

**Polegate Town Council, Council Office, 49 High Street,  
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**Town mayor** Cllr Dan Dunbar:  
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Minutes of Meeting of the **Finance and Policy Committee** held on **24<sup>th</sup> April 2026** in **Council Chamber, 49 High Street, Polegate, BN26 6AL at 10:00.**

**PRESENT:** Councillors D Murray, D Watts, D Dunbar, M Cunningham, G Archer, M Caira  
(6)

**NOT PRESENT:** Councillor M Piper, S Shing, J Keen (3)

### **MINUTES**

#### **14068 Item 1: Opportunity for Public Comment for items on the agenda**

None

#### **14069 Item 2: Apologies for absence**

Apologies from Cllr M Piper

No other apologies received

#### **14070 Item 3: Declarations of interest**

No Declarations of interest received

#### **14071 Item 4: Minutes of the meeting dated 13<sup>th</sup> March 2026**

**It was resolved to adopt the minutes of the Finance and Policy Committee Meeting dated 13<sup>th</sup> March 2026. VOTE all in favour.**

#### **14072 Item 5: Payments of accounts as presented**

List of payments made between 01/03/2026 – 28/03/2026 = £49,254.77

**It was resolved to approve the payments totalling at £49,254.77 . VOTE all in favour.**

**14073 Item 6: Motion to formally consolidate resolutions already agreed in previous years for a one resolution submission for the grant application for Brightling Road Leisure Ground Improvement, including but not inclusive to:**

- A new concrete skate park, resurfacing of the existing beginners' skate park, a pump track, improved BMX track area and a kiddies' cycle track
- Two new tennis courts, a new basketball court and a new football pitch (grass, levelled to allow future 3G development and maintained as a sustainable pitch)
- Infrastructure to support Polegate Grasshoppers' formal use of the site, including power, water and sewerage, and provision to enable a future pavilion (as per previous resolution)
- A new catering unit with accessible toilet and police-monitored CCTV
- An inclusive playground, solar lighting, drainage improvements and a strengthened area for events and festivals
- New access tracks, pathways, parking access and delivery routes
- Engineering works including culvert capacity improvements, mini-railway ramp improvements (where feasible), and associated civil engineering advice

**It was agreed to formally consolidate the resolutions previously approved in relation to the Brightling Road Leisure Ground Improvement Project into one resolution for the purposes of the grant application. The consolidated resolution will cover, but not be limited to, the following elements:**

- **A new concrete skate park, resurfacing of the existing beginners' skate park, a pump track, an improved BMX track area, and a children's cycle track.**
- **Two new tennis courts, a new basketball court, and a new football pitch (grass, levelled to allow for future 3G development and maintained as a sustainable pitch).**
- **Infrastructure to support Polegate Grasshoppers' formal use of the site, including power, water, sewerage, and provision for a future pavilion in line with previous resolutions.**
- **A new catering unit with an accessible toilet and police-monitored CCTV.**
- **An inclusive playground, solar lighting, drainage improvements, and a strengthened area suitable for events and festivals.**
- **New access tracks, pathways, parking access, and delivery routes.**
- **Engineering works including culvert capacity improvements, mini-railway ramp improvements (where feasible), and associated civil engineering advice.**

**VOTE all in favour.**

**14074 Item 7: To appoint the Mayor and Deputy Mayor as signatories for the grant funding agreement if successful and associated paperwork (indemnity forms etc) and to apply the seal where required.**

**It was agreed to appoint the Mayor and Deputy Mayor as signatories for the grant funding agreement, if successful, together with any associated**

paperwork including indemnity forms, and to apply the seal where required.  
VOTE all in favour.

**14075 Item 8: To formally allocate 20% funding where required from Ear Marked Reserves and Budgets as required to match the delivery of the project in partnership with the potential grant funder (and if necessary following Local Government review, its successor).**

It was agreed to formally allocate 20% match funding from Ear Marked Reserves and relevant budgets, where required, to support the delivery of the project in partnership with the potential grant funder (and, if necessary, its successor following Local Government review). VOTE all in favour.

**14076 Item 9: Interest**

- a. Motion to move £6,294.45 (interest earnt in 2025/26) to EMR 331 from General Reserves (Brightling Road Leisure Ground – as we are aware we will need additional funding not already budgeted for)

It was resolved to move £6,294.45 (interest earnt in 2025/26) to EMR 331 from General Reserves (Brightling Road Leisure Ground). VOTE all in favour.

- b. Motion to move £797.74 (interest earnt in 2026/27) to EMR 331 (Brightling Road Leisure Ground – as we are aware we will need additional funding not already budgeted for)

It was resolved to move the revised amount of £570.76 (interest earnt in 2026/27) to EMR 331 from General Reserves (Brightling Road Leisure Ground). VOTE all in favour.

**14077 Item 10: Confidential**

Finance and Policy Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Staff Matters)

It was resolved to go into confidential session. VOTE all in favour.

**14078 Item 11: Banking Update**

It was noted by all present. VOTE all in favour.

The meeting closed at 10:39am

Signed Chair of Meeting \_\_\_\_\_ Date \_\_\_\_\_