

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Finance and Policy Committee meeting held on Monday 17th September 2012 in the Council Chamber, 49 High Street, Polegate at 7.30 p.m.

Present: Cllrs J O’Riordan **JOR** (chair), M Cunningham **MC** (vice chair), Mrs J Voyce **JV**, T Voyce **TV**, M Pybus **MPy**, Mrs C Berry **CB**, E Board **EB**, J Harmer **JH**(ex officio), (8)

Not Present: Cllrs S Shing **SS** (1)

1 member of the public present (C Mack Chief Executive WCA), Cllr H Parker **HP** was also present

Also present Town Clerk Mrs Jo Ognjanovic **JO**

Minute Number	Resolution	Follow-Up
10349	Apologies for absence S Shing (other meeting)	
10350	Declarations of interest in any items on the agenda Cllr J Harmer minute 10353 (trustee to CAB)	
10351	Opportunity for Public Comment Standing orders suspended Ms Mack spoke on the benefits and changes with the Citizens advice bureau, how changes may affect outreach services. Changes to the recruitment process meant that permanent outreach volunteers were unlikely until March 2013/summer 2013. There may be funding streams for pilots of schemes for technology based outreach services. Welfare changes were likely to increase the demand for the service. Standing orders reinstated	
10352	Minutes of Finance & Policy Committee Meeting of 25th June 2012 The minutes were signed by the chair as an accurate record. VOTE All in favour Cllr J Harmer left the room for the following agenda item at 7.40pm	
10353	Grants Request Citizens Advice Bureau A discussion took place regarding the presentation made by the Ms Mack. The chair reminded those present that they should be considering whether to resolve to make a grant to Wealden Citizens Advice and if so for how much. 1. A motion was put to grant Wealden Citizens Advice £2000 T Voyce seconded by E Board 2. A motion was out to grant Wealden Citizens Advice £2700 Mrs C Berry no seconder (motion lost) 3. A motion was put to grant Wealden Citizens Advice £3000 Mrs J Voyce seconded M Pybus A vote was taken on motion 1. The vote was equal 3 for 3 against the casting vote given by the chair For the motion. Motion carried to grant £2000 to Wealden Citizens Advice. A secondary vote was taken on 3 the vote was equal 3 for 3 against motion lost. It was resolved to grant Wealden Citizens Advice £2000. VOTE As above A further motion was put to reassess the grants budget in February 2013 and to consider any remaining budget to be granted to Wealden Citizens Advice at that time. VOTE 6 for 1 abstention. Cllr J Harmer returned to the room at 8.10pm	JO JO
10354	External Audit a) Verbal update on external audit of year end accounts The clerk stated that the external audit had been completed satisfactorily. There had been two comments. One regarding the asset register, which the clerk had inherited and updated. The second regarding The Public Works Loan figure,	

