ITEM 4

UNADOPTED
POLEGATE TOWN COUNCIL

FINANCE & POLICY COMMITTEE

Minutes of the Finance and Policy Committee meeting held on Friday 18th October 2019 Council Chambers 49, High Street, Polegate 10.00am

Present: Cllrs D Murray, D Watts, D Dunbar, M Falkner, Mrs M Piper, D Sanders **(6)**
Not Present: - Cllrs Ms A Snell, S Shing, M Cunningham **(3)**
No members of the public present

Minute Number	Resolution
12786	**Opportunity for Public Comment** None
12787	**Apologies for absence** Cllrs Ms A Snell, S Shing, M Cunningham
12788	**Declarations of interest in any items on the agenda** Cllr D Watts Wealden District Councillor; Cllrs Mrs. M Piper & D Murray as directors of Polegate War memorial recreation ground CIC; Cllr D Murray as trustee of Wannock Village Hall.
12789	**Minutes of Finance & Policy committee meeting of 6th September 2019** **It was resolved to accept the minutes of the Finance & Policy meetings of 6th September 2019 as an accurate record of the meeting and were duly signed. VOTE All in favour Cllrs D Murray, D Watts, D Dunbar, M Falkner, Mrs M Piper, D Sanders**
12790	**Accounts for payment as presented** **It was resolved to accept the accounts for payment as presented to the value of £31,867.36 VOTE All in favour Cllrs D Murray, D Watts, D Dunbar, M Falkner, Mrs M Piper, D Sanders**

The meeting closed at 10.03am

Signed by ______________________________ Chair of Finance & Policy

Dated ______________________________

ITEM 6

The town council has been in communication with several agencies regarding land around the allotment, including the access.

Highways England has now instructed the district valuer to negotiate a compulsory purchase on their behalf.

Effectively this means that we must instruct our solicitor to act on our behalf £2500 +VAT and a valuer/surveyor (I am currently awaiting the sum estimated). The valuer on our behalf negotiates for the land, its all related to subsoil and our access onto our land and water and fencing.

Our valuer negotiates for us, to have an equivalent if not better end result. That includes the water supply, which is just HE side of the hedge, the hedge and protection from the road, the access and gate etc. So that we s landowners and the allotment holders are in nor worse position than before the road was built.

We already know there will be a few days when there may not be access, but we were reassured at the beginning that this wold be minimal if at all. (they always hoped to keep one side open).

This is all claimed back from HE, so we "shouldn't" end up paying much if anything as that is the "compensation" payment we get. I suspect we will ned up getting some kind of noise barrier/fencing, a new access off the new dual lane and access to or the water moved. Its not quite clear at the moment how much land they will take up.

The sums are standard fees set and generally the solicitor & valuer stick to this as they know its claimable.

I have contacted the chair of finance (DM) and the Mayor (DW) as its over my delegated as we had to instruct immediately. This report is to notify the council that the funding should be reclaimable but will need to be paid from general reserves and then reclaimed.

ITEM ~~6a~~ 7a

Polegate Town Council

CCTV POLICY

Policy Number 7		
Issue No.	**Date completed**	**Details of amendments**
1	May 2013	
2	May 2016	Adoption at Annual Stat Meeting
3	22.05.17	Adopted at Annual Stat Meeting
4	21.05.18	Adopted at Annual Stat Meeting
5	20.5.19	Adopted at Annual Stat Meeting
6	08.11.19	For review finance & Policy Committee

1.0 Introduction

This Policy is to control the management, operation, use and confidentiality of the CCTV systems at the locations listed at the end of this document.

This policy will be subject to annual review by the Town Council to ensure that it continues to reflect the public interest and that it and the systems meet all legislative requirements.

That the use of Closed Circuit TV (CCTV) adheres to the principles of the Data Protection Act 1998, Human Rights Act 1998, Regulation of Investigatory Powers Acts 2000, the CCTV Code of Practice, Charter for a democratic use of video-surveillance and other relevant legislation. That any CCTV system is not used or abused. That CCTV is correctly and efficiently installed and operated.

2.0 The Town Council accepts the principles of the 1998 Act based on the Data Protection Principles as follows:

2.1 Data must be fairly and lawfully processed

2.2 Processed for limited purposes and not in any manner incompatible with those purposes

2.3 Adequate, relevant and not excessive

2.4 Accurate

2.5 Not kept for longer than is necessary

2.6 Processed in accordance with individuals rights

2.7 Secure

2.8 Not transferred to countries with inadequate protection

2.9 Subject to guidance on good practice

2.10 Examples of how to implement the standards and good practice

2.11 Data will not be used for personal gain or interest

3.0 Statement of Purpose

To provide a safe and secure environment for the benefit of those who might visit, work or live in the area. The system will not be used to invade the privacy of any individual, except when carried out in accordance with the law.

4.0 The scheme will be used for the following purposes

4.1 To reduce the fear of crime by persons using Council facilities so they can enter and leave without fear of intimidation by individuals or groups

4.2 To reduce the vandalism of property and to prevent, deter and detect crime and disorder

4.3 To assist the police, the Town Council and other Law Enforcement Agencies with identification, detection, apprehension and prosecution of offenders by examining and using retrievable evidence relating to crime, public order or contravention of bye-laws

4.4 To deter potential offenders by publicly displaying the existence of CCTV, having cameras clearly sited that are not hidden and signs on display

4.5 To assist all "emergency services" to carry out their lawful duties

5.0 Location

Wannock Road, Polegate BN26 5JG

Wannock Office, Pavilion, Polegate War Memorial Recreation Ground play area, Car Park & Garage.

Council Offices, High Street Polegate BN26 6AL

6.0 Checklist for users of limited CCTV systems monitoring small retail and business premises

6.1 This CCTV system and the images produced by it are controlled by Polegate Town Council who is responsible for how the system is used and for notifying the Information Commissioner about the CCTV system and its purpose (which is a legal requirement of the Data Protection Act 1998)[1]

6.2 Polegate Town Council have considered the need for using CCTV and have decided it is required for the prevention and detection of crime and for protecting the safety of customers. It will not be used for other purposes. We conduct an annual review of our use of CCTV.

