**UNADOPTED**
**POLEGATE TOWN COUNCIL**

## ENVIRONMENT & LEISURE COMMITTEE

**Minutes of the meeting held on 12th November 2012 at 7.30pm**
**Council Chambers, 49 High Street, Polegate**
**Present:** T Voyce (Chair)**TV,** G Gibbs MBE **GG**, Mrs M Piper **MP**, Mrs C Berry **CB,** Mrs J Voyce **JV**, D Broadbent **DB**, M Clewett **MCl,** M Cunningham **MC** (ex officio), J Harmer **JH** (ex officio) (9)
**Not present:** J O'Riordan **JOR**, (1)
Clerk J Ognjanovic **JO**
No members of the public

| Minute No. | Subject/Resolution | Action |
|---|---|---|
| **10419** | **Apologies for absence**<br>J Harmer (other meeting late), J O'Riordan (personal) | |
| **10420** | **Declarations of Interest in any items on the agenda**<br>Cllr Mrs J Voyce non prejudicial (school governor) | |
| **10421** | **Opportunity for Public comment**<br>None present | |
| **10422** | **E&L Budget 2013/14**<br>All E&L budgets were discussed<br>**It was recommended to use the earmarked reserve for the Pavilion £5500 to reduce the pavilion budget to £2545**<br>**VOTE All in favour**<br><br>**A motion to keep the school crossing patrol was proposed**<br>**VOTE 3 for (Cllrs Mrs C Berry, G Gibbs MBE, M Cunningham) 4 against (D Broadbent, J Harmer, M Clewett, Mrs M Piper) 2 abstentions Cllrs Mrs J Voyce, T Voyce**<br>**Motion lost**<br><br>**It was recommended that the town council no longer fund the ESCC school crossing patrol service and to put the earmarked reserve back into general reserves. VOTE 4 for( D Broadbent, J Harmer, M Clewett, Mrs M Piper) 3 against (Cllrs Mrs C Berry, G Gibbs MBE, M Cunningham) 2 abstentions Cllrs Mrs J Voyce, T Voyce.**<br><br>**Motion to put the bus shelter earmarked reserve back into general reserves**<br>**VOTE 3 for (Cllrs Mrs J Voyce, Mrs C Berry, M Clewett) 4 against (Cllrs G Gibbs MBE, Mrs M Piper, J Harmer, M Cunningham) 2 abstentions (Cllrs D Broadbent, T Voyce)**<br>**Motion lost.**<br><br>**It was recommended to keep the earmarked reserve for bus shelters.**<br><br>**It was recommended to keep the budget for the flower beds.**<br>**VOTE All in favour.** | **JO**<br><br>**JO** |

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| | **Youth Worker**<br>A discussion took place on a visit made to the youth club, the cost per head (approx £300 per child on average attendance) of funding the youth workers. Attendance is estimated around 15 children per session. Full sessions are still not available through lack of trained staff.<br><br>**A motion to keep the youth budget provision was proposed and seconded.**<br>**VOTE 3 for (Cllrs Mrs C Berry, G Gibbs MBE, D Broadbent) 4 against (Cllrs J Harmer, M Cunningham, Mrs M Piper, M Clewett) 2 abstentions (Cllrs T Voyce, Mrs J Voyce)**<br>**Motion lost**<br><br>**It was recommended to withdraw funding from the ESCC provision of a youth service. VOTE 4 for (Cllrs Cllrs J Harmer, M Cunningham, Mrs M Piper, M Clewett) 3 against (Cllrs Mrs C Berry, G Gibbs MBE, D Broadbent) 2 abstentions (Cllrs T Voyce, Mrs J Voyce)**<br>**It was agreed that the clerk would write to ESCC Targeted youth support to inform them of the provisional decision.**<br><br>**A motion that the Christmas Tea Party budget be retained and the summer tea party to be removed from the budget. The motion was not seconded at this time.**<br><br>**A motion to remove the full retired budget and have no tea parties was proposed. VOTE 2 for 3 against 4 abstentions (Cllrs Mrs J Voyce, M Clewett, T Voyce, Mrs C Berry)**<br>**Motion lost.**<br><br>**It was recommended to put the motion forward to Finance to retain the Christmas Tea Party only and remove £500 from the budget provision for the elderly.**<br><br>**It was agreed that council should make all residents aware that the cuts were to keep the 0% increase in council tax as far as possible by cutting services that were considered to be a luxury or a service that should be provided by the County Council.**<br><br>**The committee discussed possible cuts in grass cutting, weed killing and street lighting within the ESCC budgets**<br><br>**It was agreed that the Town Council would budget for two weed killing sprays as per the contractor quote for the 2013/14 budget total £925 per spray (whole of Polegate) total budget £1850 plus VAT. VOTE All in favour**<br><br>**It was recommended that all other E&L budgets be set as per the budget figures provided.**<br><br>**Proposals attached as a spreadsheet.** | **JO** |

