UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 27th November 2023 7pm at Council chambers 49 High Street, Polegate BN26 6AL
Present: **Cllrs D Dunbar, J Heward, J Keen, D Shing, C Berry, A O'Kane, N Dunbar, A Wood, M Cunningham, M Piper (10)**
Not Present: - **W Alexander, J Holles, D Watts, S Shing, D Murray, (5)**
1 member of public

Minute No.	Subject/Resolution
13440	**Opportunity for public comment for items on the agenda** None
13441	**Apologies for absence** Cllrs W Alexander, J Holles, D Murray, D Watts, S Shing
13442	**Declarations of interest in any items on the agenda** None NB dispensation for all Cllrs budget.
13443	**Mayors verbal report** The Mayor gave an account of his duties the previous month including Cllr S Shings's honorary freeman event, Cuckmere buses stakeholder event, remembrance service, Eastbourne Youth Radio; Opening of St Wilfrid's charity shop in the high street and meeting with MP maria Caulfield and co-op regarding shop lifting. He planned to attend the Christmas Market on Friday and the council lights switch on. He had also attended an event held by the High Sheriff for Mayors. He had also been invited the PADMEC (mini railway) Christmas special on 16th-17th December.
13444	**To approve and adopt the minutes of the Full meeting on 30th October 2023 and** **<u>It was resolved to approve and adopt the minutes of the full council meeting 30th October 2023 VOTE All in favour</u>**
13445	**To adopt the minutes and recommendations of committees and standing committees** a. Personnel Committee minutes of 16th November 2023 (if available) b. Planning Committee minutes of meetings (if available) 10th November 2023 (if available) ***withdrawn not yet available.*** **<u>It was resolved to adopt the minutes and recommendations of the personnel committee meeting of 16th November 2023. VOTE All in favour.</u>**
13446	**Provisional Budgets 2024-2025 for acknowledgement (no Tax base until mid-December from WDC)** A full discussion on the issues that would arise if any funds from general reserves were used to buffer the budget. It was agreed to leave the overall budget as it is and make the decision at the January meeting when the tax base was received from Wealden District Council. It was also agreed that a 0% increase was not possible this year and whilst the percentage appeared high the actual amount that the precept would increase by was minimal in monetary terms.
13447	**Financials** **a) Payments of accounts as presented.** None **b) Barclaycard statements for noting (delegated)** Noted by all present. **c) Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves. For approval of variances as shown**

	<u>The background papers were noted by all present and it was resolved to accept the variances as shown. VOTE All in favour.</u>
13448	**Motion to allow Resident to move lamp post (short distance) outside of his house at his own expense in Windmill Road , Polegate.** **<u>It was resolved to allow Resident to move lamp post (short distance) outside of his house at his own expense in Windmill Road , Polegate. VOTE All in favour</u>**
13449	**Dates of next meetings** **Full Council 8th January 2024 (7pm) BUDGET AND PRECEPT SETTING** **Full Council 29th January 2024 (7pm)** **Full Council 26th February 2024 (7pm)** **Full Council 25th March 2024 (7pm)**
13450	**Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Land matters)** **<u>It was resolved to enter into confidential sessions in pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Contract and Land matters) VOTE All in favour</u>**
13451	**Land matters – update** *Cllr D Shing declared a non prejudicial interest and did not take part.*
13452	**CCTV – (contract, code of practice, DPIA and sharing agreement – if needed)**

The meeting closed at 19:45

Signed Mayor of Polegate ____________________Date ______________________

UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 8th January 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL

<u>**Present:**</u> **Cllrs D Dunbar, J Heward, J Keen, D Watts, S Shing, D Shing, A O'Kane, N Dunbar, A Wood, D Murray, M Cunningham, M Piper (12)**
<u>**Not Present:**</u> - **W Alexander C Berry (2)**
2 members of public
NB the Mayor announced that Cllr J Holles had resigned before the meeting

Minute No.	Subject/Resolution
13458	**Opportunity for public comment for items on the agenda** None
13459	**Apologies for absence** Cllrs W Alexander, C Berry <u>**Under the local government act 1972 s85 apologies for Cllr W Alexander were accepted (and the period of non-attendance extended by 6 months). VOTE All in favour.**</u>
13460	**Declarations of interest in any items on the agenda** (dispensation for councillors budgets) None
13461	**Budget and Precept 2024/25** The budgets were discussed and publicity surrounding the resolution. The council discussed the ongoing projects the lower reserves which had been used to buffer the council tax last year and to cover ongoing projects and the purchase of land. It was agreed that the percentage did not reflect the low increase that was being proposed. The council felt that the budget was prudent but also allowed for the projects already planned and currently underway. **It was resolved to set the precept and budget 2024/25 at £452,896 (as shown in the background papers), which would increase the Polegate Town Council portion of the council tax by 53 pence per week.** **VOTE All in favour.**

The meeting closed at 19:29pm

Signed Mayor of Polegate ____________________Date ______________________

UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 26th February 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL.