	Checked (Date)	**By**	**Date of next review**
Notification has been submitted to the Information Commissioner and the next renewal date recorded.	2019		
There is a named individual who is responsible for the operation of the system.	Town Clerk – Jo Ognjanovic		
A system has been chosen which produces clear images which the law enforcement bodies (usually the police) can use to investigate crime and these	Yes		

can easily be taken from the system when required.			
Cameras have been sited so that they provide clear images.	Yes		
Cameras have been positioned to avoid capturing the images of persons not visiting the premises.	Yes		
There are visible signs showing that CCTV is in operation. Where it is not obvious who is responsible for the system contact details are displayed on the sign(s).	Yes		
Images from this CCTV system are securely stored, where only a limited number of authorised persons may have access to them.	Yes		
The recorded images will only be retained long enough for any incident to come to light (e.g. for a theft to be noticed) and the incident to be investigated.	Yes		
Except for law enforcement bodies, images will not be provided to third parties.	Yes		
The organisation knows how to respond to individuals making requests for copies of their own images. If unsure the controller knows to seek advice from the Information Commissioner as soon as such a request is made.	Yes		
Regular checks are carried out to ensure that the system is working properly and produces high quality images.	Yes		

item 8

POLEGATE TOWN COUNCIL

Polegate Town Council
Application for Grant Aid

<u>About the Applicant</u>

Name and address of organisation....................
Cuckmere Community Bus
Old Rectory,
Litlington
....

Daytime telephone number: ....**01323 870920**....................................

Email address: ...... info@cuckmerebuses.org.uk ....

Total membership: **80,000+ passengers pa; 50 volunteer drivers**

Purpose of organisation: **provision of timetabled bus services to and in areas not served by commercial bus operators**

Are you a registered charity? **YES/~~NO~~** Reg. number: ......**1120494**...

<u>Individual authorised to make this application</u>

Name of individual: ....[redacted]..

Address: ...[redacted] **Eastbourne**

Telephone number: ......**01323** [redacted] ....

Email: ...... [redacted]@cuckmerebuses.org.uk ....

Position held in organisation: .... **Finance Director** ....

Details of Application

Amount applied for: **£300** ....

Description of project for which Grant Aid is sought: ....
.... **provision of bus service on 1 January 2020 when Stagecoach services are not operating. Services will operate between Eastbourne, Polegate and Hailsham.**

Support for our services throughout the rest of the year will be sought separately.

Estimated cost breakdown	£ **200 provision minibuses**
(eg labour, materials)	£ **200 contribution to maintenance**
	£ **100 direct running costs**
	£ **100 promotion of service**
Total	**£ 600**

Describe the anticipated benefits to the organisation and to the Polegate community if this project is to go ahead: ....
.... **the service provides a public transport link between Polegate, Eastbourne and Hailsham when there is no other bus service running. Cuckmere Buses adds to its reputation for serving local communities using volunteers**
(continue on a separate sheet if necessary)

Have applications been made to any other funding bodies in respect of this project? **YES**/~~NO~~

If yes, please detail:

Organisation	Amount	Date sought	Approved Y/N
Hailsham Town Council...	**£300** ..	...**Sept 2019**......	.... **Y** ....
....	£	....	....
....	£	....	....

Details of any previous assistance received in the last 5 years from funding bodies, including Polegate Town Council:

Organisation	Amount	Purpose	Date
All Parish Councils...	**£ various**	**to support community transport services**	**annually**

We also have a 3 year Service Level Agreement with Wealden DC (value £5,000 pa)

If you are successful in your Grant Aid application, the Council will make payment by cheque.

Name of payee for cheque: ...... **Cuckmere Community Bus Ltd** ....

Checklist for applicants (please tick those that apply)

Organisation's budget for the current year	( )
Annual accounts for last complete year	(√)
Constitution/set of rules	(√)
Project estimates	( )
Other supporting information	( )

Declaration

I have read and accept the terms and conditions under which any grant award will be made.

Signed: [redacted] (by email);Position **Finance Director** Date **16/10/19**

Signed: ....Position .... Date ....

Please return your completed application form to:

Polegate Town Council
Council offices
49 High Street
Polegate
East Sussex
BN26 6AL

Cuckmere Community Bus Limited
Income & Expenditure Account for the Year Ended 31st December 2018

2017 £		2018 £	2018 £
	Income		
161,369.63	Fares		168,214.46
27,648.05	Town & Village Services	25,795.04	
117,208.87	Concessionary Fares	121,953.80	
10,460.25	Special Services and Festivals	15,401.90	
3,905.20	Ramblers	3,760.90	
2,147.26	Plus Bus Scheme	1,302.82	
9,320.00	Private Hire		11,394.00
13,072.43	ESCC Contract Payment		11,894.07
5,000.00	Wealden District Council Grant		5,000.00
2,430.00	ESCC Grant for Realtime System Provision		2,430.00
0.00	ESCC Grant for Hailsham Revisions and Alfriston High Street Closure		1,000.00
191,192.06	**Total Fares, Private Hire & Grants**		**199,932.53**
5,050.00	Gain on Disposal of Bus 13		0.00
1,015.00	Advertising on Buses and in Timetables		1,237.50
100.33	Interest Received		122.58
15,230.24	Donations Received		17,756.66
100.00	Alciston Parish Meeting	0.00	
200.00	Alfriston Parish Council	200.00	
0.00	Arlington Parish Council	100.00	
200.00	Berwick PC	100.00	
100.00	Chalvington PC	100.00	
250.00	Cuckmere Valley PC	250.00	
500.00	Herstmonceux PC	500.00	
150.00	Long Man PC	0.00	
0.00	Seaford Town Council	750.00	
70.00	Selmeston Parish Meeting	0.00	
100.00	Westham & Pevensey PC	100.00	
750.00	Willingdon & Jevington PC	750.00	
9,729.61	Bus Boxes & Gratuities	9,980.04	
3,080.63	Other Donations	4,926.62	
212,587.63	**Total Income**		**219,049.27**
	Expenditure		
18,722.71	Fuel		24,502.93
30,287.64	Gross	33,230.65	
(11,564.93)	Rebate	(8,727.72)	
82,435.02	Servicing & Repairs		61,595.92
23,196.88	Insurances and Licences		27,332.23
0.00	Loss on Disposal of Bus 19		1,733.50
4,458.00	Special Services Support		3,752.22
4,477.44	Administration Expenses		4,442.98
5,532.15	Drivers' Expenses & Training		4,358.51
5,625.00	Ticket System Repairs & Licences		5,625.00
1,047.06	Meeting Expenses		1,378.95
5,601.67	Bus Parking		5,460.00
3,196.23	Mobile Phones for Buses		3,311.52
6,391.63	Printing, Timetables & Publicity		6,623.25
160,683.79	**Expenditure less Fuel Rebate, before Depreciation and Interest**		**150,117.01**
3,417.36	Hire Purchase Interest on Buses 20 and 21		3,417.36
76,104.00	Depreciation	76,946.00	
(29,460.00)	Amortisation of Subsidies for Buses and Ticket Machines	(29,460.00)	47,486.00
210,745.15	**Total Expenditure**		**201,020.37**
£1,842.48	**Surplus for the Year**		**£18,028.90**
	Accumulation Account		
27,498.75	Balance Brought Forward		29,341.23
1,842.48	Surplus for the Year		18,028.90
0.00	Transfer To Contingency Reserve for the Replacement of Buses		0.00
£29,341.23	**Balance Carried Forward**		**£47,370.13**

