DRAFT BUDGET 2020/21 first draft
no reductions

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	T	U	V	W	X	Y
30																						
31				£			£			£												
32			**ADMINISTRATION**								all based on previous spends, contracts etc											
33	4030		Postage	300			500			500												
34	4031		Stationery	1,300			1,500			1500												
35	4032		Photocopy Charges	1500			1500			1500												
36	4035		Computer Consumables	200			200			200												
37	4036		Office IT Hosting, equip, domain, office 365	700			700			700												
38	4037		Website	1,050			1,200			1200												
39	4039		Legal Fees	2,500			4,000			4000												
40	4040		Audit Fees (external)	1,100			1,000			1000												
41	4043		Insurance Premiums	5,500			5,000			5000												
42	4044		Insurance Tree Inspection	300			400			300												
43	4045		Subscriptions	2,900			2,900			3000												
44	4046		Publications	120			120			120												
45	4047		Advertising	100			100			100												
46	4049		Tree Works Brightling Road	0			1,000			1000												
47	4050		Town Council Elections	5,500			5,500			5500												
48	4051		Poll referendum/by election costs	0			0			0												
49	4053		Refreshments	250			250			250												
50	4056		Bank/Barclaycard Charges	1,100			1,350			1350												
51	4059		First Aid	50			150			150												
52	4061		Newsletter/Mailshot Printing	0			0			0												
53	4062		Newsletter/Mailshot Production	500			500			500												
54	4063		Hire of Halls	300			300			300												
55	4069		Telephones	1,600			1,600			1600												
56	4070		Broadband / Internet Charges	500			520			550	slightly higher											
57	4071		IT services (maintenance of software and equipment) backup	500			500			500												
58			**TOTAL ADMINISTRATION COSTS**	**27,870**			**30,790**			**30,820**												
59																						

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	A	C	D	G	H	J	K	L
60								
61			Year 2018/19	Year 2019/20		Year 2020/21		
62								
63			Annual Budget	Annual Budget		Annual Budget	Notes	
64								
65			£	£		£		
66								
67		**TOWN COUNCILLORS**						
68	4090	Councillors Allowances	6,500	6,500		6700	increases slightkly everyone claims and will go up	
69	4091	Councillors Expenses	600	600		500	reduced based on last two years spending	
70	4092	Councillors Training	800	1,500		1000	reduced not everyone has taken up training	
71	4093	Mayors Allowance	2000	2000		2000		
72		**TOTAL TOWN COUNCILLORS**	**9,900**	**10,600**		**10,200**	**lower**	
73								
74		**GENERAL ADMINISTRATION**						
75	4100	Grants To Other Organisations	1,000	1,000		1,000		
76	4103	Public Information Event(s)	1,000	1,000		1,000		
77	4105	Finance Software	1,000	1,000		1,000		
78	1004	Photocopies/Postage recharge	0	0		0		
79	1009	Bank Loyalty Discount	0	(140)		(140)		
80	1010	Investment Income	(50)	(500)		(500)		
81		**TOTAL GENERAL ADMINISTRATION**	**2,950**	**2,360**		**2,360**	**same**	
82								
83								
84		**COUNCIL OFFICES**						
85	4130	Council Tax	6,500	7,000		8,000		
86	4131	Electricity	2,000	2,000		2,200		
87	4132	Water Charges	200	250		250		
88	4133	Sewerage Charges	250	250	UNDER BUDGET	250		
89	4134	office alterations >EMR	0	0		0		
90	4136	Photocopier Lease	810	810		810		
91	4139	Window Cleaning	240	240		240		
92	4140	Alarm Maintenance	350	350		450		
93	4141	Fire Precautions	300	300		300		
94	4142	Other maintenance	500	500		550		
95	4146	Other Office Equipment	600	600		650		
96	4154	Housekeeping sanitary bins 49	120	120		240	looking at new contract so may reduce.	
