

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 25th October 2021 7pm at Polegate Community Centre, Henry Twine Hall, Polegate BN26 6QF.

Present: Cllrs D Murray, D Dunbar, S Shing, Mrs M Piper, Ms A Snell, Mrs C Berry, D Watts, M Falkner, D Sanders, D Shing, M Cunningham (11)

Not Present: - Cllrs R Shing, Mrs W Alexander, A Wood, Mrs L Sargent (4)

No members of the public were present 2 staff members were present

Minute No.	Subject/Resolution
12909	Opportunity for public comment for items on the agenda None
12910	Apologies for absence Cllrs Mrs W Alexander, R Shing, L Sargent, A Wood
12911	Declarations of interest in any items on the agenda None
12912	To adopt the minutes of the Full Council meeting 27th September 2021 It was resolved to adopt the minutes of the Full Council meeting 27th September 2021 VOTE All in favour Cllrs D Murray, D Dunbar, S Shing, Mrs M Piper, Ms A Snell, Mrs C Berry, D Watts, M Falkner, D Sanders, D Shing, M Cunningham
12913	Mayors Verbal Report The Mayor stated that he hadn't attended many events this month except a presentation to the best garden competition winner in Spurway Park.
12914	To adopt the Minutes and Recommendations of Committees and standing Committees a) Planning 21st October 2021 Minutes (delegated) if available It was resolved to adopt the minutes and recommendations of Planning 21st October 2021 Minutes VOTE All in favour Cllrs D Murray, D Dunbar, S Shing, Mrs M Piper, Ms A Snell, Mrs C Berry, D Watts, M Falkner, D Sanders, D Shing, M Cunningham b) Finance 22nd October 2021 Minutes (delegated) if available Deferred not yet available.
12915	To note the minutes of the Business Plan working group Meeting Noted by all present. A comment was made on the £200 fee for hire of Brightling land. The clerk stated this was from fees and charges in previous years but related to those holding larger events where land would be cordoned off. The concrete skate park would be paid for through S106 monies already in reserves. It was also noted at 6.3 and 6.4 that the staff review was complete and now being looked at by personnel. The clerk confirmed that it would not reduce numbers if accepted. The chair of personnel stated that the report was from an independent consultant.
12916	To note the minutes and recommendations for discussion of the Buildings & Land working group meeting if available (some items delegated via the clerk) Although the minutes were not ready the chair of the working group stated that the clerk was writing to the environment agency as the flood risk assessment had been revised and it had changed significantly and could affect a lot of town council land as some were now in flood risk 2 & 3 and some residents in the town.
12917	Financial Update a. Approval of payments as presented (some already approved) b. Barclaycard Statements – already authorised for noting c. Bank reconciliations, income and expenditure accounts, trial balances, ear

	marked reserves, VAT return, to approve over and under spends as shown._ All noted and agreed.
12918	Noticeboard – location in North of Polegate, style A discussion took place on the noticeboard including locations, styles and footfall. It was agreed to defer pending more information and suggestions of locations. Locations Morrisons, Aberdale Road and potentially the Mill and Bluebell entrances. It was agreed that two boards might be optimal. Styles preferred were 1 & 3. Deferred.
12919	Motion to adjust monthly full council meetings to be every other month where possible. (some months require decisions for budgets and year end accounts etc) please see provisional list of dates below. Suggested dates of the next scheduled full council meetings Budget meetings TBA (Personnel End Nov/Dec, Planning 21st October) 29th November 2021 13th December 2021 10th January 2022 28th February 2022 28th March 2022 25th April 2022 Annual Stat meeting May TBA 30th May 2022 27th June 2022 25th July 2022 26th September 2022 31st October 2022 A councillor mentioned allowances and a second councillor stated that the allowances were not related to attendance at meetings but the amount of work carried out by a councillor throughout the year. It was agreed that the dates would be treated as the dates for council meetings and this could be reviewed at any time. VOTE All in favour Cllrs D Murray, D Dunbar, S Shing, Mrs M Piper, Ms A Snell, Mrs C Berry, D Watts, M Falkner, D Sanders, D Shing, M Cunningham

The meeting closed at 19:35pm

Signed Mayor of Polegate _____ Date _____