Cuckmere Community Bus Limited
Balance Sheet as at 31st December 2018

31/12/2017					31/12/2018	31/12/2018
£	**Fixed Assets**				£	£
326,400.89	Buses:				227,899.39	
76,969.00	Mercedes MH 04 FBB	No.9			76,969.00	
(76,919.00)	Depreciation to Date				(76,919.00)	50.00
40,990.95	Mercedes MX 55 HEJ	No 15			40,990.95	
(40,940.95)	Depreciation to Date				(40,940.95)	50.00
46,978.14	Mercedes KE07HXK	No 18			46,978.14	
(26,932.00)	Depreciation to Date				(33,988.00)	12,990.14
82,134.50	Mercedes BU14SZT	No 19	Sold		0.00	
(40,537.00)	Depreciation to Date				0.00	0.00
88,319.00	Mercedes BK65UBJ	No 20			88,319.00	
(27,053.00)	Depreciation to Date				(39,497.00)	48,822.00
92,096.99	Mercedes BG65VXV	No 21			92,096.99	
(24,984.00)	Depreciation to Date				(38,184.00)	53,912.99
86,313.30	Mercedes RE16DXU	No 22			86,313.30	
(17,459.00)	Depreciation to Date				(29,783.00)	56,530.30
83,263.96	Fiat Orion SJ16BGU	No 23			83,263.96	
(15,840.00)	Depreciation to Date				(27,720.00)	55,543.96
0	Mercedes RK68GVJ	No 24			95,541.56	
0	Depreciation to Date				(4,548.00)	90,993.56
0.00	Car: Kia Ceed 1.6d	No 99			3,800.00	
0.00	Depreciation to Date				(3,750.00)	50.00
22,815.00	Ticket Machines				23,378.00	
(10,144.00)	Depreciation to Date				(18,024.00)	5,354.00
339,071.89	**Total Fixed Assets**					**324,296.95**
	Current Assets					
2,733.00	Accounts Receivable				1,930.30	
3,048.98	VAT Receivable				2,330.59	
7,378.00	Prepaid expenses				9,666.51	
14,582.64	HP Interest on Bus 20 and 21 for write off in future periods				11,165.28	
120,931.70	Cash in Hand and at Bank				103,750.47	
43,130.08	Charities Deposit Account				8,252.66	
70,381.85	Barclays Community Account				93,458.69	
7,319.77	The Co-operative Bank				1,765.12	
100.00	Cash in Hand				274.00	
148,674.32	**Total Current Assets**					**128,843.15**
487,746.21	**Total Assets**					**453,140.10**
	Current Liabilities					
137,654.00	Unamortised Subsidies for the Purchase of Buses & Ticket M/cs					108,194.00
24,354.24	Mercedes Benz Finance due within 1 Year					24,354.24
17,596.51	Accounts Payable					11,574.15
12,409.13	Accrued Expenses and Income Received in Advance					19,610.72
192,013.88	**Total Current Liabilities**					**163,733.11**
	Long Term Liability:					
76,391.10	Mercedes Benz Finance due after more than 1 Year					52,036.86
£219,341.23	**Net Assets**					**£237,370.13**
	Represented by:-					
190,000.00	Contingency Reserve for the Replacement of Buses					190,000.00
29,341.23	Accumulation Account					47,370.13
£219,341.23						**£237,370.13**

Statistics - Passengers Carried

29,118	Seaford Town	28,073	-3.6%
21,031	Hailsham Town	22,669	+7.8%
6,361	Eastbourne to Seaford	5,574	-12.4%
5,475	Eastbourne & Jevington	5,385	-1.6%
4,390	Weekday Services	4,201	-4.3%
3,530	Alfriston to Lewes	3,182	-9.9%
3,404	Cuckmere Valley Rambler	3,103	-8.8%
2,368	Special Services	2,364	-0.2%
2,193	Waldron to Eastbourne	1,904	-13.2%
1,757	East Dean & Friston	1,699	-3.3%
1,535	Westham & Pevensey Services	1,433	-6.6%
1,242	Lion House Park to Eastbourne	1,173	-5.6%
276	Brighton	327	+18.5%
98	Observatory Science Centre	135	+37.8%
82,778	**Total**	**81,222**	**-1.9%**

[redacted]
Chairman

[redacted]
Finance Director

In my opinion the above Balance Sheet and attached Income and Expenditure Account give a true and fair view of the state of affairs of Cuckmere Community Bus Limited as at 31st December 2018 and of the surplus for the year then ended.

30th January 2019 [redacted] - Internal Auditor

CUCKMERE COMMUNITY BUS LTD.

Directors' Report for 2018 - AGM on April 29, 2019.

At every meeting the question of recruiting more drivers is raised. Various methods of finding drivers have been tried – advertising locally, word of mouth, on the rear of the buses and even when the buses have been parked at a variety of local events for promoting our services. This has not resulted in a rush to sign-up to drive and is a cause for ongoing concern. So our grateful thanks to the drivers we have.

Our bespoke services during the year have included the Charleston Festival in May and September, also the Charleston Lunch Event in early September; Eastbourne Tennis week in June which this year required an extended service to the routes previously run.