97	4155	Refuse Collection (Commercial)	1,300	1,300		1,300	incl for extra empties	
98	4162	PWLB Loans - Capital	3,730	3,941		4,166		
99	4163	PWLB Loans - Interest	1,846	1,633		1,408		
100	1000	Hire of Chamber / Offices	(500)	(500)		(500)		
101		**TOTAL COUNCIL OFFICES**	**18,246**	**18,794**		**20,314**		
102								
103								
104			£	£		£		
105		**51 HIGH STREET - RENTED OFFICES**						
106	1005	Income	(1,000)	(1,500)		(900)		
107	1008	Recharged Services	0	0		0		
108	4170	Expenditure	500	500		900	electricity (being monitored)	
109		**TOTAL 51 HIGH STREET**	**(500)**	**(1,000)**		**0**		
110								
111								
112		**THE PAVILION, WANNOCK ROAD**					All related to CIC and will be paid as a grant once lease is in place until the CIC can generate funding to cover the costs	
113	4180	Electricity	2,300	2,300		2,300		CIC costs once lease granted will be paid as a grant
114	4181	Water	250	350		500		
115	4182	Sewerage	880	880		500		
116	4185	Maintenance	0	0		0		
117	4186	Fire Precautions	220	220		220		
118	4187	Pavilion refuse	500	500		455		
119	4189	Pavilion replacement	0	0		0		
120	1030	Rental Income	(1,600)	(1,600)		(1,600)		
121		park checks	0	0				
122		CIC insurance				1,200		
123		**TOTAL THE PAVILION, WANNOCK ROAD**	**2,550**	**2,650**		**3,575**		
124								
125								
126								
127		**WANNOCK OFFICE, WANNOCK ROAD**						
128	4190	Electricity	450	480		800	All related to CIC and will be paid as a grant once lease is in place until the CIC can generate funding to cover the costs	
129	4192	Sewerage	220	220		750	CHECKING AS BILLS INCORRECT BY BUSINESS STREAM	
130		fresh water						
131	4193	Council tax	3,700	0		3,700	Once lease is in place apply for 100% relief of council tax.	3700
132	4195	Maintenance	50	50		360	300 +VAT	
133	4196	Fire precautions	100	100		120	100 +VAT	
134	1032	Income	(50)	(50)		(50)		
135	4197	Grounds Maintenance wannock	0	0		6,500	grounds maintenance new code to show costs clearly and includes VAT	
136		**TOTAL WANNOCK OFFICE, WANNOCK ROAD**	**4,470**	**800**		**12,180**		
137		**GRAND TOTAL FOR ALL OF PWMRG**						

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138																						
139			**HIGH STREET TOILETS**																			
140	4500		Cleaning/opening contract	8,800			6,500			6,500	**may reduce once new toilet in.**											
141	4501		Maintenance	650			650			650												
142	4502		Electricity	600			400			500	slight increase											
143	4503		Water & sewerage combined	450			700			900	combined increase 450 + 250 + increase substantial sewerage											
144	4503		Sewerage	350			0			0												
145	4504		Sanitary units & other costs	500			600			700	CHECKING POTENTIAL LOWER CONTRACT											
146	4505		Council Tax	1,050			1,200			1,200	should be exempt but need budget in case bill doesn't go through.											
147			Refurbishment	0			0			0												
148			Purchase Costs	0			0			0												
149	1035		Income from Toilet Scheme	(1,200)			(1,000)			(1,234)	may be less if we move the toilets during the year											
150			**TOTAL HIGH STREET TOILETS**	**11,200**			**9,050**			**9,216**												
151																						
152			**TOWN CENTRE & COMMUNITY SAFETY**																			
153	4201		CCTV Costs	3,000			2,800			3,500	increases											
154			**TOWN CENTRE & COMMUNITY SAFETY**	**3,000**			**2,800**			**3,500**												
155																						
156			**RECREATION GROUNDS / FACILITIES**																			
157	4220		Gen Maintenance	6200			9000			9,000	**4500 wannock 4500 brightling**											
158	4223		Grounds Maintenance	8000			8000			2,800	excluding wannock, excluding allotment - oakleaf And brightling Rd includes extras	8000-600-6500										
159	4221		Water	336			336			350	under pavilion?											
