	109059	Cashbook	Waste Collection Wannock	35.00	
11	07/02/2020	BX976865	Cashbook	Waste Collection Wannock	43.75	
12	06/03/2020	BX590804	Cashbook	Waste Collection Wannock	35.00	
12	31/03/2020	485	Journal	Reef	35.00	
		Account	**Pavilion - Refuse**	**Account Totals**	**545.26**	**0.00**
		Centre	**The Pavilion**	**Net Balance Month 12**	**545.26**	

A/c Code 4190 Wannock Office Electrictiy — **Annual Budget** 480

Centre 204 Wannock Office — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity Wannock Office	118.10	
2	10/05/2019	108867	Cashbook	Electricity Wannock Office	110.33	
4	26/07/2019	108929	Cashbook	Electricity Wannock Office	102.94	
6	18/09/2019	DD	Cashbook	Electricty Wannock Office	107.89	
6	18/09/2019	DD	Cashbook	Electricty Wannock Office	21.83	
6	18/09/2019	DD	Cashbook	Electricty Wannock Office	2.83	
6	18/09/2019	DD	Cashbook	Electricty Wannock Office	49.11	
6	18/09/2019	DD	Cashbook	Electricty Wannock Office		0.31
6	18/09/2019	DIRECT DEB	Cashbook	Late payment charge	0.31	
7	11/10/2019	DIERCT DEB	Cashbook	DD taken in error	124.00	
7	11/10/2019	DIRECT DEB	Cashbook	Electricity Wannock	143.20	
7	11/10/2019	DIRECT DEB	Cashbook	DD discount		3.99
7	11/10/2019	DIRECT DEB	Cashbook	Electricity Wannock		317.87
7	11/10/2019	DIRECT DEB	Cashbook	DD taken in error		124.00
8	11/11/2019	DIRECT DEB	Cashbook	Electricity Wannock Office	15.76	
9	10/12/2019	DIRECT DEB	Cashbook	Electricity Wannock Office	130.56	
10	14/01/2020	DIRECT DEB	Cashbook	Electricity Wannock Office	331.93	
11	10/02/2020	DIRECT DEB	Cashbook	Electricity Wannock Office	249.54	
12	10/03/2020	DIRECT DEB	Cashbook	Electricity Wannock Office	395.47	
12	31/03/2020	485	Journal	EDF	464.49	
		Account	**Wannock Office Electrictiy**	**Account Totals**	**2,368.29**	**446.17**
		Centre	**Wannock Office**	**Net Balance Month 12**	**1,922.12**	

A/c Code 4192 Wannock Office Sewage — **Annual Budget** 220
Centre 204 Wannock Office — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	COUNCIL CHAMBER SEWAGE	708.87	
12	25/03/2020	DIRECT DEB	Cashbook	Waste Water Wannock Office	581.70	
12	31/03/2020	482	Journal	water refund		400.00
		Account	**Wannock Office Sewage**	**Account Totals**	**1,290.57**	**400.00**
		Centre	**Wannock Office**	**Net Balance Month 12**	**890.57**	

A/c Code 4193 Wannock Office Council Tax — **Annual Budget** 0
Centre 204 Wannock Office — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	DIRECT DEB	Cashbook	Rates Wannock Office	366.40	
2	01/05/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
3	01/06/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
4	01/07/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
5	01/08/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
6	01/09/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
7	01/10/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
8	01/11/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
9	01/12/2019	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
10	01/01/2020	DIRECT DEB	Cashbook	Rates Wannock Office	363.00	
		Account	**Wannock Office Council Tax**	**Account Totals**	**3,633.40**	**0.00**
		Centre	**Wannock Office**	**Net Balance Month 12**	**3,633.40**	

A/c Code 4198 PWMRG CIC Grant (Interim) — **Annual Budget** 0
Centre 204 Wannock Office — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
10	10/01/2020	BX459592	Cashbook	Grant to CIC re dormant A/C's	13.00	
11	26/02/2020	BX566531	Cashbook	Grant to CIC re Filing Fee	15.00	
11	26/02/2020	BX567700	Cashbook	Grant to CIC reAccountancyFees	100.00	
		Account	**PWMRG CIC Grant (Interim)**	**Account Totals**	**128.00**	**0.00**
		Centre	**Wannock Office**	**Net Balance Month 12**	**128.00**	

A/c Code 1035 High St Toilets Community Sche — **Annual Budget** 1,000
Centre 205 High Street Toilets — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	01/04/2019	451	Journal	TOILET SCHEME	308.50	
1	08/04/2019	DirCredit	Cashbook	Community Toilet Scheme		308.50
3	27/06/2019	Dir Credit	Cashbook	Inv841 Community Toilet Scheme		308.50
8	11/11/2019	Dir Credit	Cashbook	Community Toilet Scheme		308.50
12	31/03/2020	484	Journal	Inv 868 WDC		308.50
		Account	**High St Toilets Community Sche**	**Account Totals**	**308.50**	**1,234.00**
		Centre	**High Street Toilets**	**Net Balance Month 12**		**925.50**

A/c Code 1060 Miscellaneous Income — **Annual Budget** 0
Centre 205 High Street Toilets — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
11	12/02/2020	100489	Cashbook	Refund charges High St Toilet		38.35
		Account	**Miscellaneous Income**	**Account Totals**	**0.00**	**38.35**
		Centre	**High Street Toilets**	**Net Balance Month 12**		**38.35**

A/c Code 4500 Toilets High St - Cleaning — **Annual Budget** 6,500
Centre 205 High Street Toilets — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	31/05/2019	108882	Cashbook	Toilet Cleaning High Street	520.84	
3	28/06/2019	108903	Cashbook	Toilet Cleaning High St	520.84	
4	11/07/2019	108924	Cashbook	Toilet Cleaning High Street	520.84	
4	31/07/2019	108937	Cashbook	Toilet Cleaning High Street	520.84	
6	23/09/2019	108991	Cashbook	Toilet Cleaning High Street	520.84	
7	09/10/2019	202711	Cashbook	Toilet Cleaning High Street	520.84	
8	06/11/2019	202742	Cashbook	Toilet Cleaning High Street	520.84	
9	04/12/2019	109027	Cashbook	Toilet Cleaning High St	520.84	
10	03/01/2020	109057	Cashbook	Toilet Cleaning High Street	520.84	
11	07/02/2020	BX976136	Cashbook	Toilet Cleaning High Street	520.84	
12	06/03/2020	BX586970	Cashbook	Toilet Cleaning High Street	520.84	
		Account	**Toilets High St - Cleaning**	**Account Totals**	**5,729.24**	**0.00**
		Centre	**High Street Toilets**	**Net Balance Month 12**	**5,729.24**	

A/c Code 4501 Toilets High St - Maintenance **Annual Budget** 650
Centre 205 High Street Toilets **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108833	Cashbook	Blocked drain HighSt Toilet	90.00	
1	24/04/2019	108845	Cashbook	Blocked drain HighSt Toilet	60.00	
2	31/05/2019	108879	Cashbook	Replace Timer High St Toilets	138.15	
7	28/10/2019	BARCLAYCAR	Cashbook	Toilet Reversible Lockset	96.56	
8	14/11/2019	202760	Cashbook	Blocked Toilet High St Toilets	60.00	
		Account	**Toilets High St - Maintenance**	**Account Totals**	**444.71**	**0.00**
		Centre	**High Street Toilets**	**Net Balance Month 12**	**444.71**	

A/c Code 4502 Toilets High St - Electricity **Annual Budget** 400
Centre 205 High Street Toilets **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	DIRECTDEB	Cashbook	Electricity High St Toilets	36.19	
2	10/05/2019	108869	Cashbook	Electricity High St Toilets	36.48	
2	31/05/2019	108876	Cashbook	Electricity High St Toilets	73.02	
4	26/07/2019	108929	Cashbook	Electricity High St Toilets	70.10	
4	26/07/2019	108929	Cashbook	Elec Toilets LatePaymentCharge	10.15	
6	18/09/2019	DD	Cashbook	Electricity High St Toilet	55.34	
6	18/09/2019	DD	Cashbook	Electricity High St Toilet	8.52	
6	18/09/2019	DD	Cashbook	Electricity High St Toilet	1.23	
6	18/09/2019	DD	Cashbook	Electricity High St Toilet	22.39	
6	18/09/2019	DD	Cashbook	Late payment charge		0.23
6	18/09/2019	DIRECT DEB	Cashbook	Late payment charge	0.23	
7	11/10/2019	DIRECT DEB	Cashbook	Electricity High St Toilets	105.46	
7	11/10/2019	DIRECT DEB	Cashbook	DD discount		2.91
7	11/10/2019	DIRECT DEB	Cashbook	Electricity High St Toilets		147.35
9	13/12/2019	DIRECT DEB	Cashbook	Electricity High St Toilets	47.38	
10	21/01/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	65.90	
11	14/02/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	60.37	
12	13/03/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	58.99	
12	13/03/2020	DIRECT DEB	Cashbook	Electricity High St Toilets	58.99	
12	13/03/2020	DIRECT DEB	Cashbook	Electricity High St Toilets		58.99
12	31/03/2020	485	Journal	EDF	61.09	
		Account	**Toilets High St - Electricity**	**Account Totals**	**771.83**	**209.48**
		Centre	**High Street Toilets**	**Net Balance Month 12**	**562.35**	

A/c Code 4503 Toilets High St - Water & Sewe — **Annual Budget** 700
Centre 205 High Street Toilets — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	TOILETS WATER APR- JUN	61.15	
1	29/04/2019	DIRECT DEB	Cashbook	Waste Water High St Toilets	209.67	
6	17/09/2019	DIRECT DEB	Cashbook	Waste Water High St Toilets	189.76	
9	03/12/2019	DIRECT DEB	Cashbook	Waste Water High St Toilets	212.58	
		Account	**Toilets High St - Water & Sewe**	**Account Totals**	**673.16**	**0.00**
		Centre	**High Street Toilets**	**Net Balance Month 12**	**673.16**	

A/c Code 4504 Toilets High St - Other — **Annual Budget** 600
Centre 205 High Street Toilets — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108835	Cashbook	Sanitary Disposal HighStToilet	46.95	
4	11/07/2019	108926	Cashbook	Sanitary Disposal HighStToilet	46.95	
8	25/11/2019	109015	Cashbook	Hygiene Units Waste HighSt Toi	46.93	
8	25/11/2019	109015	Cashbook	Annual Charge High St Toilet	17.50	
9	18/12/2019	109045	Cashbook	Hygiene Units Waste HighSt Toi	46.93	
12	31/03/2020	BX695870	Cashbook	Hygiene Units WasteColl Toilet	46.93	
12	31/03/2020	-BX695870	Cashbook	move to creditors		46.93
12	31/03/2020	488	Journal	INITIAL TOILET	46.93	
		Account	**Toilets High St - Other**	**Account Totals**	**299.12**	**46.93**
		Centre	**High Street Toilets**	**Net Balance Month 12**	**252.19**	

A/c Code 4505 Toilets High St - Non Domestic — **Annual Budget** 1,200
Centre 205 High Street Toilets — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	15/04/2019	DIRECT DEB	Cashbook	Rates High St Toilets	97.55	
2	15/05/2019	DIRECT DEB	Cashbook	Rates High Street Toilets	101.00	
3	15/06/2019	DIRECT DEB	Cashbook	Rates High St Toilets	101.00	
4	15/07/2019	DIRECT DEB	Cashbook	Rates High Street Toilets	101.00	
5	15/08/2019	DIRECT DEB	Cashbook	Rates High Street Toilets	101.00	
6	15/09/2019	DIRECT DEB	Cashbook	Rates High Street Toilets	101.00	
7	15/10/2019	DIRECT DEB	Cashbook	Rates High St Toilets	101.00	
8	15/11/2019	DIRECT DEB	Cashbook	Rates High St Toilets	101.00	
9	15/12/2019	DIRECT DEB	Cashbook	Rates High St Toilets	101.00	
10	15/01/2020	DIRECT DEB	Cashbook	Rates High St Toilets	101.00	

A/c Code 4505 Toilets High St - Non Domestic

Centre 205 High Street Toilets

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Toilets High St - Non Domestic**	**Account Totals**	**1,006.55**	**0.00**
		Centre	**High Street Toilets**	**Net Balance Month 12**	**1,006.55**	

A/c Code 4201 CCTV costs — **Annual Budget** 2,800

Centre 301 Town Centre and Community Safe — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	10/05/2019	BX063326	Cashbook	CCTV Installation cost x 2	988.00	
5	15/08/2019	108956	Cashbook	CCTV Maintenance Quarter 1	132.69	
5	15/08/2019	108957	Cashbook	CCTV Transmission Q1	545.60	
8	06/11/2019	202754	Cashbook	CCTV Maintenance Quarter 2	132.69	
8	14/11/2019	202759	Cashbook	CCTV Transmission Q2	545.60	
10	10/01/2020	BX456988	Cashbook	CCTV Maintenance Q3 2019-2020	114.11	
11	05/02/2020	BX788555	Cashbook	CCTV Transmission Q3	545.60	
12	31/03/2020	BX684520	Cashbook	CCTV Maintenance Q4	114.11	
12	31/03/2020	BX685104	Cashbook	CCTV Transmission Q4	545.60	
12	31/03/2020	-BX684520	Cashbook	move to creditors		114.11
12	31/03/2020	-BX685104	Cashbook	Police&Crime CommissionerSX		545.60
12	31/03/2020	488	Journal	P&CC CCTV MAINT Q4	114.11	
12	31/03/2020	488	Journal	P&CC CCTV TRANSMISSION Q4	545.60	
		Account	**CCTV costs**	**Account Totals**	**4,323.71**	**659.71**
		Centre	**Town Centre and Community Safe**	**Net Balance Month 12**	**3,664.00**	

A/c Code 6000 Transfer from EMR — **Annual Budget** 0

Centre 301 Town Centre and Community Safe — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
2	10/05/2019	BX063326	Cashbook	CCTV Installation cost x 2		988.00
12	02/03/2020	478	Journal	installation costs		988.00
12	02/03/2020	479	Journal	reverse the journal 478		988.00
12	02/03/2020	480	Journal	reverse 378	988.00	
12	02/03/2020	480	Journal	reverse 379	988.00	
		Account	**Transfer from EMR**	**Account Totals**	**1,976.00**	**2,964.00**
		Centre	**Town Centre and Community Safe**	**Net Balance Month 12**		**988.00**

A/c Code 1022 Brightling Road lease **Annual Budget** 120

Centre 302 Recreation Grounds **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	01/04/2019	451	Journal	INV 815	120.00	
5	09/08/2019	100473	Cashbook	Inv 815 Rental of land		120.00
		Account	**Brightling Road lease**	**Account Totals**	**120.00**	**120.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**		**0.00**

A/c Code 1050 Insurance Refunds/claim rebate **Annual Budget** 0

Centre 302 Recreation Grounds **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
3	13/06/2019	Dir Credit	Cashbook	Claim for vandalised litterbin		383.00
9	17/12/2019	Dir Credit	Cashbook	Replacement of stolen tools		280.00
		Account	**Insurance Refunds/claim rebate**	**Account Totals**	**0.00**	**663.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**		**663.00**

A/c Code 1060 Miscellaneous Income **Annual Budget** 0

Centre 302 Recreation Grounds **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
2	28/05/2019	Dir Credit	Cashbook	Park Improvements Grant		2,178.00
		Account	**Miscellaneous Income**	**Account Totals**	**0.00**	**2,178.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**		**2,178.00**

A/c Code 4220 General Maintenance **Annual Budget** 9,000

Centre 302 Recreation Grounds **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108833	Cashbook	Blocked drain High St Toilets	90.00	
1	17/04/2019	108839	Cashbook	Install basketball backboards	290.00	
1	17/04/2019	108833	Cashbook	Blocked drain High St Toilet		90.00
1	24/04/2019	108847	Cashbook	Bark Chips	145.50	
1	24/04/2019	108848	Cashbook	Replace concrete bin	20.00	
1	24/04/2019	108848	Cashbook	Removal of bike shelter	50.00	
1	24/04/2019	108848	Cashbook	Clear Gosford allotment	130.00	
1	24/04/2019	108848	Cashbook	Place bench, construct shelter	85.00	
1	29/04/2019	BARCLAYCAR	Cashbook	Metal for Brightling shelter	363.98	
1	29/04/2019	BARCLAYCAR	Cashbook	Paint for Brightling shelter	6.25	