<u>Present:</u> Cllrs D Dunbar, J Heward, D Watts, S Shing, D Shing, N Dunbar, A Wood, D Murray, M Cunningham, M Piper, C Berry, A O'Kane (12)
<u>Not Present:</u> - W Alexander, J Keen, (2)
2 members of public

Minute No.	Subject/Resolution
13499	**Opportunity for public comment for items on the agenda** None
13500	**Apologies for absence** Cllrs W Alexander, J Keen
13501	**Declarations of interest in any items on the agenda** None
13502	**Mayor's verbal report**
13503	**To adopt and approve the minutes of the Full Council meetings of** **a. Special Full Council of 10th November 2023 and Special Full Council 29th January 2024** **<u>It was resolved to adopt the minutes of the a. Special Full Council of 10th November 2023 and Special Full Council 29th January 2024 as an accurate record of the meeting. VOTE All in favour</u>** **b. Full Council of 27th November 2023 and Full Council of 29th January 2024 (if available)** *Withdrawn not yet available*
13504	**To adopt the minutes and recommendations of Committees and Standing Committees** **a. Finance and Policy Committee of 20th October 2023, 12th January 2024 and 16th February 2024** **b. Buildings and Land Committee of 13th October 2023 and 8th December 2023** **c. Planning Committee of 19th October 2023, 26th October 2023 and 25th January 2024** **d. Personnel committee 16th November 2023** A vote was taken en bloc **<u>It was resolved to adopt the minutes and recommendations of the Finance and Policy Committee of 20th October 2023, 12th January 2024 and 16th February 2024; Buildings and Land Committee of 13th October 2023 and 8th December 2023; Planning Committee of 19th October 2023, 26th October 2023 and 25th January 2024; Personnel committee 16th November 2023 VOTE All in favour</u>**
13505	**Financials** **a. Barclay card statements for noting for January 2024** **b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (Jan) including VAT return. For approval of variances as shown** **<u>The Barclaycard statement was noted by all present. It was resolved to approve the variations as presented. VOTE All in favour</u>**
13506	**Internal Audit Report (interim)**

	The report had been circulated to all members prior to the meeting. **<u>It was resolved at accept the report and recommendations within. VOTE All in favour.</u>**
13507	**Dates for next meetings** **Full Council 25th March 2024** **Full Council 29th April 2024** **Annual Town Assembly 13th May 2024** **Annual Statutory meeting for Election of Mayor 20th May 2024** The next meeting dates were noted by all present and the Mayor mentions two presentations which would be held via teams. Twinning, Fire Safety.

The meeting closed at 19:09pm

Signed Mayor of Polegate ____________________Date ______________________

barclaycard commercial

barclaycard

SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 February 2024
Page number:	1 of 3
Monthly spend limit:	[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel:	0800 008 008
Outside UK:	+44 1604 269452
Fax:	0300 020 0184
Online:	www.barclaycard.co.uk/commercial

Date of previous statement:	20 January 2024
Previous balance:	£176.76
Payment received:	£176.76 CR
Total of charges and adjustments:	£0.00
Total of new spending:	**£81.33**
New balance:	**£81.33**
Payment due by:	**27 February 2024**

1/2

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 27 February 2024."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.
The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	176.76
29 Jan 2024	DIRECT DEBIT PAYMENT THANK YOU	176.76 CR
Total of payment, charges and adjustments		**£0.00**

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
[redacted]	[redacted]	[redacted]	19.35
		[redacted]	61.98
Total cardholder expenditure			**£81.33**
New balance			**£81.33**

000842 BBA1376A Page 1 of 2

NET	VAT	GROSS
10.82	2.19	13.01
5.28	1.06	6.34
11.66	2.33	13.99
		47.99
27.76	5.58	81.33

G 000749 BBA1376A 78588

[redacted]

barclaycard commercial

barclaycard

STATEMENT FOR J OGNJANOVIC

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference: [redacted]
Card number:
Statement date: 20 February 2024

Monthly spend limit: [redacted]

Date	Description		Amount
14 Feb 2024	AMZNMktplace	amazon.co.uk GBR	13.01
150252718714	MISCELLANEOUS AND RETAIL STORES		
14 Feb 2024	AMZNMktplace	amazon.co.uk GBR	6.34
150252718714	MISCELLANEOUS AND RETAIL STORES		
2 new purchases / cash advances. Total of spending.			£19.35

[redacted]

barclaycard commercial

barclaycard

STATEMENT FOR J P WEBBER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel:	0800 008 008
Outside UK:	+44 1604 269452
Fax:	0300 020 0184
Online:	www.barclaycard.co.uk/commercial

Company reference:	[redacted]
Card number:	
Statement date:	20 February 2024
Page number:	3 of 3
Monthly spend limit:	[redacted]

Date	Description	Amount
19 Jan 2024 220185481474	WWW.SCREWFIX.COM YEOVIL LUMBER AND BUILDING MATERIALS STORES	47.99
20 Jan 2024 220115122624	TOOLSTATION UK NORTHAMPTON ENG HARDWARE STORES	29.98 CR
20 Jan 2024 220185481474	Toolstation Ltd - Hail HAILSHAM UNITED KINGDOM LUMBER AND BUILDING MATERIALS STORES	29.98
30 Jan 2024 310185481474	WWW.SCREWFIX.COM YEOVIL LUMBER AND BUILDING MATERIALS STORES	13.99
4 new purchases / cash advances. Total of spending.		£61.98

[redacted]

BARCLAYS

29 February 2024

THE OFFICIALS
POLEGATE TOWN COUNCIL
COUNCIL OFFICE
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

Your Businessaccounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on0345 605 2345 .

Your balances on29 February 2024

Business Current Accounts

Business Current Account Statement	£50,000.00 ✓
[redacted]	

Business Savings Accounts

Business Premium Account	£644,181.00 ✓
[redacted]	
Business Premium Account	£129,509.39 ✓
[redacted]	

This is the end of your account summary.

