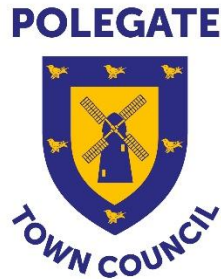


Polegate Town Council



CLIMATE COMMITTEE TERMS OF REFERENCE

TERMS OF REFERENCE		
Issue No.	Date completed	Details of amendments
1	20.05.24	Adopted at Annual Stat Meeting
2	19.05.25	Adopted at Annual Stat Meeting
3	11.05.26	Adopted at Annual Stat Meeting

1. Committee Structure

- 1.1 The Committee will be constituted at the Annual Statutory Meeting in May each year.
- 1.2 The Committee will meet at least once a year.
- 1.3 The Committee will consist of a maximum of 6 Councillors plus the Mayor and Deputy Mayor who held ex-officio seats on all committees.
- 1.4 The committee will elect its own Chair and Vice-Chair.

2. Specific Responsibilities

- 2.1 The committee have delegated authority to agree recommendation on matters relating to climate change, including:
 - Deciding whether the council should declare a climate emergency
 - Creating, reviewing and updating the Town Council's current carbon strategy
 - Pledging to do what is within our powers, to make Polegate Town Council carbon neutral by 2030, considering both production and consumption emissions.
 - Calling on the Government to provide any additional powers and resources necessary for Polegate Town Council to achieve the target of becoming carbon neutral by 2030, and to implement best practice methods to limit global warming to 1.5°C.
 - Producing a report to Council within 6 months with an Action Plan, outlining how the Council will address this situation. The carbon neutral 2030 action plan will detail the leadership role Polegate Town Council will take in promoting community, public, business and other council partnerships to achieve this commitment throughout the Town. The action plan will also outline adequate staff time and resources to undertake the actions to achieve the target.
 - Investigating all possible sources of external funding and match funding to support this commitment.
 - Identifying citizens across Polegate who act as climate change champions for their communities, and to working with them to inform on ideas to implement locally.
 - Investigating what Polegate Town Council can do to minimise the emission of gases which adversely affect climate change even more than CO²

Statement prepared for adoption by Polegate Town Council at its meeting on 11.05.26

Signed by

Mayor of Polegate

Town Clerk/Proper Office/RFO