In April we increased single fares by 10 or 15 pence with consequential changes to return fares which coincided with the new 2018 summer timetable booklet which began on the 22nd. We regularly review fares to ensure that CB fares are similar to other company buses on the same routes.

The Bus Services Act came into force this year and caused considerable confusion and consternation across the whole of the community transport industry. Various attempts at clarification came to nothing and a whole new structure was proposed which was promised by the Autumn, then by Christmas and finally by Spring 2019. Fortunately we believe that we should be able to operate under the existing permit system. We neither compete with commercial operators nor tender for contract work against them and our drivers are volunteers.

The new Bus Services Act had given operators until May 4 for consultations and our response was sent in good time. Incidentally by the end of October we had still not heard from the Department.

Serious problems have been encountered this year with road works in both Hailsham and Eastbourne. The Hailsham town services were reviewed and changed after consulting East Sussex C.C. and Hailsham Town Council and came into service on September 17th. In Eastbourne, where the construction works continue, there were also changes with buses running southbound only through Terminus Road and new stops in Gildredge Road. A change to our Ramblerbus service 47 was implemented because of major changes to train services from May 20th which meant that we could only connect with the trains in one direction.

The autumn timetable booklet was published in early September. To publicise our changed Hailsham services a small booklet and a house to house leaflet drop was delivered through much of the town. These two items were designed by Best Impressions who provided the service free of charge. CBs are considering how to use the company to refresh the CB image which has remained the same since its inception in October 1976.

The new Mercedes Sprinter vehicle, CCB 24, converted by EVM, arrived at the beginning of September and went into service later in the month. The bus has proved popular with passengers and drivers. The sale of CCB 19 provided some of the funds required to buy the new bus. Stewart Fuller is exploring further grant applications towards purchasing a further vehicle so that the older Sprinter 616s which are now 14 years old can be replaced.

During the year [redacted] had received some 150 requests for Private Hire which was an increase on 2017. There had been 75 confirmed PHs and it had been a struggle to find drivers especially during the summer months but on the whole the PH section was looking good. He mentioned that five drivers had driven on 50 of the PHs.

Our annual social gathering which took place on October 26, had been successful and our guest of honour, Councillor Pam Doodes, the vice chairman of Wealden District Council, thanked all those involved in the running of CBs for their wonderful efforts and wished the company well in the future.

In 2018 there were four Stakeholder meetings, three drivers' meetings, four Board Meetings and an AGM in April. The Board members are: [redacted] – Managing Director, [redacted] – Operation Director, [redacted], [redacted] – Co. Director, [redacted] – Finance Director, [redacted] – Chairman.

Our thanks to our volunteer drivers, regular passengers, to everybody involved in the day to day running of CB and a special mention to Berwick Service Station for keeping the buses on the road.

[redacted] - Chairman

CO-OPERATIVES UK LEGAL SERVICES

COMPANY LIMITED BY GUARANTEE

Memorandum and Articles

of Association of

Cuckmere Community Bus Ltd

Company № 6032000

Co-operatives UK
Holyoake House
Hanover Street
Manchester
M60 0AS

Tel. 0161 246 2959 Fax. 0161 831 7684

CERTIFICATE OF INCORPORATION
OF A PRIVATE LIMITED COMPANY

Company No. 6032000

The Registrar of Companies for England and Wales hereby certifies that
CUCKMERE COMMUNITY BUS LTD

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House, Cardiff, the 18th December 2006

THE OFFICIAL SEAL OF THE REGISTRAR OF COMPANIES

Companies House
— *for the record* —

The Companies Acts 1985 & 1989

COMPANY LIMITED BY GUARANTEE

Memorandum of Association of

Cuckmere Community Bus Ltd

1. The name of the Company is: Cuckmere Community Bus Ltd

2. The registered office of the Company will be situated in England and Wales.

3. The object of the Company is to provide a community bus and a community transport service, including private hire, for such of the inhabitants of East and West Sussex and the City of Brighton and Hove who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

4. **In furtherance of the above but not otherwise, the Company shall have the following powers:**
   (a) To purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges which the Company may think necessary for the promotion of its objects;
   (b) To open and operate bank accounts and other facilities for banking in the name of the Company;
   (c) To construct, maintain and alter any buildings or erections which the Company may think necessary for the promotion of its objects;
   (d) To publish books, pamphlets, reports, leaflets, journals, films and instructional matter;
   (e) To run lectures, seminars, conferences and courses, particularly in driving standards and passenger safety;
   (f) To receive donations, endowments, sponsorship fees, subscriptions and legacies from persons desiring to promote the Company's objects or any of them and to hold funds in trust for same;
   (g) Subject to such consents as may be required by law, if any, to borrow or raise money for the Company on such terms and on such security as may be thought fit;
   (h) To establish and support or aid in the establishment and support or to amalgamate with any other charitable institutions or associations and to subscribe or guarantee money for charitable purposes in any way connected with the purposes of the Company or calculated to further its objects;
   (i) To undertake and execute any charitable trusts which may be lawfully undertaken by the Company and may be necessary to its objects;
   (j) To invest the monies of the Company not immediately required for its

own purposes in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as for the time being may be imposed or required by law and subject also as hereinafter provided;

(k) To sell, improve, develop, exchange, let on rent, royalty or otherwise and in any manner deal with or dispose of all or any of property and assets for the time being of the Company subject to such consents as may be required by law and subject also to the provisions of this Memorandum of Association;

(l) Subject to clause 6 below to employ such staff, who shall not be directors or trustees of the charity (hereinafter referred to members of the Management Committee) as are necessary for the proper pursuit of the objects and to make all reasonable and necessary provision for the payment of pensions and superannuation to staff and their dependants;

(m) To engage consultants, advisors and other professionals as appropriate;

(n) To raise funds and to invite and receive contributions provided that in raising funds the Company shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations.