00033018/00058694/385 B 0033825-0001-0
MRS JOANNE OGNJANOVIC
POLEGATE TOWN COUNCIL
49 HIGH STREET
POLEGATE
EAST SUSSEX
BN26 6AL

Business Reserve Account

Summary	
Statement Date	01 MAR 2024
Period Covered	02 FEB 2024 to 01 MAR 2024
Previous Balance	£86,421.77
Paid In	£99.56
Withdrawn	£0.00
New Balance	£86,521.33
BIC	[redacted]
IBAN	[redacted]

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest rate: 1.45% Gross / 1.46% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
02 FEB 2024	BROUGHT FORWARD			86,421.77
29 FEB	Interest 29FEB GRS 47542470 1010	99.56		86,521.33

[5.]

1001033301800010001

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

Polegate Town Council
Polegate Town Council
High Street
Polegate
East Sussex
BN26 6AL

67562 058289 0165 E 38500

Account Summary	
Opening Balance	86,681.32
Payments In	142.82
Payments Out	0.00
Closing Balance	86,824.14

Interest Rate - Valid as at end date of the statement period
1.96% AER

International Bank Account Number
[redacted]

Branch Identifier Code
[redacted]

13 January to 12 February 2024

Account Name
Polegate Town Council

Sortcode **Account Number** **Sheet Number**
[redacted] 52

Your Business Money Manager details

Date		Payment type and details	Paid out	Paid in	Balance
12 Jan 24		**BALANCE BROUGHT FORWARD**			**86,681.32**
12 Feb 24	CR	GROSS INTEREST TO 11FEB2024		1010 142.82	86,824.14
12 Feb 24		**BALANCE CARRIED FORWARD**			**86,824.14**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Polegate Town Council

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	29/02/2024		50,000.00
Business Premium Account	29/02/2024		644,181.00
			694,181.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		694,181.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		694,181.00
	Balance per Cash Book is :-	**694,181.00**
	Difference is :-	**0.00**

Signatory 1:
Name .... Signed .... Date ....

Signatory 2:
Name .... Signed .... Date ....

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	29/02/2024		129,509.39
			129,509.39

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		129,509.39

Unpresented Receipts (Plus)		
	0.00	
		0.00
		129,509.39

Balance per Cash Book is :- **129,509.39**

Difference is :- **0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	29/02/2024		200.00
			200.00
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			200.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			200.00
		Balance per Cash Book is :-	**200.00**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Polegate Town Council

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	29/02/2024		0.00
			0.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00

Balance per Cash Book is :- **0.00**

Difference is :- **0.00**

Signatory 1:
Name ....Signed ....Date ....

Signatory 2:
Name ....Signed ....Date ....

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC deposit Account	29/02/2024		86,824.14
			86,824.14
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			86,824.14
Unpresented Receipts (Plus)			
		0.00	
			0.00
			86,824.14
		Balance per Cash Book is :-	**86,824.14**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	29/02/2024		86,521.33
			86,521.33

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		86,521.33

Unpresented Receipts (Plus)		
	0.00	
		0.00
		86,521.33
	Balance per Cash Book is :-	**86,521.33**
	Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Summary Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Employee costs	Income	26	82	0	(82)			0.0%
	Expenditure	14,210	130,557	179,520	48,963	1,130	47,833	73.4%
	Net Income over Expenditure	(14,184)	(130,475)	(179,520)	(49,045)			
	plus Transfer from EMR	0	180					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	(14,184)	(130,295)					
	Grand Totals:- Income	**26**	**82**	**0**	**(82)**			**0.0%**
	Expenditure	**14,210**	**130,557**	**179,520**	**48,963**	**1,130**	**47,833**	**73.4%**
	Net Income over Expenditure	**(14,184)**	**(130,475)**	**(179,520)**	**(49,045)**			
	plus Transfer from EMR	**0**	**180**					
	less Transfer to EMR	**0**	**0**					
	Movement to/(from) Gen Reserve	**(14,184)**	**(130,295)**					

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Administration								
1009	Bank Loyalty Discount	18	156	370	214			42.1%	
1060	Miscellaneous Income	0	4,939	0	(4,939)			0.0%	
	Administration :- Income	**18**	**5,095**	**370**	**(4,725)**			**1377.0%**	**0**
4010	Internal Auditor	0	18	500	482		482	3.5%	
4030	Postage	0	234	300	66		66	78.0%	
4031	Stationery	156	1,517	1,500	(17)		(17)	101.1%	
4032	Photocopier copy charges	0	932	1,500	568		568	62.1%	
4035	Computer consumables	246	246	300	54		54	81.8%	
4036	Office IT equip't inc antiviru	34	314	700	386		386	44.8%	
4037	Website	10	210	350	140		140	59.9%	
4039	Legal fees	0	5,917	5,000	(917)		(917)	118.3%	
4040	Audit Fees (external audit)	0	1,365	1,600	235		235	85.3%	
4043	Insurance Premiums	0	11,571	5,200	(6,371)		(6,371)	222.5%	
4044	Insurance Tree Survey	0	0	500	500		500	0.0%	
4045	Subscriptions	0	3,171	3,200	29		29	99.1%	
4046	Publications	0	0	200	200		200	0.0%	
4047	Advertising	0	0	100	100		100	0.0%	
4049	Tree Works	0	0	1,500	1,500		1,500	0.0%	
4050	Town Council Elections	0	13,153	5,500	(7,653)		(7,653)	239.1%	7,653
4053	Refreshments	0	17	250	233		233	6.6%	
4056	Bank/Barclaycard charges	69	586	1,000	414		414	58.6%	
4059	First Aid	0	47	150	103		103	31.5%	
4062	Newsletter Production	0	0	500	500		500	0.0%	
4063	Hire of Halls	0	134	300	166		166	44.7%	
4069	Office telephones	80	875	1,000	125		125	87.5%	
4070	Broadband/Internet	34	378	500	122		122	75.7%	
4071	IT Services incl backups	246	2,745	3,300	555		555	83.2%	
4072	IT costs office 365	159	1,864	1,950	87		87	95.6%	
4073	IT reserve for new machines	(203)	625	700	75	348	(273)	139.0%	
8060	Misc Resolved Gen Reserves & c	0	2,430	0	(2,430)	4,164	(6,594)	0.0%	
	Administration :- Indirect Expenditure	**830**	**48,346**	**37,600**	**(10,746)**	**4,512**	**(15,258)**	**140.6%**	**7,653**
	Net Income over Expenditure	**(812)**	**(43,251)**	**(37,230)**	**6,021**				
6000	plus Transfer from EMR	0	7,653						
	Movement to/(from) Gen Reserve	**(812)**	**(35,598)**						
103	Town Councillors								
1006	Mayor's Charity Fund	0	612	0	(612)			0.0%	
	Town Councillors :- Income	**0**	**612**	**0**	**(612)**				**0**

