

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 26th February 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL.

Present: Cllrs D Dunbar, J Heward, D Watts, S Shing, D Shing, N Dunbar, A Wood, D Murray, M Cunningham, M Piper, C Berry, A O’Kane (12)

Not Present: - W Alexander, J Keen, (2)

2 members of public

Minute No.	Subject/Resolution
13499	Opportunity for public comment for items on the agenda None
13500	Apologies for absence Cllrs W Alexander, J Keen
13501	Declarations of interest in any items on the agenda None
13502	Mayor’s verbal report
13503	To adopt and approve the minutes of the Full Council meetings of a. Special Full Council of 10th November 2023 and Special Full Council 29th January 2024 <u>It was resolved to adopt the minutes of the a. Special Full Council of 10th November 2023 and Special Full Council 29th January 2024 as an accurate record of the meeting.</u> <u>VOTE All in favour</u> b. Full Council of 27th November 2023 and Full Council of 29th January 2024 (if available) <i>Withdrawn not yet available</i>
13504	To adopt the minutes and recommendations of Committees and Standing Committees a. Finance and Policy Committee of 20th October 2023, 12th January 2024 and 16th February 2024 b. Buildings and Land Committee of 13th October 2023 and 8th December 2023 c. Planning Committee of 19th October 2023, 26th October 2023 and 25th January 2024 d. Personnel committee 16th November 2023 A vote was taken en bloc <u>It was resolved to adopt the minutes and recommendations of the Finance and Policy Committee of 20th October 2023, 12th January 2024 and 16th February 2024; Buildings and Land Committee of 13th October 2023 and 8th December 2023; Planning Committee of 19th October 2023, 26th October 2023 and 25th January 2024; Personnel committee 16th November 2023 VOTE All in favour</u>
13505	Financials a. Barclay card statements for noting for January 2024 b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (Jan) including VAT return. For approval of variances as shown <u>The Barclaycard statement was noted by all present. It was resolved to approve the variations as presented. VOTE All in favour</u>
13506	Internal Audit Report (interim)

	The report had been circulated to all members prior to the meeting. <u>It was resolved at accept the report and recommendations within. VOTE All in favour.</u>
13507	Dates for next meetings Full Council 25th March 2024 Full Council 29th April 2024 Annual Town Assembly 13th May 2024 Annual Statutory meeting for Election of Mayor 20th May 2024 The next meeting dates were noted by all present and the Mayor mentions two presentations which would be held via teams. Twinning, Fire Safety.

The meeting closed at 19:09pm

Signed Mayor of Polegate _____ Date _____