| | Year 2013/14 £ |
|---|---|
| **THE PAVILION, WANNOCK ROAD** | |
| council tax | **3,500** |
| Electricity | **2,900** |
| Electricity Office area | |
| Water | **945** |
| Water Office area | |
| Sewerage | **500** |
| Sewerage Office area | |
| Maintenance | **0** |
| Fire Precautions | **200** |
| Rental (Health Centre) | **0** |
| Utilities contribution | **0** |
| Pavilion replacement use earmarked reserve | **(5,500)** |
| **THE PAVILION, WANNOCK ROAD** | **2,545** |

| | £ |
|---|---|
| **TOWN CENTRE & COMMUNITY SAFETY** | |
| CCTV Costs | **3,000** |
| Crossing Patrol | **0** |
| **TOWN CENTRE & COMMUNITY SAFETY** | **3,000** |

| | |
|---|---|
| **RECREATION GROUNDS / FACILITIES** | **£** |
| General Maintenance (incl Grds maint) | **13,200** |
| Water | **0** |
| Seat Provision | **0** |
| Toilets Provision | **6,000** |
| Lease Charges - Oakleaf | **150** |
| Hire Fees | **(1,300)** |
| Dog Bins | **3,700** |
| Playground Equipment | **3,000** |
| Safety Inspections - (All Equip) | **175** |
| <u>BRIGHTLING ROAD</u> | |
| Skate Park Facilities | **6,000** |
| Brightling road lease charges (income) | **(120)** |
| **TOTAL RECREATION GROUNDS** | **30,805** |

| | £ |
|---|---|
| **HIGHWAYS** | |
| Bus Shelters | **0** |
| Street Signs | **0** |
| Notice boards | **0** |
| Urban Grass cutting | **19,440** |
| ESCC Grass Cutting contribution | **(8,100)** |
| Seat Provision | **0** |
| Flower Beds & Displays | **5,800** |
| Council Office Garden | **650** |
| Town Focal enhancement on A2270/A27 | **0** |
| Weed Killing | **1,850** |

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|---|---|
| **TOTAL HIGHWAYS** | **19,640** |
| | |
| **ALLOTMENTS** | |
| Maintenance | **500** |
| Improvements | **200** |
| Water Charges | **500** |
| Rent of Land | **115** |
| Allotment Fees | **(1,365)** |
| **TOTAL ALLOTMENTS** | **(50)** |
| | |
| | **£** |
| **STREET LIGHTING** | |
| Energy Charges | **9,000** |
| Maintenance Charges | **9,000** |
| New Work / Improvements/repairs | **29,000** |
| Xmas Decorations | **10,000** |
| Reserve for Handover | |
| Additional Christmas Decorations | **0** |
| **TOTAL STREET LIGHTING** | **57,000** |
| | |
| **PRIZES & PRIZE GIVING** | **£** |
| | |
| Best Allotments | **50** |
| Best Gardens | **50** |
| Best Dressed Houses | **20** |
| Best Dressed Shops | **20** |
| Prize Party | **100** |
| civic award | **250** |
| Poppy wreath remembrance day | **50** |
| **TOTAL PRIZES & PRIZE GIVING** | **540** |
| | |
| **THE POLEGATE PARTNERSHIP** | |
| Administration | **0** |
| Replacement planting in flower beds | **0** |
| Flower Beds -Hailsham (A27) Road | **(416)** |
| to ear marked reserves | **416** |
| **TOTAL THE POLEGATE PARTNERSHIP** | **0** |
| | |
| | **£** |
| **YOUTH WORKER POLEGATE PROJECT** | |
| Expenditure | **0** |
| Other Youth Activities | |
| **TOTAL YOUTH WORKER POLEGATE** | **0** |
| | |
| **THE RETIRED** | **1,000** |
| Potentially to reduce by £500 | |
| | **1,000** |

| **SUMMARY** | **Year 2013/14**<br><br>**Annual Budget**<br><br>**£** |
|---|---|

| | |
|---|---|
| TOTAL EMPLOYEE COSTS | **74,761** |
| TOTAL ADMINISTRATION COSTS | **31,970** |
| TOTAL TOWN COUNCILLORS | **8,610** |
| TOTAL GENERAL ADMINISTRATION | **4,935** |
| TOTAL COUNCIL OFFICES | **16,400** |
| TOTAL 51 HIGH STREET | **(5,000)** |
| TOTAL THE PAVILION | **2,545** |
| TOTAL TOWN CENTRE & COMM. SAFETY | **3,000** |
| TOTAL RECREATION GROUNDS | **30,805** |
| TOTAL HIGHWAYS | **19,640** |
| TOTAL ALLOTMENTS | **(50)** |
| TOTAL STREET LIGHTING | **57,000** |
| TOTAL PRIZES AND PRIZE GIVING | **540** |
| TOTAL POLEGATE PARTNERSHIP | |
| TOTAL YOUTH WORKER | **0** |
| TOTAL PLANNING COSTS | **500** |
| TOTAL THE RETIRED | **1,000** |
| **PERIOD TOTALS** | **246,656** |
| | **£** |
| **PRECEPT** | **(245,816)** |
| **OPERATING (SURPLUS)/DEFICIT** | **840** |

**The budget summaries refer to the whole budget and include non E&L items. If the retired is reduced by £500 the deficit will be £340 only.**

The meeting closed at 8.53 pm