Continued over page

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4090	Councillors' allowances	0	2,810	7,000	4,191		4,191	40.1%	
4091	Councillors' expenses	0	369	500	131		131	73.9%	
4092	Councillors' training	0	823	1,000	178		178	82.3%	
4093	Mayor's allowance Civic Duties	785	1,079	2,000	921		921	53.9%	
4095	Mayor's Fund Raising Charity	0	612	0	(612)		(612)	0.0%	
	Town Councillors :- Indirect Expenditure	**785**	**5,692**	**10,500**	**4,808**	**0**	**4,808**	**54.2%**	**0**
	Net Income over Expenditure	**(785)**	**(5,080)**	**(10,500)**	**(5,420)**				
104	General Administration								
1010	Investment Income	143	7,570	500	(7,070)			1514.0%	
1063	CIL funds from developers	0	34,834	0	(34,834)			0.0%	
1076	Precept	0	365,846	365,846	0			100.0%	
	General Administration :- Income	**143**	**408,250**	**366,346**	**(41,904)**			**111.4%**	**0**
4100	Grants to other Organisations	0	1,000	1,000	0		0	100.0%	
4103	Public Info event(s)	0	0	1,000	1,000		1,000	0.0%	
4104	Events	0	886	1,000	114		114	88.6%	
4105	Finance Software	0	802	1,200	398		398	66.8%	
8060	Misc Resolved Gen Reserves & c	0	1,450	0	(1,450)	773	(2,223)	0.0%	
	General Administration :- Indirect Expenditure	**0**	**4,138**	**4,200**	**62**	**773**	**(711)**	**116.9%**	**0**
	Net Income over Expenditure	**143**	**404,112**	**362,146**	**(41,966)**				
201	Council Offices								
4004	Cleaning contract ex staff	200	855	2,000	1,145		1,145	42.8%	
4130	Council Tax	0	7,073	8,500	1,427		1,427	83.2%	
4131	Electricity	822	3,652	3,000	(652)		(652)	121.7%	
4132	Water charges	17	1,407	300	(1,107)		(1,107)	468.9%	
4133	Sewerage	0	268	550	282		282	48.7%	
4136	Photocopier - lease	0	120	810	690		690	14.9%	
4139	Window Cleaning	25	125	300	175	55	120	60.0%	
4140	Alarm Maintenance	0	400	1,800	1,400	370	1,031	42.7%	
4141	Fire Precautions	0	182	440	258		258	41.4%	
4142	Other Maintenance	17,317	25,346	600	(24,746)	80	(24,826)	4237.7%	7,954
4146	Other Office Equipment	48	884	1,250	366	130	237	81.1%	
4154	Housekeeping San bins 49 & gar	0	352	380	28		28	92.6%	
4155	Refuse Collecting	53	618	1,300	682		682	47.5%	
4156	Security	124	366	0	(366)		(366)	0.0%	
4162	PWLB - Capital	0	4,920	4,919	(1)		(1)	100.0%	
4163	PWLB- Interest	0	653	654	1		1	99.9%	
	Council Offices :- Indirect Expenditure	**18,606**	**47,221**	**26,803**	**(20,418)**	**634**	**(21,052)**	**178.5%**	**7,954**
	Net Expenditure	**(18,606)**	**(47,221)**	**(26,803)**	**20,418**				
6000	plus Transfer from EMR	0	7,954						

