

**UNADOPTED  
POLEGATE TOWN COUNCIL**



**FINANCE & POLICY COMMITTEE**

Minutes of the Finance and Policy Committee meeting held on Friday 11<sup>th</sup> January 2019  
Council Chambers 49, High Street, Polegate 10.00am

**Present:** Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner **(5)**

**Not Present:** - Cllrs D Dunbar, Ms A Snell, S Shing **(3)**

No members of the public present Cllr Mrs S Dobson, Cllr Mrs M Phillips present

| Minute Number | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>12580</b>  | <b>Opportunity for Public Comment</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>12581</b>  | <b>Apologies for absence</b><br>Cllrs D Dunbar, Ms A Snell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>12582</b>  | <b>Declarations of interest in any items on the agenda</b><br>Cllrs D Murray, D Watts, S Shing Wealden District Councillors, Cllr D Murray Pevensy & Cuckmere water Level Management Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>12583</b>  | <b>Minutes of Finance &amp; Policy committee meeting of 14<sup>th</sup> December 2018</b><br><b><u>It was resolved to accept the minutes of the Finance &amp; Policy meeting of 14<sup>th</sup> December 2018 as an accurate record of the meeting and were duly signed. VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b>                                                                                                                                                                                                                                                                                                                                                           |
| <b>12584</b>  | <b>Payments as presented for approval</b><br>A councillor asked of the skate park payment was for wear and tear. The clerk stated it was for planned maintenance (mainly new sheets and straightening barriers) and that there would be a few more as work was scheduled in for more to be done. A councillor queried the payment to the solicitors, the clerk stated this was mainly for the toilet issues (covenant lifting and clawback) with WDC and the issues with ESCC re the new lease for Oakleaf.<br><b><u>It was resolved to accept the accounts for payment as presented to the value of £32,964.50 VOTE All in favour VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b> |
| <b>12585</b>  | <b>Grant Requests</b><br><b><u>It was resolved to grant £250 to PADMEC. VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b><br><br><b><u>It was resolved to grant £750 to Eastbourne First responders. VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b>                                                                                                                                                                                                                                                                                                                                                                                           |

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| <b>12586</b> | <b>Document retention policy (amended)</b><br><b><u>It was resolved to adopt the revised policy VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b>                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>12587</b> | <b>Pay Policy (new)</b><br><b><u>It was resolved to adopt the new pay policy as presented. VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b>                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>12588</b> | <b>Recommendations for changes to banking arrangements (spreading of risk)</b><br><b><u>It was resolved to delegate to the clerk in liaison with the chair of finance and the Mayor to organize, select and set up new bank accounts for the Town Council and to use the current approved signatories for each account, taking into account the needs of the council and the timescales of the reserves to be spent and to report back the decisions to finance/full council accordingly. VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner</u></b> |

The meeting closed at 10.22 am

Signed by \_\_\_\_\_ Chair of Finance & Policy

Dated \_\_\_\_\_