

**Polegate Town Council, Council Office, 49 High Street,
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Minutes of Meeting of the **Finance and Policy Committee** held on **19th September 2025 in Council Chamber, 49 High Street, Polegate, BN26 6AL at 09:30.**

PRESENT: Councillors J Keen, G Archer, M Cunningham, D Dunbar, J Keen, M Piper, A Wood, S Shing **(8)**

NOT PRESENT: Councillor D Watts **(1)**

MINUTES

Cllr J Keen was voted in as Chair

13848 Item 1: Opportunity for Public Comment for items on the agenda

None

S Shing and M Piper arrived at 9:33am

13849 Item 2: Apologies for absence

Apologies from Cllr D Watts

No other apologies received

D Murray arrived at 9:38am

13850 Item 3: Declarations of interest

Cllr J Keen in Item 7 – Non - prejudicial

Library CIC Directors – M Cunningham, S Shing, D Murray in Item 8 – Non-prejudicial.

13851 Item 4: Minutes of the Meeting dated 14th February 2025

It was resolved that the minutes of the Finance and Policy Committee Meeting 14th February 2025 as circulated on the agenda be confirmed as a correct record and signed by the chair. VOTE all in favour.

13852 Item 5: Payments of accounts as presented

- a. It was resolved to accept the Payments of accounts (July 2025) as presented for £21,043.39. VOTE all in favour.
- b. It was resolved to accept the Payments of accounts (August 2025) as presented for £33,789.28. VOTE all in favour.

13853 Item 6: Christmas Lights Testing

It was resolved to go forward with the RCD Testing for the Christmas Lights and use £1318.95 from General Reserves. VOTE all in favour.

19850 Item 7: Football Pitch

a. Grounds Maintenance Association Subscription for £93

Motion to have a subscription for the Grounds Maintenance Association of £93 per year in order to receive discounted fees for the upcoming works at Brightling (Football pitch) from general reserves.

It was resolved to go through with the Grounds Maintenance Association Subscription for £93 from General Reserves. VOTE all in favour.

b. Pitch Assessment Works

Motion to go ahead with pitch assessment works: specification works following report and project management of works: costs as per table from general reserves – Total Cost circa £10,000

It was resolved to go ahead with Pitch Assessment Works from General Reserves in circa for £10,000. VOTE all in favour.

18498 Item 8: Lease and Licenses for Polegate Community Library

- a. **Motion to approve service level agreement for Council to provide a service to the Library CIC as presented.**

It was decided to defer this item until a further date,
VOTE all in favour.

- b. **Motion to approve the license for the Library CIC to use 51 for the use of a library as presented**

It was agreed in principle to approve the License for the Library CIC to use 51 for the use of the library.

VOTE 4 for and 3 Abstentions from S Shing, D Murray, M Cunningham

The meeting closed at 09:40pm

Signed Chair of Meeting _____ Date _____