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	**(18,606)**	**(39,267)**						
202	51 High Street								
4170	51 High Street - expenditure	0	0	800	800		800	0.0%	
	51 High Street :- Indirect Expenditure	**0**	**0**	**800**	**800**	**0**	**800**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(800)**	**(800)**				
204	Wannock Office								
4198	PWMRG CIC Grant (Interim)	0	26,124	26,124	0		0	100.0%	
	Wannock Office :- Indirect Expenditure	**0**	**26,124**	**26,124**	**0**	**0**	**0**	**100.0%**	**0**
	Net Expenditure	**0**	**(26,124)**	**(26,124)**	**0**				
205	High Street Toilets								
1035	High St Toilets Community Sche	617	1,234	1,234	0			100.0%	
	High Street Toilets :- Income	**617**	**1,234**	**1,234**	**0**			**100.0%**	**0**
4500	Toilets High St - Cleaning	880	8,803	11,000	2,197	909	1,289	88.3%	
4501	Toilets High St - Maintenance	0	230	250	20		20	92.0%	
4504	Toilets High St - Other	0	0	310	310		310	0.0%	
	High Street Toilets :- Indirect Expenditure	**880**	**9,033**	**11,560**	**2,527**	**909**	**1,619**	**86.0%**	**0**
	Net Income over Expenditure	**(263)**	**(7,799)**	**(10,326)**	**(2,527)**				
301	Town Centre and Community Safe								
4201	CCTV costs	0	2,663	3,500	837	6,793	(5,956)	270.2%	
8060	Misc Resolved Gen Reserves & c	0	1,928	0	(1,928)		(1,928)	0.0%	
	Town Centre and Community Safe :- Indirect Expenditure	**0**	**4,591**	**3,500**	**(1,091)**	**6,793**	**(7,884)**	**325.3%**	**0**
	Net Expenditure	**0**	**(4,591)**	**(3,500)**	**1,091**				
302	Recreation Grounds								
1022	Brightling Road lease	0	0	120	120			0.0%	
1060	Miscellaneous Income	0	74,500	0	(74,500)			0.0%	
1080	Grants Received	0	3,500	0	(3,500)			0.0%	
	Recreation Grounds :- Income	**0**	**78,000**	**120**	**(77,880)**			**65000.0**	**0**
4199	Changing Places Toilet	0	70,500	0	(70,500)		(70,500)	0.0%	
4220	General Maintenance	270	13,318	9,000	(4,318)	8,271	(12,589)	239.9%	
4221	Recreation ground - water	0	0	390	390		390	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4223	Grounds Maintenance	0	3,595	3,500	(95)		(95)	102.7%	
4230	Skate Park	0	0	3,000	3,000	3,329	(329)	111.0%	
4235	Wannock Toilets	116	116	0	(116)		(116)	0.0%	
4238	Litter Bins	0	3,050	6,100	3,050	1,175	1,875	69.3%	
4239	Speed Indicator Device	570	570	0	(570)	11,330	(11,900)	0.0%	
4240	Oakleaf Lease Charges	0	150	150	0		0	100.0%	
4241	Dog Bins	0	1,300	2,860	1,560		1,560	45.5%	
4242	Playground Equipment	0	34,505	2,000	(32,505)	1,406	(33,911)	1795.6%	33,812
4243	Safety Inspections	90	1,035	1,500	465	45	420	72.0%	
8002	CIL Expenditure	0	23,960	0	(23,960)		(23,960)	0.0%	23,960
8060	Misc Resolved Gen Reserves & c	1,012	12,000	0	(12,000)	4,130	(16,130)	0.0%	
	Recreation Grounds :- Indirect Expenditure	**2,057**	**164,098**	**28,500**	**(135,598)**	**29,687**	**(165,285)**	**679.9%**	**57,772**
	Net Income over Expenditure	**(2,057)**	**(86,098)**	**(28,380)**	**57,718**				
6000	plus Transfer from EMR	0	57,772						
	Movement to/(from) Gen Reserve	**(2,057)**	**(28,327)**						
303	Highways								
1051	Urban Grasscutting Income	0	3,762	3,135	(627)			120.0%	
	Highways :- Income	**0**	**3,762**	**3,135**	**(627)**			**120.0%**	**0**
4256	Urban grasscutting	0	20,712	25,000	4,288	27,569	(23,281)	193.1%	
4258	Flower Beds	0	5,963	6,600	637	138	499	92.4%	
4259	Council Gardens - office	0	599	0	(599)	437	(1,036)	0.0%	
4263	Bulb Planting	0	1,094	1,000	(94)		(94)	109.4%	
8060	Misc Resolved Gen Reserves & c	600	3,249	0	(3,249)	490	(3,739)	0.0%	
	Highways :- Indirect Expenditure	**600**	**31,617**	**32,600**	**983**	**28,634**	**(27,651)**	**184.8%**	**0**
	Net Income over Expenditure	**(600)**	**(27,855)**	**(29,465)**	**(1,610)**				
304	Allotments								
1070	Allotment Fees	58	2,754	2,500	(254)			110.1%	
1072	Gosford Way Allotments	0	175	175	0			100.0%	
1073	Allotment Deposit Retained	0	350	0	(350)			0.0%	350
	Allotments :- Income	**58**	**3,279**	**2,675**	**(604)**			**122.6%**	**350**
4270	Allotments - maintenance	0	700	700	0	300	(300)	142.9%	
4271	Allotments - improvements	0	8	350	342	17	325	7.1%	
4272	Allotments - water	0	102	800	698		698	12.7%	
4273	Allotment - rent of land Gosfo	0	(324)	175	499		499	(184.9%)	
4274	Allotment Grounds maintenance	0	50	650	600		600	7.7%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
8060	Misc Resolved Gen Reserves & c	0	360	0	(360)	1,364	(1,724)	0.0%	
	Allotments :- Indirect Expenditure	**0**	**896**	**2,675**	**1,779**	**1,681**	**98**	**96.3%**	**0**
	Net Income over Expenditure	**58**	**2,383**	**0**	**(2,383)**				
6001	less Transfer to EMR	0	350						
	Movement to/(from) Gen Reserve	**58**	**2,033**						
305	Street Lighting								
1060	Miscellaneous Income	0	1,193	0	(1,193)			0.0%	
	Street Lighting :- Income	**0**	**1,193**	**0**	**(1,193)**				**0**
4280	Street Light - energy	0	(18,700)	9,600	28,300		28,300	(194.8%)	
4281	Street Light - Maint contract	0	10,484	10,400	(84)		(84)	100.8%	
4282	St Light - works/impro/maint	24,320	52,267	8,500	(43,767)	5,283	(49,049)	677.0%	44,970
4286	Christmas decorations	473	11,202	13,000	1,798		1,798	86.2%	
4287	Additional Christmas Decoratio	0	0	2,000	2,000		2,000	0.0%	
8060	Misc Resolved Gen Reserves & c	0	2,156	0	(2,156)		(2,156)	0.0%	
	Street Lighting :- Indirect Expenditure	**24,793**	**57,409**	**43,500**	**(13,909)**	**5,283**	**(19,191)**	**144.1%**	**44,970**
	Net Income over Expenditure	**(24,793)**	**(56,216)**	**(43,500)**	**12,716**				
6000	plus Transfer from EMR	24,320	44,970						
	Movement to/(from) Gen Reserve	**(473)**	**(11,246)**						
306	Prize and Prize Giving								
4096	Remembrance Wreath	0	0	60	60		60	0.0%	
8060	Misc Resolved Gen Reserves & c	0	204	0	(204)	39	(243)	0.0%	
	Prize and Prize Giving :- Indirect Expenditure	**0**	**204**	**60**	**(144)**	**39**	**(183)**	**405.6%**	**0**
	Net Expenditure	**0**	**(204)**	**(60)**	**144**				
307	The Polegate Partnership								
1040	SponsorFlower Beds Hailsham Rd	0	50	1,000	950			5.0%	
	The Polegate Partnership :- Income	**0**	**50**	**1,000**	**950**			**5.0%**	**0**
4306	Replace Hailsham Rd Beds	0	445	450	5		5	98.9%	
4307	Hailsham Flowers Maintenance	0	91	550	459		459	16.5%	
	The Polegate Partnership :- Indirect Expenditure	**0**	**536**	**1,000**	**464**	**0**	**464**	**53.6%**	**0**
	Net Income over Expenditure	**0**	**(486)**	**0**	**486**				