(o) To provide indemnity insurance to cover the liability of the members of the Management Committee, (i) which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of Trust or breach of duty of which they may be guilty in relation to the Company; (ii) to make contributions to the assets of the Company in accordance with the provisions of section 214 of the Insolvency Act 1986: Provided that any such insurance in the case of (i) above shall not extend to any claim arising from any act or omission which the members of the Management Committee knew to be a breach of trust or breach of duty or which was committed by the members of the Management Committee in reckless disregard of whether it was a breach of trust or breach of duty or not and provided also that any insurance shall not extend to the costs of an unsuccessful defence to a criminal prosecution brought against the Management Committee in their capacity as directors of the company and in the case of (ii) shall not extend to any liability to make such a contribution, where the basis of the Management Committee member's liability in her/his knowledge prior to the insolvent liquidation of the Company (or reckless failure to acquire that knowledge) that there was no reasonable prospect that the Company would avoid going into insolvent liquidation..

(p) To obtain, acquire and purchase all necessary permits, licences or trade marks and other intellectual property rights required for the purpose of enabling the Company to carry on its objects upon such terms and conditions as it may think fit.

(q) To register, establish and or hold any copyrights, trade marks or other intellectual property rights the Company thinks necessary to carry on its objects.

(r) To do all such other lawful things as may be necessary for the attainment of the above objects or any of them.

PROVIDED THAT:

(1) In case the Company shall take or hold any property which may be subject to any trusts, the Company shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts;

(2) The objects of the Company shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers.

5. In carrying out its objects, the Company shall seek to ensure equality of opportunity for all sections of the community in its own affairs and in society generally.

6. The income and property of the Company shall be applied solely towards the promotion of its objects, and no part shall be paid or transferred, directly or indirectly, by way of dividend, bonus, or otherwise whatsoever by way of profit, to the members of the Company and no member of the Management Committee shall be appointed to any office of the Company paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Company, PROVIDED THAT nothing shall prevent any payment in good faith by the Company:

(a) Of the usual professional charges for business done by any Management Committee member who is a solicitor, accountant or other person engaged in a profession, or by any partner of his or hers, when instructed by the Company to act in a professional capacity on its behalf: Provided that at no time shall a majority of the trustees benefit under this provision and that a Management Committee member shall withdraw from any meeting at which her/his appointment, or that of her/his partner, is under discussion.

(b) Of reasonable and proper remuneration for any services rendered to the Company by any member, officer or servant of the Company who is not a member of the Management Committee;

(c) Of interest on money lent by any member of the Company (or of its Management Committee) at a rate per annum not exceeding 2 per cent less than the base lending rate of a clearing bank to be selected by the Management Committee;

(d) Of reasonable and proper rent for premises demised or let by any member of the Company or of its Management Committee;

(e) The payment of any premium as permitted by clause 4(o);

(f) To any member of the Management Committee in respect of reasonable out-of-pocket expenses.

7. The liability of the members is limited.

8. Every member of the Company undertakes to contribute to the assets of the Company in the event of the same being wound up during the time s/he or it is a member, or within one year afterwards, for the payments of the debts and liabilities of the Company contracted before the time at which s/he or it ceases to be a member and of the costs, charges and expenses of winding up the

same, and for the adjustments of the rights of the contributors among themselves such amount as may be required **not exceeding one pound**.

9. If upon the winding up or dissolution of the Company there remains after the satisfaction of its debts and liabilities any property whatsoever, such property shall not be paid to or distributed among the members of the Company but shall be given or transferred to some other charitable institution or institutions having objects similar to the objects of the Company, such institution or institutions to be determined by the members of the Company at or before the time of dissolution; and in the event that it should prove impossible to comply with this provision, then such property shall be given for some other charitable object within the Company's area of benefit.

10. No such addition, alteration or amendment shall be made to or in the provisions of the Memorandum or Articles of Association for the time being in force as shall cause the Company to cease to be a charity in law.

We, the several persons whose names, addresses, signatures and descriptions are below subscribed, are desirous of being formed into a company in pursuance of this Memorandum of Association:

NAMES, SIGNATURES, ADDRESSES AND OCCUPATIONS OF SUBSCRIBERS

Name BERYL ANNE SMITH
Signature B A Smith
Occupation SUB POST MISTRESS
Address RHODENE, SELWICK, POLEGATE, BN26 6SZ

Name SUSAN OLAVE DE ANGELI
Signature Susan O de Angeli
Occupation MAGISTRATE
Address POND COTTAGE, WEST DEAN VILLAGE, EAST SUSSEX - BN25 4AL.

Name PHILIP MONTAGUE AYERS
Signature P Ayers
Occupation PUBLIC TRANSPORT CONSULTANT
Address THE OLD RECTORY, LITLINGTON, POLEGATE, EAST SUSSEX, BN26 5RB.

Name JOHN HOWARD BUNCE
Signature
Occupation IRONMONGER
Address THE SCHOOL HOUSE, WEST DEAN, SEAFORD, EAST SUSSEX BN25 4AL

Name ANDREW JOHN COTTINGHAM
Signature
Occupation RETIRED
Address 12 INGRAMS WAY, HAILSHAM, EAST SUSSEX BN27 3NP

Name
Signature
Occupation
Address

Name
Signature
Occupation
Address

DATED THIS 23rd DAY OF November 2006

Witness to the above signatures:

Name NIGEL ANTHONY BUTTEN
Signature Nigel A Butten
Occupation CHARTERED ACCOUNTANT
Address LITLINGTON HOUSE, LITLINGTON, POLEGATE, EAST SUSSEX, BN26 5RD.

The Companies Acts 1985 & 1989

COMPANY LIMITED BY GUARANTEE

Articles of Association of

Cuckmere Community Bus Ltd

Interpretations

1. In these Articles:
"The Act" means the Companies Act 1985 as amended by the Companies Act 1989 and any amendments from time to time in force.
"Secretary" means any person appointed to perform the duties of the Secretary of the Company.
"The Management Committee" means all those persons appointed to perform the duties of Directors of the Company.
"The Seal" means the Common Seal of the Company.
"In writing" shall, unless the contrary intention appears, be construed as including references to printing, photocopying and other modes of representing or reproducing words in a visible form.

2. Words importing the singular number shall include the plural and vice versa unless a contrary intention appears.
Words importing persons shall include bodies corporate and associations if not inconsistent with the context.
Unless the context requires otherwise, words or expressions contained in these Articles shall bear the same meaning as in the Act.

3. Any statutory instruments or regulations from time to time in force shall be deemed to apply to this Company, whether or not these Articles have been amended to comply with such instrument or regulation.