160	4224		Travelling re park checks	800			800			500												
161	4230		Skate Park Facilities	6000			6000			6,000												
162	4235		Toilets Provision	10,000			7,000			6,500												
163	4238		bin emptying	2500			2500			2,500												
164	4240		Lease Charges	150			150			150												
165	4241		Dog Bins	2500			2500			2,500												
166	4242		Playground Equipment	2,800			2,800			3,600	3600 * 10 = 36000											
167	4243		Safety Inspections - (All Equip)	700			1,500			1,500	£145.40 per year for wannock plus £360 pa plus											
168	1022		Brightling road lease charges (income)	(120)			(120)			(120)												
169			**TOTAL RECREATION GROUNDS**	**39,866**			**40,466**			**35,280**												
170																						
171																						
172																						
173			**HIGHWAYS**																			
174	4256		Urban Grasscutting	25,000			22,000	18525 +2 add cuts 2710		22,000	checkign with quotes											
175	1051		ESCC Grass Cutting contribution	(8,600)	15 cuts		(3,300)			(3,008)												
176	4258		flowers	6000			6000			6,000												
177	4259		Council Office Garden/Crossroads/Wannock	650			650			650												
178	4250		bus shelters	3000			0			0												
179			**TOTAL HIGHWAYS**	**26,050**			**25,350**			**25,642**												
180																						
181			**ALLOTMENTS COPHALL**																			
182																						
183	4270		Maintenance	800			550			550												
184	4271		Improvements	200			200			300	skip hire increase											
185	4272		Water Charges	400			550			650	increase in charges											
186	1070		Allotment Fees	(1,400)			(1,150)			(1,170)												
187	4274		Grounds Maintenance	0			0			500	Grounds Maintenance split from overall grounds maintenance											
188			**TOTAL Cophall ALLOTMENTS**	**0**			**150**			**830**												
189																						
190																						
191			**ALLOTMENTS GOSFORD**																			
192	4273		Rent of Land	150			171			175	Run by PTC land owned by WDC. Any income goes direct to WDC each year.											
193	1072		Allotment fees Gosford	(150)			(171)			(175)												
194			**Total Gosford Allotments**	**0**			**0**			**0**												
195																						

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	A	C	D	G	J	K
199						Notes
201			Annual Budget	Annual Budget	Annual Budget	
203		**STREET LIGHTING**	£	£	£	
204	4280	Energy Charges	7,350	8,500	8500	may reduced with new contract and installations
205	4281	Maintenance Charges	9,100	9,500	9500	
206	4282	New Work / Improvements/repairs	50,000	51,000	35000	
207	4286	Xmas Decorations	11,000	11,000	12000	slight increase includes rcd check
208	4287	Additional Christmas Decorations	0	0	0	
209		**TOTAL STREET LIGHTING**	**77,450**	**80,000**	**65,000**	
211		**PRIZES & PRIZEGIVING**	£	£	£	
212	4096	Poppy Wreath Remembrance day	30	30	30	if anyone wishes to reinstate the prize party, more will need to be allocated. we could just have a daytime presentation day when winers are invited to attend in the chambers for and hour and receive their certificates (no prizes) with teas and coffees
213	4294	Mayor's cup	250	0	0	cake/biscuits only
214	4295	Best Allotments	50	0	0	
215	4296	Best Gardens	50	0	0	
216	4293	best back garden	50	0	0	
217	4297	Best Dressed Houses	30	0	0	
218	4298	Best Dressed Shops	30	0	0	
219	4299	Prize Party	200	0	0	