A/c Code 4220 General Maintenance

Centre 302 Recreation Grounds

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
1	29/04/2019	BARCLAYCAR	Cashbook	Post Driver - fence at Wannock	41.65	
1	29/04/2019	BARCLAYCAR	Cashbook	Paint for fence at Wannock	4.07	
1	29/04/2019	BARCLAYCAR	Cashbook	Top Soil for Outdoor Gym	8.33	
2	08/05/2019	108853	Cashbook	Security Drive Bit for gate	20.00	
2	08/05/2019	108857	Cashbook	Various maintenance items	46.34	
2	08/05/2019	108861	Cashbook	Blocked drain Wannock toilet	60.00	
2	20/05/2019	108873	Cashbook	Blocked drain Wannock toilet	70.00	
2	31/05/2019	108877	Cashbook	Supply&Install goal posts x 2	670.00	
2	31/05/2019	108878	Cashbook	Roundabout parts & labour	1,508.60	
2	31/05/2019	108888	Cashbook	Mayor's board update	30.00	
3	14/06/2019	108898	Cashbook	Repairs to Pavilion roof	485.00	
3	27/06/2019	BARCLAYCAR	Cashbook	Football Nets	85.00	
3	27/06/2019	BARCLAYCAR	Cashbook	Legionnaires Test Kit	177.50	
3	27/06/2019	BARCLAYCAR	Cashbook	Pegs for Wannock GoalPost Nets	6.25	
3	27/06/2019	BARCLAYCAR	Cashbook	Mayor's Chain Engraving	9.96	
3	27/06/2019	BARCLAYCAR	Cashbook	Drill & Bits	110.83	
3	28/06/2019	108906	Cashbook	Tree work at Brightling Rec	31.89	
3	28/06/2019	108906	Cashbook	Tree work at Brightling Rec	618.11	
3	28/06/2019	108907	Cashbook	Tree work at Wannock Rec	450.00	
3	28/06/2019	108909	Cashbook	4 x Correx boards for toilet	58.00	
3	28/06/2019	108912	Cashbook	Gosford tarps, skatepark signs	558.00	
3	28/06/2019	108913	Cashbook	Various maintenance items	59.14	
4	29/07/2019	BARCLAYCAR	Cashbook	Oil & Funnel for Generator	6.23	
4	29/07/2019	BARCLAYCAR	Cashbook	Basketball Nets	37.80	
4	29/07/2019	BARCLAYCAR	Cashbook	Replacement Generator	158.29	
4	29/07/2019	BARCLAYCAR	Cashbook	Tree Stakes Wannock	12.50	
4	29/07/2019	BARCLAYCAR	Cashbook	Petrol for Generator	12.76	
4	31/07/2019	108932	Cashbook	Twist Link Flat Swing Chain	89.10	
5	14/08/2019	108954	Cashbook	'Mind The Step' Signage	42.00	
6	02/09/2019	463	Journal	Code remainder interest to4220		5.34
6	04/09/2019	108974	Cashbook	Oakleaf Bark Chip	1,575.00	
6	23/09/2019	108986	Cashbook	Bark Chips for Oakleaf	787.50	
6	23/09/2019	108998	Cashbook	Barkchip & Soil for Oakleaf	334.00	
6	27/09/2019	BARCLAYCAR	Cashbook	Membrane for Oakleaf Park	209.27	
6	27/09/2019	BARCLAYCAR	Cashbook	Glue, Paint, Chain, Ratchet	64.09	
7	09/10/2019	202703	Cashbook	Various Maintenance Items	88.46	
7	09/10/2019	202708	Cashbook	Reptile Survey Resolved GenRes	775.00	
7	09/10/2019	202709	Cashbook	Sign for Outdoor Gym	280.00	
7	09/10/2019	202713	Cashbook	Turf & Barkchip Oakleaf Park	374.00	
7	21/10/2019	202730	Cashbook	Labour Oakleaf Park	1,080.00	
7	28/10/2019	BARCLAYCAR	Cashbook	Cleaning Products	15.71	
7	28/10/2019	BARCLAYCAR	Cashbook	Safety Boots for Maint Person	39.99	
8	06/11/2019	202739	Cashbook	Various Maintenance Items	34.08	
8	06/11/2019	202750	Cashbook	External Socket Replacement	92.14	
8	14/11/2019	202758	Cashbook	materials	469.00	

A/c Code 4220 General Maintenance

Centre 302 Recreation Grounds

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	14/11/2019	109002	Cashbook	CCTV Sign	35.00	
8	14/11/2019	109002	Cashbook	CCTV Sign		35.00
8	25/11/2019	109016	Cashbook	Wetpour Res General Reserves	9,483.65	
8	25/11/2019	109019	Cashbook	CCTV Sign No 49	35.00	
8	25/11/2019	109016	Cashbook	Wetpour Res General Res Error		9,483.65
8	25/11/2019	109016	Cashbook	Wetpour Res Gen Res CIL	9,483.65	
8	27/11/2019	BARCLAYCAR	Cashbook	Bolt Cutter & Combi Padlock	35.53	
9	04/12/2019	109022	Cashbook	Air Conditioning Service	78.00	
10	03/01/2020	109053	Cashbook	Various Maintenance Items	88.46	
10	27/01/2020	BARCLAYCAR	Cashbook	Oak post for Polegate sign	230.00	
10	27/01/2020	BARCLAYCAR	Cashbook	Tape & paint for Polegate sign	50.84	
10	27/01/2020	BARCLAYCAR	Cashbook	Grease gun cartridges	11.88	
11	05/02/2020	BX790215	Cashbook	Replace Security Light	165.00	
11	05/02/2020	BX790524	Cashbook	Replace Ext Light Photo Cell	64.12	
11	11/02/2020	BX215947	Cashbook	Various maintenance items	39.28	
11	19/02/2020	109069	Cashbook	Cover for Maintenance Person	85.00	
11	27/02/2020	BARCLAYCAR	Cashbook	Vertical Blind spare part	3.85	
11	27/02/2020	BARCLAYCAR	Cashbook	Paint for Oak post	16.66	
12	06/03/2020	BX592962	Cashbook	Infil ground Brightling DogBin	42.65	
12	31/03/2020	485	Journal	Countrymans	460.00	
		Account	**General Maintenance**	**Account Totals**	**33,274.89**	**9,613.99**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**23,660.90**	

A/c Code 4223 Grounds Maintenance **Annual Budget** 8,000

Centre 302 Recreation Grounds **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	GROUNDS MAINT WANNOCK		64.27
1	17/04/2019	108831	Cashbook	Cut field, mowstrim play area	64.27	
1	26/04/2019	108849	Cashbook	Hedge cutting Wannock	661.50	
5	05/08/2019	108940	Cashbook	Strim&Mow Cophall/Oakleaf/Wann	400.94	
5	09/08/2019	108944	Cashbook	Strim/mow 4 sites	1,203.19	
5	09/08/2019	108945	Cashbook	Strim/mow 3 sites	523.33	
5	09/08/2019	108946	Cashbook	Strim/mow 4 sites	587.42	
6	23/09/2019	108995	Cashbook	Grounds Maintenance Contract	286.96	
7	09/10/2019	202715	Cashbook	Strim/Mow 4 Sites + Hedge Cut	991.32	
9	11/12/2019	109039	Cashbook	4 sites mow, strim, cut hedges	1,790.85	
		Account	**Grounds Maintenance**	**Account Totals**	**6,509.78**	**64.27**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**6,445.51**	

A/c Code 4230 Skate Park — **Annual Budget** 6,000
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
6	04/09/2019	108971	Cashbook	Replacement Skatelite Boards	2,880.00	
6	04/09/2019	108972	Cashbook	Graffiti Removal with JetWash	360.00	
12	31/03/2020	485	Journal	Cosmo	1,600.00	
		Account	**Skate Park**	**Account Totals**	**4,840.00**	**0.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**4,840.00**	

A/c Code 4235 Toilets — **Annual Budget** 7,000
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108835	Cashbook	Sanitary Disposal HighStToilet	20.28	
2	31/05/2019	108882	Cashbook	Toilet Cleaning Wannock	520.84	
3	28/06/2019	108903	Cashbook	Toilet Cleaning Wannock	520.84	
4	11/07/2019	108924	Cashbook	Toilet Cleaning Wannock	520.84	
4	11/07/2019	108926	Cashbook	Sanitary Disposal HighStToilet	20.28	
4	31/07/2019	108937	Cashbook	Toilet Cleaning Wannock	520.84	
6	02/09/2019	461	Journal	Miscode		20.28
6	02/09/2019	461	Journal	Miscode		20.28
6	23/09/2019	108991	Cashbook	Toilet Cleaning Wannock	520.84	
7	09/10/2019	202711	Cashbook	Toilet Cleaning Wannock	520.84	
8	06/11/2019	202742	Cashbook	Toilet Cleaning Wannock	520.84	
8	25/11/2019	109015	Cashbook	Hygiene Units Waste Coll Wann	20.28	
8	25/11/2019	109015	Cashbook	Annual Charge Wannock Toilet	17.50	
9	04/12/2019	109027	Cashbook	Toilet Cleaning Wannock	520.84	
9	18/12/2019	109045	Cashbook	Hygiene Units Waste Coll Wanno	20.28	
10	03/01/2020	109057	Cashbook	Toilet Cleaning Wannock	520.84	
11	07/02/2020	BX976136	Cashbook	Toilet Cleaning Wannock	520.84	
12	06/03/2020	BX586970	Cashbook	Toilet Cleaning Wannock	520.84	
12	31/03/2020	BX695870	Cashbook	HygieneUnitsWasteColl Wannocck	20.28	
12	31/03/2020	-BX695870	Cashbook	move to creditors		20.28
12	31/03/2020	488	Journal	INITIAL WANNOCK	20.28	
		Account	**Toilets**	**Account Totals**	**5,868.42**	**60.84**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**5,807.58**	

A/c Code 4238 Litter Bins — **Annual Budget** 2,500
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
7	15/10/2019	DIRECT DEB	Cashbook	Litter Bins Quarterly Emptying	375.00	

A/c Code 4238 Litter Bins
Centre 302 Recreation Grounds

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
9	28/12/2019	DIRECT DEB	Cashbook	Litter Bins Emptying	375.00	
12	28/03/2020	DIRECT DEB	Cashbook	Litter Bin quarterly emptying	375.00	
		Account	**Litter Bins**	**Account Totals**	**1,125.00**	**0.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**1,125.00**	

A/c Code 4240 Oakleaf Lease Charges — **Annual Budget** 150
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	08/05/2019	108854	Cashbook	Annual rent for Oakleaf land	150.00	
		Account	**Oakleaf Lease Charges**	**Account Totals**	**150.00**	**0.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**150.00**	

A/c Code 4241 Dog Bins — **Annual Budget** 2,500
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
4	03/07/2019	BX65226	Cashbook	Dog Bin Emptying	625.00	
7	15/10/2019	DIRECT DEB	Cashbook	Dog Bins Quarterly Emptying	625.00	
9	28/12/2019	DIRECT DEB	Cashbook	Dog Bins Emptying	625.00	
12	28/03/2020	DIRECT DEB	Cashbook	Dog Bin quarterly emptying	625.00	
		Account	**Dog Bins**	**Account Totals**	**2,500.00**	**0.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**2,500.00**	

A/c Code 4242 Playground Equipment — **Annual Budget** 2,800
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins	5,340.46	
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins	4,100.24	
6	02/09/2019	460	Journal	Play Park oakleaf miscode		7,856.76
7	09/10/2019	202704	Cashbook	Oakleaf Play Park	9,023.70	
7	23/10/2019	202731	Cashbook	Oakleaf Installation Inspectio	295.00	
12	31/03/2020	489	Journal	playpark Oakleaf	7,856.76	

A/c Code 4242 Playground Equipment
Centre 302 Recreation Grounds

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Playground Equipment**	**Account Totals**	**26,616.16**	**7,856.76**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**18,759.40**	

A/c Code 4243 Safety Inspections — **Annual Budget** 1,500
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	PARK CHECK APR 19	75.00	
3	14/06/2019	108897	Cashbook	Play Area Inspections June	75.00	
3	14/06/2019	108902	Cashbook	RoSPA play area inspections	219.50	
5	05/08/2019	108939	Cashbook	Play Area Inspections August	75.00	
5	12/08/2019	108951	Cashbook	Play Area Inspections May	75.00	
5	12/08/2019	108952	Cashbook	Play Area Inspections July	75.00	
5	22/08/2019	108959	Cashbook	Playground Checks mthly	75.00	
6	23/09/2019	108996	Cashbook	Play Area Inspections October	75.00	
7	21/10/2019	202729	Cashbook	Monthly Play Area Inspection	75.00	
8	22/11/2019	109011	Cashbook	Play Area Inspections Dec	75.00	
9	18/12/2019	109051	Cashbook	Monthly Play Area Inspection	75.00	
10	28/01/2020	BX942200	Cashbook	Monthly Play Area Inspections	75.00	
11	25/02/2020	BX436719	Cashbook	Monthly Play Area Inspections	75.00	
		Account	**Safety Inspections**	**Account Totals**	**1,119.50**	**0.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**	**1,119.50**	

A/c Code 6000 Transfer from EMR — **Annual Budget** 0
Centre 302 Recreation Grounds — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
3	28/06/2019	108906	Cashbook	Tree work at Brightling Rec		31.89
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins		5,340.46
5	22/08/2019	108961	Cashbook	Deposit Oakleaf park equip/ins		4,100.24
8	25/11/2019	109016	Cashbook	Wetpour Res Gen Res CIL		9,483.65
12	31/03/2020	489	Journal	playpark Oakleaf		7,856.76
		Account	**Transfer from EMR**	**Account Totals**	**0.00**	**26,813.00**
		Centre	**Recreation Grounds**	**Net Balance Month 12**		**26,813.00**

A/c Code 1051 Urban Grasscutting Income — **Annual Budget** 3,300

Centre 303 Highways — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
2	29/05/2019	Dir Credit	Cashbook	Inv 827 Grass Cutting Contrib		3,362.00
		Account	**Urban Grasscutting Income**	**Account Totals**	**0.00**	**3,362.00**
		Centre	**Highways**	**Net Balance Month 12**		**3,362.00**

A/c Code 4253 Highways litter bins — **Annual Budget** 0

Centre 303 Highways — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
4	03/07/2019	BX65226	Cashbook	Litter Bin Emptying	375.00	
		Account	**Highways litter bins**	**Account Totals**	**375.00**	**0.00**
		Centre	**Highways**	**Net Balance Month 12**	**375.00**	

A/c Code 4256 Urban grasscutting — **Annual Budget** 22,000

Centre 303 Highways — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	08/05/2019	108852	Cashbook	Grass Cutting 2 of 13	1,425.00	
2	31/05/2019	108886	Cashbook	Grass Cutting 3 of 13	1,425.00	
2	31/05/2019	108887	Cashbook	Grass Cutting 4 of 13	1,425.00	
3	28/06/2019	108915	Cashbook	Grass Cutting 5 of 13	1,425.00	
3	28/06/2019	108915	Cashbook	cancelled cheque reissued BX		1,425.00
4	31/07/2019	BX34778	Cashbook	Grass Cutting 5 of 13	1,425.00	
4	31/07/2019	108935	Cashbook	Grass Cutting 6 of 13	1,425.00	
4	31/07/2019	108936	Cashbook	Grass Cutting 7 of 13	1,425.00	
5	14/08/2019	108955	Cashbook	Grass Cutting 8 of 13	1,425.00	
5	22/08/2019	108958	Cashbook	8th Grass Cut	1,425.00	
6	23/09/2019	108994	Cashbook	Grass Cutting 9 of 13	1,425.00	
7	21/10/2019	202725	Cashbook	Grass Cutting 10 of 13	1,425.00	
8	06/11/2019	202753	Cashbook	Grass Cutting 11 of 13	1,425.00	
9	11/12/2019	109038	Cashbook	Grass Cutting 12 of 13	1,425.00	
12	31/03/2020	BX684752	Cashbook	Grass Cutting Cut 1 of 13	1,455.00	
12	31/03/2020	483	Journal	Grass cut 1 of 13		1,455.00
12	31/03/2020	-BX684752	Cashbook	move to creditors		1,455.00
12	31/03/2020	487	Journal	GRASS CUT 1 OF 13	1,455.00	
		Account	**Urban grasscutting**	**Account Totals**	**21,435.00**	**4,335.00**
		Centre	**Highways**	**Net Balance Month 12**	**17,100.00**	

A/c Code 4257 Bench provisions - highways **Annual Budget** 0
Centre 303 Highways **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108834	Cashbook	Bench & Plaque Station Road	524.59	
5	30/08/2019	108962	Cashbook	Benches(Reserved Gen Reserves)	655.00	
11	10/02/2020	109066	Cashbook	Black Benches x 2	655.00	
		Account	**Bench provisions - highways**	**Account Totals**	**1,834.59**	**0.00**
		Centre	**Highways**	**Net Balance Month 12**	**1,834.59**	

A/c Code 4258 Flower Beds **Annual Budget** 6,000
Centre 303 Highways **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	14/06/2019	108900	Cashbook	Summerplants supply,inst,maint	2,128.88	
3	28/06/2019	108916	Cashbook	Re-plant vandalised planter	50.00	
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month1of4)	807.43	
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month1of4)		807.43
4	08/07/2019	108920	Cashbook	Summer Maintenance (Month2of4)	807.43	
4	08/07/2019	108920	Cashbook	SummerMaintenance(Duplication)		807.43
5	08/07/2019	108920	Cashbook	Reversal	807.43	
5	05/08/2019	108938	Cashbook	Summer Maintenance (Month3of4)	807.43	
6	02/09/2019	108969	Cashbook	Summer Maintenance (Month4of4)	807.43	
6	02/09/2019	462	Journal	EMR for daffoldil bulbs		144.95
7	09/10/2019	202707	Cashbook	Daffodil Bulbs	144.95	
7	09/10/2019	202714	Cashbook	Winter Monthly Maintenance	41.26	
7	21/10/2019	202726	Cashbook	Daffodil Plantingx2 Northfield	1,055.00	
8	06/11/2019	202737	Cashbook	Winter Planting	652.80	
8	06/11/2019	202741	Cashbook	Winter Monthly Maintenance	10.66	
9	04/12/2019	109030	Cashbook	Winter Monthly Maint	10.60	
10	03/01/2020	109054	Cashbook	Winter Monthly Maintenance	10.66	
11	05/02/2020	BX789054	Cashbook	Winter Monthly Maintenance	10.66	
12	06/03/2020	BX591881	Cashbook	Winter Monthly Maintenance	10.66	
12	31/03/2020	490	Journal	EMR daffodil bulbs	144.95	
		Account	**Flower Beds**	**Account Totals**	**8,308.23**	**1,759.81**
		Centre	**Highways**	**Net Balance Month 12**	**6,548.42**	

A/c Code 4259 Council Gardens - office **Annual Budget** 650
Centre 303 Highways **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
3	14/06/2019	108900	Cashbook	Summerplants supply,inst,maint	650.00	

A/c Code 4259 Council Gardens - office
Centre 303 Highways

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	**Council Gardens - office**	**Account Totals**	**650.00**	**0.00**
		Centre	**Highways**	**Net Balance Month 12**	**650.00**	

A/c Code 6000 Transfer from EMR — **Annual Budget** 0
Centre 303 Highways — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
7	21/10/2019	202726	Cashbook	Daffodil Plantingx2 Northfield		1,055.00
12	31/03/2020	490	Journal	EMR daffodil bulbs		144.95
		Account	**Transfer from EMR**	**Account Totals**	**0.00**	**1,199.95**
		Centre	**Highways**	**Net Balance Month 12**		**1,199.95**