Members

4 The first members of the Company shall be the subscribers to the Memorandum of Association.

5. The Management Committee at its discretion may admit to membership individuals, corporate bodies, associations, statutory bodies and others which support the objects of the Company and which have paid or agreed to pay the annual subscription to the Company, if any.

6. A corporate body or association which is a member shall appoint a deputy who shall during the continuance of her/his appointment be entitled to exercise in

any General Meeting of the Company all such rights and powers as the member organisation would exercise if it were an individual person. The Company shall require such notification of an organisation's appointed deputy as the Management Committee may from time to time decide.

Register of Members

7. The Company shall keep a Register of Members in which shall be recorded the name and address of every member, the date on which they became a member and the date on which they ceased to be a member. Every member shall either sign a written consent to become a member or sign the Register of Members on becoming a member. A member shall notify the Secretary in writing within seven days of a change to their name or address. Every member shall be entitled to receive a copy of the Memorandum & Articles of Association of the Company at no charge.

Cessation of Membership

8. The rights and privileges of a member shall not be transferable nor transmissible, and all such rights and privileges shall cease upon the member ceasing to be such.

9. A member shall cease to be a member immediately that s/he or it:
   (a) ceases to fulfil any of the qualifications for membership as specified by Article 5 or by the Management Committee from time to time; or
   (b) resigns in writing to the Secretary; or
   (c) fails to pay the annual subscription (if any) within three months of its becoming due; or
   (d) is expelled by a Special Resolution carried at a General Meeting in accordance with Article 14(a); or
   (e) dies, if an individual person; or
   (f) is wound up or goes into liquidation, if a corporate body or association.

Membership of Community Transport Association

10. The Company shall be and remain a member of Community Transport Association, a registered charity (charity registration number 1002222) and shall abide by the standards of the Association as laid down from time to time for its members. Being a member of the Community Transport Association, the Company shall not amend clause 3 of the Memorandum of Association, nor this article of these Articles of Association without the consent of the Executive Committee for the time being of the Community Transport Association.

General Meetings

11. The Company shall in each calendar year hold a General Meeting as its Annual General Meeting and shall specify the meeting as such in the notices calling it, provided that every Annual General Meeting except the first shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting. The first Annual General Meeting need not be held in the year of incorporation or in the following year provided that it shall be held within eighteen months of incorporation.
The business of an Annual General Meeting shall comprise:
(a) the consideration of the Report and Accounts presented by the Management Committee;
(b) the election of the Management Committee;
(c) the appointment and the fixing of the remuneration of the Auditor or Auditors, if any;
(d) the application of any surplus;
(e) the fixing of annual subscriptions, if any;
(f) such other business as may have been specified in the notices calling the meeting.

12. All General Meetings other than the Annual General Meeting shall be called Extraordinary General Meetings.

13. The Management Committee may whenever they think fit convene an Extraordinary General Meeting, or an Extraordinary General Meeting may be convened by ten percent of the members of the Company, as provided by section 368 of the Act.

14. Decisions at General Meetings shall be made by passing resolutions:
(a) Decisions involving an alteration to the Memorandum or Articles of Association of the Company, and decisions to expel members of the Company, and other decisions so required from time to time by statute shall be made by Special Resolution. A Special Resolution is defined as one passed by a majority of not less than three-fourths of members of the Company present and voting at a General Meeting.
(b) All other decisions shall be made by Ordinary Resolution requiring a simple majority of those present and voting.

Notices

15. An Annual General Meetings and an Extraordinary General Meeting called to consider a Special Resolution or a resolution to remove a member of the Management Committee under section 303 of the Act or to remove the Auditor shall be called by at least twenty-one clear days notice. Any other Extraordinary General Meeting shall be called by at least fourteen clear days notice.

16. Notice of every General Meeting shall be given in writing to every member of the Company and to the Auditors and to such other persons who are entitled to receive notice and shall be given personally or sent by post to each member at the address recorded in the Register of Members and to other persons at their Registered Office.

17. Notice of all meetings shall be given exclusive of the day on which it is served and shall specify the exact time and place of the meeting. In the case of a General Meeting which is to consider a Special Resolution, such resolution shall be specified in the notices calling that meeting and in the case of all other General Meetings the general nature of the business to be raised shall be specified.
Where notice is sent by post, notice shall be deemed to have been served by properly addressing, prepaying and posting the notice and to have been served forty-eight hours after the notice has been posted.

18. The accidental omission to give notice of a meeting to or non-receipt of notice of a meeting by any person entitled to receive notice shall not invalidate proceedings at that meeting.

Proceedings at General Meetings

19. Except as provided in Article 20, every member shall have one vote. Votes may only be cast personally by individual members or by the duly appointed deputies of organisations which are members; proxy voting is not permitted.

20. No person other than a member duly registered or the deputy of an organisation which is a duly registered member, who shall have paid every subscription and other sum (if any) which shall be due and payable to the Company in respect of her/his/its membership, shall be entitled to vote on any question at any General Meeting.

21. No person shall debate or vote on any matter in which s/he has a personal financial or material interest, either directly or indirectly, without the permission of a majority of members present.

22. No business shall be transacted at a General Meeting unless a quorum of members is present. One tenth of the membership or five members, whichever is the greater, shall be a quorum.

23. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved. In any other case it shall stand adjourned until the same day in the next week at the same time and same place or otherwise as the Management Committee may decide and all members shall be informed of the date and time of the adjourned meeting. The members present at a meeting so adjourned shall constitute a quorum.

24. At any General Meeting where the Chairperson is not present within twenty minutes of the time appointed for the meeting, the members present shall choose one of their number to be Chairperson of that meeting, whose function shall be to conduct the business of the meeting in an orderly manner.

25. The Chairperson may with the consent of any meeting at which a quorum is present, and shall if so directed by the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. Where a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of the original meeting. Otherwise it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

26. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a secret ballot is, before or on the declaration of the result of the show of hands, demanded by at least two members present.

27. Unless a secret ballot be so demanded, a declaration by the Chairperson that a resolution has on a show of hands been carried or lost and an entry to that effect in the minutes of the proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportions of the votes recorded in favour or against such resolutions.

28. If a secret ballot is duly demanded it shall be taken in such a manner as the Chairperson directs, provided that each member shall have only one vote, and the result of the ballot shall be deemed to be the resolution of the meeting at which the ballot was demanded.