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Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401	The Planning Committee								
4320	Planning Committee - Halls	0	0	200	200		200	0.0%	
4322	Planning - legal fees	0	358	0	(358)		(358)	0.0%	
	The Planning Committee :- Indirect Expenditure	**0**	**358**	**200**	**(158)**	**0**	**(158)**	**178.8%**	**0**
	Net Expenditure	**0**	**(358)**	**(200)**	**158**				
701	The Retired								
7001	The Retired	0	722	800	78		78	90.2%	
	The Retired :- Indirect Expenditure	**0**	**722**	**800**	**78**	**0**	**78**	**90.2%**	**0**
	Net Expenditure	**0**	**(722)**	**(800)**	**(78)**				
	Grand Totals:- Income	**836**	**501,475**	**374,880**	**(126,595)**			**133.8%**	
	Expenditure	**48,552**	**400,984**	**230,422**	**(170,562)**	**78,944**	**(249,506)**	**208.3%**	
	Net Income over Expenditure	**(47,715)**	**100,491**	**144,458**	**43,967**				
	plus Transfer from EMR	**24,320**	**118,348**						
	less Transfer to EMR	**0**	**350**						
	Movement to/(from) Gen Reserve	**(23,395)**	**218,490**						

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			15,136.36	
200	Current/Business Premium			694,181.00	
201	Tracker Account			129,509.39	
203	HSBC Deposit A/C			86,824.14	
204	NatWest deposit A/C			86,421.77	
210	Petty Cash			200.00	
310	General reserves				207,502.23
320	Council Office Mntce Fund				22,115.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				26,683.87
328	Office IT Equipment Reserve				897.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				96,914.31
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				19,899.75
341	Staff - Consultant/Temporary				2,025.55
342	S106 funds				244,147.25
344	Play Equipment				12,000.00
345	Flower Bulbs EMR				0.05
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				3,344.00
348	Consultation/Newsletter				1,003.00
349	CIL funds				155,253.56
350	Picnic Benches				788.00
351	Skate Park				9,675.00
352	Overtime				2,275.27
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
358	VAS (SID)				11,000.00
359	Land purchase car park				100.00
360	Land Purchase open space				100.00
361	Allotment unreturned deposits				875.00
362	emr training courses				2,476.00
501	Sundry Other creditors			488.45	
560	Deposits Held				4,110.00
1006	Mayor's Charity Fund	103	Town Councillors		612.05
1009	Bank Loyalty Discount	102	Administration		155.92
1010	Investment Income	104	General Administration		7,570.03
1035	High St Toilets Community Sche	205	High Street Toilets		1,234.00

