

**UNADOPTED
POLEGATE TOWN COUNCIL**



FINANCE & POLICY COMMITTEE

Minutes of the Finance and Policy Committee meeting held on Friday 8th March 2019
Council Chambers 49, High Street, Polegate 10.00am

Present: Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner, Ms A Snell, S Shing **(7)**

Not Present: - Cllrs D Dunbar **(1)**

No members of the public present

Please note the meeting started at 10.32am due to a previous meeting which overran.

Minute Number	Resolution
12635	Opportunity for Public Comment None
12636	Apologies for absence Cllrs D Dunbar
12637	Declarations of interest in any items on the agenda Cllrs D Murray, D Watts, S Shing Wealden District Councillors, Cllr D Murray Pevensey & Cuckmere water Level Management Board; Cllrs Mrs M Piper & D Murray as directors of Polegate War memorial recreation ground CIC; Cllr D Murray as trustee of Wannock Village Hall.
12638	Minutes of Finance & Policy committee meeting of 11th January 2019 Deferred <i>Cllr Ms A Snell left at 10.34am and returned at 10.36am</i> <i>Cllr S Shing arrived at 10.36am</i>
12639	Accounts for payment as presented A Councillor asked about the HMRC payment to the Inland revenue. <u>It was resolved to accept the accounts for payment as presented to the value of £7479.08 VOTE All in favour Cllrs D Murray, D Watts, B Goodwin, Mrs M Piper, M Falkner, Ms A Snell, S Shing</u>
12640	Fees and Charges – room hire fees review The fees and charges were discussed at length, including the staffing costs to administer the hiring and invoicing; free rental to local organisations and charity concessions and business charges. Queries were discussed on the covenant and ability to rent out at Wannock. A discussion on the other local charges and hourly rates that may be appropriate if the fee was changed. Councillors also discussed • Flyers • Software for bookings • Promoting the rooms A Councillor suggested that a Councillor could open up for organisations if

	required. The clerk was asked to make sure that there was a page on the website for the room hire in the interim period.
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	It was agreed to defer this pending further information on online booking systems to reduce the administrative costs.
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The meeting closed at 11.15 am

Signed by _____ Chair of Finance & Policy

Dated _____

NB After the meeting bins were discussed. In particular the one that Wealden had removed at Stud Farm area. Costs for new bins around £1000 for the purchase of the bin, installation and licence and an annual sum of around £250 per bin.