A/c Code 1070 Allotment Fees — **Annual Budget** 1,150
Centre 304 Allotments — **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
2	22/05/2019	100469	Cashbook	Cophall Plot 9 Rent		15.00
3	26/06/2019	100471	Cashbook	Cophall Plot 15A Rent		15.00
3	26/06/2019	100471	Cashbook	Cophall Plot 15 Rent		13.50
5	27/08/2019	Dir Credit	Cashbook	Cophall Plot 4 Rent		23.33
6	02/09/2019	Dir Credit	Cashbook	Cophall Plot 37 Deposit & Rent		73.33
6	13/09/2019	Dir Credit	Cashbook	Cophall Plot 4A Rent		23.33
6	13/09/2019	Dir Credit	Cashbook	Cophall Plot 37A Rent		23.33
7	02/10/2019	100474	Cashbook	Cophall Plot 21A Rent		23.33
7	02/10/2019	100475	Cashbook	Cophall Plot 41A Rent		23.33
7	09/10/2019	Dir Credit	Cashbook	Cophall Plot 35 Rent		23.33
7	10/10/2019	Dir Credit	Cashbook	Cophall Plot 36 Rent		23.33
7	11/10/2019	Dir Credit	Cashbook	Cophall Plot 33 Rent		23.33
7	14/10/2019	Dir Credit	Cashbook	Cophall Plot 20A Rent		23.33
7	15/10/2019	100476	Cashbook	Cophall Plot 11A Rent		23.33
7	15/10/2019	100476	Cashbook	Cophall Plot 28 Rent		23.33
7	15/10/2019	100476	Cashbook	Cophall Plot 25A Rent		23.33
7	15/10/2019	100476	Cashbook	Cophall Plot 38A Rent		18.66
7	15/10/2019	100476	Cashbook	Cophall Plot 39 Rent		37.33
7	15/10/2019	100476	Cashbook	Cophall Plot 26 Rent		27.99
7	15/10/2019	100476	Cashbook	Cophall Plot 34A Rent		23.33
7	18/10/2019	100477	Cashbook	Cophall Plot 4 Rent		18.66
7	18/10/2019	100477	Cashbook	Cophall Plot 10 Rent		23.33
7	18/10/2019	100477	Cashbook	Cophalll Plot 32A Rent		23.33
7	18/10/2019	100477	Cashbook	Cophall Plot 38 Rent		13.99

A/c Code 1070 Allotment Fees

Centre 304 Allotments

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
7	18/10/2019	100477	Cashbook	Cophall Plot 13 Rent		46.66
7	18/10/2019	100478	Cashbook	Cophall Plots 19A & 23A Rents		46.66
7	18/10/2019	100478	Cashbook	Cophall Plot 2A Rent		13.99
7	18/10/2019	100478	Cashbook	Cophall Plot 20 Rent		23.33
7	18/10/2019	100478	Cashbook	Cophall Plot 22A Rent		23.33
7	18/10/2019	100478	Cashbook	Cophall Plots 10A & 11 Rent		46.66
7	18/10/2019	Dir Credit	Cashbook	Cophall Plot 32 Rent		25.00
7	21/10/2019	Dir Credit	Cashbook	Cophall Plot 16A Rent		23.33
7	24/10/2019	100479	Cashbook	Cophall Plot 40A Rent		23.33
7	24/10/2019	100479	Cashbook	Cophall Plot 18A Rent		23.33
7	24/10/2019	100479	Cashbook	Cophall Plot 34 Rent		23.33
7	24/10/2019	100479	Cashbook	Cophall Plot 26A Rent		32.66
7	24/10/2019	100480	Cashbook	Cophall Plot 14 Rent		23.33
7	24/10/2019	100480	Cashbook	Cophall Plot 8A Rent		23.33
7	24/10/2019	100480	Cashbook	Cophall Plot 5A Rent		23.33
7	24/10/2019	100480	Cashbook	Cophall Plot 41A Rent		23.33
7	28/10/2019	Dir Credit	Cashbook	Cophall Plot 30 Rent		27.99
7	28/10/2019	Dir Credit	Cashbook	Cophall Plot 27 Rent		46.66
7	31/10/2019	Dir Credit	Cashbook	Cophall Plot 19 Rent		23.33
8	08/11/2019	100481	Cashbook	Cophall Plot 24A Rent		23.33
8	14/11/2019	Dir Credit	Cashbook	Cophall Plot 23 Rent		23.33
8	27/11/2019	100482	Cashbook	Cophall Plot 25 Rent		18.66
8	27/11/2019	100482	Cashbook	Cophall Plot 41Rent		23.33
8	27/11/2019	100482	Cashbook	Cophall Plot 22 Rent		23.33
8	27/11/2019	100482	Cashbook	Cophall Plots 5 & 24 Rent		46.66
8	27/11/2019	100482	Cashbook	Cophall Plots 3 & 3A Rent		46.66
8	27/11/2019	100482	Cashbook	Cophall Plot 21 Rent		23.33
8	27/11/2019	100482	Cashbook	Cophall Plot 1 Rent		46.66
8	27/11/2019	100482	Cashbook	Cophall Plot 15A Rent		23.33
9	10/12/2019	Dir Credit	Cashbook	Cophall Plot 16 Rent		23.33
9	11/12/2019	100484	Cashbook	Cophall Plot 14A Rent		23.33
9	11/12/2019	100484	Cashbook	Cophall Plot 15 Rent		20.99
9	11/12/2019	100484	Cashbook	Cophall Plot 31 Rent		23.33
9	24/12/2019	Dir Credit	Cashbook	Cophall Plot 40 Rent		23.33
10	15/01/2020	Dir Credit	Cashbook	Cophall Plot 35A Rent		23.33
10	20/01/2020	Dir Credit	Cashbook	Cophall Plot 8 Rent		16.33
10	21/01/2020	100487	Cashbook	Cophall Plot 42 Rent		16.33
10	24/01/2020	Dir Credit	Cashbook	Cophall Plot 29 Rent		27.99
10	27/01/2020	Dir Credit	Cashbook	Cophall Plot 36A		23.33
10	28/01/2020	Dir Credit	Cashbook	Cophall Plot 18 Rent		23.33
10	30/01/2020	Dir Credit	Cashbook	Cophall Plot 9A Rent		23.33
11	06/02/2020	Dir Credit	Cashbook	Cophall Plot 8 Rent (Balance)		7.00
11	18/02/2020	Dir Credit	Cashbook	Cophall Plot 9 Rent		23.33

A/c Code 1070 Allotment Fees

Centre 304 Allotments

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	**Allotment Fees**		**Account Totals**	**0.00**	**1,723.55**
		Centre	**Allotments**		**Net Balance Month 12**		**1,723.55**

A/c Code 1072 Gosford Way Allotments — **Annual Budget** 171

Centre 304 Allotments — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
7	14/10/2019	Dir Credit	Cashbook	Gosford Plot 5 Rent			15.00
7	14/10/2019	Dir Credit	Cashbook	Gosford Plot 2A Rent			7.50
7	18/10/2019	100477	Cashbook	Gosford Plot 1 Rent			7.50
7	18/10/2019	100477	Cashbook	Gosford Plot 3 Rent			15.00
7	18/10/2019	100477	Cashbook	Gosford Plot 7 Rent			15.00
7	18/10/2019	100477	Cashbook	Gosford Plot 6 Rent			15.00
7	21/10/2019	Dir Credit	Cashbook	Gosford Plot 1A Rent			7.50
7	24/10/2019	100479	Cashbook	Gosford Plot 2 Rent			7.50
8	27/11/2019	100482	Cashbook	Gosford Plot 4 Rent			15.00
		Account	**Gosford Way Allotments**		**Account Totals**	**0.00**	**105.00**
		Centre	**Allotments**		**Net Balance Month 12**		**105.00**

A/c Code 1073 Allotment Deposit Retained — **Annual Budget** 0

Centre 304 Allotments — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
12	31/03/2020	495	Journal	Allotment depositd retained			520.00
		Account	**Allotment Deposit Retained**		**Account Totals**	**0.00**	**520.00**
		Centre	**Allotments**		**Net Balance Month 12**		**520.00**

A/c Code 4270 Allotments - maintenance — **Annual Budget** 550

Centre 304 Allotments — **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
1	24/04/2019	108848	Cashbook	Rotavate allotment plots +hire		395.00	
6	23/09/2019	108994	Cashbook	Asbestos Testing Cophall Allot		35.00	
8	02/11/2019	465	Journal	deposits put towards clearance			470.00
8	06/11/2019	202738	Cashbook	Asbestos & Hardcore Cophall		800.00	
8	22/11/2019	109012	Cashbook	Skip at Cophall Allotments		215.00	
9	02/12/2019	469	Journal	Retention of deposit C12			50.00

A/c Code 4270 Allotments - maintenance

Centre 304 Allotments

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
12	31/03/2020	495	Journal	Allotment depositd retained	520.00	
		Account	**Allotments - maintenance**	**Account Totals**	**1,965.00**	**520.00**
		Centre	**Allotments**	**Net Balance Month 12**	**1,445.00**	

A/c Code 4271 Allotments - improvements **Annual Budget** 200

Centre 304 Allotments **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	24/04/2019	108848	Cashbook	Place bark chip at allotments	300.00	
		Account	**Allotments - improvements**	**Account Totals**	**300.00**	**0.00**
		Centre	**Allotments**	**Net Balance Month 12**	**300.00**	

A/c Code 4272 Allotments - water **Annual Budget** 550

Centre 304 Allotments **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	ALLOTMENT WATER APR- JUN	106.83	
6	17/09/2019	DIRECT DEB	Cashbook	Waste Water Cophall Allots	448.28	
12	30/03/2020	DIRECT DEB	Cashbook	Fresh Water Cophall Allotment	695.75	
12	31/03/2020	482	Journal	water refund		448.28
		Account	**Allotments - water**	**Account Totals**	**1,250.86**	**448.28**
		Centre	**Allotments**	**Net Balance Month 12**	**802.58**	

A/c Code 4273 Allotment - rent of land Gosfo **Annual Budget** 171

Centre 304 Allotments **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
7	15/10/2019	DIRECT DEB	Cashbook	Rent of land Gosford Allots	90.00	
		Account	**Allotment - rent of land Gosfo**	**Account Totals**	**90.00**	**0.00**
		Centre	**Allotments**	**Net Balance Month 12**	**90.00**	

A/c Code 1050 Insurance Refunds/claim rebate **Annual Budget** 0

Centre 305 Street Lighting **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		**0.00**
6	25/09/2019	Dir Credit	Cashbook	Claim for Street Light			950.36
		Account	**Insurance Refunds/claim rebate**		**Account Totals**	**0.00**	**950.36**
		Centre	**Street Lighting**		**Net Balance Month 12**		**950.36**

A/c Code 4280 Street Light - energy **Annual Budget** 8,500

Centre 305 Street Lighting **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
12	31/03/2020	485	Journal	ESCC		7,221.10	
		Account	**Street Light - energy**		**Account Totals**	**7,221.10**	**0.00**
		Centre	**Street Lighting**		**Net Balance Month 12**	**7,221.10**	

A/c Code 4281 Street Light - Maintenance **Annual Budget** 9,500

Centre 305 Street Lighting **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
12	31/03/2020	485	Journal	ESCC		8,600.00	
		Account	**Street Light - Maintenance**		**Account Totals**	**8,600.00**	**0.00**
		Centre	**Street Lighting**		**Net Balance Month 12**	**8,600.00**	

A/c Code 4282 Street Light - new works/impro **Annual Budget** 51,000

Centre 305 Street Lighting **Committed** 0

Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance	**0.00**	
2	31/05/2019	108881	Cashbook	New lantern & socket High St J		1,200.36	
12	11/03/2020	BX909927	Cashbook	New column (A) & LED Old Drive		2,135.60	
12	11/03/2020	BX910828	Cashbook	New column (D) & LED TheCentre		2,135.60	
12	11/03/2020	BX910951	Cashbook	New column (J) & LED Brookside		2,135.60	
12	13/03/2020	BX156154	Cashbook	New column (G) & LED Levett Rd		2,135.60	
12	13/03/2020	BX159588	Cashbook	New column(H) & LED Lynholm Rd		2,135.60	
12	31/03/2020	485	Journal	ESCC		2,135.60	
		Account	**Street Light - new works/impro**		**Account Totals**	**14,013.96**	**0.00**
		Centre	**Street Lighting**		**Net Balance Month 12**	**14,013.96**	

A/c Code 4286 Christmas decorations | **Annual Budget** 11,000
Centre 305 Street Lighting | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	01/04/2019	451	Journal	EDF XMAS LIGHTS		200.00
8	06/11/2019	202748	Cashbook	Xmas Lights Electricity 2018	209.97	
10	03/01/2020	109055	Cashbook	Christmas Lights 2019	10,611.00	
		Account	**Christmas decorations**	**Account Totals**	**10,820.97**	**200.00**
		Centre	**Street Lighting**	**Net Balance Month 12**	**10,620.97**	

A/c Code 4096 Remembrance Wreath | **Annual Budget** 30
Centre 306 Prize and Prize Giving | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
5	09/08/2019	108950	Cashbook	Remembrance Wreath	25.00	
6	02/09/2019	459	Journal	MAyors allowance dieppe raid		25.00
9	04/12/2019	109024	Cashbook	Remembrance Day Wreath	25.00	
		Account	**Remembrance Wreath**	**Account Totals**	**50.00**	**25.00**
		Centre	**Prize and Prize Giving**	**Net Balance Month 12**	**25.00**	

A/c Code 1040 SponsorFlower Beds Hailsham Rd | **Annual Budget** 1,000
Centre 307 The Polegate Partnership | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**0.00**
1	01/04/2019	451	Journal	INV 818	250.00	
1	01/04/2019	451	Journal	INV 819	250.00	
1	01/04/2019	451	Journal	INV 820	250.00	
1	03/04/2019	100468	Cashbook	Polegate Glazing Inv 820		250.00
2	22/05/2019	100469	Cashbook	Inv 818 Sonsorship HailshamBed		250.00
2	24/05/2019	Dir Credit	Cashbook	Inv 819 SponsorshipHailshamBed		250.00
7	24/10/2019	Dir Credit	Cashbook	Sponsor Hailsham Bed Inv 849		125.00
7	25/10/2019	Dir Credit	Cashbook	Sponsor Hailsham Bed Inv 848		125.00
10	03/01/2020	100485	Cashbook	Inv 867 Sponsor Hailsham Bed		250.00
10	20/01/2020	100486	Cashbook	Inv 865 Sponsor Hailsham Bed		250.00
11	21/02/2020	Dir Credit	Cashbook	Inv 866 HailshamBedSponsorship		250.00
		Account	**SponsorFlower Beds Hailsham Rd**	**Account Totals**	**750.00**	**1,750.00**
		Centre	**The Polegate Partnership**	**Net Balance Month 12**		**1,000.00**

A/c Code 4306 Replace Hailsham Rd Beds **Annual Budget** 510
Centre 307 The Polegate Partnership **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
2	08/05/2019	108859	Cashbook	Lavender in Hailsham Bed	170.00	
		Account	**Replace Hailsham Rd Beds**	**Account Totals**	**170.00**	**0.00**
		Centre	**The Polegate Partnership**	**Net Balance Month 12**	**170.00**	

A/c Code 4307 Hailsham Flowers Maintenance **Annual Budget** 490
Centre 307 The Polegate Partnership **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
1	17/04/2019	108832	Cashbook	Hailsham Beds Maint & Water	41.26	
2	08/05/2019	108858	Cashbook	Hailsham Beds Maint & Water	41.26	
3	14/06/2019	108899	Cashbook	Hailsham Beds Maint & Water	41.26	
4	08/07/2019	108921	Cashbook	Hailsham Beds Maint & Water	41.26	
5	07/08/2019	108942	Cashbook	Hailsham Beds Maint & Water	9.28	
6	02/09/2019	108970	Cashbook	Hailsham Beds Maint & Water	30.60	
8	06/11/2019	202741	Cashbook	Hailsham Beds Maint & Water	30.60	
9	04/12/2019	109030	Cashbook	Hailsham Beds Maint & Water	30.66	
10	03/01/2020	109054	Cashbook	Hailsham Beds Maint & Water	30.60	
11	05/02/2020	BX789054	Cashbook	Hailsham Beds Maint & Water	30.60	
12	06/03/2020	BX591881	Cashbook	Hailsham Beds Maint & Water	30.60	
		Account	**Hailsham Flowers Maintenance**	**Account Totals**	**357.98**	**0.00**
		Centre	**The Polegate Partnership**	**Net Balance Month 12**	**357.98**	

A/c Code 4320 Planning Committee - Halls **Annual Budget** 200
Centre 401 The Planning Committee **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	**0.00**	
4	11/07/2019	108925	Cashbook	Hire of Hall Planning Meeting	11.00	
		Account	**Planning Committee - Halls**	**Account Totals**	**11.00**	**0.00**
		Centre	**The Planning Committee**	**Net Balance Month 12**	**11.00**	

Current/Business Premium

Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
3VA							
	21/10/2019	202724	Fundraising Training x 2	30.00	0.00	30.00	Z
Allotment Holders Mr & Mrs D							
	20/05/2019	108875	Cophall Plot 9 Deposit refund	50.00	0.00	50.00	OTS
Artec Property Services							
	14/06/2019	108898	Repairs to Pavilion roof	485.00	0.00	485.00	OTS
Aspen Service Ltd							
	04/12/2019	109022	Air Conditioning Service	78.00	15.60	93.60	S
BarclayCard							
	29/04/2019	BARCLAYC	Various - see below	529.81	91.70	621.51	S
	28/05/2019	BARCLAYC	Various - see below	122.19	18.27	140.46	S
	27/06/2019	BARCLAYC	Various - see below	917.66	113.50	1,031.16	S
	29/07/2019	BARCLAYC	Various - see below	250.11	47.77	297.88	S
	27/08/2019	BARCLAYC	Various - See Below	11.30	0.00	11.30	E
	27/09/2019	BARCLAYC	Various - see below	284.66	54.66	339.32	S
	28/10/2019	BARCLAYC	Various - see below	416.92	43.17	460.09	S
	27/11/2019	BARCLAYC	Various - see below	46.83	7.11	53.94	S
	30/12/2019	BARCLAYC	Various - see below	171.41	9.06	180.47	S
	27/01/2020	BARCLAYC	Various - see below	1,060.02	58.54	1,118.56	S
	27/02/2020	BARCLAYC	Various - see below	101.68	17.31	118.99	S
	27/03/2020	BARCLAYC	Various - see below	181.28	34.00	215.28	S
				4,093.87	**495.09**	**4,588.96**	
Barclays Bank							
	04/04/2019	DIRECT	Commission Charges 13/2 -	66.00	0.00	66.00	E
	26/04/2019	DIRECT	Charge for stopped cheque	12.50	0.00	12.50	E
	09/05/2019	DIRECT	Commission Charges 13/03-	84.58	0.00	84.58	E
	04/06/2019	DIRECT	Commission Charges 15/04-	69.35	0.00	69.35	E
	05/07/2019	DIRECT	Commission Charges 13/05-	75.89	0.00	75.89	E
	05/08/2019	DIRECT	Commission Charges 13/06-	83.06	0.00	83.06	E
	05/09/2019	DIRECT	Commission Charges 15/07-	71.66	0.00	71.66	E
	07/10/2019	DIRECT	Commission Charges 13/08-	77.95	0.00	77.95	E
	04/11/2019	DIRECT	Commission Charges 13/09-	74.18	0.00	74.18	E
	05/12/2019	DIRECT	Commission Charges 14/10-	56.99	0.00	56.99	E
	09/01/2020	DIRECT	Commission Charges 13/11-	126.94	0.00	126.94	E
	03/02/2020	DIRECT	Commission Charges 13/12-	64.50	0.00	64.50	E
	06/03/2020	DIRECT	Commission Charges 13/01-	73.99	0.00	73.99	E
				937.59	**0.00**	**937.59**	
BarkWeb Ltd							
	08/07/2019	108919	Annual Website Hosting	350.00	70.00	420.00	S
Bray Estates							
	05/02/2020	BX787827	Advice re A27 Comp Purch	1,665.00	333.00	1,998.00	S
Bright Energy Reports							
	31/03/2020	BX698155	Energy Performance Certificate	199.00	0.00	199.00	E

