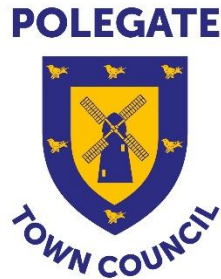


Polegate Town Council



COMMUNITIES AND TOURISM COMMITTEE TERMS OF REFERENCE

TERMS OF REFERENCE		
Issue No.	Date completed	Details of amendments
1	20.05.24	Adopted at Annual Stat Meeting
2	19.05.25	Adopted at Annual Stat Meeting
3	11.05.26	Adopted at Annual Stat Meeting

1. Committee Structure

- 1.1 The Committee will be constituted at the Annual Statutory Meeting in May each year.
- 1.2 The Committee will meet at as often as required. The committee has delegated decision making powers.
- 1.3 The Committee will consist of 8 Councillors plus the Mayor and Deputy Mayor who held ex-officio seats on all committees (and other invited parties with an interest in the Town including shop keepers and residents if required).
- 1.4 The committee will elect its own Chair and Vice-Chair.

2. Specific Responsibilities

- 2.1 The committee have delegated authority on the following:
 - High Street appearance
 - Dropped Kerbs
 - Finger posts
 - Additional bins and report to Buildings and Land Committee or Full Council as required.
 - General street scene including weeds and other issues.
 - Parking issues
 - Accessibility (via the Wealden District Council accessibility report)
 - Neighbourhood Development Plan
 - Tourism in the Community
 - Community development
 - Links to the South Downs National Park
- 2.2 This committee has delegated responsibility.

Statement prepared for adoption by Polegate Town Council at its meeting on 11.05.26

Signed by

Mayor of Polegate

Town Clerk/Proper Office/RFO