UNADOPTED
POLEGATE TOWN COUNCIL

FINANCE & POLICY COMMITTEE

Minutes of the Finance & Policy Committee meeting held on Friday 5th July 2024 in the council chambers 49 High Street, Polegate East Sussex BN26 6AL at 10:00am

Present: Cllrs D Murry, S Shing, J Heward, D Watts, M Cunningham **(5)**
Not Present: Cllr J keen, M Piper, D Dunbar **(3)**
No members of the public present

Minute Number	Resolution
13601	**Opportunity for Public** None
13602	**Apologies for absence** Cllrs J Keen, M Piper, D Dunbar
13603	**Declarations of interest in any items on the agenda** None
13604	**Minutes of the Finance & Policy committee meeting on 24th May 2024** Draft minutes had been circulated to all prior to the meeting there were no queries. **It was resolved to accept the minutes of the Finance & Policy committee meeting on 24th May 2024 as an accurate record of the meeting and these were signed by the chair. VOTE All in favour**
13605	**Payments of accounts** Payments list had been circulated to all prior to the meeting. A question was raised about the location of the grass matting (PWMRG) **It was resolved to accept the payments £123,471.90 as presented. VOTE All in favour.**

The meeting closed at 10:18 am

Signed by ________________________________ Chair of Finance & Policy _____________________Dated

Date: 06/11/2024

Time: 13:17 User: LS

Polegate Town Council

Cashbook 1

Current/Business Premium

Payments made between 01/10/2024 and 31/10/2024

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						Nominal Ledger Analysis			
01/10/2024	Business Stream	DIRECT DEB	10.26			4272	304	10.26	Cophall Water
01/10/2024	Business Stream	DIRECT DEB	41.07			4132	201	41.07	49/51 High St water
03/10/2024	Nest Pension Scheme	DIRECT DEB	530.43			4011	101	64.16	Nest Pension - Sept 24
						4000	101	110.07	Nest Pension - Sept 24
						4003	101	16.69	Nest Pension - Sept 24
						4002	101	36.40	Nest Pension - Sept 24
						4008	101	303.11	Nest Pension - Sept 24
07/10/2024	Barclays Bank	DIRECT DEB	50.50			4056	102	50.50	Bank Charges
11/10/2024	Countrymans Contractors Ltd	BX307409	2,239.67	2,239.67		500			Urban Grass Cut Sept 24
11/10/2024	Countrymans Contractors Ltd	BX307529	295.78	295.78		500			Saturday Bins Sept 24
11/10/2024	Countrymans Contractors Ltd	BX307543	627.91	627.91		500			Rec & Open Spaces Sept 24
11/10/2024	Streetlights	BX307559	6,195.76	6,195.76		500			Maintenance Contract Part 2
11/10/2024	Denma Cleaning Services Ltd	BX309162	819.00	819.00		500			Cleaning Services
11/10/2024	Cuckmere Community buses	BX309213	500.00	500.00		500			Grant
11/10/2024	SME IT Solutions Ltd	BX309555	13.50	13.50		500			Website Support
11/10/2024	Mulberry Local Aurhority Servi	BX309706	263.64	263.64		500			Internal Audit 24/25
11/10/2024	Europlants Ltd	BX310100	57.58	57.58		500			Maintenance Hailsham Beds
11/10/2024	SME IT Solutions Ltd	BX310678	635.80	635.80		500			IT Office Costs
11/10/2024	Echo Cleaning	BX311051	120.00	120.00		500			Office Cleaning
11/10/2024	IDVerde	BX311603	1,214.40	1,214.40		500			Playground Inspections
11/10/2024	SME IT Solutions Ltd	BX312420	175.36	175.36		500			IT Telephone Costs
15/10/2024	Mr Dan Dunbar	BX247935	17.58	17.58		500			Avery Printable Labels
15/10/2024	Initial Washroom Hygiene	BX544216	5.29	5.29		500			Hygiene Bins
15/10/2024	Mr Dan Dunbar	BX544971	140.00	140.00		500			Christmas Cards
15/10/2024	Mr Dan Dunbar	BX548625	11.75	11.75		500			Waverley at Eastbourne Pier
15/10/2024	Mr Dan Dunbar	BX548667	98.94	98.94		500			4 x 1000 Photo Jigsaw
15/10/2024	[redacted]	BX548695	11.25	11.25		500			[redacted]
15/10/2024	Mr Dan Dunbar	BX548821	9.00	9.00		500			Battle of Britain Dinner
15/10/2024	Mr Dan Dunbar	BX550329	16.20	16.20		500			ESCC Chairmans reception
15/10/2024	Recorra Sout East Ltd	BX550868	84.64	84.64		500			Refuse Collection
	Subtotal Carried Forward:		14,185.31	13,553.05	0.00			632.26	