29. The demand for a secret ballot shall not prevent the continuance of a meeting for the transaction of any other business than the question upon which a ballot has been demanded. The demand for a secret ballot may be withdrawn.

30. In the case of an equality of votes, whether on a show of hands or on a ballot, the Chairperson shall not have a second or casting vote and the resolution shall be deemed to be lost.

31. Subject to the provisions of the following Article, a resolution in writing signed by all the members for the time being shall be valid and effective as if the same had been passed at a General Meeting duly convened and held and may consist of several documents in the same form each signed by one or more members.

32. A copy of any resolution passed under the preceding Article shall be sent to the Company's Auditors if any who may require that the matter be brought to a General Meeting duly convened, in which case the resolution shall not have effect but shall be brought to such a General Meeting. If the Auditors do not make such a request then the resolution shall have effect seven days after copy of it was received by the Auditors or immediately if the Auditors inform the Company that they do not require the matter to be brought to a General Meeting.

33. The Company may at its discretion invite other persons to attend its meetings, with or without speaking rights, and without voting rights.

Management Committee

34. The Company shall have a Management Committee comprising not less than three persons. The first Management Committee of the Company shall be appointed by the subscribers to the Memorandum of Association.

35. New Management Committee members shall be elected individually at the Annual General Meeting. Only individual members of the Company or persons nominated by organisations which are members may stand for election to the Management Committee. The Management Committee may in addition co-opt no more than two other persons, whether or not members of the Company, to serve as full voting members of the Management Committee.

36. A member of the Management Committee shall, subject to Article 41 below, hold office until the next Annual General Meeting following her/his election or co-option. On expiration of the period of office for which s/he was appointed, a member of the Management Committee shall be eligible for re-election or further co-option.

37. The Management Committee may co-opt any member of the Company to fill a vacancy on the Management Committee, whether by virtue of a place becoming vacant or a place not being filled at the Annual General Meeting. Persons co-opted under this article shall serve until the following Annual General Meeting.

38. A member of the Management Committee shall declare an interest in and shall not debate or vote in respect of any contract in which s/he has a direct or indirect personal financial or material interest, whether directly or indirectly.

39. Under no circumstances shall any employee of the Company or any person aged less than eighteen years or any person disqualified by law from serving as a director of a company or as a trustee of a charity be a member of the Management Committee.

40. Any member of the Management Committee may act in a professional capacity for the Company, and s/he or his/her firm shall be entitled to remuneration for professional services rendered, provided that nothing shall authorise a member of the Management Committee or his/her firm to act as Auditor to the Company.

41. The office of member of the Management Committee shall be immediately vacated if s/he:
    (a) resigns her/his office in writing to the Company; or
    (b) ceases to be a member in accordance with Article 9 or is the nominee of an organisation which ceases to be a member; or

(c) in the opinion of the Management Committee, fails to declare her/his interest in any contract as referred to in Article 38; or

(d) is absent from three successive meetings of the Management Committee during a continuous period of twelve months without special leave of absence from the Management Committee and they pass a resolution that s/he has by reason of such absence vacated office; or

(e) becomes bankrupt or of unsound mind; or

(f) is removed from office by resolution of the Company in General Meeting in accordance with Section 303 of the Act; or

(g) ceases to hold office by reason of any disqualification order made against her/him.

Powers and Duties of the Management Committee

42. The business of the Company shall be managed by the Management Committee who may pay all expenses of the formation of the Company as they think fit and may exercise all such powers of the Company as may be exercised and done by the Company and as are not by statute or by these Articles required to be exercised or done by the Company in General Meeting.

43. No regulation made by the Company in General Meeting shall invalidate any prior act of the Management Committee which would have been valid had that regulation not been made.

44. All cheques, promissory notes, drafts, bills of exchange and other negotiable instruments, and all receipts for monies paid to the Company shall be signed, drawn, accepted, endorsed, or otherwise executed in such manner as the Management Committee shall from time to time decide.

45. Without prejudice to its general powers, the Management Committee may exercise all the powers of the Company to borrow money and to mortgage or charge its undertaking and property or any part thereof and to issue debentures and other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

Proceedings of the Management Committee

46. Members of the Management Committee shall elect from amongst their own number honorary officers to include a Chairperson and Treasurer, and may at any time remove or replace such officers. Officers shall serve for one year, after which they shall be eligible for re-appointment provided that no person serves for more than five consecutive years in the same officer post.

47. The Management Committee may meet together for the despatch of business, adjourn, and otherwise regulate their meetings as they think fit. Questions arising at any meetings shall be decided by a majority of votes. In the case of an equality of votes, the Chairperson shall not have a second or casting vote

but the Management Committee may refer the matter to a General Meeting of the Company.

48. An honorary officer may, and the Secretary on the requisition of two or more members of the Management Committee shall summon a meeting of the Management Committee by giving reasonable notice to all its members. It shall not be necessary to give notice of a meeting of the Management Committee to any of its members for the time being absent from the United Kingdom.

49. The quorum necessary for the transaction of the business of the Management Committee shall be three members of the Management Committee.

50. The Management Committee may act notwithstanding any vacancy in their body, but, if and so long as their number is less than the minimum prescribed in these Articles, the Management Committee may act for the purposes of increasing the number of members of the Management Committee to that number, or of summoning a General Meeting of the Company, but for no other purpose.

51. At any meeting of the Management Committee where the Chairperson is not present within twenty minutes of the time appointed for the meeting, the members present shall choose one of their number to be Chairperson of the meeting, whose function shall be to conduct the business of the meeting in an orderly manner.

52. The Management Committee shall cause accurate records to be made, for that purpose, of:
   (a) the name and date of appointment of all persons appointed to office;
   (b) the names of the members of the Management Committee, officers, members and other persons present at all General, Management Committee and Sub-Committee meetings of the Company;
   (c) minutes of all proceedings and resolutions at all General, Management Committee and Sub-Committee meetings of the Company;
   (d) all applications of the Seal to any document.

   All such records and minutes shall be open to inspection given reasonable notice by any member of the Company and by any person authorised by the Company in General Meeting.

53. The Management Committee may delegate any of their powers to Sub-Committees consisting of such members of their body and/or the Company as they think fit; any Sub-Committee so formed shall in the exercise of the powers so delegated conform to any terms of reference imposed on it by the Management Committee. All acts and proceedings of such committees shall be fully and promptly reported to the Management Committee.