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
Bright Energy Reports Ltd							
	17/04/2019	108838	EnergyPerformance	350.00	0.00	350.00	Z
British Telecom							
	28/05/2019	DIRECT	Broadband Services	133.90	26.78	160.68	S
	11/06/2019	DIRECT	Office Phone 01323 488114	245.62	49.12	294.74	S
	11/06/2019	DIRECT	Office Phone 01323 483550	112.80	22.56	135.36	S
	27/08/2019	DIRECT	Broadband Services	133.90	26.78	160.68	S
	11/09/2019	DIRECT	Office Phone 01323 488114	242.89	48.57	291.46	S
	11/09/2019	DIRECT	Office Phone 01323 483550	115.82	23.16	138.98	S
	26/11/2019	DIRECT	Broadband Services	133.90	26.78	160.68	S
	11/12/2019	DIRECT	Office Phone 488114	240.20	48.04	288.24	S
	12/12/2019	DIRECT	Office Phone 483550	119.02	23.80	142.82	S
	26/02/2020	DIRECT	Broadband Services	134.90	26.98	161.88	S
	11/03/2020	DIRECT	Office Phone 01323 488114	240.00	48.00	288.00	S
	13/03/2020	DIRECT	Office Phone 01323 483550	115.28	23.06	138.34	S
	26/03/2020	CREDIT	Credit re final phone bill	-13.33	-2.67	-16.00	S
				1,954.90	**390.96**	**2,345.86**	
BT Payphones							
	18/11/2019	109006	BT Adopt A Kiosk	2.00	0.00	2.00	Z
Business Stream							
	29/04/2019	DIRECT	Waste Water High St Toilets	209.67	0.00	209.67	Z
	02/09/2019	DIRECT	Waste Water Pavilion	308.12	0.00	308.12	Z
	03/10/2019	DIRECT	Waste Water 49/51 High Street	124.73	0.00	124.73	Z
	03/12/2019	DIRECT	Waste Water High St Toilets	212.58	0.00	212.58	Z
	25/03/2020	DIRECT	Waste Water Wannock Office	581.70	0.00	581.70	Z
				1,436.80	**0.00**	**1,436.80**	
cancelled cheque							
	28/06/2019	108915	cancelled cheque reissued BX	-1,425.00	-285.00	-1,710.00	S
Castle Water Ltd							
	17/09/2019	DIRECT	Waste Water Pavilion	349.75	0.00	349.75	Z
	17/09/2019	DIRECT	Waste Water Cophall Allots	448.28	0.00	448.28	Z
	17/09/2019	DIRECT	Waste Water High St Toilets	189.76	0.00	189.76	Z
	17/09/2019	DIRECT	Waste Water 49-51 High Street	127.13	0.00	127.13	Z
	17/09/2019	DIRECT	DD taken as £127.14 cr next bi	0.01	0.00	0.01	Z
	30/03/2020	DIRECT	Fresh Water Wannock	203.28	0.00	203.28	Z
	30/03/2020	DIRECT	Fresh Water Cophall Allotment	695.75	0.00	695.75	Z
				2,013.96	**0.00**	**2,013.96**	
Cosmo Construction (UK) Ltd							
	04/09/2019	108971	Replacement Skatelite Boards	2,880.00	576.00	3,456.00	S
	04/09/2019	108972	Graffiti Removal with JetWash	360.00	72.00	432.00	S
				3,240.00	**648.00**	**3,888.00**	
Countrymans Contractors Ltd							
	08/05/2019	108852	Grass Cutting 2 of 13	1,425.00	285.00	1,710.00	S

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	31/05/2019	108886	Grass Cutting 3 of 13	1,425.00	285.00	1,710.00	S
	31/05/2019	108887	Grass Cutting 4 of 13	1,425.00	285.00	1,710.00	S
	28/06/2019	108915	Grass Cutting 5 of 13	1,425.00	285.00	1,710.00	S
	31/07/2019	BX34778	Grass Cutting 5 of 13	1,425.00	285.00	1,710.00	S
	31/07/2019	108935	Grass Cutting 6 of 13	1,425.00	285.00	1,710.00	S
	31/07/2019	108936	Grass Cutting 7 of 13	1,425.00	285.00	1,710.00	S
	14/08/2019	108955	Grass Cutting 8 of 13	1,425.00	285.00	1,710.00	S
	22/08/2019	108958	8th Grass Cut	1,425.00	285.00	1,710.00	S
	23/09/2019	108994	Grass Cut & Asbestos Testing	1,460.00	292.00	1,752.00	S
	21/10/2019	202725	Grass Cutting 10 of 13	1,425.00	285.00	1,710.00	S
	21/10/2019	202726	Daffodil Plantingx2 Northfield	1,055.00	211.00	1,266.00	S
	06/11/2019	202753	Grass Cutting 11 of 13	1,425.00	285.00	1,710.00	S
	06/11/2019	202738	Asbestos & Hardcore Cophall	800.00	160.00	960.00	S
	11/12/2019	109038	Grass Cutting 12 of 13	1,425.00	285.00	1,710.00	S
	31/03/2020	BX684752	Grass Cutting Cut 1 of 13	1,455.00	291.00	1,746.00	S
				21,870.00	**4,374.00**	**26,244.00**	
Cuckmere Community Bus							
	14/11/2019	109004	Grant re New Years Day	500.00	0.00	500.00	OTS
Current/Business Premium HSBC							
	08/11/2019	108999	FSCS Deposit to HSBC	85,000.00	0.00	85,000.00	
David Carden							
	28/06/2019	108908	Policies, Visioning Day, etc	766.90	0.00	766.90	OTS
	04/09/2019	108973	Various Consultancy Items	334.30	0.00	334.30	OTS
	04/12/2019	109021	Consult Business Plan,CIC,etc	434.30	0.00	434.30	OTS
				1,535.50	**0.00**	**1,535.50**	
David Miles							
	28/06/2019	108912	Gosford tarps, skatepark signs	558.00	0.00	558.00	OTS
DFL Landscaping Supplies							
	24/04/2019	108847	Bark Chips	145.50	29.10	174.60	S
	23/09/2019	108998	Barkchip & Soil for Oakleaf	334.00	66.80	400.80	S
	09/10/2019	202713	Turf & Barkchip Oakleaf Park	374.00	74.80	448.80	S
	06/03/2020	BX592962	Infil ground Brightling DogBin	42.65	8.53	51.18	S
				896.15	**179.23**	**1,075.38**	
DFL Trucking Ltd							
	04/09/2019	108974	Oakleaf Bark Chip	1,575.00	315.00	1,890.00	S
	23/09/2019	108986	Bark Chips for Oakleaf	787.50	157.50	945.00	S
				2,362.50	**472.50**	**2,835.00**	
East Sussex County Council							
	08/05/2019	108854	Annual rent for Oakleaf land	150.00	0.00	150.00	E
	23/09/2019	108989	Supply Stats for School Lane	60.00	12.00	72.00	S
				210.00	**12.00**	**222.00**	
East Sussex Highways							

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Current/Business Premium

Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	31/05/2019	108881	New lantern & socket High St J	1,200.36	240.07	1,440.43	S
	11/03/2020	BX909927	New column (A) & LED Old	2,135.60	427.12	2,562.72	S
	11/03/2020	BX910828	New column (D) & LED	2,135.60	427.12	2,562.72	S
	11/03/2020	BX910951	New column (J) & LED	2,135.60	427.12	2,562.72	S
	13/03/2020	BX156154	New column (G) & LED Levett	2,135.60	427.12	2,562.72	S
	13/03/2020	BX159588	New column(H) & LED	2,135.60	427.12	2,562.72	S
				11,878.36	**2,375.67**	**14,254.03**	
East Sussex Prayer Breakfast							
	30/08/2019	108967	Mayor's Civic Duty	15.00	0.00	15.00	OTS
Eastbourne Electrical LLP							
	06/11/2019	202750	External Socket Replacement	92.14	18.43	110.57	S
	05/02/2020	BX790215	Replace Security Light	165.00	33.00	198.00	S
	05/02/2020	BX790524	Replace Ext Light Photo Cell	64.12	12.82	76.94	S
				321.26	**64.25**	**385.51**	
Ecology Consultancy Ltd							
	09/10/2019	202708	Reptile Survey Resolved	775.00	155.00	930.00	S
EDF Energy							
	01/04/2019	DIRECT	Electricity Pavilion	127.62	6.38	134.00	LR
	01/04/2019	DIRECTDEB	Electricity 51 High Street	57.14	2.86	60.00	LR
	01/04/2019	DIRECTDEB	Electricity 49 High Street	185.71	9.29	195.00	LR
	01/04/2019	DIRECTDEB	Electricity Wannock Office	118.10	5.90	124.00	LR
	01/04/2019	DIRECTDEB	Electricity High St Toilets	36.19	1.81	38.00	LR
	10/05/2019	108865	Electricity 49 High Street	158.55	31.71	190.26	S
	10/05/2019	108868	Electricity Pavilion	122.85	6.14	128.99	LR
	10/05/2019	108866	Electricity 51 High Street	54.88	2.74	57.62	LR
	10/05/2019	108867	Electricity Wannock Office	110.33	5.52	115.85	LR
	10/05/2019	108869	Electricity High St Toilets	36.48	1.82	38.30	LR
	31/05/2019	108876	Electricity Pavilion	415.18	144.69	559.87	S
	31/05/2019	108876	Electricity 49 High Street	326.39	65.28	391.67	S
	31/05/2019	108876	Electricity 51 High Street	353.98	17.70	371.68	LR
	31/05/2019	108876	Electricity High St Toilets	73.02	3.65	76.67	LR
	26/07/2019	108929	Electricity (5 sites as below)	1,004.21	139.15	1,143.36	S
	18/09/2019	DD	Electricity Pavilion	336.83	65.36	402.19	S
	18/09/2019	DD	Electricty 51 High St	213.64	10.18	223.82	S
	18/09/2019	DD	Electricity 49 High St	373.53	72.70	446.23	S
	18/09/2019	DD	Electricty Wannock Office	181.35	8.57	189.92	S
	18/09/2019	DD	Electricity High St Toilet	87.25	3.87	91.12	LR
	18/09/2019	DIRECT	Late payment charge	0.23	0.00	0.23	OTS
	18/09/2019	DIRECT	Late payment charge	0.31	0.00	0.31	OTS
	18/09/2019	DIRECT	Late payment charge	1.05	0.00	1.05	OTS
	18/09/2019	DIRECT	late payment charge	0.53	0.00	0.53	OTS
	18/09/2019	DIRECT	late payment charge	1.01	0.00	1.01	OTS
	01/10/2019	DIRECT	DD taken in error	244.00	0.00	244.00	OTS

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	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	11/10/2019	DIRECT	Electricity 51	-299.97	-15.00	-314.97	LR
	11/10/2019	DIRECT	Electricity Wannock	-302.66	-8.93	-311.59	LR
	11/10/2019	DIRECT	Electricity Pavilion	-591.34	-109.03	-700.37	LR
	11/10/2019	DIRECT	Electricity High St Toilets	-44.80	-2.24	-47.04	LR
	11/10/2019	DIERCT	DD taken in error	124.00	0.00	124.00	OTS
	06/11/2019	202748	Xmas Lights Electricity 2018	209.97	10.50	220.47	LR
	11/11/2019	DIRECT	Electricity Pavilion	21.70	1.09	22.79	LR
	11/11/2019	DIRECT	Electricity Wannock Office	15.76	0.79	16.55	LR
	13/11/2019	DIRECT	Electricity 49 High Street	104.16	5.21	109.37	LR
	27/11/2019	DIRECT	Electricity 51 High Street	105.00	0.00	105.00	OTS
	10/12/2019	DIRECT	Electricity 49 High Street	196.93	39.39	236.32	S
	10/12/2019	DIRECT	Electricity Pavilion	44.66	2.23	46.89	LR
	10/12/2019	DIRECT	Electricity Wannock Office	130.56	6.53	137.09	LR
	13/12/2019	DIRECT	Electricity High St Toilets	47.38	2.37	49.75	LR
	10/01/2020	DIRECT	Electricity 49 High Street	250.23	50.05	300.28	S
	14/01/2020	DIRECT	Electricity Pavilion	308.64	61.73	370.37	S
	14/01/2020	DIRECT	Electricity Wannock Office	331.93	66.39	398.32	S
	14/01/2020	DIRECT	Electricity No 51	42.49	7.38	49.87	LR
	21/01/2020	DIRECT	Electricity High St Toilets	65.90	3.30	69.20	LR
	31/01/2020	DIRECT	Electricity 49 High Street	192.67	38.53	231.20	S
	10/02/2020	DIRECT	Electricity Pavilion	369.40	73.88	443.28	S
	10/02/2020	DIRECT	Electricity Wannock Office	249.54	49.91	299.45	S
	11/02/2020	DIRECT	Electricity 51 High Street	96.47	4.82	101.29	LR
	14/02/2020	DIRECT	Electricity High St Toilets	60.37	3.02	63.39	LR
	28/02/2020	DIRECT	Electricity 49 High Street	277.82	55.56	333.38	S
	10/03/2020	DIRECT	Electricity Pavilion	383.83	76.77	460.60	S
	10/03/2020	DIRECT	Electricity Wannock Office	395.47	79.09	474.56	S
	11/03/2020	DIRECT	Electricity 51 High Street	93.72	4.69	98.41	LR
	13/03/2020	DIRECT	Electricity High St Toilets	58.99	2.95	61.94	LR
	13/03/2020	DIRECT	Electricity High St Toilets	58.99	2.95	61.94	LR
	13/03/2020	DIRECT	Electricity High St Toilets	-58.99	-2.95	-61.94	LR
				7,559.18	**1,116.30**	**8,675.48**	
ESALC Ltd							
	04/04/2019	202678	ESALC & NALC Subscriptions	2,168.98	0.00	2,168.98	E
Europlants Ltd							
	17/04/2019	108832	Hailsham Beds Maint & Water	41.26	8.25	49.51	S
	17/04/2019	108837	Weed control A22/A27 islands	137.00	27.40	164.40	S
	08/05/2019	108859	Lavender in Hailsham Bed	170.00	34.00	204.00	S
	08/05/2019	108858	Hailsham Beds Maint & Water	41.26	8.25	49.51	S
	14/06/2019	108899	Hailsham Beds Maint & Water	41.26	8.25	49.51	S
	14/06/2019	108900	Summerplants	2,778.88	555.78	3,334.66	S
	28/06/2019	108916	Re-plant vandalised planter	50.00	10.00	60.00	S
	08/07/2019	108920	Reversal	807.43	161.49	968.92	S
	08/07/2019	108921	Hailsham Beds Maint & Water	41.26	8.25	49.51	S

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	08/07/2019	108920	Summer Maintenance	807.43	161.49	968.92	S
	08/07/2019	108920	Summer Maintenance	-807.43	-161.49	-968.92	S
	08/07/2019	108920	Summer Maintenance	807.43	161.49	968.92	S
	08/07/2019	108920	Summer Maintenance(Month	-807.43	-161.49	-968.92	S
	31/07/2019	108933	Consult	52.00	10.40	62.40	S
	05/08/2019	108938	Summer Maintenance	807.43	161.49	968.92	S
	07/08/2019	108942	Hailsham Beds Maint & Water	9.28	1.85	11.13	S
	02/09/2019	108970	Hailsham Beds Maint & Water	30.60	6.12	36.72	S
	02/09/2019	108969	Summer Maintenance	807.43	161.49	968.92	S
	09/10/2019	202714	Winter Monthly Maintenance	41.26	8.25	49.51	S
	06/11/2019	202737	Winter Planting	652.80	130.56	783.36	S
	06/11/2019	202741	Hailsham Beds & Winter Maint	41.26	8.25	49.51	S
	04/12/2019	109030	Hailsham Beds & Monthly Maint	41.26	8.25	49.51	S
	03/01/2020	109054	Monthly Maintenance & Water	41.26	8.25	49.51	S
	05/02/2020	BX789054	Hailsham Beds & Maintenance	41.26	8.25	49.51	S
	06/03/2020	BX591881	Hailsham Beds & Maintenance	41.26	8.25	49.51	S
				6,715.45	**1,343.08**	**8,058.53**	
Fields In Trust							
	20/05/2019	108872	FiT Annual Membership	65.00	0.00	65.00	Z
GDPR-INFO Ltd							
	26/04/2019	108850	DataProtection Officer Service	500.00	100.00	600.00	S
GeoXphere Ltd							
	09/12/2019	109035	Parish Online Subscription	135.00	27.00	162.00	S
Glasdon UK Ltd							
	17/04/2019	108834	Bench & Plaque Station Road	524.59	104.91	629.50	S
Granger Partnership Ltd							
	30/08/2019	108964	Consultancy - H&S Advice	100.00	20.00	120.00	S
Haven Security Ltd							
	09/08/2019	108947	Intruder Alarm Maint & Callout	208.00	41.60	249.60	S
	21/10/2019	202723	Intruder Alarm Batteries x 2	40.00	8.00	48.00	S
	06/03/2020	BX586421	Fire Alarm Maint & Callout	120.00	24.00	144.00	S
				368.00	**73.60**	**441.60**	
HM Revenue & Customs							
	04/12/2019	109032	Tax & NI EEs & ERs	1,864.37	0.00	1,864.37	OTS
ICO							
	15/05/2019	DIRECT	Data Protection Registration	35.00	0.00	35.00	OTS
Initial UK Ltd							
	25/11/2019	109014	Hygiene Units Waste Collection	52.81	10.56	63.37	S
	25/11/2019	109015	Hygiene Units Waste Collection	102.21	20.45	122.66	S
	18/12/2019	109044	Hygiene Units Waste Collection	17.81	3.56	21.37	S
	18/12/2019	109045	Hygiene Units Waste Collection	67.21	13.45	80.66	S
	31/03/2020	BX695813	Hygiene Units Waste Coll No	17.81	3.56	21.37	S
	31/03/2020	BX695870	Hygiene Units Waste Collection	67.21	13.45	80.66	S