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A/c Code	Account Name	Centre	Centre Name	Debit	Credit
1040	SponsorFlower Beds Hailsham Rd	307	The Polegate Partnership		50.00
1042	Sponsorship Litter Picker	101	Employee costs		26.00
1051	Urban Grasscutting Income	303	Highways		3,761.99
1060	Miscellaneous Income	101	Employee costs		56.00
1060	Miscellaneous Income	102	Administration		4,939.11
1060	Miscellaneous Income	302	Recreation Grounds		74,500.00
1060	Miscellaneous Income	305	Street Lighting		1,193.00
1063	CIL funds from developers	104	General Administration		34,834.00
1070	Allotment Fees	304	Allotments		2,753.62
1072	Gosford Way Allotments	304	Allotments		175.00
1073	Allotment Deposit Retained	304	Allotments		350.00
1076	Precept	104	General Administration		365,846.00
1080	Grants Received	302	Recreation Grounds		3,500.00
[redacted]				52,653.82	
[redacted]				13,454.83	
[redacted]				6,882.75	
[redacted]				855.00	
[redacted]				593.85	
4007	NI (ER's)	101	Employee costs	5,338.94	
4008	Pension ER's contributions	101	Employee costs	6,919.46	
4009	Payroll	101	Employee costs		600.50
4010	Internal Auditor	102	Administration	17.55	
[redacted]				5,001.45	
[redacted]				5,514.54	
[redacted]				4,447.40	
[redacted]				517.05	
4016	Training Exps inc course fees	101	Employee costs	1,217.94	
[redacted]				347.94	
4020	Professional Fees	101	Employee costs	150.00	
4022	Democratic Services	101	Employee costs	13,270.62	
[redacted]				2,478.26	
4024	HR Contract	101	Employee costs	1,250.00	
4030	Postage	102	Administration	234.05	
4031	Stationery	102	Administration	1,516.74	
4032	Photocopier copy charges	102	Administration	931.71	
4035	Computer consumables	102	Administration	245.52	
4036	Office IT equip't inc antiviru	102	Administration	313.58	
4037	Website	102	Administration	209.75	
4039	Legal fees	102	Administration	5,917.23	
4040	Audit Fees (external audit)	102	Administration	1,365.00	
4043	Insurance Premiums	102	Administration	11,570.82	
4045	Subscriptions	102	Administration	3,170.73	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4050	Town Council Elections	102	Administration	13,153.13	
4053	Refreshments	102	Administration	16.59	
4056	Bank/Barclaycard charges	102	Administration	585.75	
4059	First Aid	102	Administration	47.28	
4063	Hire of Halls	102	Administration	134.00	
4069	Office telephones	102	Administration	874.89	
4070	Broadband/Internet	102	Administration	378.39	
4071	IT Services incl backups	102	Administration	2,744.52	
4072	IT costs office 365	102	Administration	1,863.50	
4073	IT reserve for new machines	102	Administration	624.95	
4090	Councillors' allowances	103	Town Councillors	2,809.50	
4091	Councillors' expenses	103	Town Councillors	369.43	
4092	Councillors' training	103	Town Councillors	822.50	
4093	Mayor's allowance Civic Duties	103	Town Councillors	1,078.83	
4095	Mayor's Fund Raising Charity	103	Town Councillors	612.05	
4100	Grants to other Organisations	104	General Administration	1,000.00	
4104	Events	104	General Administration	885.97	
4105	Finance Software	104	General Administration	801.76	
4130	Council Tax	201	Council Offices	7,073.32	
4131	Electricity	201	Council Offices	3,652.08	
4132	Water charges	201	Council Offices	1,406.82	
4133	Sewerage	201	Council Offices	267.75	
4136	Photocopier - lease	201	Council Offices	120.32	
4139	Window Cleaning	201	Council Offices	125.00	
4140	Alarm Maintenance	201	Council Offices	399.54	
4141	Fire Precautions	201	Council Offices	182.01	
4142	Other Maintenance	201	Council Offices	25,346.35	
4146	Other Office Equipment	201	Council Offices	883.60	
4154	Housekeeping San bins 49 & gar	201	Council Offices	351.90	
4155	Refuse Collecting	201	Council Offices	617.74	
4156	Security	201	Council Offices	366.00	
4162	PWLB - Capital	201	Council Offices	4,919.72	
4163	PWLB- Interest	201	Council Offices	653.48	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	26,124.00	
4199	Changing Places Toilet	302	Recreation Grounds	70,500.00	
4201	CCTV costs	301	Town Centre and Community Safe	2,662.95	
4220	General Maintenance	302	Recreation Grounds	13,318.27	
4223	Grounds Maintenance	302	Recreation Grounds	3,594.69	
4235	Wannock Toilets	302	Recreation Grounds	115.65	
4238	Litter Bins	302	Recreation Grounds	3,050.00	
4239	Speed Indicator Device	302	Recreation Grounds	569.92	
4240	Oakleaf Lease Charges	302	Recreation Grounds	150.00	

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A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4241	Dog Bins	302	Recreation Grounds	1,300.00	
4242	Playground Equipment	302	Recreation Grounds	34,504.98	
4243	Safety Inspections	302	Recreation Grounds	1,034.75	
4256	Urban grasscutting	303	Highways	20,712.17	
4258	Flower Beds	303	Highways	5,962.96	
4259	Council Gardens - office	303	Highways	599.09	
4263	Bulb Planting	303	Highways	1,094.00	
4270	Allotments - maintenance	304	Allotments	700.00	
4271	Allotments - improvements	304	Allotments	8.00	
4272	Allotments - water	304	Allotments	101.53	
4273	Allotment - rent of land Gosfo	304	Allotments		323.50
4274	Allotment Grounds maintenance	304	Allotments	50.00	
4280	Street Light - energy	305	Street Lighting		18,700.00
4281	Street Light - Maint contract	305	Street Lighting	10,484.26	
4282	St Light - works/impro/maint	305	Street Lighting	52,266.50	
4286	Christmas decorations	305	Street Lighting	11,202.01	
4306	Replace Hailsham Rd Beds	307	The Polegate Partnership	445.00	
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	90.52	
4322	Planning - legal fees	401	The Planning Committee	357.58	
4500	Toilets High St - Cleaning	205	High Street Toilets	8,802.69	
4501	Toilets High St - Maintenance	205	High Street Toilets	230.00	
6000	Transfer from EMR	101	Employee costs		180.00
6000	Transfer from EMR	102	Administration		7,653.13
6000	Transfer from EMR	201	Council Offices		7,953.75
6000	Transfer from EMR	302	Recreation Grounds		57,771.60
6000	Transfer from EMR	305	Street Lighting		44,970.00
6001	Transfer to EMR	304	Allotments	350.00	
7001	The Retired	701	The Retired	721.88	
8002	CIL Expenditure	302	Recreation Grounds	23,960.00	
8060	Misc Resolved Gen Reserves & c	101	Employee costs	11,119.02	
8060	Misc Resolved Gen Reserves & c	102	Administration	2,430.00	
8060	Misc Resolved Gen Reserves & c	104	General Administration	1,450.00	
8060	Misc Resolved Gen Reserves & c	301	Town Centre and Community Safe	1,928.00	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	11,999.90	
8060	Misc Resolved Gen Reserves & c	303	Highways	3,249.00	
8060	Misc Resolved Gen Reserves & c	304	Allotments	360.00	
8060	Misc Resolved Gen Reserves & c	305	Street Lighting	2,156.00	
8060	Misc Resolved Gen Reserves & c	306	Prize and Prize Giving	204.36	
			Trial Balance Totals :	**1,564,275.99**	**1,564,275.99**
			Difference	**0.00**	

