

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 24th April 2017 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

Present: Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson (14)

Not Present: Cllrs T Bennett (1)
3 members of the public

A presentation about spreading the word about scams to vulnerable people was given prior to the meeting.

Minute No.	Subject/Resolution
12037	Opportunity for public comment No one wished to speak
12038	Apologies for absence Cllr T Bennett
12039	Declarations of interest in any items on the agenda None
12040	Minutes of full council Meeting 27th March 2017 It was resolved to accept the minutes of the full council meetings of 27th March 2017 as accurate. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson
12041	Minutes and Recommendations of Committees and Standing Committees and working groups a) Finance & Policy Committee 7th April 2017 It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee of 7th April 2017. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson b) Town Centre Steering Group Notes 7 recommendations 15th March 2017 It was resolved that businesses in the High Street would be asked if they could put a bin outside of their shop that they would be responsible for. It was agreed that the clerk organise the possibility of vinyl wrapping empty shops in the High Street at a cost of

	around £1400 each wrap if the funding is available. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson c) Buildings & Land working group 7th April 2017 It was resolved to install a timer switch for the water heater/tank in the pavilion as per the full report from the buildings & land working group. It was resolved to request clear channel to add the “free” advertising bus shelter at Gainsborough Lane and for council to pay the contributory cost of £1800 towards the costs of the additional tarmac required as per the quotation supplied by clear channel. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson
12042	Reports from representatives for outside bodies a) Polegate Community Association. The report was noted by all present.
12043	Mayors report – verbal The Mayor updated the council about the Senior moments event he had attended and thanks Cllrs Dunbar and Snell for organising the event. Some Cllrs gave their apologies for not being able to attend. The Mayor also updated the council on the St Georges day parade in Eastbourne that he had attended.
12044	Financial Update a) Approval of payments as presented It was resolved to approve the accounts for payments as presented to the value of £24,321.92 VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson b) Barclaycard Statements – already authorised for noting £432.00 It was resolved to accept the Barclaycard statements. c) Income & expenditure accounts, bank reconciliations, Ear Marked Reserves, journals To agree note overspends in some areas not already approved The accounts were noted and it was resolved to accept the variations in the accounts as presented. To accept the new bus shelter contract which extends the free (advertising) bus shelters to 2020 (deed of variation) and to delegate to Cllrs d Watts and Mrs M piper to sign and to use

	the council seal on the document VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson
12045	Motion for the town council to hold "Meet your councillor" coffee mornings at Polegate Community Centre on Sat 24th June 2017, Sat 27th January 2018, Saturday 7th July 2018 The morning will run from 10 am to 12 noon and will include a raffle. Money raised will go towards the costs of hire and provisions and any profit made will be donated to the Mayor's charity. The organisation of the events to be delegated to Cllrs Ms A Snell & Mrs C Berry and to delegate to the clerk in liaison with the above Cllrs for any unforeseen issues. It was resolved for the town council to hold "Meet your councillor" coffee mornings at Polegate Community Centre on Sat 24th June 2017, Sat 27th January 2018, Saturday 7th July 2018 The morning to run from 10 am to 12 noon and will include a raffle. Money raised will go towards the costs of hire and provisions and any profit made will be donated to the Mayor's charity. The organisation of the events to be delegated to Cllrs Ms A Snell & Mrs C Berry and to delegate to the clerk in liaison with the above Cllrs for any unforeseen issues. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson
12046	Neighbourhood development Plan a) Principles of development working group (Neighbourhood Plan) Motion to change the chair of the working group It was resolved that Cllr D Murray be the new chair of the working group. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Mrs C Berry, B Goodwin, Mrs W Alexander, D Shing, M Falkner, S Shing, E Board, D Murray, Ms A Snell, R Shing, Mrs S Dobson b) Motion to submit the statement (to accompany the designation letter and map) <u>(deferred)</u> c) Preview of the plan document in early draft format The draft plan document in basic format was noted by all present. A councillor outlined the draft plan and a brief discussion on the policies took place. It was agreed that the group would meet and look at the proposed plan and formulate a statement to submit along with the letter and map along with any amendments to the draft plan.

12047	Proposed dates of next cycle of meetings (for approval and noting) Special Full Council (approval of end of year accounts) 15th May 2017 ***Now cancelled due to timeframes*** Annual Statutory Meeting 22nd May 2016 (Election of Mayor) Full Council 26th June 2017 Full Council 31st July 2017 Full Council 25th September 2017 Preliminary budget meetings October TBA Full Council 30th October 2017 Full Council 27th November 2017 (initial budgets) Full council 11th December 2017 Budget and precept agreements Full Council 8th January 2018 precept and budget 2018/19 final
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The meeting closed at 8.09 pm

Signed Mayor of Polegate _____

Date _____