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Current/Business Premium

Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
				325.06	**65.03**	**390.09**	
Inland revenue							
	17/04/2019	108830	Tax & NI ees & ers	2,067.29	0.00	2,067.29	OTS
	31/05/2019	BX878941	Tax & NI ees & ers	1,960.16	0.00	1,960.16	OTS
	05/06/2019	108892	Tax & NI ees & ers	2,024.31	0.00	2,024.31	OTS
	05/07/2019	108918	Tax & NI ees & ers	1,923.71	0.00	1,923.71	OTS
	05/08/2019	108941	Tax & NI ees & ers	1,942.71	0.00	1,942.71	OTS
	09/09/2019	108976	Tax & NI ees & ers	2,673.71	0.00	2,673.71	OTS
	02/10/2019	202702	TAX & NI ees and ers	1,903.79	0.00	1,903.79	OTS
	26/11/2019	202757	Nov TAx & NI ees and ers	1,860.80	0.00	1,860.80	OTS
	06/01/2020	109060	Tax & NI EEs & ERs	1,833.42	0.00	1,833.42	OTS
	15/02/2020	109061	Tax & NI EEs & ERs	1,920.93	0.00	1,920.93	OTS
	15/03/2020	109076	Tax & NI EEs & ERs	2,596.71	0.00	2,596.71	OTS
				22,707.54	**0.00**	**22,707.54**	
Joseph Ash Medway							
	08/05/2019	108853	Security Drive Bit for gate	20.00	4.00	24.00	S
Kent County Council							
	31/05/2019	108890	Photocopier Rental&Copy	813.60	162.72	976.32	S
	12/08/2019	108953	Photocopier Rental & Charges	544.16	108.83	652.99	S
	21/10/2019	202728	Photocopier Rental & Charges	420.47	84.09	504.56	S
	28/01/2020	BX934675	Photocopier Rental & Charges	385.65	77.13	462.78	S
				2,163.88	**432.77**	**2,596.65**	
Kingdom Services Group Ltd							
	31/05/2019	108882	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	28/06/2019	108903	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	11/07/2019	108924	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	31/07/2019	108937	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	23/09/2019	108991	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	09/10/2019	202711	Toilet Cleaning	1,041.68	208.34	1,250.02	S
	06/11/2019	202742	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	04/12/2019	109027	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	03/01/2020	109057	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	07/02/2020	BX976136	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
	06/03/2020	BX586970	Toilet Cleaning High St & Wann	1,041.68	208.34	1,250.02	S
				11,458.48	**2,291.74**	**13,750.22**	
Lewes District Council							
	14/06/2019	108897	Play Area Inspections June	75.00	15.00	90.00	S
	05/08/2019	108939	Play Area Inspections August	75.00	15.00	90.00	S
	12/08/2019	108951	Play Area Inspections May	75.00	15.00	90.00	S
	12/08/2019	108952	Play Area Inspections July	75.00	15.00	90.00	S
	22/08/2019	108959	Playground Checks mthly	75.00	15.00	90.00	S
	23/09/2019	108996	Play Area Inspections October	75.00	15.00	90.00	S
	21/10/2019	202729	Monthly Play Area Inspection	75.00	15.00	90.00	S

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	22/11/2019	109011	Play Area Inspections Dec	75.00	15.00	90.00	S
	18/12/2019	109051	Monthly Play Area Inspection	75.00	15.00	90.00	S
	28/01/2020	BX942200	Monthly Play Area Inspections	75.00	15.00	90.00	S
	25/02/2020	BX436719	Monthly Play Area Inspections	75.00	15.00	90.00	S
				825.00	**165.00**	**990.00**	
Liam Aird							
	21/10/2019	202730	Labour Oakleaf Park	1,080.00	0.00	1,080.00	OTS
Lions Club of Eastbourne							
	12/12/2019	109041	Mayor's Civic Duty	30.00	0.00	30.00	OTS
Macemain + Amstad							
	30/08/2019	108962	Benches(Reserved Gen	655.00	131.00	786.00	S
Macemain +Amstad							
	10/02/2020	109066	Black Benches x 2	655.00	131.00	786.00	S
Mayor of Eastbourne's Charity							
	03/02/2020	109062	Mayor's allowance Civic Duty	110.00	0.00	110.00	OTS
Milhams Eastbourne Ltd							
	17/04/2019	108839	Install basketball backboards	290.00	58.00	348.00	S
	31/05/2019	108877	Supply&Install goal posts x 2	670.00	134.00	804.00	S
				960.00	**192.00**	**1,152.00**	
Mr A Wood							
	09/09/2019	108977	Councillors' Allowances	130.56	0.00	130.56	OTS
	13/03/2020	109075	Councillors Allowance	168.30	0.00	168.30	OTS
				298.86	**0.00**	**298.86**	
Mr B Goodwin							
	05/06/2019	108894	Cllrs Members Allowances	39.64	0.00	39.64	OTS
Mr B Roberts							
	03/01/2020	109056	Cophall Plot 42 Deposit Refund	50.00	0.00	50.00	OTS
Mr D Dunbar							
	30/09/2019	BX794990	Councillors' Allowances	161.30	0.00	161.30	OTS
	13/03/2020	BX129979	Councillor Allowance	161.10	0.00	161.10	OTS
				322.40	**0.00**	**322.40**	
Mr D J Cooke							
	06/11/2019	202746	Cophall Plot 23 Deposit Refund	50.00	0.00	50.00	OTS
Mr D Miles							
	19/02/2020	109069	Cover for Maintenance Person	201.00	0.00	201.00	OTS
Mr D Murray							
	30/09/2019	BX794990	Councillors' Allowances	161.30	0.00	161.30	OTS
	12/02/2020	109068	CllrAllow's re 2016/17 ccl chq	191.18	0.00	191.18	OTS
	13/03/2020	BX132125	Councillor Allowance	161.10	0.00	161.10	OTS
				513.58	**0.00**	**513.58**	
Mr D Sanders							
	09/09/2019	108981	Councillors' Allowances	130.56	0.00	130.56	OTS

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	13/03/2020	109071	Councillors allowance	161.30	0.00	161.30	OTS
				291.86	**0.00**	**291.86**	
Mr D Shing							
	30/09/2019	BX794990	Councillors' Allowances	121.10	0.00	121.10	OTS
	13/03/2020	BX133441	Councillor Allowance	120.70	0.00	120.70	OTS
				241.80	**0.00**	**241.80**	
Mr D Watts							
	30/09/2019	BX794990	Councillors' Allowances	346.65	0.00	346.65	OTS
	23/10/2019	202736	Mileage & Refreshments	105.18	4.26	109.44	S
	04/12/2019	109028	Travel Expenses Civic Duties	46.18	1.92	48.10	S
	13/03/2020	BX138043	Councillor Allowance	414.40	0.00	414.40	OTS
				912.41	**6.18**	**918.59**	
Mr David Miles							
	24/04/2019	108848	Various maintenance work	980.00	0.00	980.00	OTS
	14/11/2019	202758	Cover staff maint hols	1,012.85	0.00	1,012.85	OTS
				1,992.85	**0.00**	**1,992.85**	
Mr J Harmer							
	09/09/2019	108980	Councillors' Allowances	130.56	0.00	130.56	OTS
	13/03/2020	109072	Councillors Allowance	121.10	0.00	121.10	OTS
				251.66	**0.00**	**251.66**	
Mr J Webber							
	14/11/2019	109003	MileageClaim RoSPA Course	144.48	6.72	151.20	S
Mr M Cunningham							
	09/09/2019	108979	Councillors' Allowances	130.56	0.00	130.56	OTS
	13/03/2020	109073	Councillors Allowance	161.10	0.00	161.10	OTS
				291.66	**0.00**	**291.66**	
Mr M Falkner							
	30/09/2019	BX794990	Councillors' Allowances	161.30	0.00	161.30	OTS
	13/03/2020	BX131192	Councillor Allowance	161.10	0.00	161.10	OTS
				322.40	**0.00**	**322.40**	
Mr P Burke							
	09/10/2019	202712	Chq cancelled Cop Plot 21 Dep	-25.00	0.00	-25.00	OTS
	09/10/2019	202712	Cophall Plot 21 Deposit Refund	25.00	0.00	25.00	OTS
				0.00	**0.00**	**0.00**	
Mr R Shing							
	09/09/2019	108982	Councillors' Allowances	121.10	0.00	121.10	OTS
	13/03/2020	109070	Councillors allowance	121.10	0.00	121.10	OTS
				242.20	**0.00**	**242.20**	
Mr R Thearle							
	14/06/2019	108895	Mileage Claim	36.12	1.68	37.80	S

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	14/06/2019	108896	Mileage Claim	28.17	1.31	29.48	S
	11/07/2019	108928	Mileage Claim	22.36	1.04	23.40	S
	26/07/2019	108931	Mileage Claim	23.65	1.10	24.75	S
				110.30	**5.13**	**115.43**	
Mr S Shing							
	30/09/2019	BX794990	Councillors' Allowances	161.30	0.00	161.30	OTS
	13/03/2020	BX135981	Councillor Allowance	161.10	0.00	161.10	OTS
				322.40	**0.00**	**322.40**	
Mr W Baulcombe							
	21/10/2019	202727	Cophall Plot 25 Deposit Refund	50.00	0.00	50.00	OTS
Mrs A Cottingham							
	12/12/2019	109040	Tea Party food & wrapped gifts	250.00	0.00	250.00	OTS
Mrs C Berry							
	09/09/2019	108978	Councillors' Allowances	201.10	0.00	201.10	OTS
	13/03/2020	109074	Councillors Allowance	201.90	0.00	201.90	OTS
				403.00	**0.00**	**403.00**	
Mrs M Piper							
	30/09/2019	BX794990	Councillors' Allowances	201.10	0.00	201.10	OTS
	13/03/2020	BX132683	Councillor Allowance	201.90	0.00	201.90	OTS
				403.00	**0.00**	**403.00**	
Mrs P Marlborough							
	06/11/2019	202743	Gosford 1 & 1A Deposit Refund	50.00	0.00	50.00	OTS
Mrs S Dobson							
	05/06/2019	108893	Cllrs Members Allowances	39.64	0.00	39.64	OTS
Mrs T Marlborough							
	14/10/2019	202720	Gos Plots 1&1A Deposit	50.00	0.00	50.00	OTS
	14/10/2019	202720	Gos Plots 1&1A Deposit	-50.00	0.00	-50.00	OTS
				0.00	**0.00**	**0.00**	
Mrs W Alexander							
	30/09/2019	BX794990	Councillors' Allowances	161.30	0.00	161.30	OTS
	13/03/2020	BX128571	Councillors Allowance	161.10	0.00	161.10	OTS
				322.40	**0.00**	**322.40**	
Ms A Snell							
	30/09/2019	BX794990	Councillors' Allowances	229.05	0.00	229.05	OTS
	13/03/2020	BX137237	Councillor Allowance	161.30	0.00	161.30	OTS
				390.35	**0.00**	**390.35**	
Ms M Clepsa							
	06/11/2019	202747	Cophall Plot14A Deposit	50.00	0.00	50.00	OTS
Ms T Scrutton							
	14/10/2019	202719	Cophall Plot 36 Deposit Refund	50.00	0.00	50.00	OTS
Mulberry & Co							

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	10/05/2019	108863	Internal Audit 2018/19	226.80	45.36	272.16	S
National Pen							
	30/08/2019	108966	Pens for Xmas Tea Party	49.95	9.99	59.94	S
National Pen Promotional Prods							
	23/09/2019	108985	Notebooks for Xmas Tea Party	59.45	11.89	71.34	S
NatWest deposit A/C							
	09/12/2019	202701	FSCS Deposit to NatWest	85,000.00	0.00	85,000.00	
Nest pension scheme							
	09/04/2019	NEST	Pension payment April ees&ers	62.92	0.00	62.92	OTS
	09/05/2019	NEST	Pension payment May ees &	68.37	0.00	68.37	OTS
	10/06/2019	NEST	Pension payment June ees &	68.09	0.00	68.09	OTS
	10/07/2019	NEST	Pension payment July ees &	68.37	0.00	68.37	OTS
	07/08/2019	NEST	Pension payment Aug ees &	68.37	0.00	68.37	OTS
	09/09/2019	NEST	Pension Payment Sept ees &	68.91	0.00	68.91	OTS
	10/10/2019	DIRECT	Pension	67.55	0.00	67.55	OTS
	10/10/2019	DIRECT	Pensions	67.55	0.00	67.55	OTS
	04/11/2019	NEST	Pension Payment Nov ees &	76.53	0.00	76.53	OTS
	13/12/2019	NEST	Pension Payment Dec ees &	71.09	0.00	71.09	OTS
	10/01/2020	NEST	Pension Payment Jan ees &	68.37	0.00	68.37	OTS
	10/02/2020	NEST	Pension payment Feb EEs &	66.46	0.00	66.46	OTS
	10/03/2020	NEST	Pension Payment March	64.56	0.00	64.56	OTS
				887.14	**0.00**	**887.14**	
New Timber Land Management Ltd							
	23/09/2019	108993	Treeworks resolved	600.00	120.00	720.00	S
	14/10/2019	202718	Tree Works Wannock Rec	600.00	120.00	720.00	S
	14/10/2019	202716	Tree Works Brightling Rec	2,400.00	480.00	2,880.00	S
	14/10/2019	202717	Tree Works Brightling Rec	600.00	120.00	720.00	S
				4,200.00	**840.00**	**5,040.00**	
Newtimber Land Management Ltd							
	28/06/2019	108907	Tree work at Wannock Rec	450.00	90.00	540.00	S
	28/06/2019	108906	Tree work at Brightling Rec	650.00	130.00	780.00	S
				1,100.00	**220.00**	**1,320.00**	
OCS Group Ltd Cannon							
	17/04/2019	108836	Sanitary Disposal No 49	17.82	3.56	21.38	S
	17/04/2019	108835	Sanitary Disposal HighStToilet	67.23	13.45	80.68	S
	11/07/2019	108927	Sanitary Disposal No 49	17.82	3.56	21.38	S
	11/07/2019	108926	Sanitary Disposal HighStToilet	67.23	13.45	80.68	S
				170.10	**34.02**	**204.12**	
Petty Cash							
	31/05/2019	108891	Petty Cash	169.23	0.00	169.23	
	11/09/2019	108983	Petty Cash	158.37	0.00	158.37	
	18/11/2019	109005	petty Cash	157.11	0.00	157.11	
	03/02/2020	109063	Petty Cash	162.93	0.00	162.93	

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	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	16/03/2020	109077	Petty Cash	76.46	0.00	76.46	
				724.10	**0.00**	**724.10**	
PJ Skips							
	22/11/2019	109012	Skip at Cophall Allotments	215.00	43.00	258.00	S
PJC Consultancy Ltd							
	06/11/2019	202744	Condition & Safety Audit Trees	294.00	58.80	352.80	S
PKF Littlejohn LLP							
	22/08/2019	108960	External Audit fees	800.00	160.00	960.00	S
Playdale Playgrounds Ltd							
	22/08/2019	108961	Deposit Oakleaf park equip/ins	9,440.70	1,888.14	11,328.84	S
	09/10/2019	202704	Oakleaf Play Park	9,023.70	1,804.74	10,828.44	S
	23/10/2019	202731	Oakleaf Installation Inspectio	295.00	59.00	354.00	S
				18,759.40	**3,751.88**	**22,511.28**	
Playsafety Ltd							
	14/06/2019	108902	RoSPA play area inspections	219.50	43.90	263.40	S
	23/10/2019	202732	Playground Inspection Course	635.00	87.00	722.00	S
				854.50	**130.90**	**985.40**	
Polegate Community Association							
	09/08/2019	108948	Hire of room cllr coffee morn	41.00	0.00	41.00	E
	09/10/2019	202705	Annual Affiliation Fee 2019/20	30.00	0.00	30.00	OTS
	05/02/2020	109064	Hire room Cllr coffee morning	41.00	0.00	41.00	E
				112.00	**0.00**	**112.00**	
Polegate WMRG CIC							
	10/01/2020	BX459592	Grant to CIC re dormant A/C's	13.00	0.00	13.00	OTS
	26/02/2020	BX566531	Grant to CIC re Filing Fee	15.00	0.00	15.00	E
	26/02/2020	BX567700	Grant to CIC	100.00	20.00	120.00	S
				128.00	**20.00**	**148.00**	
Police&Crime CommissionerSX							
	10/05/2019	BX063326	CCTV Installation cost x 2	988.00	0.00	988.00	Z
	15/08/2019	108957	CCTV Transmission Q1	545.60	0.00	545.60	E
	15/08/2019	108956	CCTV Maintenance Quarter 1	132.69	0.00	132.69	E
	06/11/2019	202754	CCTV Maintenance Quarter 2	132.69	0.00	132.69	Z
	14/11/2019	202759	CCTV Transmission Q2	545.60	0.00	545.60	E
	10/01/2020	BX456988	CCTV Maintenance Q3 2019-	114.11	0.00	114.11	OTS
	05/02/2020	BX788555	CCTV Transmission Q3	545.60	0.00	545.60	E
	31/03/2020	BX684520	CCTV Maintenance Q4	114.11	0.00	114.11	OTS
	31/03/2020	BX685104	CCTV Transmission Q4	545.60	0.00	545.60	OTS
				3,664.00	**0.00**	**3,664.00**	
Public works Loan Board							
	20/06/2019	DIRECT	Loan repayment Capital & Int	2,786.60	0.00	2,786.60	OTS
	20/12/2019	DIRECT	Loan Repayment & Interest	2,786.60	0.00	2,786.60	OTS

