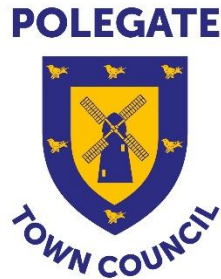


Polegate Town Council



BUSINESS PLAN WORKING GROUP TERMS OF REFERENCE

TERMS OF REFERENCE		
Issue No.	Date completed	Details of amendments
1	20.05.24	Adopted at Annual Stat Meeting
2	19.05.25	Adopted at Annual Stat Meeting
3	11.05.26	Adopted at Annual Stat Meeting

1. Working Group structure

- 1.1 The Working Group will be constituted at the Annual Statutory Meeting in May each year.
- 1.2 The Working Group will meet as often as required.
- 1.3 The Working Group will consist of 6 Councillors, plus the Mayor and Deputy Mayor as ex-officio members. To include, where possible, at least one elected member from each political group.
- 1.4 The Working Group will discuss and make recommendations to Full Council on all matters relating to the Business Plan.
- 1.5 Some delegated authority through the Town Clerk only.

Statement prepared for adoption by Polegate Town Council at its meeting on 11.05.26

Signed by

Mayor of Polegate

Town Clerk/Proper Office/RFO