

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr S Shing:
cllr.s.shing@polegatetowncouncil.gov.uk



Minutes of Meeting of the **Finance and Policy Committee** held on **5th June 2026** in **Council Chamber, 49 High Street, Polegate, BN26 6AL at 10:00.**

PRESENT: Councillors D Murray, D Watts, D Dunbar, M Cunningham, G Archer, M Caira, J Keen **(7)**

NOT PRESENT: Councillor D Watts, W Heasman O'Neill **(2)**

MINUTES

14128 Item 1: Opportunity for Public Comment for items on the agenda

None

14129 Item 2: Apologies for absence

Apologies from Cllr D Watts, W Heasman O'Neill

No other apologies received

14130 Item 3: Declarations of interest

No Declarations of interest received

14131 Item 4: Minutes of the meeting dated 24th April 2026

It was resolved to adopt the minutes of the Finance and Policy Committee Meeting dated 24th April 2026. VOTE all in favour.

14132 Item 5: Payments of accounts as presented

List of payments made between 01/05/2026 – 31/05/2026 = £80,687.99

It was resolved to approve the payments totalling at £80,687.99. VOTE all in favour.

14133 Item 6: Motion to write off 3 old beyond life Desktop PC's – asset register value is NIL.

It was resolved to write off 3 old beyond life Desktop PC's. VOTE all in favour.

14134 Item 7: Motion to adopt Councillors Expenses Policy

It was agreed to amend the wording and include the proposed variation. Councillors will not submit expense claims until accumulated expenses reach a minimum value of £25. Any smaller amounts may be reimbursed through petty cash where appropriate. It was further agreed that expenses incurred by both the Mayor and Deputy Mayor in undertaking their civic duties will be met from the Mayor's Allowance. The amended proposal will be brought back to the committee for formal approval.

14135 Item 8: Motion to use £500 from General Reserves re. discharge of drainage conditions required (Brightling Road Improvement Plan)

It was resolved to use £500 from General Reserves re. Discharge drainage conditions. VOTE all in favour.

14136 Item 9: Confidential

Finance and Policy Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Staff Matters)

It was resolved to go into confidential session. VOTE all in favour.

14137 Item 11: Banking Update

It was noted by all present. VOTE all in favour.

The meeting closed at 10:36am

Signed Chair of Meeting _____ Date _____