Cashbook 1

Current/Business Premium

Payments made between 01/10/2024 and 31/10/2024

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
15/10/2024	[redacted]	BX552771	50.00	50.00		500			[redacted]
15/10/2024	Royal Society of Saint George	BX554471	37.00	37.00		500			RSSG Seahaven Branch
15/10/2024	Heathfield & Waldron Parish Co	BX554806	10.00	10.00		500			Zoom Training with Becky Welsh
15/10/2024	Sussex Mayors Association	BX555705	38.00	38.00		500			Sussex Mayors Association
15/10/2024	Polegate Twinning Association	BX557502	100.00	100.00		500			Polegate Twinning Association
15/10/2024	VIKING Office Depot Internatio	BX631756	279.97	279.97		500			Stationery
15/10/2024	Balfour Beatty Group Ltd	BX773393	60.81	60.81		500			Licence for Station Road Bin
15/10/2024	Advo Group	DIRECT DEB	154.99		25.83	4009	101	129.16	Payrol Services
15/10/2024	Wealden District Council	NNDR	749.00			4130	201	749.00	Payment of NNDR
15/10/2024	Staff Salaries Cash Book	Oct Sals	8,519.44			202		8,519.44	October Salary
16/10/2024	EDF Energy	DIRECT DEB	167.73		7.99	4131	201	159.74	Electricity 49 High St
16/10/2024	EDF Energy	DIRECT DEB	25.06		1.19	4131	201	23.87	Electricity 51 High St
22/10/2024	Inland Revenue	BACS	3,696.56			4000	101	1,063.72	Tax & NI Payments Sept 24
						4002	101	192.04	Tax & NI Payments Sept 24
						4003	101	217.47	Tax & NI Payments Sept 24
						4011	101	660.45	Tax & NI Payments Sept 24
						4007	101	974.88	Tax & NI Payments Sept 24
						4091	103	588.00	Tax & NI Payments Sept 24
28/10/2024	BarclayCard	BARCLAYCA	383.04		60.25	7001	701	21.60	Tea Party Christmas Frame
						4035	102	112.97	Computer Consumables
						4016	101	120.00	ILCA Qualifications
						4220	302	25.29	Sealants
						4142	201	42.93	Work wear for Litter Picker
28/10/2024	Wealden District Council	DIRECT DEB	1,482.00		247.00	4241	302	650.00	Dog Bins
						4238	302	585.00	Litter Bins
31/10/2024	[redacted]	BX966483	11.70	11.70		500			[redacted]
31/10/2024	Kent County Council KCS	BX967434	138.78	138.78		500			Photocopy Charges
31/10/2024	Wicksteed Leisure Ltd	BX969906	519.83	519.83		500			Cradle Seat, Flat Seat etc
31/10/2024	Lewes District Council	BX970510	54.00	54.00		500			Play Area
	Subtotal Carried Forward:		30,663.22	14,853.14	342.26			15,467.82	

Current/Business Premium

Payments made between 01/10/2024 and 31/10/2024

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									Inspections
31/10/2024	Mulberry Local Aurhority Servi	BX971511	108.00	108.00		500			Procurement, Tendering & Contr
31/10/2024	[redacted]	BX971521	43.35	43.35		500			[redacted]
31/10/2024	[redacted]	BX972647	50.00	50.00		500			[redacted]
31/10/2024		BX974152	30.00	30.00		500			
31/10/2024	FOUR JAYS GROUP	BX975206	453.00	453.00		500			Event Toilet & Hand Wash Stat
	Total Payments:		31,347.57	15,537.49	342.26			15,467.82	

