

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 22nd February 2021 7pm by REMOTE meeting

Present: Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, D Shing, Mrs C Berry, M Cunningham (14)

Not Present: - Cllr Mrs L Sargent

0 members of the public were present at the live event.

Minute No.	Subject/Resolution
12786	Standing orders suspended <u>VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, D Shing, Mrs C Berry, M Cunningham</u>
12787	Opportunity for public comment None received
12788	Apologies for absence Cllr Mrs L Sargent had technical difficulties and was unable to join the meeting.
12789	Declarations of interest in any items on the agenda <i>None</i>
12790	To approve and adopt the minutes of the Full Council meetings of 25th January 2021 <u>It was resolved to adopt the amended minutes of the Full Council meetings of 25th January 2021 as an accurate record of the meeting VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, D Shing, Mrs C Berry, M Cunningham</u>
12791	Mayors Verbal Report The Mayor stated that due to covid nothing much had been happening on civic events, but that he had made a donation of an iPad to a local mental health and wellbeing charity providing services to residents in Polegate. He also mentioned that the Wealden and Polegate Hubs were still taking calls and helping residents.
12792	To adopt the minutes and recommendations of committees and standing committees a) Personnel Committee minutes 11th February 2021 The chair of personnel commented on the staff review which was part of the business plan and already had a budget set aside for it. <u>It was resolved to accept the minutes and recommendations of the Personnel Committee meeting 11th February 2021 VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Ms A Snell, D Shing, Mrs C Berry, M Cunningham - Cllr Mrs M Piper lost her connection temporarily and was unable to take part in the vote.</u>
12793	Financial Update a. Approval of payments as presented (some already approved under urgent payments) b. Barclaycard Statements – already authorised for noting c. Bank reconciliations, income and expenditure accounts, trial balances, ear marked reserves, journals. <u>A vote was taken en bloc – it was resolved to approve the payments as present, noted the financial statements including the Barclaycard report and accepted the differences.</u> <u>VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, D Shing, Mrs C Berry, M Cunningham</u>

12794	Committees <u>It was resolved to add Cllr L Sargent to Finance Committee; Planning Committee; Flower working group; Buildings & land working group; Internal audit review and internal control working group including financial regulations; libraries working group VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, D Shing, Mrs C Berry, M Cunningham</u>
12795	Standing orders review <u>It was resolved to adopt the new standing orders as presented (based on the NALC model) VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, D Shing, Mrs C Berry, M Cunningham</u>
12796	Annual Risk Assessment Review <u>It was resolved to accept the annual risk assessment review as presented and noted that (many) covid risk assessments were also being done as rules changed. VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Ms A Snell, D Shing, Mrs C Berry, M Cunningham - Cllr Mrs M Piper lost her connection temporarily and was unable to take part in the vote.</u>
12797	Code of conduct <u>It was resolved to adopt the new code of conduct (based on a standard model) VOTE All in favour Cllrs D Watts, M Falkner, A Wood, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Ms A Snell, D Shing, Mrs C Berry, M Cunningham - Cllr Mrs M Piper lost her connection temporarily and was unable to take part in the vote.</u>
12798	Dates of the next scheduled meetings <i>Councillors commented about the hope that the remote meetings could be continued as the majority did not want to attend until they had had their two vaccines as the chambers was not suitable for social distancing.</i> Full Council 29th March 2021 remote Full Council 26th April 2021 remote Annual Town Assembly 2021 15th March 2021 (remote) Annual Statutory meeting (election of mayor) 5th May 2021 (remote) Full Council 28th June 2021 (pending legislation) Full Council 26th July 2021(pending legislation) Full Council 27th September 2021(pending legislation)

The meeting closed at 8.20pm

Signed Mayor of Polegate _____ Date _____