

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Buildings & Land and Business Plan Joint Committee meeting held on Monday 9th December 2013 in St George's Church Hall, 110 Eastbourne Road Polegate at 7.30pm

Present: Cllrs M Clewett, T Voyce, Mrs J Voyce, H Parker, Mrs M Piper, M Cunningham, Mrs C Berry, E Board, J Harmer, J O'Riordan (10)

Not Present:

7 members of the public including Cllrs D Broadbent and D Shing

Minute No.	Subject/Resolution	Action
10831	Apologies for absence None	
10832	Declarations of interest in any items on the agenda None	
10833	Opportunity for public comment No one wished to speak	
10834	Minutes of the Buildings & Land and Business Plan Joint Committee meeting 16th September 2013 The minutes of the Buildings & Land and Business Plan Joint Committee meeting of 16th September 2013 were taken and read and signed as accurate by the chair. VOTE All in favour.	
10835	Age Gym Update The chair and clerk updated the committee on the present investigation into an age gym at Polegate War Memorial Recreation ground. The costs were likely to be in the region of £10,000-£15,000 depending on the number of items of equipment. The clerk was currently awaiting some site visits from contractors. As the money was expected to come from the S106 money no budget was required for the next financial year, the most likely place to place the gym was either between the play area and the building or where the cricket garage was. The current garage would need to be moved, the clerk had ascertained that there was room for two garages near to the current maintenance person's garage at the recreation ground, but replacements would be about £5000 each. The clerk stated that she would update the committee once further details were received. Cllr E Board arrived at 7.35pm	
10836	Costs for Drainage at Brightling Road Councillors commented on the question of whether a reserve was required each year to save for the drainage works. A councillor commented that most of the project in that area depended on the drainage to go ahead and therefore this should be high on the list. A councillor queried why some of the estimates were so different from each other. The chair confirmed that all had the same "specification" to work to as a guide for them to provide an estimate. Some of the companies had been asked to see if their prices were accurate and the differences were in the numbers of staff needed to carry out the work. The last figure was provided on the contractors suggestions of what would be required. The clerk confirmed that should council wish to go ahead with these projects accurate tenders would be required with a full specification and these estimates were provided only to assist the council in making a decision on the amount of ear marked	

	reserve (if any) that was required. A councillor asked if a professional drainage expert/consultant would be required the clerk confirmed this would be the case. A councillor proposed that £7000 pa saved to an ear marked reserve each year and that this could be provisionally placed in the budget for further consideration in January (2014). A councillor commented that this figure could be reviewed each year to ensure it was meeting the requirement. It was estimated that a 5 year period would be a suitable number of years to save and make an assessment at that time whether any additional funding would be required. A councillor commented that there were many different sports organisations that may be able to provide funding, but this would depend on the sports to be held at Brightling Road. The councillor commented that as the toilets were a higher priority now, he was not sure of the prudence of adding more to the precept by way of an ear marked reserve. A second proposal for setting aside £10,000 pa was made. A vote was taken on the proposal for £7000 pa first A councillor asked the clerk to clarify what impact this would have on the council tax. The clerk confirmed that if this was resolved in the precept this part would add around 4.64% onto the council tax, but the committee was only putting forward suggestions to full council to include that sum, which would then be taken forward to the precept meeting on the 13th January 2014 to decide what figures should be left in or removed. It was recommended that £7000 per annum be added to an ear marked reserve in the budget for the provision of funding to carry out the drainage at Brightling Road Leisure Ground and for this to be reviewed each year. VOTE 4 for 1 against (Cllr J O’Riordan) 5 abstentions motion carried.	
10837	Costs for roadway/path A discussion took place on the merits of the roadway and the requirement for an ear marked reserve. The estimated costs were noted by all present.	
10838	Watercolour – Meadow Sign update only The clerk informed the committee that the artist was now progressing with the watercolour for the sign at the meadow	
10839	Tree Pruning Meadow – Schedule of work/quote The quotation had now been received for £160 + VAT It was recommended that the clerk proceed with this quotation. VOTE ALL in favour	JO
10840	General Update on Buildings and Land Matters A councillor asked the clerk to arrange to clear the saplings in the ditch in the meadow. The clerk stated that the payback team had agreed to do this as the maintenance person was off sick at present. The councillor stated that this was urgent and the clerk was asked to get some quotes for this and use the ear marked reserve for funding. The clerk agreed to get some quotes instead. A councillor asked if the repointing of the other walls in the car park could be looked at again as the end wall was quite crumbly. The clerk confirmed that this was still pending the outcome of the potential office move and Cllr Clewett and the clerk had been delegated to look into this. She would gather information together and meet with the contractors and Cllr	JO

	Clewett. A councillor asked about the drainage issue at Wannock, the clerk stated that she had been in contact with the resident and that the pipe had now been fixed. The clerk stated that a second CCTV camera was now required to see if there were any further blockages in the pipes beyond the 20m. The councillor asked if that had cost the council anything and the clerk stated that the Mayor had paid for that.	
--	--	--

The meeting closed at 7.59 pm