54. All acts done by any meeting of the Management Committee or by any person acting as a member of the Management Committee shall, even if it be afterwards discovered that there was some defect in the appointment of any

member of the Management Committee or person acting as such, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.

55. A resolution in writing, signed by all the members of the Management Committee who for the time being are entitled to vote, shall be valid and effective as if it had been passed at a meeting of the Management Committee, and may consist of several documents in the same form each signed by one or more members of the Management Committee.

56. The Management Committee may at its discretion invite other persons to attend its meetings, with or without speaking rights, and without voting rights.

Secretary

57. The Management Committee shall appoint a Secretary of the Company for such term at such remuneration and upon such conditions as they think fit, and any Secretary so appointed may be removed by them. No remuneration may be paid to a Secretary who is also a member of the Management Committee.

58. A provision of the Act or these Articles requiring or authorising a thing to be done by or to a member of the Management Committee and the Secretary shall not be satisfied by its being done by or to the same person acting in both capacities.

The Seal

59. If the Company should have a Seal, it shall only be used by the authority of the Management Committee and every instrument to which the Seal shall be applied shall be signed by a member of the Management Committee and shall be countersigned by the Secretary or by a second member of the Management Committee. Every such application of the Seal shall be minuted.

Accounts

60. The Management Committee shall cause proper accounts to be kept in accordance with the law for the time being in force with respect to:
   (a) all sums of money received and expended by the Company and the matters in which the receipt and expenditure takes place;
   (b) all sales and purchases of goods by the Company;
   (c) the assets and liabilities of the Company.

   Proper accounts shall be deemed to be kept if they give a true and fair record of the state of the Company's affairs and explain its transactions.

61. The accounts shall be kept at the Registered Office of the Company or, subject to section 222 of the Act, at such other place or places as the Management Committee thinks fit, and shall always be open to the inspection, given reasonable notice, of all members and officers of the Company.

62. The Management Committee shall from time to time, in accordance with sections 227 and 241 of the Act, cause to be prepared and to be laid before the Company in General Meeting such income and expenditure accounts, balance sheets, and any reports referred to in those sections.

63. A copy of every balance sheet (including every document required by law to be annexed thereto) which is laid before the Company in General Meeting, together with a copy of the Auditor's report (if any) and Management Committee's report shall not less than twenty-one days before the date of the meeting, subject nevertheless to the provisions of section 240(4) of the Act, be sent to every member of and every holder of debentures of the Company; provided that this regulation shall not require a copy of those documents to be sent to any person of whose address the Company is not aware or to more than one of the joint holders of any debentures. The Auditor's report shall be open to inspection and shall be read before the meeting.

Audit

64. Unless the Company is eligible for and has decided to implement the small company audit exemptions, once at least in every year the accounts of the Company shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by one or more properly qualified Auditor or Auditors.

65. Auditors or Independent Examiners shall be appointed (as necessary) and their duties regulated in accordance with Act.

Social Audit

66. A social audit of the Company's activities may, by resolution of the Company in General Meeting, be undertaken annually in addition to the financial audit required by law. The role of such a social audit would be to attempt to identify the social costs and benefits of the Company's work, and to enable an assessment to be made of the Company's overall performance in relation to its objects more easily than may be made from financial accounts alone.

67. Such a social audit may be drawn up by an independent assessor appointed by the Company in General Meeting, or by the Management Committee who may submit their report for verification or comments to an independent assessor. A social audit may include an assessment of the internal management of the Company, democracy and decision-making, education and training opportunities, or other matters concerning the overall well-being of its members and workers; and an assessment of the Company's activities externally, including its effects on people engaged in similar activities, on users of the services and facilities provided, and on persons residing in areas where the Company is located.

Not for profit status

68. Clause 6 of the Memorandum of Association relating to the not-for-profit nature of the Company shall have effect as if its provisions were repeated in these Articles.

Indemnity

69. Subject to the provisions of section 310 of the Act, in the execution of the objects of the Company no member of the Management Committee or the Secretary, auditor or other officer of the Company shall be liable for any loss to the property of the Company arising by reason of any improper investment made in good faith (so long as s/he shall have sought professional advice before making such investment) or for the negligence or fraud of any agent employed by them in good faith (provided reasonable supervision shall have been exercised) although the employment of such agent was strictly not necessary by reason of any mistake or omission made in good faith by any of the above persons or by reason of any other matter or thing other than wilful and individual fraud, wrongdoing or wrongful omission on the part of the person(s) in question.

Dissolution

70. Clause 9 of the Memorandum of Association relating to the winding up and dissolution of the Company shall have effect as if its provisions were repeated in these Articles.

We, the several persons whose names, addresses, signatures and descriptions are below subscribed, are desirous of being formed into a company in pursuance of these Articles of Association:

NAMES, SIGNATURES, ADDRESSES AND OCCUPATIONS OF SUBSCRIBERS

Name [redacted]
Signature
Occupation Sub Post Mistress

Address [redacted]
BN26 6SZ

Name [redacted]
Signature
Occupation Magistrate

Address [redacted]

Name [redacted]
Signature
Occupation Public Transport Consultant

[redacted]

Name [redacted]
Signature
Occupation Ironmonger

[redacted]

Name [redacted]
Signature
Occupation Retired

[redacted]

Name ....
Signature ....
Occupation ....

Address ....
....
....

Name ....
Signature ....
Occupation ....

Address ....
....
....

DATED THIS 23RD DAY OF November 2006

Witness to the above signatures:

Name [redacted]
Signature
Occupation

[redacted]

Detailed Income & Expenditure by Account 02/09/2019

Month No: 6

Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available
Expenditure Detail					
4100 Grants to other Organisations	0	1,000	1,000		1,000
Total Overhead	**0**	**1,000**	**1,000**	**0**	**1,000**
Total Income	**0**	**0**	**0**		
Total Expenditure	**0**	**1,000**	**1,000**	**0**	**1,000**
Net Income over Expenditure	**0**	**(1,000)**	**(1,000)**		
Movement to/(from) Gen Reserve	**0**				

Available £1000
Request £ 300 Cuckmere CC.
left/ remaining £700.