

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 26th June 2017 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

Present: Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board (12)

Not Present: Cllrs Mrs W Alexander, D Shing, S Shing (3)
No members of the public

A one minute silence was held prior to the meeting to mark the recent tragedies of Manchester Arena, London Bridge & Borough Road, Finsbury Park and Grenfell Towers

Minute No.	Subject/Resolution
12091	<i>Cllr R Shing arrived at 7.32pm</i> Opportunity for public comment No public present
12092	Apologies for absence Cllr Mrs W Alexander, D Shing, S Shing
12093	Declarations of interest in any items on the agenda None
12094	Minutes of Annual Statutory Meeting 22nd May 2017 It was resolved to accept the minutes of the Annual Statutory meeting of 22nd May 2017 as accurate. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing
12095	Minutes and Recommendations of Committees and Standing Committees and working groups a) Buildings & Land working group notes 2nd June 2017 The working group reports had been circulated to all councillors prior to the meeting. It was resolved to adopt the following recommendations of the Buildings & Land working group of 2nd June 2017. That the clerk would write a letter of complaint to the chief executive of Clifford Dann as part of the complaints procedure, with regard to the delays and subsequent cancellation of the contract for the feasibility study. It had been recommended that the clerk would write to the sports clubs and interested parties stating that the deadline for receiving the plans would be September, and should the plans not be forthcoming the council would go ahead and commence the work themselves and inevitably this would be recharged on to the clubs each year in higher fees. However, the Chairperson of the working group stated that the plans have now been received and therefore the letters were no longer required. This was therefore withdrawn.

	That council would obtain architect's plans (from Challinor Hall Ltd) and have them act as agents for the council in obtaining change of use planning permission for 51 High Street, at a cost of £762.50 including VAT, to be paid from General Reserves as per the background papers. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing <i>Cllr E Board arrived at 7.39pm</i> b) Christmas Lights working group notes and recommendations re contract 2017-2019/21 The working group reports had been circulated to all councillors prior to the meeting. It was resolved to adopt the following recommendations of the Christmas Lights working group. To accept Ultralite's quotation for a 5 year contract @ £10,611 per year for each of the five years. To accept Ultralite's quotation of £6900 for the purchase of new/additional lights for the Harvester and Kontour trees. To accept Eastbourne Electrical's quote of £286.54, to be paid from General Reserves, for the two motif connections to be wired into the timer for the Christmas tree lights so that all the Christmas lights around the building are switched on via the timer. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board c) Finance & Policy Committee minutes 9th June 2017 It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee 9th June 2017. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
12096	Reports from representatives for outside bodies a) Wealden Citizens Advice (agenda and reports) The Mayor encouraged councillors to promote contacting citizens advice as they are now here every Thursday. She also asked councillors to email her if they were interested in going to a golf day to raise money for CAB funds. The reports were circulated to all councillors prior to the meeting and noted by all present b) WDALC minutes A councillor stated that Wealden cancelled the last update and that he was waiting for the next one to come through. A comment was made on item 7 re Civil Parking Enforcement

	that Council will challenge it further if Wealden opt for decriminalisation. A councillor stated that he had emailed Trevor Scott to request a further update but there has been a delay in reply, probably due to the elections, and that Wealden are fully aware that Council are not going to let it drop. The Mayor stated that Council is aware that the residents are also very concerned about the parking.
12097	Mayors report – verbal The Mayor updated the council about the events she had attended including a visit to the Twinning Association, a meeting with the Lord Lieutenant and other Mayors in the county, the Civic Service and a dinner in Seaford to celebrate the Queen’s birthday. The Mayor thanked Cllrs Mrs M Piper, D Dunbar and D Watts for attending the events that she was unable to due to work commitments, and also thanked Cllrs Mrs C Berry, M Falkner, D Watts, Mrs M Piper and Mrs S Dobson for helping out at the coffee morning, which raised £166.50 (less the cost of the hire of the hall) which will be split equally between the Mayor’s two chosen charities, You Raise Me Up and St Wilfrids.
12098	Financial Update a) Approval of payments as presented It was resolved to approve the accounts for payments as presented to the value of £1040.69 VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board b) Barclaycard Statements – already authorised for noting £65.00 It was agreed to accept the Barclaycard statements. c) Income & expenditure accounts, bank reconciliations, Ear Marked Reserves The accounts were noted and it was agreed to accept the variations in the accounts as presented. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
12099	Correspondence for action a) Willingdon Community School request the participation in the community fair Friday 14th July 9am-1.15pm then 2.15pm arts drama and charity events as per email It was resolved that Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry and D Dunbar would attend VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board

	b) Field in Trust – elect a council representative from 2017 onwards It was resolved that Cllr D Murray would represent the council at Fields in Trust VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
12100	Motion to sign up to friends against scams It was resolved to to sign up to the friends against scams charter and to follow the principles outlined in the charter, in order to raise awareness as widely as possible and to make the county a more difficult place for criminals to try to scam residents. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
12101	Mayors Art Competition It was resolved to run the art competition each year until further notice and to delegate to the Clerk in liaison with the Mayor to make all the arrangements. Prizes to be paid from the Mayor's allowance. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
12102	Navy Day (fly the flag in Sept), mayor to purchase It was resolved to purchase a Navy Day flag from the Mayor's allowance VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
12103	The Mayor and Deputy Mayor to sign the paperwork for the acquisition of the Stonewater land It was resolved that the Mayor and Deputy Mayor will sign the paperwork when required for the acquisition of the Stonewater land and that the Clerk use the seal and that the remaining arrangements be delegated to the Clerk to organise VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board
120104	Proposed dates of next cycle of meetings (for approval and noting) Full Council 31st July 2017 Full Council 25th September 2017 Preliminary budget meetings October TBA Full Council 30th October 2017 Full Council 27th November 2017 (initial budgets) Full council 11th December 2017 Budget and precept agreements Full Council 8th January 2018 precept and budget 2018/19 final

The meeting closed at 8.10 pm

Signed Mayor of Polegate _____

Date _____