		Year 2023/24	Year 2024/25	Year 2025/26	Notes	
		Budget	***Budget***	***Budget***		
101	**EMPLOYEE COSTS**	179,520	*203,071*	*215,777*	ni ERS ALONE 6.75% EXTRA AT LEAST	
	TOTAL EMPLOYEE COSTS	**179,520**	**203,071**	**217,577**	resolved personnel 8/11/24	14,506
102	**ADMINISTRATION**	£	£	£	***Where there is an increase it is 5% with some rounding***	
1009	Bank Loyalty Fees	(370)	(170)	(170)	£13 on average from Barclays	
4010	Internal Auditor	500	500	500		
4030	Postage	300	300	150	Stamps from 18 months rarely use post	
4031	Stationery	1,500	1,500	1,500		
4032	Photocopy Charges	1,500	1,500	1,500		
4035	Computer Consumables	300	300	350		
4036	MS office suite, staff, Jo for remote meetings & project	700	700	750		
4037	Website, domain, maintenance	350	350	400		
4039	Legal Fees	5,000	5,000	5,000		
4040	Audit Fees (external)	1,600	1,600	1,600		
4043	Insurance Premiums	5,200	6,000	7,000	24/25 was £6,300last quote was very high only because we are in 3 year agreement check quote	
4044	Insurance Tree Inspection	500	1,000	1,500		
4045	Subscriptions	3,200	3,600	3,800		
4046	Publications	200	300	400		
4047	Advertising	100	150	150		
4049	Tree Works Brightling Road	1,500	1,500	5,000	likely to be higher, have been doing from reserves	
4050	Town Council Elections	5,500	4,000	3,000	could lower as we have a large reserve but need to keep it in. stay same as last year?	
4051	Poll referendum/by election costs	0	0	0	will need to increase if we have one, but in EMR now	
4053	Refreshments	250	250	250		
4056	Bank/Barclaycard Charges	1,000	1,000	800	£55 each month £660	
4059	First Aid	150	150	150		
4061	Newsletter/Mailshot Printing	0	0	0		
4062	Newsletter/Mailshot Production	500	500	600	for one per year	
4063	Hire of Halls	300	300	300		
4069	Telephones	1,000	1,000	1,100	will go up by CPI and a microsoft uplift	
4070	Broadband / Internet Charges	500	500	550	will go up by CPI and a microsoft uplift	
4071	IT services (maintenance of software and equipment) backup	3,300	3,500	3,850	will go up by CPI and a microsoft uplift	
4072	IT outlook/office costs	1,950	2,200	2,420	will go up by CPI and a microsoft uplift	
4073	IT Office equipment reserve	700	700	1,200	for two new machines and other IT equipment	
	TOTAL ADMINISTRATION COSTS	**37,230**	**38,230**	**43,650**		
103	**TOWN COUNCILLORS**					
1006	Mayor's Charity Fund					
4090	Councillors Allowances	7,000	7,300	7,600	new remuneration total check	
4091	Councillors Expenses	500	600	600	flexible?	
4092	Councillors Training	1,000	1,000	500		
4093	Mayors Allowance	2,000	2,000	2,000		

4095	Mayor's Fund Raising Charity	0	0	0	
	Mayors Civic Event	0	1,000	1,000	
	TOTAL TOWN COUNCILLORS	**10,500**	**11,900**	**11,700**	No Increase
104	**GENERAL ADMINISTRATION**				
1004	Photocopies/Postage recharge		*0*		
1010	Investment Income	(500)	(3,500)	(4,000)	Slighly higher interest rates giving a better return on our money
4100	Grants To Other Organisations	1,000	1,000	1,000	
4103	Public Information Event(s)	1,000	1,000	1,000	
4104	Other events	1,000	1,500	1,500	
4105	Finance Software	1,200	1,800	1,800	P/l & N/L £1109 & Allotments £249
	TOTAL GENERAL ADMINISTRATION	**3,700**	**1,800**	**1,300**	Reduction because of Investment Income
201	**COUNCIL OFFICES**				
1000	Hire of Chamber / Offices				
4004	Cleaning contract 49 & 51	2,000	1,500	1,500	
4130	Council Tax	8,500	9,000	9,500	
4131	Electricity	3,000	4,000	5,000	?????
4132	Water Charges	300	400	550	
4133	Sewerage Charges	550	550	700	?? COULD REDUCE TO 500??
4136	Photocopier Lease	810	1,500	1,500	check what this is and why it hasn't been paid yet
4139	Window Cleaning	300	360	400	
4140	Alarm Maintenance	1,800	500	500	
4141	Fire Precautions	440	440	500	????
4142	Other maintenance	600	1,000	1,100	stair lift maintenance
4146	Other Office Equipment	1,250	1,400	1,500	flags chairs desks etc
4154	Housekeeping sanitary bins 49/51	380	380	380	increase? Cost for 49/51 is £305 pa
4155	Refuse Collection (Commercial)	1,300	1,300	1,500	
4162	PWLB Loans - Capital	4,919	5,202	2,710	last year only one payment in June
4163	PWLB Loans - Interest	654	375	76	last year only one payment in June
	TOTAL COUNCIL OFFICES	**26,803.00**	**27,907.00**	**27,416.61**	
202	**51 HIGH STREET - RENTED OFFICES**				
1005	Income	0	*0*	0	
4170	Expenditure	800	800	800	
	TOTAL 51 HIGH STREET	**800**	**800**	**800**	
	THE PAVILION, WANNOCK ROAD				

