

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the Finance Committee meeting held on Tuesday 8th December 2009 in the Council Chamber, 49 High Street, Polegate at 7:30 p.m.

Present: Cllr. M. Cunningham (Chair), G. Carter, S Barber, J Harmer
Mrs. M. Piper, A. Watkins, Mrs J Voyce, T Voyce, and J Rogers

8916 Apologies for absence

None

8817 Declarations of interest in any items on the agenda

Cllr S Barber – Personal and Prejudicial – Agenda item 8919 Mayors Allowance.

All Council members – Personal and non prejudicial – Agenda item 8919 – As residents of Polegate.

8918 Minutes of the meeting held on 28th October 2009

These had been approved at Council and the chair was authorised to sign them as a true record.

8919 Budgets for 2010/2011

All budget headings were looked at in full and each item was Discussed at length. All proposals were voted on and carried.

It was recommended that Employee Costs be amended as follows-

- **Pension Contributions (ER's) be set at zero**
- **Overtime would increase to £2000. This would be used at the Clerks discretion for duties carried out by the Admin Assistant.**
- **Travelling Expenses decrease to £1000**
- **National Insurance (ER's) would increase to £8043**

It was recommended that Administration Costs be amended as follows –

- **Office IT Equipment be increased to £3000**
- **Legal Fees would increase to £3000**
- **First Aid would increase to £150**
- **Newsletter production would increase to £1500. This would enable the newsletter to be delivered four times a year.**

It was recommended that Town Councillors Costs would be

amended as follows –

- **Mayors Allowance would increase to £2000**

It was recommended that General Administration would be amended as follows –

- **Grants to other Organisations would decrease to £4000**

It was recommended that Council Offices would be amended as follows –

- **Electricity would increase to £1000**
- **Other Office Equipment would decrease to £2000**
- **Refuse Collection (Commercial) would decrease to £1500. The refuse bin at the Council Offices would be smaller and also the bin at Polegate War Memorial Recreation Ground would no longer be required.**
- **Security; Locks Keys and Safe would be at zero.**

It was recommended that 51 High Street would be amended as follows –

- **Expenditure would be decreased to zero**

It was recommended that The Pavilion, Wannock Road would be amended as follows –

- **Maintenance be increased to £4000**

It was recommended that Town Centre and Community Safety would be amended as follows –

- **CCTV costs be decreased to zero. This will be discussed under confidential items.**

It was recommended that Recreation Grounds/Facilities would be amended as follows –

- **Playground equipment be decreased to £5000**

It was recommended that there would be no changes to Highways costs.

It was recommended that Allotments would be amended as follows –

- **Improvements be increased to £200 to include fencing provision**

It was recommended that Street Lighting would be amended as follows –

- **New work/Improvements/Repairs would be increased to £4000**
The Clerk would seek instruction to get all street lights checked as some are ageing.

It was recommended that Prizes and Prize giving would be amended as follows –

- **Prize Party would be increased to £50**

It was recommended that no changes would be made to The Polegate Partnership and The Youth Worker Polegate Project since the recommendations from General Purposes 18th November 2009.

It was recommended that no changes would be made to the Planning Committee since the recommendations from the Planning Meeting on 2nd December 2009.

It was recommended that The Retired be decreased to £1000 (recommended at General Purposes 18th November 2009 to be £500)

It was recommended that the budget for 2010/2011 should be approved by Full Council at a net deficit of £235,037 (excluding precept) and that the precept for 2010/2011 should be set at £234,000.

This would equate to Council Tax for Band D property of £80.18 per annum.

8920 Grant applications

A letter had been received from Polegate and Willingdon Out and About Group of East Sussex Disability Association thanking the Council for their grant of £300

Sussex County Playing Fields Association	Donation for the year ending 31/3/2010	Not recommended
E Sx Association for the Blind and Partially Sighted	Donation for 2010/2011	To be held over until next Financial year (March/April)
Wealden Citizens Advice	Donation for 2010/2011	To be held over until next Financial year (March/April)

8921 Financial Reports

- Income and Expenditure against budgets to date.
These were circulated and noted by all members.
- High Sheriffs visit – The Clerk reported that the final accounts would be completed for the Full Council on Monday 14th December.

8922 Resolution to take business into confidential session

It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting.