

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 26th April 2021 7pm by REMOTE meeting

Present: Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, Mrs L Sargent, D Shing (14)

Not Present: - Cllr A Wood (1)

4 members of the public were present at the live event.

Minute No.	Subject/Resolution
12845	Standing orders suspended
12846	Opportunity for public comment None received
12847	Apologies for absence A Wood (personal) Cllr Cunningham had technical difficulties joining the meeting but attended via phone.
12848	Declarations of interest in any items on the agenda Cllr D Sanders non prejudicial part of rotary who support defiant Sports. Item
12849	To approve and adopt the minutes of the Full Council meetings of 29th March 2021. <u>It was resolved to adopt the amended minutes of the Full Council meetings of 29th March 2021 as an accurate record of the meeting VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, Mrs L Sargent, D Shing</u>
12850	Mayors Verbal Report None
12851	To note/accept recommendations and minutes/notes from working groups (some with delegated decisions through the town clerk.) None
12852	Financial Update a) Approval of payments as presented (some already approved under urgent payments) b) Barclaycard Statements – already authorised for noting. c) Bank reconciliations, income and expenditure accounts, trial balances, ear marked reserves, journals. d) Grant request – defiant sports (budget £1000) request £600 <u>A vote was taken en bloc a-c – it was resolved to approve the payments as present, noted the financial statements including the Barclaycard report and accepted the differences. VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, D Shing</u> Council discussed the request and how Defiant sports would pilot the events, how they work now ad their new involvement with a new cricket team in conjunction with Polegate & Stone Cross Cricket Club. <u>It was resolved to grant £600 to defiant sports VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, Mrs L Sargent, D Shing</u>

12853	Motion to delegate to the town clerk to make additional decisions on behalf of the council in liaison with both the Mayor and Chair of Finance (and other councillor she may wish to consult) until such times as in person or remote meetings take place and to inform councillors of those decisions in the interim period using the delegated authority form for larger matters and via email/phone for smaller matters. The motion was presented due to the change in covid legislation. The council discussed the potential court case judgement regarding the 1972 Act and the period of time this would run. It was agreed that this would end as soon as either in person meetings could be held safely with respect of the size of the chambers and the health and safety issues. Some councillors wouldn't have their second vaccines for some time and there was no way to socially distance the whole council. It might be possible to hold in other premises but there were issues with public attendance. A discussion took place on how this would be done for larger matters, councillors would be consulted, and the clerk would publish the delegation should this be required. The clerk mentioned the issues with public transparency / input and how this might be achieved. It was agreed to amend the motion slightly to reflect when it might end. The issues and merits of having an end stop date (3 months was discussed) Revised wording: <i>Motion to delegate to the town clerk to make additional decisions on behalf of the council in liaison with both the Mayor and Chair of Finance (and other councillor she may wish to consult) <u>until such times as in</u> person or remote meetings <u>CAN</u> take place and to inform councillors of those decisions in the interim period using the delegated authority form for larger matters and via email/phone for smaller matters.</i> <u>It was resolved from 6th May 2021 to delegate to the town clerk to make additional decisions on behalf of the council in liaison with both the Mayor and Chair of Finance (and other councillors she may wish to consult) until in person or remote meetings can take place and to inform councillors of those decisions in the interim period using the delegated authority form for larger matters and via email/phone for smaller matters. (The additional delegations would then cease but existing would remain) VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, Mrs L Sargent, D Shing</u>
12854	To approve the annual Governance Statement 2020/21 <u>It was resolved that council had adhered to the governance and to approve the annual governance statement 2020/21 as presented. VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, Mrs L Sargent, D Shing</u>
12855	To approve the annual accounts 2020/21 <u>It was resolved approve the annual accounts 2020/21 as presented. VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, Mrs L Sargent, D Shing</u>
12856	To approve the internal audit report 2020/21 The contents of the internal audit report and the internal audit AGAR section was noted by all present. <u>It was resolved to approve the internal audit report 2020/21 VOTE All in favour Cllrs D Watts, M Falkner, R Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell, Mrs C Berry, M Cunningham, Mrs L Sargent, D Shing</u>
12857	Dates of the next scheduled meetings Annual Statutory meeting (election of mayor) 5th May 2021 (remote meeting) Other meetings TBA (Next meeting likely to be end July if possible either by remote or in person if necessary)

The meeting closed at 19.58pm

Signed Mayor of Polegate _____ Date _____

DRAFT