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	TOTAL WANNOCK OFFICE, WANNOCK ROAD GRANT REQUIRED	**26,124**	**33,950**	**34,981**	
205	**HIGH STREET TOILETS**				
1035	Income from Toilet Scheme	(1,234)	(1,234)	(1,300)	
4500	Cleaning/opening contract	11,000	11,500	11,500	Current contract £683 per month, with 5% increase £717
4501	Maintenance	250	2,000	2,400	24/25 was £2200 but got a £200 reduction
4504	Sanitary units & other costs	310	450	790	may not need
	Other maintenance		350	350	may not need
	TOTAL HIGH STREET TOILETS	**10,326**	**13,066**	**13,740**	
301	**TOWN CENTRE & COMMUNITY SAFETY**				
4201	CCTV Costs	3,500	5,500		need to check re chroma vision??
4202	Defibrillator costs maintenance	0	1,500	1,500	
4203	RESERVE FOR REPALCEMENT OF DEFIBS OVER 10 YEARS	0	2,000	2,000	
	TOWN CENTRE & COMMUNITY SAFETY	**3,500**	**9,000**	**3,500**	
302	**RECREATION GROUNDS / FACILITIES**				
1022	Brightling road lease charges (income)	(120)	(120)	(120)	
1050	Insurance Refunds/claim rebate				
1060	Miscellaneous Income				
4220	General Maintenance	9,000	13,000	16,000	

4221	Recreation Ground - Water	390	0	0				
4223	Grounds Maintenance	3,500	4,500	6,000	pond bmx strim clearance standard			
	extra for JNR maintenance???			2,000	extra for JNR maintenance????			
4230	Skate Park Facilities	3,000	3,000	3,000				
4238	Bin Emptying	6,100	7,300	7,600				
4240	Lease Charges	150	170	180				
4241	Dog Bins	2,860	2,860	2,860				
4242	Playground Equipment	2,000	2,000	3,000	should increase to preapre for replacement			
4243	Safety Inspections - (All Equip)	1,500	1,500	1,800				
	TOTAL RECREATION GROUNDS	**28,380**	**34,210**	**42,320**				
303	**HIGHWAYS**							
1051	ESCC Grass Cutting contribution	(3,135)	(4,048)	(5,342)				
4250	Bus Shelters	0	0	0				
4256	Urban Grasscutting	25,000	27,500	29,000				
4258	flowers summer & winter all beds except hailsham rd	6,600	7,500	8,850	Europlants have increased prices by 5%			
4259	Council Office Garden/Crossroads/Wannock	0	1,000	1,100				
4263	Bulb Planting	1,000	1,000	1,100				
4264	Mobile Speed Camera contract	0	1,100	1,100				
	TOTAL HIGHWAYS	**29,465**	**34,052**	**35,808**				
304	**ALLOTMENTS COPHALL**							
1070	Allotment Fees	(2,500)	(2,500)	(2,500)				
4270	Maintenance	700	700	700				
4271	Improvements	350	700	6,000	more water issues and fencing etc			
4272	Water Charges	800	1,000	1,000				
4274	Grounds Maintenance	650	700	800				
	TOTAL Cophall ALLOTMENTS	**0**	**600**	**6,000**				
304	**ALLOTMENTS GOSFORD**							
1072	Allotment Fees Gosford	(175)	(175)	(175)				
4273	Rent of Land	175	175	180				
	Total Gosford Allotments	**0**	**0**	**5**	doesn't break even at present have asked for land			
305	**STREET LIGHTING**							
4280	Energy Charges	9,600	9,600	33,000	Now have a contract with DRAX for UMS.			
4281	Maintenance Charges	10,400	10,400	13,000				
4282	New Work / Improvements/repairs	8,500	9,000	10,000				
4286	Xmas Decorations	13,000	14,000	14,500				
4287	Additional Christmas Decorations	2,000	0	0				
	TOTAL STREET LIGHTING	**43,500**	**43,000**	**70,500**	gone up significantly			
306	**PRIZES & PRIZEGIVING**							
4096	Poppy Wreath Remembrance day	60	60	60				
4293	Best Back Garden		0					