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
				5,573.20	**0.00**	**5,573.20**	
Pyrotec							
	18/11/2019	109008	Servicing&newextinguishers49	329.93	65.98	395.91	S
	18/11/2019	109007	Servicing&newextinguishers	254.54	50.90	305.44	S
				584.47	**116.88**	**701.35**	
Reef Environmental Solutions							
	08/05/2019	108856	Confidential watse disposal	35.00	7.00	42.00	S
	09/10/2019	202710	Confidential Waste Collection	35.00	7.00	42.00	S
	06/11/2019	202752	Waste Collection Wannock	35.00	7.00	42.00	S
	06/11/2019	202751	Waste Collection 49 High St	53.55	10.71	64.26	S
	04/12/2019	109026	Waste Collection Wannock	43.75	8.75	52.50	S
	04/12/2019	109025	Waste Collection 49 High St	64.50	12.90	77.40	S
	03/01/2020	109059	Waste Collection Wannock	35.00	7.00	42.00	S
	03/01/2020	109058	Waste Collection 49 High St	53.55	10.71	64.26	S
	07/02/2020	BX976865	Waste Collection Wannock	43.75	8.75	52.50	S
	07/02/2020	BX977124	Waste Collection 49 High St	64.50	12.90	77.40	S
	06/03/2020	BX590804	Waste Collection Wannock	35.00	7.00	42.00	S
	06/03/2020	BX587787	Waste Collection High Street	53.55	10.71	64.26	S
				552.15	**110.43**	**662.58**	
reversed							
	10/10/2019	DIREC DEBI	reversal	-67.55	0.00	-67.55	OTS
Rhino Rod Drains							
	17/04/2019	108833	Blocked drain HighSt Toilet	90.00	18.00	108.00	S
	17/04/2019	108833	Blocked drain High St Toilet	-90.00	-18.00	-108.00	S
	17/04/2019	108833	Blocked drain High St Toilets	90.00	18.00	108.00	S
	24/04/2019	108845	Blocked drain HighSt Toilet	60.00	12.00	72.00	S
	08/05/2019	108861	Blocked drain Wannock toilet	60.00	12.00	72.00	S
	20/05/2019	108873	Blocked drain Wannock toilet	70.00	14.00	84.00	S
	14/11/2019	202760	Blocked Toilet High St Toilets	60.00	12.00	72.00	S
				340.00	**68.00**	**408.00**	
Rialtas Business Solutions							
	10/05/2019	108864	RBS Year End Closedown	573.30	114.66	687.96	S
	08/07/2019	108923	Finance Software Support	379.00	75.80	454.80	S
	06/11/2019	202749	MTD Finance Software	59.00	11.80	70.80	S
				1,011.30	**202.26**	**1,213.56**	
Royal British Legion							
	04/12/2019	109024	Remembrance Day Wreath	25.00	0.00	25.00	OTS
Saxon Plants							
	09/10/2019	202707	Daffodil Bulbs	144.95	28.99	173.94	S
Scent a Posy							
	04/12/2019	109031	Bouquets & plant for Tea Party	60.00	0.00	60.00	OTS
Seahaven Branch RSSG							

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	06/09/2019	108975	Mayor's Civic Duty	59.00	0.00	59.00	OTS
Sign Studio Ltd							
	31/05/2019	108888	Mayor's board update	30.00	6.00	36.00	S
	28/06/2019	108909	4 x Correx boards for toilet	58.00	11.60	69.60	S
	14/08/2019	108954	'Mind The Step' Signage	42.00	8.40	50.40	S
	09/10/2019	202709	Sign for Outdoor Gym	280.00	56.00	336.00	S
	14/11/2019	109002	CCTV Sign	35.00	7.00	42.00	S
	14/11/2019	109002	CCTV Sign	-35.00	-7.00	-42.00	S
	25/11/2019	109019	CCTV Sign No 49	35.00	7.00	42.00	S
				445.00	**89.00**	**534.00**	
SLCC Enterprises Ltd							
	31/05/2019	108880	Local Council Admin book	107.99	0.80	108.79	S
	11/12/2019	109037	People Management Course	145.00	29.00	174.00	S
				252.99	**29.80**	**282.79**	
SME IT Solutions Ltd							
	26/04/2019	108851	New PC, Router, Switch, etc	953.14	190.63	1,143.77	S
	07/08/2019	108943	New Computer, Hard Drive, etc	1,073.98	214.80	1,288.78	S
	18/12/2019	109043	Monthly Data Backup Service	64.88	12.98	77.86	S
	18/12/2019	109042	Blink Security Camera System	89.97	17.99	107.96	S
	15/01/2020	BX039279	Backup Service	64.88	12.98	77.86	S
	28/01/2020	BX943798	New HP Laptop	418.99	83.80	502.79	S
	28/01/2020	BX939271	Monthly Backup Service	80.90	16.18	97.08	S
	12/02/2020	BX333639	Lenovo Desktop Computer	483.99	96.80	580.79	S
	26/02/2020	BX564515	Monthly Backup Service	81.40	16.28	97.68	S
	31/03/2020	BX683911	Monthly Back Up Service	93.20	18.64	111.84	S
				3,405.33	**681.08**	**4,086.41**	
Southern Mobility Centres Ltd							
	09/10/2019	202706	Stairlift Annual Service	123.50	24.70	148.20	S
SSALC Ltd							
	20/05/2019	108874	Councillors Briefing x 4	280.00	56.00	336.00	S
	31/05/2019	108889	Cllr Briefing & Awareness x 1	70.00	14.00	84.00	S
	23/09/2019	108997	Agendas & Minutes Workshop	70.00	14.00	84.00	S
	23/09/2019	108988	Legal & Finance Training Day	240.00	48.00	288.00	S
	06/11/2019	202740	Clerks Networking Day x 2	220.00	44.00	264.00	S
	14/11/2019	109001	Leadership Training Day	120.00	24.00	144.00	S
	25/02/2020	BX435832	Leadership Support	150.00	30.00	180.00	S
				1,150.00	**230.00**	**1,380.00**	
St John's Church							
	09/12/2019	109036	Hire of hall for Tea Party	100.00	0.00	100.00	Z
Staff Salaries Cash Book							
	15/04/2019	BX434557	April Salaries	7,263.52	0.00	7,263.52	
	15/05/2019	BX878335	May Salaries	7,132.23	0.00	7,132.23	
	07/06/2019	BX333665	June Salaries	7,217.16	0.00	7,217.16	

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	15/07/2019	BX704695	July Salaries	7,029.96	0.00	7,029.96	
	15/08/2019	BX112362	August Salaries	7,064.75	0.00	7,064.75	
	13/09/2019	BX793285	September Salaries	7,221.76	0.00	7,221.76	
	15/10/2019	BX83020	Staff Salaries & Overtime	7,022.46	0.00	7,022.46	
	15/11/2019	BX83437	November Salary	6,931.59	0.00	6,931.59	
	13/12/2019	BX83156	December Salaries	6,959.22	0.00	6,959.22	
	15/01/2020	BX178471	January Salaries	6,902.85	0.00	6,902.85	
	15/02/2020	BX383907	February Salaries	7,035.71	0.00	7,035.71	
	13/03/2020	BX143193	March Salaries	7,014.52	0.00	7,014.52	
				84,795.73	**0.00**	**84,795.73**	
Surrey Hills Solicitors LLP							
	24/04/2019	108846	Fees re election,disclosure..	100.00	20.00	120.00	S
	31/05/2019	108883	Fees re Oakleaf lease	265.00	45.00	310.00	S
	31/05/2019	108884	Fees re General legal advice	150.00	30.00	180.00	S
	28/06/2019	108910	Fees re Oakleaf lease	231.00	45.00	276.00	S
	28/06/2019	108911	Fees re CIC Directors info	100.00	20.00	120.00	S
	26/07/2019	108930	Various Fees - See Below	396.00	79.20	475.20	S
	30/08/2019	108968	Fees re Sale of High St Toilet	475.00	95.00	570.00	S
	30/08/2019	108963	Fees re Stonewater Acquisition	256.00	50.00	306.00	S
	23/09/2019	108987	Fees re general legal advice	1,594.00	311.00	1,905.00	S
	21/10/2019	202734	Legal Fees Re Telephone Box	275.00	55.00	330.00	S
	21/10/2019	202735	Legal Fees Re High St Toilets	500.00	100.00	600.00	S
	23/10/2019	202733	Legal Fees Re A27 Land &	406.00	80.00	486.00	S
	22/11/2019	109010	Fees re A27 Allotments CPO	375.00	75.00	450.00	S
	22/11/2019	109009	Fees re sale of High St Toilet	178.00	35.00	213.00	S
	25/11/2019	109013	Fees re Telephone	600.00	120.00	720.00	S
	18/12/2019	109047	Fees re Library agreement	1,456.00	290.00	1,746.00	S
	18/12/2019	109046	Fees re General legal advice	151.00	25.00	176.00	S
	18/12/2019	109050	Fees re Licence for container	725.00	145.00	870.00	S
	18/12/2019	109052	Fees re Lease of Comm	1,500.00	300.00	1,800.00	S
	18/12/2019	109048	Fees re sale of High St toilet	575.00	115.00	690.00	S
	28/01/2020	BX941962	Fees re Lease of Library	425.00	85.00	510.00	S
	28/01/2020	BX945139	Fees re High Street Toilets	100.00	20.00	120.00	S
	28/01/2020	BX940569	Fees re A27 Comp Purch	200.00	40.00	240.00	S
	28/01/2020	BX944274	Fees re General Legal Advice	200.00	40.00	240.00	S
	28/01/2020	BX943228	Fees re Stonewater asquisition	75.00	15.00	90.00	S
	25/02/2020	BX308304	Fees re General Legal Advice	150.00	30.00	180.00	S
	25/02/2020	BX438660	Fees Acquisition of Phone Box	375.00	75.00	450.00	S
	25/02/2020	BX438291	Fees re Sale of High St Toilet	75.00	15.00	90.00	S
	31/03/2020	BX683269	Fees re Lease of Library	850.00	170.00	1,020.00	S
	31/03/2020	BX682717	Fees re Library Agreement	175.00	35.00	210.00	S
	31/03/2020	BX681503	Fees re General Legal Advice	275.00	55.00	330.00	S
	31/03/2020	BX683234	Fees re Sale of High St Toilet	175.00	35.00	210.00	S

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
				13,383.00	**2,650.20**	**16,033.20**	
Team Polegate							
	06/11/2019	202755	Team Polegate Mayor's	200.00	0.00	200.00	OTS
Tectonic Digital systems Ltd							
	31/05/2019	108879	Replace Timer High St Toilets	138.15	27.62	165.77	S
The Royal British Legion							
	09/08/2019	108950	Remembrance Wreath	25.00	0.00	25.00	E
Tim Jordan grounds Maintenance							
	17/04/2019	108831	Cut field, mowstrim play area	64.27	12.85	77.12	S
	26/04/2019	108849	Hedge cutting Wannock	661.50	132.30	793.80	S
	05/08/2019	108940	Strim&Mow	400.94	80.19	481.13	S
	09/08/2019	108945	Strim/mow 3 sites	523.33	104.67	628.00	S
	09/08/2019	108944	Strim/mow 4 sites	1,203.19	240.65	1,443.84	S
	09/08/2019	108946	Strim/mow 4 sites	587.42	117.49	704.91	S
	23/09/2019	108995	Grounds Maintenance Contract	286.96	0.00	286.96	OTS
	09/10/2019	202715	Strim/Mow 4 Sites + Hedge Cut	991.32	0.00	991.32	OTS
	11/12/2019	109039	4 sites mow, strim, cut hedges	1,790.85	0.00	1,790.85	OTS
				6,509.78	**688.15**	**7,197.93**	
Ultralite Limited							
	03/01/2020	109055	Christmas Lights 2019	10,611.00	2,122.20	12,733.20	S
United Reformed Church							
	11/07/2019	108925	Hire of Hall Planning Meeting	11.00	0.00	11.00	E
Veolia Environmental Services							
	29/04/2019	DIRECT	Waste Collection Wannock	39.72	7.94	47.66	S
	29/04/2019	DIRECT	Waste Collection 49 High St	51.90	10.38	62.28	S
	28/05/2019	DIRECT	Waste Collection Wannock	39.72	7.94	47.66	S
	28/05/2019	DIRECT	Waste Collection 49 High St	51.90	10.38	62.28	S
	28/06/2019	DIRECT	Waste Collection Wannock	49.65	9.93	59.58	S
	28/06/2019	DIRECT	Waste Collection 49 High St	63.00	12.60	75.60	S
	31/07/2019	DIRECT	Waste Collection Wannock	39.72	7.94	47.66	S
	31/07/2019	DIRECT	Waste Collection 49 High St	51.90	10.38	62.28	S
	28/08/2019	DIRECT	Waste Collection Wannock	39.72	7.94	47.66	S
	28/08/2019	DIRECT	Waste Collection 49 High St	51.90	10.38	62.28	S
	28/09/2019	DIRECT	Waste Collection Wannock	49.65	9.93	59.58	S
	28/09/2019	DIRECT	Waste Collection 49 High St	63.00	12.60	75.60	S
	28/10/2019	DIRECT	Waste Collection Wannock	39.72	7.94	47.66	S
	28/10/2019	DIRECT	Waste Collection 49 High St	51.90	10.38	62.28	S
	28/11/2019	DIRECT	Waste Collection DD Error	51.90	10.38	62.28	S
	28/11/2019	DIRECT	WasteCollectionWannock	19.86	3.97	23.83	S
				755.16	**151.01**	**906.17**	
Viking							
	17/04/2019	108844	Bin liners	5.56	1.11	6.67	S
	17/04/2019	108842	Flip Chart	91.97	18.39	110.36	S

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Current/Business Premium

Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	17/04/2019	108840	Various Stationery	45.66	9.14	54.80	S
	17/04/2019	108841	Various Stationery	24.99	5.00	29.99	S
	17/04/2019	108843	Crates, stationery, stamps	237.60	35.32	272.92	S
	08/05/2019	108860	Stationery & Postage Stamps	121.33	10.27	131.60	S
	20/05/2019	108871	Stationery	49.84	9.97	59.81	S
	31/05/2019	108885	Various stationery	121.59	24.32	145.91	S
	28/06/2019	108914	Office diary	3.29	0.66	3.95	S
	28/06/2019	108905	USB Chips 64Gb x 5	42.45	8.49	50.94	S
	28/06/2019	108904	Various stationery	52.98	10.60	63.58	S
	08/07/2019	108922	Stationery & Batteries	50.48	10.10	60.58	S
	30/08/2019	108965	Various Stationery	65.10	12.06	77.16	S
	23/09/2019	108992	Various Stationery	69.87	13.97	83.84	S
	23/09/2019	108984	Various Stationery	147.88	29.58	177.46	S
	21/10/2019	202722	Stationery & Stamps	110.92	9.98	120.90	S
	25/11/2019	109017	Various Stationery Items	147.88	29.58	177.46	S
	25/11/2019	109018	Various Stationery Items	69.87	13.97	83.84	S
	25/11/2019	108992	Cheque lost in post so ccl	-69.87	-13.97	-83.84	S
	25/11/2019	108984	Cheque lost in post so ccl	-147.88	-29.58	-177.46	S
	04/12/2019	109023	Foolscap Paper	59.90	11.98	71.88	S
	09/12/2019	109034	Postage Stamps	70.00	0.00	70.00	E
	09/12/2019	109033	Paper	34.90	6.98	41.88	S
	24/01/2020	BX689396	Various stationery items	60.91	12.18	73.09	S
	25/02/2020	BX433353	Paper	69.80	13.96	83.76	S
	25/02/2020	BX434048	Paper	15.99	3.20	19.19	S
	25/02/2020	BX436794	Paper, Index Tabs, Pens, etc	62.41	12.48	74.89	S
	11/03/2020	BX9117272	Various stationery items	64.24	12.85	77.09	S
				1,679.66	**282.59**	**1,962.25**	
WDALC							
	06/11/2019	202745	WDALC Annual Subscription	44.00	0.00	44.00	E
Wealden District Council							
	01/04/2019	DIRECT	Rates Wannock Office	366.40	0.00	366.40	OTS
	15/04/2019	DIRECT	Rates High St Toilets	97.55	0.00	97.55	OTS
	15/04/2019	DIRECT	Rates 49-51 High Street	661.50	0.00	661.50	OTS
	01/05/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/05/2019	DIRECT	Rates 49-51 High Street	663.00	0.00	663.00	OTS
	15/05/2019	DIRECT	Rates High Street Toilets	101.00	0.00	101.00	OTS
	01/06/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/06/2019	DIRECT	Rates High St Toilets	101.00	0.00	101.00	OTS
	15/06/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	01/07/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	03/07/2019	BX65226	Dog & Litter Bin Emptying	1,000.00	200.00	1,200.00	S
	15/07/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	15/07/2019	DIRECT	Rates High Street Toilets	101.00	0.00	101.00	OTS
	01/08/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS

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Payments made between 01/04/2019 and 31/03/2020

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
	15/08/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	15/08/2019	DIRECT	Rates High Street Toilets	101.00	0.00	101.00	OTS
	01/09/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/09/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	15/09/2019	DIRECT	Rates High Street Toilets	101.00	0.00	101.00	OTS
	01/10/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/10/2019	DIRECT	Rent of land Gosford Allots	90.00	0.00	90.00	E
	15/10/2019	DIRECT	Dog & Litter Bins Emptying	1,000.00	200.00	1,200.00	S
	15/10/2019	DIRECT	Rates High St Toilets	101.00	0.00	101.00	OTS
	15/10/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	01/11/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/11/2019	DIRECT	Electionrecharges&CllrTraining	1,692.85	0.00	1,692.85	Z
	15/11/2019	DIRECT	Rates High St Toilets	101.00	0.00	101.00	OTS
	15/11/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	01/12/2019	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/12/2019	DIRECT	Rates High St Toilets	101.00	0.00	101.00	OTS
	15/12/2019	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	28/12/2019	DIRECT	Dog & Litter Bins Emptying	1,000.00	200.00	1,200.00	S
	01/01/2020	DIRECT	Rates Wannock Office	363.00	0.00	363.00	OTS
	15/01/2020	DIRECT	Rates High St Toilets	101.00	0.00	101.00	OTS
	15/01/2020	DIRECT	Rates 49/51 High Street	663.00	0.00	663.00	OTS
	28/03/2020	DIRECT	Dog & Litter Bin emptying	1,000.00	200.00	1,200.00	S
				17,051.30	**800.00**	**17,851.30**	
Wicksteed Leisure Ltd							
	31/05/2019	108878	Roundabout parts & labour	1,508.60	301.72	1,810.32	S
	31/07/2019	108932	Twist Link Flat Swing Chain	89.10	17.82	106.92	S
	25/11/2019	109016	Wetpour Res Gen Res CIL	9,483.65	1,896.73	11,380.38	S
	25/11/2019	109016	Wetpour Res General	9,483.65	1,896.73	11,380.38	S
	25/11/2019	109016	Wetpour Res General Res	-9,483.65	-1,896.73	-11,380.38	S
				11,081.35	**2,216.27**	**13,297.62**	
Withers DIY							
	08/05/2019	108857	Various maintenance items	46.34	9.26	55.60	S
	10/05/2019	108862	Litter Pick Equipment	833.33	166.67	1,000.00	S
	28/06/2019	108913	Various maintenance items	59.14	11.82	70.96	S
	09/10/2019	202703	Various Maintenance Items	88.46	17.69	106.15	S
	06/11/2019	202739	Various Maintenance Items	34.08	6.81	40.89	S
	03/01/2020	109053	Various Maintenance Items	88.46	17.69	106.15	S
	11/02/2020	BX215947	Various maintenance items	39.28	7.85	47.13	S
				1,189.09	**237.79**	**1,426.88**	
You Raise Me Up							
	13/05/2019	108870	Collection bucket at Info Day	32.95	0.00	32.95	OTS
	31/07/2019	108934	Mayor ticket Fundraising Ball	75.00	0.00	75.00	OTS
	09/08/2019	108949	Donation from cllr coffee morn	131.70	0.00	131.70	OTS

