

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 25th April 2016 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

Present: Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, R Shing, M Falkner, D Shing, S Shing, S Dobson, E Board (14)

Not Present: - Cllrs T Bennett (1)

5 members of the public

Minute	Subject/Resolution
11714	Opportunity for public comment A resident commented on the options for a build out for the potential Guardian Court Crossing being investigated. (notes appended to minutes) A resident spoke on behalf of the allotment holders in favour of the gate at Gosford allotment. <i>Cllr Board arrived at 7.33pm</i>
11715	Apologies for absence Cllr T Bennett (attending the CCB meeting on behalf of council) Cllr Mrs Dobson had previously given apologies that she would be late to the meeting. Cllrs D Shing, R Shing, S Shing gave apologies that they had to leave early from the meeting.
11716	Declarations of interest in any items on the agenda None
	<i>The Mayor with agreement from council brought forward item 14 minute 11728.</i>
11717	Mayors report – verbal The Mayor gave a brief report on the activities of the month including the Senior moments event led by Cllr Dunbar and Cllr Ms Snell.
11718	Clerks Report The report had been circulated prior to the meeting and noted by all present.
11719	Full Council minutes 21st March 2016 It was resolved to sign the minutes of 21st March 2016 as a true and accurate record of the meeting VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, R Shing, M Falkner, D Shing, S Shing, E Board
11720	Adoption of minutes and recommendations of committees a) Finance & Policy Minutes of 11th March 2016 It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee Meeting of 11th March 2016 VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, R Shing, M Falkner, D Shing, S Shing, E Board
11721	Working group reports a) Website working group The report was noted by all present. It was resolved to purchase the Polegate-tc.gov.uk domain name and look into the hosting requirements. VOTE All in favour Cllrs D

	Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, R Shing, M Falkner, D Shing, S Shing, E Board <i>Cllr Mrs Dobson arrived at 7.52pm</i> b) Parking working group The report was circulated to all councillors and was noted by all present. A discussion took place on the progress so far and the requirements needed to progress the matter. The working group were meeting the next day to discuss the next phases. <i>Cllrs S Shing, R Shing, D Shing left the meeting at 8.10pm</i> c) Buildings & Land Working group A verbal report was given by Cllr Murray. Some of the options considered for the Wannock Office and the requirements of the sports clubs. This included the possibility of demolishing the building which had been rejected by the group. Potentially merging the two building but this had some issues which were being investigated by the clerk and the potential to commercially rent part of the area to provide better facilities at the park and some of the legal issues and viability of this were being looked at by the clerk. It was mentioned that there was no doubt that the changing facilities and other facilities would need improving and there were a number of ways that this could be achieved. A councillor commented that commercially letting the area had been rejected in the past and that there may be a requirement for the fees for hiring the pavilion to go up to cover some of the costs. The chairman commented that once further information was received the group would meet again and discuss what the options were and bring a report back to council.
11722	Senior Moments Update on the event Cllr Dunbar had circulated photos of the event prior to the meeting and commented on the success of the event and that he hoped it would take place again next year. Cllr Ms Snell commented that she hoped if the council agreed to another event happening that other groups could be invited and both councillors commented that the feedback had all been positive and everyone had enjoyed the refreshments.
11723	Financial Update a) Approval of accounts for payment as presented £1679.40 b) To note reserve movements c) Barclaycard Statement – already authorised for noting £363.60 d) Motion to approve a small increase in the budget for waste collections to accommodate 5 additional collections if required in the summer. e) Adjustment to the budget costs of the Public works Loan Capital and Interest codes to reflect the schedule, overall budget is not affected. A vote was taken en bloc for the above items It was resolved to approve the accounts as presented to the value of £1679.40, the movements of reserves were noted, the Barclaycard statement was noted the additional collections for waste bins were approved and the budget code adjustments were approved. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A

	Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson f) Guardian Court Crossing Assessment of cost A discussion took place on the merits of the crossing and various types and that the survey from ESCC was required as nothing could go ahead without their permission as they were the statutory body who determined the required crossing type. It was also noted that there would need to be a consultation on whether a crossing was required there. Comments on the area suggested and the reasons for the crossing being in the ear marked reserves was discussed briefly. A councillor reminded the councillors that the statistics for collisions was now available online and he agreed with the comments from ESCC that there had been few and none had involved pedestrians. Councillors discussed the need for the ESCC survey first to determine whether it could be afforded or not and it was agreed that was the way forward for now and once that information was received the council could consider whether the crossing was still wanted by the residents and whether it was affordable, as the crossing type determined by ESCC would determine the overall costs involved. It was resolved that the clerk request the survey be carried out by East Sussex County Council as per their emails at the cost of £400 and to make an additional request as to whether a build out was suitable in this location or affordable. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson
11724	Electoral Boundary Review The papers had been circulated to all councillors prior to the meeting and noted by all. No further comments were submitted as motions for a comment although councillors commented that it appeared to be reasonable.
11725	Motion for the Mayor and Deputy Mayor to hold a small celebration for the Queens Birthday in the Council garden and to use the Chambers for a small fundraising event for Chestnut Tree House on the same day and to provide light refreshments. It was resolved that the Mayor and Deputy Mayor to hold a small celebration for the Queens Birthday in the Council garden and to use the Chambers for a small fundraising event for Chestnut Tree House on the same day and to provide light refreshments. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson
11726	Motion to hold a small opening ceremony for the outdoor gym. Expected date to be Saturday 4th June 2016. Details to be delegated to the clerk in liaison with Cllrs D Murray & D Watts. It is proposed to ask a prominent local or sports personality to "open" the gym, should neither be available an alternative will be arranged. It was resolved to hold a small opening ceremony for the outdoor gym. Expected date to be Saturday 4th June 2016. Details to be delegated to the clerk in liaison with Cllrs D Murray & D Watts. It is proposed to ask a prominent local or sports personality to "open" the gym, should neither be available an alternative will be arranged. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell,

	Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson
11727	Motion to install a gate into Gosford Allotments as per report costs estimate £32 to be paid from the general maintenance fund. It was resolved to install a gate into Gosford Allotments as per report costs estimate £32 to be paid from the general maintenance fund. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson
11728	Correspondence for action a. Fields in Trust Brightling Road – nomination of signatories Cllrs D Watts, Mrs M Piper It was resolved that Cllrs D Watts and Mrs M Piper sign the deed of dedications (Field in Trust) paperwork on behalf of the council. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson b. Email from Trevor Weeks asking to use the Council car park for his van and trailer for a small Hedgehog Awareness Week between 1st and 7th May. A generator would be used until 9pm please see background papers for details. It was resolved that Trevor Weeks would be able to use the car park and electricity for the Hedgehog Awareness evening a short polite letter would be sent to adjoining neighbours so that they are aware. VOTE All in favour Cllrs D Watts, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, M Falkner, E Board, S Dobson
11729	Proposed dates of next cycle of meetings Provisional date for Annual Town Assembly 9th May 2016 Provisional date for AGM Monday 23rd May 2016 Full Council 27th June 2016 Full Council 25th July 2016 Full Council 26th September 2016 Full Council 24th October 2016

The meeting closed at 9.15 pm

Signed Mayor of Polegate _____

Date _____