4294	Mayor's cup		0		
4295	Best Allotments		0		
4296	Best Gardens		0		
4297	Best Dressed Houses		0		
4298	Best Dressed Shops		0		
4299	Prize Party		0		
	TOTAL PRIZES & PRIZEGIVING	**60**	**60**	**60**	
307	**THE POLEGATE PARTNERSHIP**				
1040	Flower Beds -Hailsham (A27) Road	(1,000)	(1,000)	(1,000)	1 Bed unsponsored?
4306	Replacement planting in flower beds/reserves if not required this year	450	450	450	
4307	Maintenance and watering of beds	550	550	580	
	TOTAL THE POLEGATE PARTNERSHIP	**0**	**0**	**30**	
401	**PLANNING COMMITTEE**				
4320	Hire of Halls	200	*250*	100	
	TOTAL PLANNING COSTS	**200**	**250**	**100**	
7001	THE RETIRED Mayors Tea Party	800	*1,000*	1,800	
	TOTAL RETIRED	**800**	**1,000**	**1,800**	
			Year 2024/25		
			Annual Budget		
	SUMMARY				
			£	***£***	
	TOTAL EMPLOYEE COSTS	*179,520*	*203,071*	*217,577*	
	TOTAL ADMINISTRATION COSTS	*37,230*	*38,230*	*43,650*	
	TOTAL TOWN COUNCILLORS	*10,500*	*11,900*	*11,700*	
	TOTAL GENERAL ADMINISTRATION	*3,700*	*1,800*	*1,300*	
	TOTAL COUNCIL OFFICES	*26,803*	*27,907*	*27,417*	
	TOTAL 51 HIGH STREET now included above	*800*	*800*	*800*	
	TOTAL GRANT TO CIC	*26,124*	*33,950*	*34,981*	
	TOTAL HIGH STREET TOILETS	*10,326*	*13,066*	*13,740*	
	TOTAL TOWN CENTRE & COMM. SAFETY	*3,500*	*9,000*	*3,500*	
	TOTAL RECREATION GROUNDS	*28,380*	*34,210*	*42,320*	
	TOTAL HIGHWAYS	*29,465*	*34,052*	*35,808*	
	TOTAL ALLOTMENTS	*0*	*600*	*6,000*	
	TOTAL ALLOTMENTS GOSFORD	*0*	*0*	*5*	
	TOTAL STREET LIGHTING	*43,500*	*43,000*	*70,500*	
	TOTAL PRIZES AND PRIZEGIVING	*60*	*60*	*60*	
	TOTAL POLEGATE PARTNERSHIP	*0*	*0*	*30*	
	TOTAL PLANNING COSTS	*200*	*250*	*100*	
	TOTAL THE RETIRED	*800*	*1,000*	*1,800*	
		400,908	***452,896***	***511,288***	12.9% FROM LAST YEAR

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tax base current	3228.8		£158.40	proposed
			140.3	last year
				12.9
				13.20 PCM (12)
				£3 WEEKLY
			DIFERRENCE EXTRA	18.10 PER YEAR EXTRA BAND D
				30 PENCE PER WEEK
				(£1.50 PCM EXTRA)

Item 6 Provisional/indicative Budget figures 2025-26 accompanying note.

These figures are the overall estimate of the budget with figures so far.

The tax base which will determine the council tax figure is unknown until mid December when it is received from Wealden District Council.

These figures will then be revised in January at the budget setting and precept meeting.

Report from the architect about Brightling Road:

The design and initial surveys of recreational and ecological features at Brightling Road, Polegate. The project aims to develop community spaces, including a skate park, pump track, tennis court, play area, and car park with ecological assessments and tree surveys. Expense Breakdown:

1. Design of Recreation Features
    - Scope: Basic design concepts for skate park, pump track, tennis court, play area, car park.
    - Cost: £2,000 + VAT
2. Ecology Biodiversity Net Gain (BNG) Update
    - Scope: Pre- and post-reporting for BNG, potentially including grassland uplift and long-term tree management.
    - Cost: £700 + VAT
3. Topographical Survey (Topo Survey)
    - Cost: £750 + VAT
4. Tree Survey (Estimated)
    - Cost: £1,000 + VAT

Total Estimated Expenses:

5. Subtotal (before VAT): £4,450
6. Total (Including VAT): Approximately £4,450 + VAT

The architect is preparing the planning application and has been asked by Wealden Planning for further information for the submission. This will now include further costs as shown above.

