

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 22nd February 2010 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllr S Barber (Chair), Cllrs G Carter, T Voyce, M Cunningham, T Wright, S Shing, A Watkins, J Harmer, R Martin, Mrs D Joy, Mrs J Bigsby, Mrs J Voyce, Mrs M Piper

18 members of the public

9019 Apologies for absence

Cllr J Rogers – Due to ill health

9020 Declarations of interest

Cllrs A Watkins, S Shing, – personal and non prejudicial 9030 - candidates known

9021 Minutes of the Council Meeting held on 25th January 2010

The minutes had been circulated and noted.

It was resolved and voted 9 in favour and 3 against (Cllrs Mrs C Berry, A Watkins and R Martin) that the minutes be signed as an accurate record with the following amendments

- **8971 should state that candidates known**

Cllr Mrs Berry voted against as she is aware that the minutes of 14th December 2009 are in dispute.

9022 Town Clerks Report including Health and Safety

The report was circulated and noted. The Clerk stated that a Buildings Working Group had been held. The Clerk reported to Council the following which all have been reported to the Police

- A lamp post has been damaged in Brookside Avenue. The lamp post will have to be replaced and the Clerk is waiting for a quote
- A substance was found in the locks at Wannock Offices. CCTV will be studied and Police Forensics are looking at fingerprints.
- The Victoria Road sign was knocked over and this has been reported to Highways.
- A small package was handed into the office which contained, the Clerk believes, to be a controlled substance. This has been handed to the Police.

It was resolved and voted 11 in favour and 1 against that the following recommendations by the Buildings Working Group be carried out as soon as possible -

- **Tenders be sent out for the redecoration of the interior and exterior of the Council Offices to be returned by the next Full Council Meeting**
- **Works at Polegate War Memorial Recreation Ground be postponed until the outcome of the Town and Village Green Application**
- **New Maintenance Person starts employment on 1/3/10**
- **The new maintenance person is asked to upgrade the external store cupboard prior to re-decoration**
- **The Clerk prepares a schedule of work in readiness for his start date**

9023 Notification of any items to be dealt with as urgent

None

It was resolved to move an item out of Confidential Business – Allotments – to the public session as plot holders are in attendance at the Council Meeting. The item would become 9028

9024 Opportunity for Public Comment

Standing orders Suspended

6 members of the public wished to speak.

All 6 members spoke about the Allotments and the plan to create new plots in the Middle grassed section.

Reinstate Standing Orders

9025 PCSO report

A report was circulated and noted by all members.

9026 District/County Councillors' Reports

Reports had been received from Cllrs R Martin, D Shing and Mrs Oi Lin Shing.

The Clerk stated that she would be replying to the reports received from both Cllr D Shing and Cllr Mrs Oi Lin Shing. A member asked Cllr S Shing will he be making Representation to ESCC about the treatment of the pavements and roads during The bad weather. Cllr S Shing reported that he has requested extra funding and County Council have said that £1m will be available immediately for repairing pot Holes in the county and a further £8m over the next 2 years.

9027 Adoption of minutes from Standing Committees

Planning – 1st February 2010

It was resolved and voted 11 in favour and 2 abstentions, that the Planning Meeting Minutes be adopted.

Finance - 16th February 2010

It was resolved and voted 11 in favour that the Finance Meeting Minutes be adopted.

9008 a) – The invoice for Wannock Road has now been paid for the play park.

9008 b) - A discussion took place at purchasing an extra piece of equipment (Rota Webb Climber) for Wannock Road.

Special Council Meeting – 18th February 2010

9018 and 9014 Reserve matter to be discussed in confidential

It was resolved that 9018 and 9014 would be taken into confidential to be discussed at length.

9028 Allotments

Cllr J Harmer explained that the matter had been presented and resolved at

General Purposes regarding the creating of new plots on the middle grassed land.

It was resolved and voted 11 in favour and 1 abstention that the new plots would not be created and the posts that had been placed would be taken away.

Cllr S Shing left the room at 8.30pm.

9029 Standing Order Review

It was resolved that Standing Order 4 would be worded as follows –

The three other statutory meetings of the Council shall normally be held on the fourth Monday of July, November and March.

A discussion took place regarding the review of Standing Orders as the Clerk is in possession of the Model Standing Orders issued by NALC.
The Clerk will present to Council her findings on amendments to Standing Orders.

9030 South Downs National Park Authority

It was resolved and voted by 11 in favour and 1 against that the votes would remain the same as per the votes taken on 25th January 2010 – that is Mr Harrison and Mr West.

9031 Councillors Question Time

None

9032 Youth

Cllr Mrs J Bigsby presented her report to Council, it included the Service Level Agreement for Youth Development Service, which needs to be agreed for a Further year. Consideration has to be made to the Application for Town and Village Green as if this is granted the Youth Club could not remain at the Polegate War Memorial Recreation Ground. If this happens Polegate Town Council would Either have to find alternative premises for them or offer redundancy payments As stated in section 3.3 of the agreement. The Council currently funds 2 Youth Workers for 12 hours (3 hours for 2 evenings).

3.8 of the agreement states that a manager would attend appropriate meetings of Polegate Town Council. The Clerk would ask if either a represent or a report could be sent for the next Full Council Meeting.

It was resolved that 3.3 of the Terms of Agreement with the Youth Development Service would be removed and the agreement could then be renewed from 1 April 2010 to 31 March 2011. Cllr Mrs J Bigsby and the Clerk would work together on this agreement.

9033 Over 60's

Cllr Mrs J Bigsby presented her report to Council. Cllr Mrs Bigsby explained the Walk Wealden: the 2012 Active Challenge. This new project aims to promote the local area and get more people more active through walking leading up to the 2012 Olympics. The project aims to use the Olympics to inspire and challenge residents to be more active and to bring communities together.

9034 Annual Town Meeting

This will be held in May. A discussion took place regarding what format the Annual Town Meeting should take. It was suggested that various stakeholders should be invited to the meeting to answer any questions that residents would like to ask. The format of the meeting needs to be structured.

It was resolved that either 18th or 19th May at The Community Centre would be booked by the Clerk or at St Johns.

9035 Financial Report

a) Approval of accounts for payment

The Accounts were approved.

b) Monthly financial update

The financial update was approved.

9036 Correspondence for Information/Action

South Downs Advisory Forum Meeting 25th February 2010
Winter Maintenance Policy Transport and Environment Scrutiny Committee
10 March 2010
Road Safety Review Report
Cuckmere Community Bus Service – Cllr Mrs D Joy
Communities Facilities List Wealden District Council – Completion date
31 March 2010.

It was resolved that the Clerk together with Cllr Mrs J Voyce would complete the Facilities List.

South East Rural Towns Partnership (SERTP) Conference 11th March 2010 at Denbies, Dorking.

9037 Communications from the Town Mayor

The Mayor will be attending the Eastbourne Mayor's Charity Ball 5th March 2010.

9038 Proposed dates of next cycle of meetings

Planning 24th February 2010 at St John's Church at 7pm
Personnel 1st March 2010 2.15pm
General Purposes 8th March 7.30pm
Full Council 22nd March 7.30pm

9039 Resolution to take business into confidential session

It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting.

Cllr Mrs D Joy left the meeting at 9.30pm