Report to Full Council and request to use underspent funds for consultancy on the planning application for Brightling road improvements

Background

Polegate Town Council resolved to enhance Brightling Road by adding a number of new features including a play area (with accessible equipment), a small car park, lighting, new concrete skate park, new pump track/BMX and a climbing wall.

Some permissions have already been sought through permitted development and are either completed or underway. (e.g. accessible Roadway to mini railway enclosure; outdoor gym)

Although some of the items would fall within permitted development, some have been added to give flexibility of the design in height and dimension. (e.g. play area, pump track, skate park, "roadway" to proposed car park). Other items require planning permission – car park.

Having appointed a consultant agent to draft the plans and prepare for the application Wealden District Council have requested further information. At present these total IRO £6300. As this would in total exceed the current budget. The clerk and finance officer have looked at areas of underspent budget where the funding could be taken from. (NB we are now at the end of the financial year).

Motion/Request

It is therefore requested that £6300 (ex VAT) be put into an ear marked reserve for planning consultancy to cover this sum. There has been an underspend in grass cutting of £4287 and an unbudgeted additional income of over £2500 from interest received as higher rates were obtained. The two items will easily cover this new reserve and allow the works to continue in the new financial year. (2024-25). This avoids using "general reserves" which are already low. The remaining underspends will go back to general reserves to top up to an acceptable level.

Breakdown as below (cannot include contactors for commercial reasons)

8	Please supply a Planning Statement.	[redacted]	£	750.00	
9	Please supply an Arboricultural Impact Assessment as works are located close to or beneath the canopies of existing trees on the site (which could potentially affect root systems), even if no direct works to trees are proposed.		£	1,125.00	
10	Please supply an Ecological Report together with any further surveys recommended therein. NOTE: The site lies within the red zone for Great Crested Newts under the District Level Licensing Scheme administered by The NatureSpace Partnership, of which this Authority is a member, so any report must make specific reference to this species, as well as other protected species.		£	1,100.00	Note that ecology findings may required further surveys/costs
11	Please supply a Flood Risk Assessment as the site has an area of more than 1 hectare and the northern part of the site lies within Flood Zones 2 & 3.		£	1,650.00	
12	The majority of the site lies within a Site of Archaeological Interest so you will need to contact the County Archaeologist to ascertain whether a HER report/Heritage Statement or Archaeological Desk-Based Assessment is required (county.her@eastsussex.gov.uk).		£	1,652.25	Further costs could apply depending on the findings
13	Please supply a Playing Field/Sports Provision Assessment, as required by the Council's Planning Validation Guide. This can be incorporated into your Planning Statement if necessary.		£	-	
14	Please supply a basic Surface Water Drainage Strategy (final details may be conditioned).		£	-	Assumed this is within Item 11 cost, but this is being confirmed
15	The registration fee will be checked upon receipt of the requested information.		£	-	Possibility this will increase
		Total Estimated Cost (ex VAT)	**£**	**6,277.25**	
		VAT	**£**	**1,255.45**	
		Total	**£**	**7,532.70**	

REPRESENTATIVES TO OUTSIDE ORGANISATIONS 2023

Organisation	**Councillor:**
Airs (Action in Rural Sussex)	Cherie Berry
Allotments	Dan Dunbar
CCTV Liaison	Dan Dunbar / James Heward
Citizens Advice Bureau	James Heward
Civil Protection	Dan Dunbar
Community Association	Maggie Piper
Cuckmere Community Bus	Dan Dunbar
Crime Prevention/Neighbourhood Watch/Police Liaison/LAT meeting	Dan Dunbar David Watts James Heward
Eastbourne Area Transport Forum/Bus group/Rail	Malcolm Cunningham James Heward
East Sussex ALC	David Watts
Elderly	Maggie Piper David Watts
Fields In trust	Douglas Murray
Gatwick Airport stakeholder group	David Watts
Jubilee Nature Reserve	Maggie Piper James Heward
NALC	Douglas Murray
Polegate Twinning Association	Vacant
Polegate Windmill	Vacant
Press Liaison & Newsletter	David Watts Dan Dunbar
South Downs National Park (SDNP)	Wendy Alexander (Maggie Piper)
South Wealden Association of Local Councils (WDALC) & Planning	Douglas Murray
Sports – Cricket/Football/Stoolball	Andrew Wood James Heward
Tree Warden	*Tim Saunders (Oct 2016)* ***NON COUNCILLOR*** *Councillor liaison - James Heward*
Wealden Planning Panel/Cluster group	Douglas Murray James Heward
Youth	Dan Dunbar Douglas Murray Nathan Dunbar Andrew O'Kane James Heward