220		**TOTAL PRIZES & PRIZEGIVING**	**690**	**30**	**30**	
222		**THE POLEGATE PARTNERSHIP**				
223	4207	sponsorship crossroads	0	0	0	
224	4207	crossroads flowers/tub summer winter	0	0	0	
225	4306	Replacement planting in flower beds/reserves if not required thi	510	510	510	This goes to a reserve and is monitored - spent when the beds need enhancing in liaison with the sponsors
226	4307	Maintenance and watering of beds	490	490	510	
227	1040	Flower Beds -Hailsham (A27) Road	(1,000)	(1,000)	(1,000)	
228		**TOTAL THE POLEGATE PARTNERSHIP**	**0**	**0**	**0**	
232		**PLANNING COMMITTEE**				
233	4320	Hire of Halls	200	200	200	
234		**TOTAL PLANNING COSTS**	**200**	**200**	**200**	
238	7001	THE RETIRED Mayors Tea Party	600	0	0	**NIL paid for from mayors allowance**
239		**TOTAL RETIRED**	**600**	**0**	**0**	

Row	C	D	G	H	I	J	K	L	N	T	U	V	W	X
270	**SUMMARY**													
271		Year 2018/19	Year 2019/20			Year 2020/21	Notes							
273		Annual Budget	Annual Budget			Annual Budget								
275		£	£			£								
277	TOTAL EMPLOYEE COSTS	109,212	114,959			126,162								
278	TOTAL ADMINISTRATION COSTS	27,870	30,790			30,820								
279	TOTAL TOWN COUNCILLORS	9,900	10,600			10,200								
280	TOTAL GENERAL ADMINISTRATION	2,950	2,360			2,360								
281	TOTAL COUNCIL OFFICES	18,246	18,794			20,314								
282	TOTAL 51 HIGH STREET now included above	(500)	(1,000)			0								
283	TOTAL THE PAVILION	2,550	2,650			3,575								
284	TOTAL WANNOCK OFFICE	4,470	800			12,180								
285	TOTAL HIGH STREET TOILETS	11,200	9,050			9,216								
286	TOTAL TOWN CENTRE & COMM. SAFETY	3,000	2,800			3,500								
287	TOTAL RECREATION GROUNDS	39,866	40,466			35,280								
288	TOTAL HIGHWAYS	26,050	25,350			25,642								
289	TOTAL ALLOTMENTS	0	150			830								
290	TOTAL ALLOTMENTS GOSFORD	0	0			0								
291	TOTAL STREET LIGHTING	77,450	80,000			65,000								
292	TOTAL PRIZES AND PRIZEGIVING	690	30			30								
293	TOTAL POLEGATE PARTNERSHIP	0	0			0								
294	TOTAL PLANNING COSTS	200	200			200								
295	TOTAL THE RETIRED	600	0			0								
296	TOTAL YOUTH	0	0			0								
297	TOTAL EXTRAS	0	0			0								
301	**PERIOD TOTALS**	**333,754**	**337,999**			**345,309**								
306		£	£			£	grant reduction expected this year	Portion of budget	0.81%					
307	Less Grant from WDC re tax base changes	(7,571)	(3,028)					**Reduction is**	**1.21% of PTC budget**					
308	**PRECEPT**	**(326,183)**	**(334,971)**			**(345,309)**								
310	**OPERATING (SURPLUS)/DEFICIT**	**0**	**0**			**0**								
312							Income raised by 1% of precept	3453.09						
316								reduction in grant from wealden						
317		(7,571)						100.00%						
318			0											
319								**projected band D on current rates 2020/21**						
320						(345,309)								
321								**£111.63**						
324								budget increase%		Precept increase				
326								2.16%		3.09%				
327								Increase on council tax BILL %						
328								3.09%						
329				Last years band D 108.29			108.29							
331				TAX BASE 2019/20	3093.2									
336							**Increase £3.34 per year. 27 pence per month**				11.16 on a 10 month basis			
337											111.63 annually what PTC costs our residents			
339												£0.33 pcm 10payments		on each payment
341												£0.06 per week	increase	52
342												£0.28 per month	increase	12
343												£3.34 per year	increase	1