

**UNADOPTED
POLEGATE TOWN COUNCIL**



BUILDINGS & LAND COMMITTEE

Minutes of the Buildings & Land Committee meeting held on Friday 17th January 2025 in the council chambers 49 High Street, Polegate East Sussex BN26 6AL at 10:00am

Present: Cllrs D Murray, D Dunbar, M Piper, J Heward, S Shing, A Wood, N Dunbar (7)

Not Present: Cllrs D Watts, J Keen (2)

No members of the public present

Minute Number	Resolution
13710	Opportunity for Public None
13711	Apologies for absence Cllrs D Watts (holiday) no other apologies were received.
13712	Declarations of interest in any items on the agenda None
13713	To approve and adopt the minutes of the Buildings and Land meetings of 5th July 2024, 26th July 2024, 1st November 2024. <u>It was resolved to adopt the minutes as accurate records of the meetings of the Buildings and Land of 5th July 2024, 26th July 2024, 1st November 2024. VOTE All in favour.</u> <i>NB Cllr N Dunbar questioned that he was in attendance on 5th July meeting, however in tracking he had given apologies, so the minutes remained unchanged.</i>
13714	Motion to approve Jubilee Nature Reserve New Update Strategy for approval report The strategy was discussed at length. The committee requested that the bridge be removed and that the pond details be requested. Comments were made about the noticeboard. (the board is not a council asset). The committee were keen to get more people onto the site in whatever way the friends of group could do safely. (Similar to the way Diplock's wood was managed). They were also keen to see some proper seating for the elderly, people who were grieving etc. as a quiet place to go. It was understood that possibly someone may have to open and lock the area in the future. It was discussed that the paths would keep themselves clear naturally if more people were allowed to walk along them, reducing the amount of clearance and maintenance required. Some were concerned that snowdrops that had been planted were now under a lot of brambles. It was unclear whether they would come up in spring. The clerk was asked to request that the group do an update on where they are with each of the strategy items so that they could follow the progress. Comments were also made on making it more accessible for possibly the main entrance and seating areas. There were concerns over the river and that deep water signs should be installed but possibly something so that if children were on the land they MUST be with a supervisor or parent. <u>This item was deferred pending more information requested from the Friends of Jubilee Nature Reserve.</u>

13715	Motion to approve Signage for parks The signs were discussed at length. The committee asked that the postcode be added to the Wannock version. It was agreed that these would be welcome signs in addition to the signs that detail permitted activities. <u>It was resolved to go ahead with the signage for the parks as discussed above (as per approved business plan item). VOTE All in favour.</u>
13716	Motion to approve Allotment works A discussion took place on the allotment works. <u>It was resolved to approve the allotment works. VOTE All in favour</u>
13717	To discuss and approve the purchase of enhanced cameras High Street CCTV (within budget) The Town Clerk was asked if the police monitor the new CCTV she stated that they did. She was asked to get confirmation of this due to information discussed at the meeting. She was asked to request information on stats re how many more people are prosecuted with 1080 HD versus 720 HD cameras; number plate recognition at higher definitions and on zoom. POST MEETING: NB the system IS monitored by Sussex Police in their control centre and is accessible to local Police under agreements. The clerk clarified that the High Street system is NOT monitored by Polegate Town Council due to GDPR requirements. <u>Item deferred pending details of quality of current cameras (HD) and monitoring, further images for clarity of quality on zoom. VOTE 6 for 1 abstention.</u>
13718	Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Commercial matters) <u>It was resolved to enter into confidential sessions for discussion of commercial matters VOTE All in favour</u>
13719	Library Update =

The meeting closed at 11:23am

Signed by _____ Chair of Buildings & Land Committee _____ Dated _____

Report to the Buildings and Land Committee

Subject: Request for Bench Installation at Oakleaf Play Area

A member of the public has requested the installation of a bench in Oakleaf Play Area. Following a site inspection by our maintenance person, it has been determined that, due to health and safety concerns, space is limited within the area. However, a smaller bench could be installed near the front of the play area. Please see the image below for reference.



The cost of the bench is £165, and the installation is estimated at £300 due to the need for a concrete base to ensure proper stability. This cost will be covered under the current budget.

Backless Bench

Incredible low-cost, space-saving seating solution

Features & Specifications

- 100% recycled plastic material guaranteed maintenance-free for 25 years
- SAVE up to 15% per bench when purchasing in bulk
- Each bench recycles 812 2-litre plastic bottles
- Choose from 3 standard sizes to comfortably seat 2-4 people per bench
- Attractive woodgrain effect available in a range of colours
- Will never split, chip, crack, rot, or degrade
- Junior Backless Bench also available for little ones (see online)
- Seat height: 415mm

Benefits

MADE FROM 812 Plastic bottles

25 YEAR GUARANTEE

Best Seller!

Up to 15% SAVING With multiple purchases

Model Shown: BKB02 in Brown

Prices

View to order: State code, colour and quantity

Code	Colour	L x D x H (mm)	Weight (kg)	Price Each
BKB01	BLK, BRN	1200 x 305 x 415	29	£165
BKB04	BLU, GRN, GRN, GRY	1200 x 305 x 415	29	£175

Recommendation: It is recommended that the Buildings and Land Committee approve the purchase of the bench and its installation at the proposed location. The installation will take place after 1st April when new budgets are in place.

Buildings & Land Committee update report – for noting only

BENCHES

Following its demise, the bench opposite Bernhard Baron has now been removed and replaced by the new one. NB we replace all with the recycled plastic benches now.



The benches in Brightling road which were repaired and moved have now having their new bases installed. Final installation is expected to be by the end February.

The litter storage unit has now been installed in the car park. Use of the bin will be managed by Polegate Community Foundation. events@polegatecommunityfoundation.org.uk



Library Updates as requested by Buildings & Land

Attendance by Mr Daniel Brookbank MBE to discuss the handover of the Pevensey Library CIC to Polegate Town Council.

Estimated Signage costs (based on actuals)



Tray sign 50mm £3000-4000 plus fitting etc



Approx. cost £3000-4000 plus fitting etc



Approx £1000 plus survey and installation.

Separate Sign posting one on front of council building similar to Polegate Town Council letting with left arrow approx. £2000.

Design works roughly (branding and proofing £500 +VAT)