

**UNADOPTED  
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 24<sup>th</sup> June 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL.

**Present:** Cllrs D Dunbar, S Shing, N Dunbar, A Wood, A O’Kane, J Heward, C Berry, J Keen, M Cunningham (9)

**Not Present:** - Cllrs W Alexander, D Watts, D Murray, W Heasman-O’Neill, M Piper, D Shing (6)

No members of public

| Minute No. | Subject/Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| 13588      | <b>Opportunity for public comment for items on the agenda</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 13589      | <b>Apologies for absence</b><br>Cllrs W Alexander, D Watts, D Murray, W Heasman-O’Neill, M Piper, D Shing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 13590      | <b>Declarations of interest in any items on the agenda</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 13591      | <b>Mayors verbal report</b><br>The Mayor stated that he had had a number of civic events cancelled because of the general election but had been to the fun run with Children with cancer fund. He had met all the other Mayors at County Hall Lewes along with the Lord Lieutenant. He had also participated in the flag raising ceremony for D Day on 6 <sup>th</sup> June 2024 at the council offices.                                                                                                                                                                                   |
| 13592      | <b>To adopt and approve the minutes of the Full Council meetings of 29<sup>th</sup> April 2024</b><br><b><u>It was resolved to adopt the full council minutes of 29<sup>th</sup> April 2024 as an accurate record of the meeting. VOTE All in favour</u></b>                                                                                                                                                                                                                                                                                                                               |
| 13593      | <b>To approve and adopt the minutes of the Annual Town Assembly meeting of 20<sup>th</sup> May 2024</b><br><b><u>It was resolved to approve and adopt the minutes of the Annual Town Assembly meeting of 20<sup>th</sup> May 2024 VOTE All in favour</u></b>                                                                                                                                                                                                                                                                                                                               |
| 13594      | <b>Minutes of Standing committees</b> <ul style="list-style-type: none"> <li>a. Planning committee meetings of 10<sup>th</sup> May 2024 and 7<sup>th</sup> June 2024</li> <li>b. Finance committee meeting of 24<sup>th</sup> May 2024</li> <li>c. Buildings and land committee meeting of 31<sup>st</sup> May 2024</li> <li>d. Christmas Lights Committee meeting of 3<sup>rd</sup> May 2024</li> </ul> <b><u>It was resolved to adopt the minutes and recommendations of the above committee meetings en bloc. VOTE All in favour</u></b>                                                |
| 13595      | <b>Financials</b> <ul style="list-style-type: none"> <li>a. Barclay card statements for noting for May 2024</li> <li>b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (May) including VAT return. For approval of variances as shown</li> </ul> The Barclaycard statement was noted by all present.<br><b><u>It was resolved to accept the accounts as presented and variances. VOTE All in favour</u></b>                                                                                                                                     |
| 13596      | <b>Dates for next meetings</b> <ul style="list-style-type: none"> <li>Full Council meeting 29<sup>th</sup> July 2024</li> <li>Full Council meeting 30<sup>th</sup> September 2024</li> <li>Full Council meeting 28<sup>th</sup> October 2024</li> <li>Full Council meeting 25<sup>th</sup> November 2024</li> <li>Full Council meeting 6<sup>th</sup> January 2025 (Precept and budget setting)</li> <li>Full Council meeting 27<sup>th</sup> January 2025</li> <li>Full Council meeting 24<sup>th</sup> February 2025</li> <li>Full Council meeting 31<sup>st</sup> March 2025</li> </ul> |

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|  | Noted by all present |
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The meeting closed at 19:03pm

Signed Mayor of Polegate \_\_\_\_\_ Date \_\_\_\_\_

DRAFT