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Payments made between 01/04/2019 and 31/03/2020

Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
14/10/2019	202721	Christmas Lunch Contribution	100.00	0.00	100.00	OTS
04/12/2019	109020	Mayors donation from Tea	111.00	0.00	111.00	OTS
07/02/2020	109065	Mayor donation re coffee morn	90.90	0.00	90.90	OTS
			541.55	**0.00**	**541.55**	
			490,035.86	**31,598.57**	**521,634.43**	

Receipts for Month 12 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**321,466.68**					**321,466.68**	
	Dir Credit Banked: **02/03/2020**	**10.00**							
	Dir Credit Various		10.00			1005	202	10.00	SC Inv 864 Hire of No 51
	Dir Credit Banked: **02/03/2020**	**10.00**							
	Dir Credit Various		10.00			1005	202	10.00	SC Inv 872 Hire of No 51
	Dir Credit Banked: **02/03/2020**	**190.48**							
	Dir Credit Barclays Bank PLC		190.48			1010	104	190.48	BankInterest 02/12/19-01/03/20
	Dir Credit Banked: **06/03/2020**	**17.00**							
	Dir Credit Barclays Bank PLC		17.00			1009	102	17.00	Loyalty Discount 13/01 - 12/02
	Dir Credit Banked: **09/03/2020**	**10.00**							
	Dir Credit Various		10.00			1005	202	10.00	SC Inv 876 Hire of No 51
	Dir Credit Banked: **23/03/2020**	**15.00**							
	Dir Credit Various		15.00			1005	202	15.00	ESHRC Inv 878 Hire of No 51
	Dir Credit Banked: **23/03/2020**	**60.00**							
	Dir Credit Polegate Town Football Club		60.00			1030	203	60.00	Inv 879 Hire of Pavilion
	Total Receipts for Month	312.48		0.00	0.00			312.48	
	Cashbook Totals	321,779.16		0.00	0.00			321,779.16	

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Payments for Month 12 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/03/2020	Barclays Bank	DIRECT DEB	73.99			4056	102	73.99	Commission Charges 13/01-12/02
06/03/2020	Haven Security Ltd	BX586421	144.00		24.00	4140	201	120.00	Fire Alarm Maint & Callout
06/03/2020	Kingdom Services Group Ltd	BX586970	1,250.02		208.34	4500	205	520.84	Toilet Cleaning High Street
						4235	302	520.84	Toilet Cleaning Wannock
06/03/2020	Reef Environmental Solutions	BX587787	64.26		10.71	4155	201	53.55	Waste Collection High Street
06/03/2020	Reef Environmental Solutions	BX590804	42.00		7.00	4187	203	35.00	Waste Collection Wannock
06/03/2020	Europlants Ltd	BX591881	49.51		8.25	4307	307	30.60	Hailsham Beds Maint & Water
						4258	303	10.66	Winter Monthly Maintenance
06/03/2020	DFL Landscaping Supplies	BX592962	51.18		8.53	4220	302	42.65	Infil ground Brightling DogBin
10/03/2020	EDF Energy	DIRECT DEB	474.56		79.09	4190	204	395.47	Electricity Wannock Office
10/03/2020	EDF Energy	DIRECT DEB	460.60		76.77	4180	203	383.83	Electricity Pavilion
10/03/2020	Nest pension scheme	NEST	64.56			4012	101	36.89	Pension Payment March EEs
						4008	101	27.67	Pension Payment March ERs
11/03/2020	EDF Energy	DIRECT DEB	98.41		4.69	4170	202	93.72	Electricity 51 High Street
11/03/2020	British Telecom	DIRECT DEB	288.00		48.00	4069	102	240.00	Office Phone 01323 488114
11/03/2020	East Sussex Highways	BX909927	2,562.72		427.12	4282	305	2,135.60	New column (A) & LED Old Drive
11/03/2020	East Sussex Highways	BX910828	2,562.72		427.12	4282	305	2,135.60	New column (D) & LED TheCentre
11/03/2020	East Sussex Highways	BX910951	2,562.72		427.12	4282	305	2,135.60	New column (J) & LED Brookside
11/03/2020	Viking	BX9117272	77.09		12.85	4031	102	64.24	Various stationery items
13/03/2020	Mr R Shing	109070	121.10			4090	103	121.10	Councillors allowance
13/03/2020	Mr D Sanders	109071	161.30			4090	103	161.30	Councillors allowance
13/03/2020	Mr J Harmer	109072	121.10			4090	103	121.10	Councillors Allowance
13/03/2020	Mr M Cunningham	109073	161.10			4090	103	161.10	Councillors Allowance
13/03/2020	Mrs C Berry	109074	201.90			4090	103	201.90	Councillors Allowance
13/03/2020	Mr A Wood	109075	168.30			4090	103	168.30	Councillors Allowance
13/03/2020	Mrs W Alexander	BX128571	161.10			4090	103	161.10	Councillors Allowance
13/03/2020	Mr D Dunbar	BX129979	161.10			4090	103	161.10	Councillor Allowance
13/03/2020	Mr M Falkner	BX131192	161.10			4090	103	161.10	Councillor Allowance
13/03/2020	Mr D Murray	BX132125	161.10			4090	103	161.10	Councillor Allowance
13/03/2020	Mrs M Piper	BX132683	201.90			4090	103	201.90	Councillor Allowance
13/03/2020	Mr D Shing	BX133441	120.70			4090	103	120.70	Councillor Allowance
13/03/2020	Mr S Shing	BX135981	161.10			4090	103	161.10	Councillor Allowance
13/03/2020	Ms A Snell	BX137237	161.30			4090	103	161.30	Councillor Allowance
13/03/2020	Mr D Watts	BX138043	414.40			4090	103	414.40	Councillor Allowance
13/03/2020	Staff Salaries Cash Book	BX143193	7,014.52			202		7,014.52	March Salaries
13/03/2020	EDF Energy	DIRECT DEB	61.94		2.95	4502	205	58.99	Electricity High St Toilets
13/03/2020	British Telecom	DIRECT DEB	138.34		23.06	4069	102	115.28	Office Phone 01323 483550
13/03/2020	East Sussex Highways	BX156154	2,562.72		427.12	4282	305	2,135.60	New column (G) & LED Levett Rd
13/03/2020	East Sussex Highways	BX159588	2,562.72		427.12	4282	305	2,135.60	New column(H) & LED Lynholm Rd
13/03/2020	EDF Energy	DIRECT DEB	61.94		2.95	4502	205	58.99	Electricity High St Toilets
13/03/2020	EDF Energy	DIRECT DEB	-61.94		-2.95	4502	205	-58.99	Electricity High St Toilets
15/03/2020	Inland revenue	109076	2,596.71			4011	101	27.17	NI EEs

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Payments for Month 12 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
						4001	101	201.37	Tax & NI EEs
						4000	101	883.65	Tax & NI EEs
						4012	101	21.17	Tax & NI EEs
						4003	101	159.60	Tax EEs
						4004	101	66.40	Tax EEs
						4002	101	15.33	NI EEs
						4090	103	40.40	Tax EEs WA
						4090	103	40.40	Tax EEs DD
						4090	103	40.40	Tax EEs MF
						4090	103	40.40	Tax EEs DM
						4090	103	-0.40	Tax EEs MP
						4090	103	80.80	Tax EEs DS
						4090	103	40.40	Tax EEs SS
						4090	103	40.20	Tax EEs AS
						4090	103	103.60	Tax EEs DW
						4090	103	-0.40	Tax EEs CB
						4090	103	40.40	Tax EEs MC
						4090	103	80.40	Tax EEs JH
						4090	103	40.20	Tax EEs DS
						4090	103	80.40	Tax EEs RS
						4090	103	33.20	Tax EEs AW
						4007	101	521.62	NI ERs
16/03/2020	Petty Cash	109077	76.46			210		76.46	Petty Cash
25/03/2020	Business Stream	DIRECT DEB	581.70			4192	204	581.70	Waste Water Wannock Office
26/03/2020	British Telecom	CREDIT	-16.00		-2.67	4069	102	-13.33	Credit re final phone bill
27/03/2020	BarclayCard	BARCLAYCAR	215.28		34.00	4146	201	87.49	TP Router / Access Point
						329	0	-87.49	TP Router / Access Point
						6000	201	87.49	TP Router / Access Point
						4035	102	82.49	Toner Cartridges
						4071	102	11.30	Microsoft Outlook
28/03/2020	Wealden District Council	DIRECT DEB	1,200.00		200.00	4241	302	625.00	Dog Bin quarterly emptying
						4238	302	375.00	Litter Bin quarterly emptying
30/03/2020	Castle Water Ltd	DIRECT DEB	203.28			4181	203	203.28	Fresh Water Wannock
30/03/2020	Castle Water Ltd	DIRECT DEB	695.75			4272	304	695.75	Fresh Water Cophall Allotment
31/03/2020	Surrey Hills Solicitors LLP	BX681503	330.00		55.00	4039	102	275.00	Fees re General Legal Advice
31/03/2020	Surrey Hills Solicitors LLP	BX682717	210.00		35.00	4039	102	175.00	Fees re Library Agreement
31/03/2020	Surrey Hills Solicitors LLP	BX683234	210.00		35.00	4039	102	175.00	Fees re Sale of High St Toilet
31/03/2020	Surrey Hills Solicitors LLP	BX683269	1,020.00		170.00	4039	102	850.00	Fees re Lease of Library
31/03/2020	SME IT Solutions Ltd	BX683911	111.84		18.64	4071	102	93.20	Monthly Back Up Service
31/03/2020	Police&Crime CommissionerSX	BX684520	114.11			4201	301	114.11	CCTV Maintenance Q4
31/03/2020	Countrymans Contractors Ltd	BX684752	1,746.00		291.00	4256	303	1,455.00	Grass Cutting Cut 1 of 13
31/03/2020	Police&Crime CommissionerSX	BX685104	545.60			4201	301	545.60	CCTV Transmission Q4
31/03/2020	Initial UK Ltd	BX695813	21.37		3.56	4154	201	17.81	Hygiene Units Waste Coll No 49
31/03/2020	Initial UK Ltd	BX695870	80.66		13.45	4235	302	20.28	HygieneUnitsWasteColl Wannocck
						4504	205	46.93	Hygiene Units WasteColl Toilet

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Payments for Month 12 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
31/03/2020	Bright Energy Reports	BX698155	199.00			4039	102	199.00	Energy Performance Certificate
31/03/2020	Surrey Hills Solicitors LLP	-BX681503	-330.00		-55.00	4039	102	-275.00	move to creditors
31/03/2020	Surrey Hills Solicitors LLP	-BX682717	-210.00		-35.00	4039	102	-175.00	move to creditors
31/03/2020	Surrey Hills Solicitors LLP	-BX683234	-210.00		-35.00	4039	102	-175.00	Surrey Hills Solicitors LLP
31/03/2020	Surrey Hills Solicitors LLP	-BX683269	-1,020.00		-170.00	4039	102	-850.00	move to creditors
31/03/2020	SME IT Solutions Ltd	-BX683911	-111.84		-18.64	4071	102	-93.20	move to creditors
31/03/2020	Police&Crime CommissionerSX	-BX684520	-114.11			4201	301	-114.11	move to creditors
31/03/2020	Countrymans Contractors Ltd	-BX684752	-1,746.00		-291.00	4256	303	-1,455.00	move to creditors
31/03/2020	Police&Crime CommissionerSX	-BX685104	-545.60			4201	301	-545.60	Police&Crime CommissionerSX
31/03/2020	Initial UK Ltd	-BX695813	-21.37		-3.56	4154	201	-17.81	Initial UK Ltd
31/03/2020	Initial UK Ltd	-BX695870	-80.66		-13.45	4235	302	-20.28	move to creditors
						4504	205	-46.93	move to creditors
31/03/2020	Bright Energy Reports	-BX698155	-199.00			4039	102	-199.00	move to creditors

	£ Total Amnt	£ Creditors	£ VAT	£ Amount
Total Payments for Month	31,358.36	0.00	2,881.17	28,477.19
Balance Carried Fwd	290,420.80			
Cashbook Totals	321,779.16	0.00	2,881.17	318,897.99

Receipts for Month 12

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**127,968.82**					**127,968.82**	
	Banked: **02/03/2020**	**76.78**						
	Barclays Bank PLC	76.78			1010	104	76.78	Barclays Bank PLC Interest
	Total Receipts for Month	76.78	0.00	0.00			76.78	
	Cashbook Totals	128,045.60	0.00	0.00			128,045.60	

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Payments for Month 12

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		128,045.60						
	Cashbook Totals		128,045.60	0.00	0.00			128,045.60	

Receipts for Month 12 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Balance Brought Fwd :	**200.00**					**200.00**	
	Banked: **16/03/2020**	**76.46**							
109077	Current/Business Premium		76.46			200		76.46	Petty Cash
	Total Receipts for Month	76.46		0.00	0.00			76.46	
	Cashbook Totals	276.46		0.00	0.00			276.46	

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Payments for Month 12

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
16/03/2020	Petty Cash	109077	76.46		2.45	4139	201	14.00	Window Cleaning
						4015	101	1.90	Travel BP
						4015	101	6.27	Travel BP
						4053	102	13.60	Refreshments
						4154	201	5.33	Hand Soap
						4093	103	18.91	Mayor's donation to Scarecrows
						4139	201	14.00	Window Cleaning
	Total Payments for Month		76.46	0.00	2.45			74.01	
	Balance Carried Fwd		200.00						
	Cashbook Totals		276.46	0.00	2.45			274.01	

Receipts for Month 12 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: **13/03/2020**	**7,014.52**							
BX143193	Current/Business Premium		7,014.52			200		7,014.52	March Salaries
	Total Receipts for Month	7,014.52		0.00	0.00			7,014.52	
	Cashbook Totals	7,014.52		0.00	0.00			7,014.52	

Continued on Page 16

Payments for Month 12 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
13/03/2020	Mrs SJ Godfrey	BX143193	918.23			4011	101	871.56	March Salary
						4005	101	46.67	March Overtime
13/03/2020	Mr CE Hale	BX143193	697.36			4001	101	697.36	March Salary
13/03/2020	Mrs J Ognjanovic	BX143193	2,799.09			4000	101	2,513.02	March Salary
						4005	101	286.07	March Overtime
13/03/2020	Mrs B Pullinger	BX143193	864.00			4012	101	840.67	March Salary
						4005	101	23.33	March Overtime
13/03/2020	Mr R Thearle	BX143193	638.60			4003	101	638.60	March Salary
13/03/2020	Mrs M Webb	BX143193	265.84			4004	101	265.84	March Salary
13/03/2020	Mr J Webber	BX143193	831.40			4002	101	831.40	March Salary
	Total Payments for Month		7,014.52	0.00	0.00			7,014.52	
	Balance Carried Fwd		0.00						
	Cashbook Totals		7,014.52	0.00	0.00			7,014.52	

Receipts for Month 12 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**85,042.39**					**85,042.39**	
	Banked: **12/03/2020**	**13.51**							
	HSBC UK		13.51			1010	104	13.51	HSBC UK March interest
	Total Receipts for Month	13.51		0.00	0.00			13.51	
	Cashbook Totals	85,055.90		0.00	0.00			85,055.90	

Continued on Page 2

Payments for Month 12 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		85,055.90						
	Cashbook Totals		85,055.90	0.00	0.00			85,055.90	

Receipts for Month 12 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**85,036.80**					**85,036.80**	
	Banked: **31/03/2020**	**14.44**							
	NatWest		14.44			1010	104	14.44	March Interest
	Banked: **31/03/2020**	**0.47**							
	NatWest		0.47			1010	104	0.47	NatWest March Interest
	Total Receipts for Month	14.91		0.00	0.00			14.91	
	Cashbook Totals	85,051.71		0.00	0.00			85,051.71	

Continued on Page 2

Payments for Month 12 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		85,051.71						
	Cashbook Totals		85,051.71	0.00	0.00			85,051.71	

Polegate Town Council

Working Detail for Reserves Reconciliation for ANNUAL RETURN 31 March 2020

Explains the difference between boxes 7 & 8 on the Annual Return

Code	Description	Last Year £	This Year £
	Total Reserves	**524,845.39**	**564,957.45**
100	Debtors	1,578.50	458.50
105	VAT Control	13,584.41	6,862.41
110	Prepayments	7,426.48	0.00
	Less Total Debtors	**22,589.39**	**7,320.91**
510	Accruals	2,778.51	27,502.47
560	Deposits Held	3,580.00	3,635.00
	Plus Total Creditors	**6,358.51**	**31,137.47**
	Equals Total Cash and Bank Accounts	**508,614.51**	**588,774.01**
200	Current/Business Premium	380,732.35	290,420.80
201	Tracker Account	127,682.16	128,045.60
203	HSBC Deposit A/C	0.00	85,055.90
204	NatWest deposit A/C	0.00	85,051.71
210	Petty Cash	200.00	200.00
	Total Cash and Bank Accounts	**508,614.51**	**588,774.01**

A/c Code 345 Flower Bulbs EMR | **Annual Budget** 0
Centre (none) | **Committed** 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		**1,565.00**
6	02/09/2019	462	Journal	EMR for daffoldil bulbs	144.95	
7	21/10/2019	202726	Cashbook	Daffodil Plantingx2 Northfield	1,055.00	
12	31/03/2020	490	Journal	EMR daffodil bulbs		144.95
12	31/03/2020	490	Journal	EMR daffodil bulbs	144.95	
		Account	**Flower Bulbs EMR**	**Account Totals**	**1,344.90**	**1,709.95**
		Centre		**Net Balance Month 12**		**365.05**

