

**UNADOPTED
POLEGATE TOWN COUNCIL**



Minutes of the Full Council meeting held on Monday 26th March 2012 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllrs T Voyce (Chair) **TV**, Mrs J Voyce **JV**, M Clewett **MCI**, J O'Riordan **JOR**, G Carter **GC**, Mrs M Piper **MPI**, E Board **EB**, G Gibbs **GG**, Cllrs M Cunningham **MCu** S Shing **SS** Mrs C Berry **CB** J Harmer **JH** (12)

Not Present:, M Pybus **MPy**, R Martin **RM**, , D Shing **DS**, (3)

Clerk J Ognjanovic **JO**

5 members of the public

Minute No.	Subject/Resolution	Action
10147	Apologies for absence Cllrs D Shing, R Martin (Ill health)	
10148	Declarations of Interest in any items on the agenda None	
10149	Opportunity for Public comment Standing orders suspended 2 members of the public spoke on the proposed bus shelters at Dittons Road.	
10150	Minutes of the full council meeting held on 27th February 2012 It was resolved that the minutes be accepted and signed by the chair as accurate. VOTE All in favour	
10151	Polegate Town Mayor's Report The mayor commented on Sue Barber being selected to carry the Olympic torch locally. It was agreed that a congratulatory letter would be sent by the office. The council discussed the proposed Rampion (EON) Windfarm with varying views and it was agreed that this item would be added to the next full council agenda to be discussed in full, with a view to submitting a corporate response. The Mayor spoke about the Willingdon community fair. It was agreed that Councillor Harmer and the E&L committee would discuss having a stand and pass the information back to the office on which cllrs would man the stand. The Mayor gave karting vouchers to the chair of the Diamond Jubilee celebrations Committee (DJCC). He stated concerns over the fact that money had been donated by the Town Council and discussions on giving to charity.	OFFICE JO JH
10152	Clerk report Noted no comments The clerk commented that the date of the annual town assembly was 23 rd April. There would also be a prayers event on 27 th April, being run by local churches which runs from about 2-	

	8pm The clerk stated that the tree warden had resigned and she was preparing to advertise for the voluntary position.	
10153	Reports from representatives of outside bodies a) Report noted. Comments made on the helpful and knowledgeable officers of South Downs National Park b) Report noted.	
10154	District/County Councillors reports a) District - Polegate South D Shing – noted b) District - Polegate North R Martin – noted c) District – Polegate North O Shing none submitted d) County – S Shing – verbal report regarding the call in of the LDF and the amended words “maximum” of 700 dwellings; “including primary & secondary” school provision Towermill seminar went well and was well received by the public. The District Council hoped to proceed as early as 2013. The libraries are now holding a consultation on libraries within 5 miles from Eastbourne. The clerk stated that she had received notification and this item would be on the full council on 30 th April. e) County – D Shing – noted	
10155	Adoption of minutes and recommendations of committees and standing committees a) Finance Committee 12th March 2012 It was resolved to adopt the minutes and recommendations of the Finance committee 12th march with the amendment of the time of arrival of Cllr S Shing as 7.59pm. VOTE All in favour b) Planning Committee 5th March 2012. It was resolved to adopt the minutes and recommendations of the planning Committee. VOTE All in favour	
10156	Dittons Road Bus shelters a) The letters of the consultation response were noted by all present. A discussion took place on whether the shelters should be adopted, the style and issues surrounding the adoption. The County Councillor stated that the report was fair, but that ESCC required these shelters to be installed as part of their legal agreement with the developers. b) i. It was resolved that the shelters would be adopted. VOTE All in favour b ii. It was resolved that the maintenance and insurance would be undertaken by the Town Council. VOTE All in favour b iii. It was resolved that the clerk would inform the developer and ESCC Highways officer, that the chosen style for the shelters was the Newstead style wooden shelter. VOTE All in favour	JO JO
10157	Office to sell programmes on behalf of Charity Concert It was resolved that the office would be able to sell the programmes. VOTE All in favour	OFFICE
10158	Boundaries Commission a) The loss of the current MP was discussed under the new boundaries commission proposed changes. b) It was resolved that councillors would submit their	

	own individual submissions and the clerk would seek an appropriate response for them to comment on. It was resolved not to make a corporate response. VOTE All in favour.	
10159	Correspondence a) Eastbourne Borough Core Strategy Noted	
10160	Diamond Jubilee Celebrations committee (DJCC) use of pavilion for Jubilee weekend. It was resolved to allow the Diamond Jubilee Celebrations Committee to use the pavilion over the Diamond Jubilee weekend free of charge. VOTE All in favour	
10161	Financial Update a) It was resolved to approve the accounts for payment sum £19219.03 VOTE All in favour b) Noted c) Noted	
10162	Proposed dates of next cycle of meetings Annual Town Assembly (Electors meeting) Monday 23rd April 2012 Full Council 30 th April 2012 Annual Meeting (including election of Mayor) 28th May 2012 Environment & Leisure 18 th June 2012 Finance & Policy 25 th June 2012 Full Council 30 th July 2012 Finance & Policy 17 th September 2012 Full Council 24 th September 2012 Environment & Leisure 29 th October 2012 Planning 5 th November 2012 7.30 pm BUDGET Personnel 5 th November 2012 8.00 pm BUDGET Environment & Leisure 12 th November 2012 BUDGET Finance & Policy 19 th November 2012 BUDGET Full Council (BUDGET) 26th November 2012 Full Council 28 th January 2013 Environment & Leisure 25 th February 2013 Finance 11 th March 2013 Full Council 25 th March 2013	
10163	Dates for events a) Mayors Tea Party It was resolved that the Mayors tea party would be held on 9 th July at St Johns church, to be funded form the elderly budget. VOTE All in favour b) Judging Garden / Allotments It was resolved that the judging for the garden and allotment summer competition would take place on 2 nd July 2012. VOTE All in favour c) Civic Award/Garden Presentation evening would be held on 10 th September 2012. VOTE All in favour d) Christmas Lights Switch on It was resolved that the Xmas Lights Switch on would take place on 1 st December, further details to be discussed by the town well being working group	New Mayor Town Wellbeing Working Group Town Wellbeing Working Group

10164	Committee to consider pursuant to Section 1(2) of the Public bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted It was resolved to enter confidential session VOTE All in favour	
10165	Staffing Matters a) New appointment - Update only b) Clerks Salary increase as per budget It was resolved that following a satisfactory appraisal the clerks salary would increase as per budget/contract to LC2 35 from 1st April 2012. VOTE All in favour It was resolved that the clerk would attend RBS training at a cost of £399 + VAT from the training budget. VOTE All in favour It was resolved that the clerk would attend the Clerks Networking day in November at a cost of £50 + VAT VOTE All in favour It was resolved that the administrative assistant would attend the next available first aid at work training course at a cost of £260 + VAT and the new member of staff would attend the First aid at work course on completing her 6 month probationary period. VOTE all in favour It was resolved that the internal door to the Reg Shingleton room (clerks office) would be moved to approximately align with the office door; facilitating effective supervision of the office staff. The costs would be put to the office maintenance budget mainly consisting of the move of the panic alarm buttons at a cost of approximately £30-60 +VAT. This work should be carried out as soon as practicably possible. VOTE All in favour. It as agreed that the replacement of the carpets would be considered by the buildings and land working group.	JO JO JO/CH JO

The meeting closed at 8.54pm