Therefore, the committee is asked to approve a further £5000 from general reserves up to £10,000 limit (in case of further reports required).

KSS
AIR AMBULANCE CHARITY
KENT SURREY SUSSEX

Working Together to Save More Lives

Our Five-Year Strategy 2022-2027

Welcome

At Air Ambulance Charity Kent Surrey Sussex (KSS), we have dedicated the last 33 years to fighting to save lives and ensuring the best possible outcomes for our patients. We are an outstanding Air Ambulance Charity at the forefront of Helicopter Emergency Medical Services (HEMS) on both a national and international platform. We strive to continually improve to deliver better outcomes for more patients.

As the world continues to present us all with challenge, our purpose of saving lives and ensuring the best possible outcomes for our patients remains true.

We are proud to present our five-year strategy – Working Together to Save More Lives.

As one team, Team KSS, we will take bold, collaborative action to achieve our ambitious plans for the future. We will do this by focusing time and resource on our goals and accompanying key projects.

Collaboration and partnership are central to our success, especially with our colleagues in South East Coast Ambulance Service (SECAmb) and the wider NHS.

The views, experiences and ambitions for the future of our staff, volunteers, Trustees, supporters and key stakeholders have come together in our co-produced strategy. Our future success is very much dependent on the dedication, expertise and passion within the wider KSS family who will all continue to play a key role in the ongoing implementation and success of our strategy.

Thank you, on behalf of every patient we care for. Your support is as critical as our care.

David Welch
Chief Executive
Air Ambulance Charity
Kent Surrey Sussex

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About Us

We are KSS and we fight every day to save lives. We are people centred, purpose driven and values led.

We serve a population of 4.8M plus a transient population of 90M people who travel through our region every year. Between 1989 and 2022 we have been tasked to over 40,000 incidents, saving lives and improving patient outcomes across Kent, Surrey and Sussex.

Every life is important.
The world is unpredictable, and medical emergencies happen, changing lives forever. That's why we have dedicated the last 33 years to saving lives and providing cutting-edge, pre-hospital critical care. We are a vital part of your community, your lives and your safety. We're driven by our purpose of saving lives and ensuring the best possible outcomes for our patients. Last year alone, we were called to respond to over 3,000 incidents.

Time is critical.

Our dispatchers task our crews of pilots, doctors and paramedics, along with our life-saving equipment, to our patients 24/7, 365 days a year.

Our highly skilled multi-disciplinary team operate at the very forefront of Helicopter Emergency Medical Services (HEMS). We perform life-saving emergency chest and heart surgical procedures, deliver emergency anaesthesia and administer blood transfusions to patients suffering from life-threatening blood loss.

We can do all of this at the side of a road, on a beach, in a park – wherever and whenever you need us.

We're continuously innovating and utilising technology to develop and further improve the treatment and care we can deliver.

Together, we are changing the world.

Our exceptional research and innovation programme breaks ground with innovative developments that influence our work and shape practice across the UK and beyond. Our impact is felt worldwide, but it's felt most in our communities of Kent, Surrey and Sussex.

It currently costs over £15M a year to operate our cutting edge, innovative service with 86% of our total income raised through the incredible generosity of our supporters. Every life matters, and with your support we can give every patient the best possible chance of survival and recovery.

In order to deliver on our strategy, we need to raise more funds every year and rely on your continued support in whatever way you can.

Your support is as critical as our care.

The KSS Way

The KSS Way is our strategic and cultural framework; what we do to deliver on our purpose, work towards our vision and how we do this by staying true to our values and always keeping people at the heart of all we do.

Our Purpose

Saving lives and ensuring the best possible patient outcomes

Our Vision

An end to preventable loss of life from medical emergency

Our Values

Caring

Caring for people and putting people at the heart of all we do

Trusted

Generating trust in everyone we engage with

Dedicated

Dedicated to ensuring the best possible outcomes for our patients and communities

Innovative

Pushing the boundaries through research and innovation to better meet the needs of our patients and expectations of our supporters

Collaborative

Embracing collaboration and partnership to achieve the best for our patients

What the Future Looks Like

The world is changing, and so are we.

At KSS we believe in a better future

A future where families stay together, where communities are not devastated by critical incidents, and where we all work together to provide the best possible pre-hospital emergency healthcare, whenever and wherever needed.

