

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 26th October 2020 7pm by REMOTE meeting

Present: Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper, Ms A Snell (14)

Not Present:

1 member of the public was present at the live event.

Minute No.	Subject/Resolution
12692	A minute's silence was held in respect of the death of Cllr John Harmer. Councillors also paid respects to Nick Ellwood who had been very generous in donating the Christmas Tree to the town Standing orders suspended <u>VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, D Dunbar, Mrs M Piper, Ms A Snell</u> <i>Cllr S Shing was present but had connection issues and was unable to vote.</i>
12693	Opportunity for public comment None received
12694	Apologies for absence None
12695	Declarations of interest in any items on the agenda None
12696	To approve and adopt the minutes of the Full Council meetings of 28th September 2020 <u>It was resolved to adopt the minutes of the Full Council meetings of 28th September 2020 as an accurate record of the meeting VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, D Dunbar, Mrs M Piper, Ms A Snell</u> <i>Cllr S Shing was present but had connection issues and was unable to vote.</i>
12697	Mayors Report (verbal) The Mayor stated that he had opened the new toilet in the council garden along with the Deputy Mayor (socially distanced). Feedback so far was all positive and it was well used. He had donated £100 to Hailsham foodbank who had come to the rescue of some Polegate residents during COVID. £50 to First responders in respect of the wishes of late Cllr J Harmer. £100 to Children with Cancer Fund. He also stated that he was going to purchase a plaque for the late Cllr John Harmer and one for former Cllr Jill Voyce who had also died earlier in the year.
12698	Working group reports and recommendations a. Buildings & land working group (6th March & 13th March 2020) <u>The reports and papers were noted by all present and it was resolved to accept the minutes/notes and recommendations from reports from the above working group meetings, including the risk management report and the internal control and audit review. VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, D Dunbar, Mrs M Piper, Ms A Snell</u> <i>Cllr S Shing was present but had connection issues and was unable to vote.</i>
12699	Financial Update (a) Approval of payments as presented b) Barclaycard Statements – already authorised for noting c) Bank reconciliations, income and expenditure accounts, trial balances, ear marked reserves, journals

	<u>It was resolved to approve the payments of £ 28,614.03 changes and accounts as presented.</u> <u>VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, D Dunbar, Mrs M Piper, Ms A Snell</u> <i>Cllr S Shing was present but had connection issues and was unable to vote.</i>
12700	External audit report The external audit report was read, and the comments noted by all present <u>VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, D Dunbar, Mrs M Piper, Ms A Snell, S Shing</u>
12701	Dates of the next scheduled meetings TBA budget meetings preliminary. Personnel & Planning budget meetings. Full Council 30th November 2020 REMOTE MEETING Provisional date 14th December 2020 BUDGET & PRECEPT draft REMOTE MEETING Full Council 11th January 2021 BUDGET setting and PRECEPT setting REMOTE MEETING Full Council 25th January 2021 Full Council 22nd February 2021 Full Council 29th March 2021 Full Council 26th April 2021 Annual Town Assembly 2021 TBA Annual Statutory meeting (election of mayor) 17th May 2021 Full Council 28th June 2021 Full Council 26th July 2021 Full Council 27th September 2021

The meeting closed at 7.25pm

Signed Mayor of Polegate _____ Date _____