Summary Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Personnel						
Income	1,326	1,038	(288)			127.8%
Expenditure	114,673	115,997	1,324	0	1,324	98.9%
Net Income over Expenditure	(113,347)					
plus Transfer from EMR	1,291					
Movement to/(from) Gen Reserve	(112,056)					
Buildings						
Income	4,586	4,650	64			98.6%
Expenditure	40,495	34,944	(5,551)	0	(5,551)	115.9%
Net Income over Expenditure	(35,909)					
plus Transfer from EMR	87					
Movement to/(from) Gen Reserve	(35,822)					
General						
Income	10,502	5,741	(4,761)			182.9%
Expenditure	138,226	154,537	16,311	0	16,311	89.4%
Net Income over Expenditure	(127,725)					
plus Transfer from EMR	29,001					
less Transfer to EMR	0					
Movement to/(from) Gen Reserve	(98,724)					
Planning						
Income	0	0	0			0.0%
Expenditure	11	200	189	0	189	5.5%
Movement to/(from) Gen Reserve	(11)					
Youth						
Income	0	0	0			0.0%
Expenditure	0	0	0	0	0	0.0%
Movement to/(from) Gen Reserve	0					

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Continued over page

Summary Income & Expenditure by Budget Heading 31/03/2020

Month No: 12 **Committee Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Income	**0**	**0**	**0**			**0.0%**
Expenditure	**0**	**0**	**0**	**0**	**0**	**0.0%**
Net Income over Expenditure	**0**					
plus Transfer from EMR	**0**					
Movement to/(from) Gen Reserve	**0**					

Finance

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Income	**371,186**	**338,639**	**(32,547)**			**109.6%**
Expenditure	**54,082**	**44,390**	**(9,692)**	**0**	**(9,692)**	**121.8%**
Net Income over Expenditure	**317,104**	**0**	**(40,112)**			
plus Transfer from EMR	**124**					
less Transfer to EMR	**30,798**					
Movement to/(from) Gen Reserve	**286,430**					

Ear marked Reserves

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Income	**0**	**0**	**0**			**0.0%**
Expenditure	**0**	**0**	**0**	**0**	**0**	**0.0%**
Movement to/(from) Gen Reserve	**0**					

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	**387,600**	**350,068**	**(37,532)**			**110.7%**
Expenditure	**347,488**	**350,068**	**2,580**	**0**	**2,580**	**99.3%**
Net Income over Expenditure	**40,112**	**0**	**(40,112)**			
plus Transfer from EMR	**30,503**					
less Transfer to EMR	**30,798**					
Movement to/(from) Gen Reserve	**39,817**					

Trial Balance by Cost Centre

	A/c Code	Account Name	Debit	Credit
	100	Debtors	458.50	
	105	VAT Control	6,862.41	
	200	Current/Business Premium	290,420.80	
	201	Tracker Account	128,045.60	
	203	HSBC Deposit A/C	85,055.90	
	204	NatWest deposit A/C	85,051.71	
	210	Petty Cash	200.00	
	310	General reserves		177,387.01
	320	Council Office Mntce Fund		22,115.00
	322	Town Election/Poll/Referendum		16,657.00
	324	Elections Fund		29,320.00
	329	Other Office Equipment		240.47
	331	Brightling Reserve		19.21
	334	Town Focal Enhancemt Reserve		592.20
	335	Street Lights Reserve		167,779.04
	336	Legals/fencing re s/water		6,000.00
	337	High Street Toilets Reserve		14,284.00
	338	Hailsham Beds Reserve		1,741.00
	339	Office Alterations Reserve		26,165.00
	341	Staff - Consultant/Temporary		167.55
	345	Flower Bulbs EMR		365.05
	346	Neighbourhood Plan		15,000.00
	347	CCTV reserve		3,344.00
	348	Consultation/Newsletter		1,003.00
	349	CIL funds		26,504.65
	350	Picnic Benches		788.00
	351	Skate Park		4,795.00
	352	Overtime		1,036.27
	353	Polegate Community Library		51,000.00
	510	Accruals		27,502.47
	560	Deposits Held		3,635.00
	5000	Transfer to Reserves	41,163.04	
	Total :-	Balance Sheet & Non Centre A/cs	**637,257.96**	**597,440.92**
101 Employee costs	1042	Sponsorship Litter Picker		1,326.24
	4000	Town Clerk	40,760.04	
	4001	Administration Assistant	10,766.56	
	4002	Handyman/Groundsman	10,160.76	
	4003	Litter Picker	9,578.40	
	4004	Cleaner/keyholder	3,986.88	
	4005	Overtime	5,281.58	
	4007	NI (ER's)	3,800.18	

Continued over page

		A/c Code	Account Name	Debit	Credit
		4008	Pension ER's contributions	2,947.17	
		4009	Finance officer/payroll	1,050.00	
		4010	Internal Auditor	201.80	
		4011	Administrative Asst/Ctee Clerk	10,784.50	
		4012	Finance Assistant	10,784.76	
		4014	Consultancy/Locum Clerk	2,484.35	
		4015	Travelling expenses (parks)	408.66	
		4016	Training Exps inc course fees	1,677.78	
		6000	Transfer from EMR		1,290.85
	Total :-	101	Employee costs	**114,673.42**	**2,617.09**
102 Administration		1009	Bank Loyalty Discount		226.82
		4030	Postage	327.95	
		4031	Stationery	1,330.65	
		4032	Photocopier copy charges	1,361.72	
		4035	Computer consumables	82.49	
		4036	Office IT equipment	4,038.13	
		4037	Website	350.00	
		4039	Legal fees	15,995.62	
		4040	Audit Fees	800.00	
		4043	Insurance Premiums	4,073.05	
		4044	Insurance Tree Survey	294.00	
		4045	Subscriptions	4,946.96	
		4046	Publications	107.99	
		4049	Tree Works	3,200.00	
		4050	Town Council Elections	1,662.85	
		4053	Refreshments	68.05	
		4056	Bank/Barclaycard charges	943.51	
		4059	First Aid	14.00	
		4063	Hire of Halls	182.00	
		4069	Office telephones	1,418.30	
		4070	Broadband/Internet	523.59	
		4071	IT Services incl backups	1,044.77	
		6000	Transfer from EMR		124.10
	Total :-	102	Administration	**42,765.63**	**350.92**
103 Town Councillors		1006	Mayor's Charity Fund		448.55
		4090	Councillors' allowances	6,801.30	
		4091	Councillors' expenses	272.16	
		4092	Councillors' training	380.00	
		4093	Mayor's allowance Civic Duties	2,000.09	
		4095	Mayor's Fund Raising Charity	366.55	

Continued over page

Trial Balance by Cost Centre

		A/c Code	Account Name	Debit	Credit
	Total :-	103	Town Councillors	**9,820.10**	**448.55**
104 General Administration		1010	Investment Income		1,781.31
		1063	CIL funds from developers		30,730.31
		1076	Precept		334,971.00
		1080	Grants Received		3,028.00
		4100	Grants to other Organisations	500.00	
		4105	Finance Software	996.30	
		6001	Transfer to EMR	30,798.41	
	Total :-	104	General Administration	**32,294.71**	**370,510.62**
201 Council Offices		1000	Hire of Chamber		775.00
		1060	Miscellaneous Income		1,012.95
		4130	Council Tax	6,628.50	
		4131	Electricity	2,576.32	
		4132	Water charges	305.42	
		4136	Photocopier - lease	802.16	
		4139	Window Cleaning	154.00	
		4140	Alarm Maintenance	368.00	
		4141	Fire Precautions	329.93	
		4142	Other Maintenance	473.50	
		4146	Other Office Equipment	1,167.10	
		4154	Housekeeping Sanitary bins 49	169.96	
		4155	Refuse Collecting	708.84	
		4162	PWLB - Capital	3,940.69	
		4163	PWLB- Interest	1,632.51	
		6000	Transfer from EMR		87.49
	Total :-	201	Council Offices	**19,256.93**	**1,875.44**
202 51 High Street		1005	51 High Street Rent R'ved		585.00
		4170	51 High Street - expenditure	1,787.42	
	Total :-	202	51 High Street	**1,787.42**	**585.00**
203 The Pavilion		1030	Rental Income-Pavilion		1,249.33
		4180	Pavilion Electricity	2,404.63	
		4181	Pavilion water	346.33	
		4182	Pavilion sewerage	657.87	
		4186	Pavilion - fire precautions	254.54	
		4187	Pavilion - Refuse	545.26	
	Total :-	203	The Pavilion	**4,208.63**	**1,249.33**
204 Wannock Office		4190	Wannock Office Electrictiy	1,922.12	
		4192	Wannock Office Sewage	890.57	

Continued over page

	A/c Code	Account Name	Debit	Credit
	4193	Wannock Office Council Tax	3,633.40	
	4198	PWMRG CIC Grant (Interim)	128.00	
Total :-	204	Wannock Office	**6,574.09**	**0.00**
205 High Street Toilets	1035	High St Toilets Community Sche		925.50
	1060	Miscellaneous Income		38.35
	4500	Toilets High St - Cleaning	5,729.24	
	4501	Toilets High St - Maintenance	444.71	
	4502	Toilets High St - Electricity	562.35	
	4503	Toilets High St - Water & Sewe	673.16	
	4504	Toilets High St - Other	252.19	
	4505	Toilets High St - Non Domestic	1,006.55	
Total :-	205	High Street Toilets	**8,668.20**	**963.85**
301 Town Centre and Community Safe	4201	CCTV costs	3,664.00	
	6000	Transfer from EMR		988.00
Total :-	301	Town Centre and Community Safe	**3,664.00**	**988.00**
302 Recreation Grounds	1050	Insurance Refunds/claim rebate		663.00
	1060	Miscellaneous Income		2,178.00
	4220	General Maintenance	23,660.90	
	4223	Grounds Maintenance	6,445.51	
	4230	Skate Park	4,840.00	
	4235	Toilets	5,807.58	
	4238	Litter Bins	1,125.00	
	4240	Oakleaf Lease Charges	150.00	
	4241	Dog Bins	2,500.00	
	4242	Playground Equipment	18,759.40	
	4243	Safety Inspections	1,119.50	
	6000	Transfer from EMR		26,813.00
Total :-	302	Recreation Grounds	**64,407.89**	**29,654.00**
303 Highways	1051	Urban Grasscutting Income		3,362.00
	4253	Highways litter bins	375.00	
	4256	Urban grasscutting	17,100.00	
	4257	Bench provisions - highways	1,834.59	
	4258	Flower Beds	6,548.42	
	4259	Council Gardens - office	650.00	
	6000	Transfer from EMR		1,199.95
Total :-	303	Highways	**26,508.01**	**4,561.95**
304 Allotments	1070	Allotment Fees		1,723.55
	1072	Gosford Way Allotments		105.00

Continued over page

Trial Balance by Cost Centre

		A/c Code	Account Name	Debit	Credit
		1073	Allotment Deposit Retained		520.00
		4270	Allotments - maintenance	1,445.00	
		4271	Allotments - improvements	300.00	
		4272	Allotments - water	802.58	
		4273	Allotment - rent of land Gosfo	90.00	
	Total :-	304	Allotments	**2,637.58**	**2,348.55**
305 Street Lighting		1050	Insurance Refunds/claim rebate		950.36
		4280	Street Light - energy	7,221.10	
		4281	Street Light - Maintenance	8,600.00	
		4282	Street Light - new works/impro	14,013.96	
		4286	Christmas decorations	10,620.97	
	Total :-	305	Street Lighting	**40,456.03**	**950.36**
306 Prize and Prize Giving		4096	Remembrance Wreath	25.00	
	Total :-	306	Prize and Prize Giving	**25.00**	**0.00**
307 The Polegate Partnership		1040	SponsorFlower Beds Hailsham Rd		1,000.00
		4306	Replace Hailsham Rd Beds	170.00	
		4307	Hailsham Flowers Maintenance	357.98	
	Total :-	307	The Polegate Partnership	**527.98**	**1,000.00**
401 The Planning Committee		4320	Planning Committee - Halls	11.00	
	Total :-	401	The Planning Committee	**11.00**	**0.00**
			Trial Balance Total :	**1,015,544.58**	**1,015,544.58**
			Difference :	**0.00**	

Source	Ledger	Ref No	Month		Code	Gross	Net	VAT
Cashbook	1		10			229.21	229.21	0.00
Cashbook	5		10			14.44	14.44	0.00
Cashbook	6		10			14.44	14.44	0.00
Cashbook	1		11			59.96	59.96	0.00
Cashbook	5		11			14.44	14.44	0.00
Cashbook	6		11			13.04	13.04	0.00
Cashbook	1		12			312.48	312.48	0.00
		OUTPUT		**Total Rate:**	**E**	**658.01**	**658.01**	**0.00**
Cashbook	1		10			609.00	507.50	101.50
Cashbook	1		11			1,891.49	1,576.24	315.25
		OUTPUT		**Total Rate:**	**S**	**2,500.49**	**2,083.74**	**416.75**
Cashbook	1		11			51.30	51.30	0.00
		OUTPUT		**Total Rate:**	**Z**	**51.30**	**51.30**	**0.00**
Cashbook	1		10			894.24	894.24	0.00
Cashbook	1		11			677.40	677.40	0.00
Cashbook	1		12			-574.42	-574.42	0.00
		INPUT		**Total Rate:**	**E**	**997.22**	**997.22**	**0.00**
Cashbook	1		10			119.07	108.39	10.68
Cashbook	1		11			164.68	156.84	7.84
Cashbook	1		12			160.35	152.71	7.64
		INPUT		**Total Rate:**	**LR**	**444.10**	**417.94**	**26.16**
Cashbook	1		10			18,400.17	15,333.47	3,066.70
Cashbook	1		11			7,843.64	6,536.37	1,307.27
Cashbook	3		11			18.30	15.25	3.05
Cashbook	1		12			17,241.14	14,367.61	2,873.53
Cashbook	3		12			14.68	12.23	2.45
		INPUT		**Total Rate:**	**S**	**43,517.93**	**36,264.93**	**7,253.00**
Cashbook	1		11			3.85	3.85	0.00
Cashbook	3		11			94.63	94.63	0.00
Cashbook	1		12			1,480.73	1,480.73	0.00
Cashbook	3		12			14.87	14.87	0.00
		INPUT		**Total Rate:**	**Z**	**1,594.08**	**1,594.08**	**0.00**

Source	Ledger	Ref No	Month	Code	Gross	Net	VAT

VAT Return Summary:

		Gross	Net	VAT
VAT Return Summary:	**Total Outputs**	**3,209.80**	**2,793.05**	**416.75**
	Total Inputs	**46,553.33**	**39,274.17**	**7,279.16**

VAT due on Sales	**Box 1**	416.75	
VAT due on ACQUISITIONS from EC Members	**2**	0.00	
Total VAT due	**3**	**416.75**	
VAT reclaimed on ALL INPUTS	**4**	7,279.16	
Net VAT to be RECLAIMED	**5**	**6,862.41**	
Total sales incl EC Members (Excl VAT)	**6**	**2,793.00**	
Total purchases incl EC Members(Excl VAT)	**7**	**39,274.00**	
Total sales to EC Members(Excl VAT)	**8**	0.00	
Total purchases from EC Members(Excl VAT)	**9**	0.00	VAT on acquisitions from other EC States **0.00**

Source	Ledger	Ref No	Month		Code	Gross	Net	VAT
Cashbook	1		10			229.21	229.21	0.00
Cashbook	5		10			14.44	14.44	0.00
Cashbook	6		10			14.44	14.44	0.00
Cashbook	1		11			59.96	59.96	0.00
Cashbook	5		11			14.44	14.44	0.00
Cashbook	6		11			13.04	13.04	0.00
Cashbook	1		12			312.48	312.48	0.00
		OUTPUT		**Total Rate:**	**E**	**658.01**	**658.01**	**0.00**
Cashbook	1		10			609.00	507.50	101.50
Cashbook	1		11			1,891.49	1,576.24	315.25
		OUTPUT		**Total Rate:**	**S**	**2,500.49**	**2,083.74**	**416.75**
Cashbook	1		11			51.30	51.30	0.00
		OUTPUT		**Total Rate:**	**Z**	**51.30**	**51.30**	**0.00**
Cashbook	1		10			894.24	894.24	0.00
Cashbook	1		11			677.40	677.40	0.00
Cashbook	1		12			-574.42	-574.42	0.00
		INPUT		**Total Rate:**	**E**	**997.22**	**997.22**	**0.00**
Cashbook	1		10			119.07	108.39	10.68
Cashbook	1		11			164.68	156.84	7.84
Cashbook	1		12			160.35	152.71	7.64
		INPUT		**Total Rate:**	**LR**	**444.10**	**417.94**	**26.16**
Cashbook	1		10			18,400.17	15,333.47	3,066.70
Cashbook	1		11			7,843.64	6,536.37	1,307.27
Cashbook	3		11			18.30	15.25	3.05
Cashbook	1		12			17,241.14	14,367.61	2,873.53
Cashbook	3		12			14.68	12.23	2.45
		INPUT		**Total Rate:**	**S**	**43,517.93**	**36,264.93**	**7,253.00**
Cashbook	1		11			3.85	3.85	0.00
Cashbook	3		11			94.63	94.63	0.00
Cashbook	1		12			1,480.73	1,480.73	0.00
Cashbook	3		12			14.87	14.87	0.00
		INPUT		**Total Rate:**	**Z**	**1,594.08**	**1,594.08**	**0.00**

Source	Ledger	Ref No	Month	Code	Gross	Net	VAT
VAT Return Summary:				**Total Outputs**	**3,209.80**	**2,793.05**	**416.75**
				Total Inputs	**46,553.33**	**39,274.17**	**7,279.16**

VAT due on Sales	**Box 1**	416.75
VAT due on ACQUISITIONS from EC Members	**2**	0.00
Total VAT due	**3**	**416.75**
VAT reclaimed on ALL INPUTS	**4**	7,279.16
Net VAT to be RECLAIMED	**5**	**6,862.41**
Total sales incl EC Members (Excl VAT)	**6**	**2,793.00**
Total purchases incl EC Members(Excl VAT)	**7**	**39,274.00**
Total sales to EC Members(Excl VAT)	**8**	0.00
Total purchases from EC Members(Excl VAT)	**9**	0.00

VAT on acquisitions from other EC States **0.00**