We have real hope and ambition for the future as to how we can grow and innovate to save more lives. We have focused on those areas where we can make the biggest difference to the care we provide and to our patient outcomes. Through examining the effectiveness of our service, thinking differently about how current problems could be solved, and ultimately looking at how we could develop to deliver better patient outcomes, we have outlined our goals with related key projects that will drive our service forward.

Our Goals & Key Projects

We have developed four goals which enable us to work together to save more lives. We have developed a set of key projects which underpin our goals and prioritise our activity.

We Deliver Outstanding Treatment and Care

Our patients are in urgent need of pre -hospital emergency medical intervention and specialist clinical expertise.

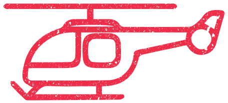
We will enhance delivery of our core service in order to reach more patients and save more lives.

Our key projects will drive our service forward by developing our aviation capability, enhancing our outstanding pre-hospital emergency medicine and implementing the outputs of our research and innovation activity.

In pursuit of our vision, we will also develop community-based initiatives to prevent and respond to medical emergency.

To ensure the best possible outcomes for our patients, we will also develop a Patient and Family Aftercare Service which supports patients and their families in their rehabilitation and recovery.

Key Projects



We will develop our aviation capability

This will include developing our aircraft operational and finance model to a single type fleet operating for a further 6 hours each day, with one helicopter available 18 hours a day and one 24 hours a day, and developing all weather aircraft operations through performance based navigation.

We will continue to deliver outstanding pre-hospital emergency medicine

We will develop our clinical leadership and clinical governance structure to further develop the consistently high clinical care we deliver.

We will implement our research & innovation outputs

This includes investigating the drone deployment of defibrillators and continuing to develop techniques to deliver advanced medical interventions in a helicopter cabin that are usually performed in a more spacious environment. This can save us time on scene and even better support our patients in transit ensuring time critical arrival at the hospital most appropriate to their ongoing treatment and care.

We will develop community based initiatives to prevent and respond to medical emergency

These initiatives include a community-based prevention, education and training programme, a HEMS Academy for healthcare and emergency response professionals, and a community-based first responders programme.

We will develop our Patient and Family Aftercare Service

Through the nature of our work, we are all too aware of the devastating impact of trauma on patients, their families and communities and the difference and benefit that ongoing management and support of trauma can make. We will develop the service organically to holistically meet patient and family needs in the aftermath of their emergency for as long as required in order to ensure the best possible outcomes.

We Make a Difference

We will collaborate to deliver high-quality patient-centred research and innovative practice, continuing to improve service quality, accessibility and availability while demonstrating our impact.

We will monitor, review and evaluate all that we do so we can continue to improve and push the boundaries of our outstanding treatment and care.

We will expand our research & innovation activity and demonstrate our impact so that we can show the difference that we make

We will deliver high-quality, collaborative, patient centred research such as:

SEE-IT trial - a prospective, randomised pilot trial exploring whether using live footage from 999 callers' mobile phones can improve the accuracy of HEMS tasking.

Whole Blood – we are part of a collaborative project with the Ministry of Defence and NHS Blood Transfusion aiming to explore whether transfusing bleeding trauma patients with Whole Blood (including all blood components) can improve survival when compared to transfusing with red blood cells and plasma.

Medfield Brain Scanner - working in partnership with King's College Hospital, we are trialling a portable microwave brain scanner that has the potential of diagnosing severe traumatic brain injury in the field. This could improve the treatment and triage of brain injury patients.

We will monitor, review and evaluate

This will ensure the continuous improvement of our service.

#YourLocalAirAmbulanceCharity

We Generate and Inspire Support

Generating and inspiring support is the lifeblood of KSS.

To ensure the best possible healthcare for our families and communities, the charity sector has a powerful role to play in bringing the public and private sectors together to support our communities.

To realise our vision, we need people and organisations – our NHS, other charities and the community - to come together and help one another for the greater good in order to enable sustainable change so that together we can save more lives.

We will widen our reach and strengthen our profile as a sector leading Air Ambulance Charity to engage new supporters and grow diverse and resilient income streams.

We are your local Air Ambulance Charity
We have a special link to the communities we serve – we are dedicated to being there for our communities and your support is as critical as our care.

We will widen our reach and strengthen our profile

We will maximise the effectiveness of our digital, media and social media channels and work to increase brand awareness to drive engagement and support from different types of supporters. This will help people to better understand the complexity of our work and also support our prevention, education, training and aftercare programmes.

We will grow diverse and resilient income streams

We will build on the success of all of our different income streams to provide various options and touchpoints for our communities to support us. We inspire people to join Team KSS as fundraisers, donors and volunteers and we will work to expand our fantastic, committed group of volunteers, offering an empowering, valuable experience to a diverse group.

We Aspire for Excellence in All We Do

We will deliver continuous improvement and organisational development to ensure KSS is a professional, well-led charity with a people centred, inclusive, values led culture.

As Team KSS, we ensure we offer an inclusive environment for everyone we engage with. We value and respect each other, and work together as one committed team, so we can be at our best for our patients, communities, supporters and volunteers.

We will deliver continuous improvement and organisational development

We will ensure the continuous improvement of our processes which support efficient service delivery and organisational effectiveness, deliver our Environmental, Social and Governance (ESG) requirements, and embed The KSS Way culture so everyone continues to feel even more valued and included and that we create exciting opportunities for development.

Team KSS

Collaboration and teamwork are key to the success of our strategy.

We are proud to be Team KSS. Our staff team is a close-knit team of dedicated, skilled, multi-disciplinary, sector-leading professionals with an incredible level of expertise who put people at the heart of all we do.

That said, we could not fund and deliver our outstanding, life-saving service without the generous support of our incredible supporters and volunteers. We celebrate their individuality and generosity, and the critical contribution they make to the sustainability and impact of our service.

We hope you too will feel proud to be part of our Team KSS family.

Together we will achieve great things as we strive towards our vision of an end to preventable loss of life from medical emergency and be true to our purpose every day of saving more lives and ensuring the best possible outcomes for our patients and communities.

Thank you for reading our five-year strategy. We are very excited for our future and hope you will join us on our journey.

To find out more, please contact
hello@aakss.org.uk

#CaringTheKSSWay

KSS
AIR AMBULANCE CHARITY
KENT SURREY SUSSEX

Air Ambulance Charity Kent Surrey Sussex
Rochester City Airport, Maidstone Road, Chatham, Kent ME5 9SD
Redhill Aerodrome, Redhill, Surrey RH1 5JZ
Charity no. 1021367 • A company limited by guarantee
Registered in England and Wales • Company no. 2803242

aakss.org.uk @airambulancekss

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31st MARCH 2023

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
Income:		£	£	£	£
Donations and legacies	3	6,138,708	185,513	6,324,221	6,123,466
Charitable activities	3	2,002,245	-	2,002,245	2,020,469
Trading activity	3	8,557,931	158,124	8,716,055	8,271,394
Investment income	3	250,326	-	250,326	232,195
Other income	3	1,007,898	1,500	1,009,398	915,070
Total income		**17,957,108**	**345,137**	**18,302,245**	**£17,562,594**
Expenditure:					
Raising funds	5	2,879,113	-	2,879,113	2,835,697
Charitable activities	5	13,746,892	239,859	13,986,751	12,441,288
Cost of sales trading subsidiary	5	1,902,979	28,656	1,931,635	1,298,435
Total expenditure		**18,528,984**	**268,515**	**18,797,499**	**16,575,420**
Operating (deficit) / surplus		**(571,876)**	**76,622**	**(495,254)**	**987,174**
Unrealised gains / (losses) on investments	8	(166,937)	-	(166,937)	1,503,725
Net income		**(738,813)**	**76,622**	**(662,191)**	**2,490,899**
Transfer between funds		29,401	(29,401)	-	-
Net movement in funds		**(709,412)**	**47,221**	**(662,191)**	**2,490,899**
Reconciliation of funds:					
Fund balances brought forward		**34,233,017**	**129,949**	**34,362,966**	**31,872,067**
Fund balances carried forward		**33,523,605**	**177,170**	**33,700,775**	**34,362,966**

The above statement contains all the gains and losses recognised in the current and preceding year.

All operations are continuing.

The notes on pages 51-67 form part of these financial statements

Item 8 - Report on Air ambulance grant request

The air ambulance has applied for a grant. The committee needs to decide if it meets the criteria of the grants policy. (whether it it’s a national charity or local charity). The Air Ambulance has often attended Polegate for emergencies.

Included in papers are their strategy, safeguarding and accounts plus the grant application. A copy of the PTC grants policy and the budget remaining.

They have requested £500 which is the remainder of the budget for 2024-25.